



Remote Learning Plan

District-Level Guidance for Educating At-Home Learners

SY 2021-2022

The following document was created to provide district-level guidance when educating quarantined, at-home learners.

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NJDOE Requirements for Instructing Students in Quarantine

Remote Instruction/180-Day Requirement Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive state aid. The statute requires that school facilities be provided for at least 180 days during the school year. Section (b) notes that where a district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count towards the district's 180-day requirement. *LEAs (Teaneck Public Schools) may be confronted with the incidence of COVID-19 positive cases amongst staff and/or students.* If an LEA (Teaneck Public Schools) is required to exclude a student, group of students, a class, or multiple classes as a result of the scenarios listed above, while the school itself remains open for in-person instruction, the LEA (Teaneck Public Schools) should be prepared to offer virtual or remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count towards the district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.2. (Additional information can be found here: [The Road Forward, Page 13](#))

Summary: Responsibility of the Local Education Agency (Teaneck Public Schools)

- To provide school facilities for at least 180 days; and
- To offer virtual or remote instruction commensurate with in-person instruction in order to ensure that students are provided with the state minimum of **180 days** of instruction.

District-Level Guidance for Instructing At-Home Learners

Based on the NJDOE guidelines, the following must be in place at all schools:

- A student who is quarantined must receive remote instruction that matches the instruction that in-person learners are receiving. This includes but is not limited to:
 - Real-time learning opportunities on current content to ensure that there are no gaps in instruction.
 - Assignments or tasks that are based on current units of study.
 - Instructional resources that are up-to-date and that match what in-person learners are receiving.
- Length of School Day
 - At minimum, students will receive four hours of instruction which excludes lunch and recess.
 - Sample schedule for students in quarantine can be found here: [Learning for Students in Quarantine](#)

Elective Courses

Providing real-time learning instruction during an elective course is the recommended model for educating at-home learners. Though titled as electives, these courses are mandated by the New Jersey Department of Education and provide students with critical, developmentally necessary instruction that is

crucial for a student’s academic and social-emotional success. Every provision should be made to ensure that a quarantined, at-home learner has access to real-time learning opportunities for elective courses.

If it is impractical to stream or provide synchronous, interactive instruction, then an asynchronous assignment matched to the current unit of study can be uploaded to the Google classroom.

Physical Education

If the exercise, workout or class activity can be completed by the at-home, quarantined student, then the Hovercam/Google Meet can be used for streaming instruction.

- However, if the class is scheduled to go outside or participate in an activity that cannot be completed at home, an asynchronous assignment needs to be posted in the Physical Education Google Classroom.
- Posted assignments need to be submitted by the student and graded by the teacher in order to verify student attendance for the day or period. Completed assignments ensure that grades reflect the student’s learning while in quarantine.

Guidance for Educating Quarantined Pre-Kindergarten Learners

- At-home pre-kindergarten learners will receive a blend of synchronous, streaming and asynchronous instruction throughout the day. Synchronous and streamed activities will be available via Google MEET. Links will be available in the pre-kindergarten Google Classrooms.

<u>Asynchronous</u>	<u>Synchronous Interactive Instruction</u>	<u>Streamed</u>
These activities or tasks are usually student-directed; they do not require direct instruction by the teacher.		
Gross Motor / Outdoor Play (Developmentally appropriate tasks will be available in Google classroom)	Opening Group (Beginning the day together)	Make Believe Play Plan / Make Believe Play Block (One center will be the focus; at-home learners will mimic the roles and actions of their peers.)
Free Choice / Menu of Options (Developmentally appropriate tasks will be available in Google classroom)	Graphics Practice/ Buddy Reading	
	Small Group Literacy, Mathematics, Science (One group will be synchronous and the other will be streamed.)	
	Closing Group/ Story Lab (End the day together)	

Educating Students with IEPs and 504s who are Quarantined

Access to Specialized Instruction- Students with IEPs and Section 504 plans who must quarantine will be provided with specialized educational opportunities virtually via their Chromebooks in accordance with their IEP/504 plans. In order to accomplish this, please ensure that students have access to their Google classrooms and supporting technology.

Teaneck School Public Schools will, to the greatest extent possible, ensure that students with disabilities have equal access to the same opportunities as their non-disabled peers, including the provision of a Free Appropriate Public Education (FAPE) (34 CFR §§ 104.4, 104.33 (Section 504) and 28 CFR § 35.130 (Title II of the ADA)).

- **Related Services -**

- Related service providers will check Skyward and confer with the building secretaries prior to offering services to students who must quarantine.
- Once remote learning has been confirmed, related services providers will provide IEP/504 mandated services virtually to the greatest extent possible as identified in the student's IEP developed under IDEA, or a plan developed under Section 504. (34 CFR §§ 300.101 and 300.201 (IDEA), and 34 CFR § 104.33 (Section 504))

- **Paraprofessionals -**

- The paraprofessional will log into the Google Classroom through a district-provided device. (There may be feedback if the teacher and paraprofessional are too close. The volume on the chromebook/laptop should be kept on the lower end.)
- The paraprofessional will mute and unmute to communicate with the remote, at-home student.
- If possible, headphones are advised and the paraprofessional should only activate the microphone to communicate with student(s).

Educating English Learners who are Quarantined

- English learners will continue to receive instruction from both their classroom teacher and the certificated ESL teacher.
- English learners have been provided with instruction on how to use their Chromebooks, the Google Classroom and Google Meets by both their content area teachers and during their respective ESL courses.
- English learners, in all content area courses, must receive instructional modifications / adaptations irrespective of the mode of instruction. A helpful list of modifications can be found here: [Instructional Modifications for English Learners](#)
- All at-home learners will receive synchronous, interactive instruction during their ESL classes. Synchronous, interactive instruction is the best mode of remote learning for at-home students who are acquiring a second language.

Expectations for At-Home Learners

- Quarantined students must:
 - Keep their cameras on throughout the entire session of the streamed or synchronous, interactive learning time in order to receive credit for attendance;
 - Complete asynchronous assignments by due dates in order to verify attendance and ensure continuity of instruction;
 - Be on time for each session; and
 - Participate/ be present for the entire learning period unless otherwise arranged with the teacher.

Classroom and/or School Quarantine Guidelines

- When an entire classroom or school is closed, teachers will conduct lessons remotely and in real-time using synchronous, interactive instruction.

Continued Safe Delivery of Meals

- Maschio’s food service personnel will provide meals to students who are quarantined.
- Food distribution will take place at the Benjamin Franklin Middle School cafeteria entrance on Taft Road, from 1:30 pm - 2:15 pm daily.
- All Students are eligible for meals at no cost due to the Department of Agriculture Waiver, however, families must still complete the Free and Reduced Meal Program 2021-2022. Maschio’s personnel will maintain an accurate count and record of each student when they receive their meals.

Internet Access and Device Availability for Students

- The Teaneck Public School District provides Chromebooks to all Pre-Kindergarten-12 students as part of the educational experience. The District recognizes that some students may not have access to the internet. To assist with WiFi internet access, hot spots will be made available to families as needed.
- For technical issues, parents/guardians and students can email techhelp@teaneckschools.org to reach the technology department for technical assistance.

District Table for Remote Learning Instruction

Day	Principal Action	Teacher Action	Student's Status
One	<p>Principal or a School Administrator is notified from Central Office or a student’s family</p> <p>Principal or Principal’s designee</p> <ul style="list-style-type: none"> ● Contacts the family to clarify the remote learning process. ● Contacts the teacher(s) regarding the student's status and quarantine period. 	<ul style="list-style-type: none"> ● Prepare asynchronous work to be uploaded into Google classroom OR begin streamed or synchronous, interactive instruction. <p>Asynchronous assignments can include:</p> <ul style="list-style-type: none"> ● Assignments currently being utilized by in-person learners; ● Videos created during the last school year which are aligned to the grade-level, or current unit of study; and/or ● Instructional resources that are aligned to the current unit of instruction. 	<p>Student is considered a remote learner.</p> <p>Attendance Screenshot</p> <p>Coded as “Remote Present” if the student attends streamed or synchronous lessons, or if asynchronous assignments are completed.</p> <p>Students will be coded as “Remote Absent” if the student does not attend streamed or synchronous lessons, or asynchronous assignments are not completed.</p>

<p>Day Two Through the End of Quarantine</p>	<p>Principal or Principal's designee:</p> <ul style="list-style-type: none"> Ensures that quarantined students are receiving streamed or synchronous instruction. 	<ul style="list-style-type: none"> Ensures that links, technology and assignments are ready for use by the quarantined learner. Ensures that the quarantined learner has access to the necessary links, technology and related resources. Provides streamed or synchronous, interactive instruction to at-home, quarantined learner. 	<p>Student is considered a remote learner. Attendance Screenshot</p> <p>Coded as "Remote Present" if the student attends streamed or synchronous lessons, or if asynchronous assignments are completed.</p> <p>Students will be coded as "Remote Absent" if the student does not attend streamed or synchronous lessons, or asynchronous assignments are not completed.</p>
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