

Minutes of the proceedings of the **REORGANIZATION MEETING** held on **JANUARY 4, 2017**, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room, at 8:00pm. *Mr. James Olobardi, Board Secretary, presided.*

### **Presiding Officer's Meeting Notice Statement**

"I hereby call to order the Reorganization Meeting of the Teaneck Board of Education, held on Wednesday, January 4, 2017, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room. Adequate notice of this meeting has been sent to The Record, The Suburbanite, filed with the Municipal Clerk of the Township of Teaneck and posted inside the Teaneck Board of Education, One Merrison Street, on Friday, December 23, 2016.

### **Flag Salute**

### **Administer the Oath of Office to newly elected Board Members**

The Board Secretary administered the required oath of office for School Board Members to:  
1) Denise Sanders; 2) Martin Ramirez; and 3) Sebastian Rodriguez

### **Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P. L. 2001)**

The Board Secretary distributed the Code of Ethics to all School Board Members. Following discussion Board Members acknowledged receipt of the Code of Ethics.

### **Roll Call**

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Fisher (Victoria)	X	
Dr. Gruber (David)	X	
Mr. Ramirez (Martin)	X	
Mrs. Rappoport (Sarah)	X	
Mr. Rodriguez (Sebastian)	X	
Mr. Rose (Howard)	X	
Ms. Sanders (Denise)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)	X	

### **Nominations/Election of Board President**

The Board Secretary entertained nominations for the Office of President of the Teaneck Board of Education for the 2017 calendar year. **Mr. Rose** nominated **Dr. Ardie Walser** to serve as President of the Board of Education for the 2017 calendar year. Said nomination was seconded by **Mr. Rodriguez**.

In the absence of further nominations, the Board Secretary closed nominations and called the role for the election of **Dr. Ardie Walser** to serve as President of the Board of Education for the 2017 calendar year. Ms. Fisher, Dr. Gruber, Mr. Ramirez, Mrs. Rappoport, Mr. Rodriguez, Mr. Rose, Ms. Sanders and Mrs. Williams voted YES. Mr. Olobardi congratulated Dr. Walser on his election as President of the Board.

**Nominations/Election of Board Vice President**

The Board Secretary entertained nominations for the Office of Vice President of the Teaneck Board of Education for the 2017 calendar year. **Mr. Rose** nominated **Mr. Rodriguez** to serve as Vice President of the Teaneck Board of Education for the 2017 calendar year. Said nomination was seconded by **Dr. Gruber**. **Mr. Rodriguez** nominated **Clara Williams** to serve as Vice President of the Teaneck Board of Education for the 2017 calendar year. Said nomination was seconded was seconded by **Dr. Walser**.

In the absence of further nominations, the Board Secretary closed nominations and voted on who they wanted as the Vice President.

The Board Secretary called the role for the election of Board Vice President:

<i>Board Member</i>	<i>Sebastian Rodriguez</i>	<i>Clara Williams</i>
Ms. Fisher (Victoria)		X
Dr. Gruber (David)	X	
Mr. Ramirez (Martin)	X	
Mrs. Rappoport (Sarah)		X
Mr. Rodriguez (Sebastian)		X
Mr. Rose (Howard)	X	
Ms. Sanders (Denise)		X
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)		X

**Public Comment (Agenda ONLY)**

**Reorganization Resolutions**

01. Certification of Election Results
02. Approve 2017 Calendar of Board Meetings
03. Approve 2017 Work Session/Regular Meeting Agenda Formats
04. Approve 2017 Standing Committees
05. Reaffirm and re-adopt NJSBA Code of Ethics
06. Appoint Board Counsel for 2017 calendar year
07. Appoint Board Labor counsel for 2017 calendar year
08. Appoint External Auditor for FY End June 30, 2017
09. Appoint Architect of Record for 2017 calendar year
10. Appoint Medical Inspectors for 2017 calendar year
11. Appoint Treasurer of School Moneys for 2017 calendar year
12. Appoint Board Secretary for 2017 calendar year
13. Appoint Assistant Board Secretary for 2017 calendar year
14. Appoint Custodian of Records for 2017 calendar year
15. Appoint Assistant Custodian of Records for 2017 calendar year
16. Appoint Qualified Purchasing Agent for 2017 calendar year
17. Appoint Public Agency Compliance Officer

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18. Appoint ADA/504 Coordinator
19. Appoint Title IX Coordinator
20. Appoint Affirmative Action Officers
21. Appoint Homeless Youth Program Coordinator for 2017 calendar year
22. Appoint Substance Awareness Coordinator for 2017 calendar year
23. Annual Appointments for 2017 calendar year:  
Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer, Blood Borne Pathogens Coordinator
24. Designate 2017 Official Newspapers
25. Designate 2017 Bank Depositories
26. Designate 2017 Authorized Signatories for District Accounts
27. Authorize investment of funds
28. Re-adopt Board Bylaws, Policies and Regulations for 2017 calendar year
29. Re-adopt all Curriculum and Textbooks for 2017 calendar year
30. Approve Tax Shelter Annuity Companies for 2017 calendar year
31. Authorize Use of State Contracts, Establish Bid Threshold/Quote Threshold
32. Authorize SBA to pay bills between Board Meetings
33. Approve 2017 maximum Travel Expenses for 2017 calendar year

### Public Comment (non-Agenda)

### Reports

The Board discussed the Committees, Dr. Walser will be sending out an interest survey to each trustee to determine on which Committees they would be most interested in serving.

### Adjournment

Mr. Rodriguez motioned to adjourn at 9:00 pm. Said motion was seconded by Mrs. Fisher, and carried by unanimous vote.

Respectfully submitted,

James Olobardi  
Interim SBA/Board Secretary

**REORGANIZATION MEETING**

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**01. Be It Resolved,** that the Teaneck Board of Education certifies the results of the Annual School Board Election held on November 8, 2016, for membership to the Board of Education (results provided by the County Clerk):

Damary Vargas-Zaken (Three-Year Term)	-	1,876
Kathleen Muse (Three-Year Term)	-	2,161
David Diuguid (Three-Year Term)	-	3,841
Denise Sanders (Three-Year Term)	-	4,707
Sebastian Rodriguez (Three-Year Term)	-	4,433
Martin Ramirez (Three-Year Term)	-	4,471

**02. Be It Resolved,** that the Teaneck Board of Education designates the following meeting dates for the **Workshop** and **Regular Public Meetings**, for calendar year 2017; all Workshop Meetings to be held at Eugene Field School Administration Building, Margaret Angeli Staff Development Room, at 8:00pm; all Regular Public Meetings to be held at Teaneck High School, Cheryl Miller-Porter Student Center, 3<sup>rd</sup> Floor, at 8:00pm; all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting:

<i>Meeting Date</i>	<i>Meeting Type</i>	<i>Location</i>
January 18, 2017	Workshop Meeting	Eugene Field School
January 25, 2017	Regular Public Meeting	Teaneck High School
February 1, 2017	Workshop Meeting	Eugene Field School
February 8, 2017	Regular Public Meeting	Teaneck High School
March 1, 2017	Workshop Meeting	Eugene Field School
March 8, 2017	Regular Public Meeting	Teaneck High School
April 5, 2017	Workshop Meeting	Eugene Field School
April 19, 2017	Regular Public Meeting	Teaneck High School
May 3, 2017	Public Budget Hearing	Teaneck High School
May 10, 2017	Regular Public Meeting	Teaneck High School
June 7, 2017	Workshop Meeting	Eugene Field School
June 21, 2017	Regular Public Meeting	Teaneck High School
August 23, 2017	Special Public Meeting	Eugene Field School
September 6, 2017	Workshop Meeting	Eugene Field School
September 13, 2017	Regular Public Meeting	Teaneck High School
October 4, 2017	Workshop Meeting	Eugene Field School
October 11, 2017	Regular Public Meeting	Teaneck High School
November 1, 2017	Workshop Meeting	Eugene Field School
November 8, 2017	Regular Public Meeting	Teaneck High School
December 6, 2017	Workshop Meeting	Eugene Field School
December 13, 2017	Regular Public Meeting	Teaneck High School
January 3, 2018	Reorganization Meeting	Eugene Field School

03. **Be It Resolved**, that the Teaneck Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Workshop, Regular and Special Public Meetings of the Board of Education; and  
**Be It Further Resolved**, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

**WORK SESSION AGENDA**

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Public Comment (Agenda ONLY)
- VI. Board Review of Agenda
  - A. Policy
  - B. Board Operations
  - C. School Operations and Curriculum
  - D. Finance and Budget
  - E. Personnel
- VII. Public Comment (non-Agenda)
- VIII. Executive Session (as required)
- IX. Adjournment

**REGULAR MEETING AGENDA**

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report
- VI. Public Comment (Agenda ONLY)
- VII. Board Discussion and Formal Business Agenda
  - A. Policy
  - B. Board Operations
  - C. School Operations and Curriculum
  - D. Finance and Budget
  - E. Personnel
- VIII. Public Comment (non-Agenda)
- IX. Executive Session (as required)
- X. Reports
- XI. Adjournment

04. **Be It Resolved**, that the Teaneck Board of Education approves the following Standing Committees, for the 2017 calendar year:
1. Community Relations
  2. Curriculum
  3. Finance/Facilities
  4. Negotiations
  5. Personnel
  6. Policy
05. **Be It Resolved**, that the Teaneck Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

#### **NJSBA Code of Ethics**

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
  8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
  9. I will support and protect school personnel in proper performance of their duties.
  10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
06. **Be It Resolved**, that the Teaneck Board of Education appoints Isabel Machado, Esq., of Machado Law Group, as Board Counsel, for the period January 1, 2017 to the next Reorganization Meeting, at rate of \$150 per hour.
  07. **Be It Resolved**, that the Teaneck Board of Education appoints Philip Stern, Esq., of DeFrancesco Bateman, as Labor counsel, for the period January 1, 2017 to the next Reorganization Meeting, at rate of \$160 per hour.
  08. **Be It Resolved**, that the Teaneck Board of Education appoints Lerch, Vinci & Higgins, LLP, as the Public School Auditor for the period January 1, 2017 to the next Reorganization Meeting, at a fee not to exceed \$45,050.
  09. **Be It Resolved**, that the Teaneck Board of Education appoints the firm of DiCara/Rubino, Architect of Record, for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary and Director of Facilities, be authorized to engage this firm for architectural services, as needed, at a fee not to exceed \$170 per hour.
  10. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Barry Weissman and Dr. Joseph Fruchter, of All Bergen Pediatrics, as Medical Inspectors, pursuant to N.J.S.A. 18A:40-1, for the period January 1, 2017 to the next Reorganization Meeting, total annual fee not to exceed \$83,500.
  11. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony Bianchi, Treasurer of School Moneys, pursuant to N.J.S.A. 18A:17-31, for the period January 1, 2016 to the next Reorganization Meeting, at annual salary of \$10,800.
  12. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Board Secretary, for the period January 1 thru June 30, 2017.
  13. **Be It Resolved**, that the Teaneck Board of Education appoints Karla Starks, Assistant Board Secretary, for the period January 1, 2017 to the next Reorganization Meeting.

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14. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Custodian of Records, for the period January 1 thru June 30, 2017.
15. **Be It Resolved**, that the Teaneck Board of Education appoints Karla Starks, Assistant Custodian of Records, for the period January 1, 2017 to the next Reorganization Meeting.
16. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 1 thru June 30, 2017, in accordance with N.J.S.A. 18A:18A-(b).
17. **Be It Resolved**, that the Teaneck Board of Education appoints James Olobardi, Public Agency Compliance Officer, for the period January 1 thru June 30, 2017.
18. **Be It Resolved**, that the Teaneck Board of Education appoints Regina Horre, ADA/504 Coordinator, for the Teaneck Public School District, for the period January 1, 2017 to the next Reorganization Meeting.
19. **Be It Resolved**, that the Teaneck Board of Education appoints Naomi Conklin, Title IX Coordinator, for the Teaneck Public School District, for the period January 1, 2017 to the next Reorganization Meeting.
20. **Be It Resolved**, that the Teaneck Board of Education appoints Naomi Conklin and Tamika Reese, Affirmative Action Officers, for the Teaneck Public School District, for the period January 1 thru June 30, 2017.
21. **Be It Resolved**, that the Teaneck Board of Education appoints Genieve A. Holder, Coordinator of McKinney-Vento Education of Homeless and Youth Program, for the Teaneck Public School District, for the period January 1, 2017 to the next Reorganization Meeting.
22. **Be It Resolved**, that the Teaneck Board of Education appoints Adrienne Williams, Substance Awareness Coordinator, for the period January 1, 2017 to the next Reorganization Meeting.
23. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony D'Angelo, Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer and Blood Borne Pathogens Coordinator, for the period January 1, 2017 to the next Reorganization Meeting.
24. **Be It Resolved**, that the Teaneck Board of Education designates The Record, The Suburbanite, and The Star Ledger, as Official Newspapers, for the Teaneck Public School District, for the 2017 calendar year.



25. **Be It Resolved**, that the Teaneck Board of Education designates the following banks as depositories for Teaneck Board of Education funds; and  
**Be It Further Resolved**, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations:

1. TD Bank
2. NJ Cash Management Fund
3. Teaneck Federal Credit Union
4. Capital One

26. **Be It Resolved**, that the Teaneck Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to:

- A. Pay the same to the debit of any accounts of this Board then maintained with them;
- B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
- C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and

**Be It Further Resolved**, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

<i>TD Bank</i>	<i>Required Signatories</i>
Warrant Account	Board President and Treasurer Business Administrator/Board Secretary or Assistant Board Secretary
Payroll Account	Treasurer
Food Services Account	Board President and Treasurer Business Administrator/Board Secretary or Assistant Board Secretary
Payroll Agency Account	Treasurer
Workers' Comp Claim Account c/o Inservco, Inc.	Michael Pierson and Debra Stout as Agents of the Board
<i>Capital One</i>	<i>Required Signatories</i>
General Account	Board President Business Administrator/Board Secretary or Assistant Board Secretary

<b><i>New Jersey Cash Management</i></b>	<b><i>Required Signatories</i></b>
General Account	Business Administrator/Board Secretary or Assistant Board Secretary
<b><i>Teaneck Federal Credit Union</i></b>	<b><i>Required Signatories</i></b>
Teaneck Board of Education Music Fund	Supervisor of Fine & Performing Arts or Assistant Board Secretary
Teaneck High School Student Activity Fund	High School Principal and Treasurer or Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director
Ben Franklin Middle School Student Activity Fund	BF Middle School Principal and Assistant Principal
Hawthorne School Student Activity Fund	Hawthorne Principal and Principal's Secretary
Lowell School Student Activity Fund	Lowell Principal and Principal's Secretary
Tolerance Scholarship Account	High School Principal and Assistant Principal
Agnes Halajian Scholarship Account	Hawthorne School Principal and Principal's Secretary
African American Studies Scholarship Account	High School Principal or Assistant Principal
Bergen County Director of Guidance Award	High School Principal or Assistant Principal
Donyale Morton Scholarship Account	High School Principal and Assistant Principal
Edna Marx Scholarship Account	High School Principal and Assistant Principal
Floyd Schmid Scholarship Account	High School Principal and Assistant Principal
Marion Shelby Scholarship Account	High School Principal and Assistant Principal or Principal's Secretary
Muriel Rosemarin Scholarship Account	High School Principal and Assistant Principal
Paul Nonas Scholarship Account	High School Principal and Assistant Principal
Stephan J. Kingslow Scholarship Account	High School Principal and Assistant Principal
Stuart Sharenow Scholarship Account	High School Principal and Assistant Principal
Susan Gardner Scholarship Account	High School Principal and Assistant Principal or Athletic Director
Wells Jenny Scholarship Account	High School Principal and Assistant Principal
Milton & Rose Gold Rosenbloom Prize	High School Principal and Assistant Principal

Director of Guidance Account	High School Principal and Assistant Principal
Thomas Jefferson Middle School Account	Thomas Jefferson Middle School Principal and Principal's Secretary
Teaneck Community Education Center Refund/Petty Cash Account	Director and Board Secretary or Assistant Board Secretary

27. **Be It Resolved**, that the Teaneck Board of Education approves that, when cash flow permits, the Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to Invest Board Funds in United States Government Bills, and such other investments as may be permitted by law; and
- Be It Further Resolved**, that Investment of Idle Funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/Board Secretary and/or the Assistant Board Secretary and that all investments are legally authorized for investment of Board funds, and that the Business Administrator/ Board Secretary and/or the Assistant Board Secretary are hereby authorized to execute this Agreement on behalf of the Board.
28. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Bylaws, Policies and Regulations, for the 2017 calendar year.
29. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Curriculum and Textbooks Lists, for the 2017 calendar year.
30. **Be It Resolved**, that the Teaneck Board of Education approves the following Tax Shelter Annuity vendors, for the 2017 calendar year:
1. AXA Equitable, 403b and 457
  2. Faculty Service Group, 403b
  3. Lincoln Investment Planning, 403b
  4. VALIC Financial Advisors, 403b and 457
31. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to use State Contracts, where applicable, for the purchase of goods and services, for the 2017 calendar year; and **Be It Further Resolved**, that the Board of Education establishes the *Bid* Threshold at \$40,000 and Quotation Threshold at \$6,000 (QPA).
32. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to pay bills and claims, as needed, between Board Meetings.
33. **Be It Resolved**, that the Teaneck Board of Education, in accordance with N.J.A.C. 6A:23A-7.3, establishes the maximum travel expenditure for the 2017 calendar year of \$70,000 for all staff and Board of Education Members.

Reorganization resolutions 01 thru 33				
<i>Motion: Mr. Rodriguez</i>		<i>Second: Mr. Rose</i>		
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Sanders (Denise)	X			
Mr. Ramirez (Martin)	X			
Ms. Fisher (Victoria)	X			
Dr. Gruber (David)	X			
Mrs. Rappoport (Sarah)	X			
Mr. Rodriguez (Sebastian)	X			
Mr. Rose (Howard)	X			
Dr. Walser (Ardie)	X			
Mrs. Williams (Clara)	X			