

**TEANECK BOARD OF EDUCATION  
TEANECK, NEW JERSEY 07666**

**Competitive Contracting-- Request for Proposals (RFP)**

**Legal Advertisement**

The Teaneck Board of Education, solicits proposals through the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq.

**Proposal No. CC/RFP 02-21 School Security; Nonpublic Schools  
Re-submission of Proposals**

All necessary proposal specifications and proposal forms may be secured upon written request to:

**Melissa Simmons**

School Business Administrator/Board Secretary  
Teaneck Board of Education  
1 Merrison Street  
Teaneck, New Jersey 07666  
E mail [msimmons@teaneckschools.org](mailto:msimmons@teaneckschools.org)

Proposals must be presented in sealed envelopes and delivered to the Office of the School Business Administrator/ Board Secretary of Teaneck Board of Education, **on or before** date and time indicated below. The envelope is to bear the following information:

Title: **School Security; Nonpublic Schools**  
Proposal No.: **CC/RFP 02-21**  
Name and Address of the Respondent  
Proposal Due Date: **Wednesday, June 10, 2020**  
Proposal Opening Time: **11:00 a.m.**

Location of Proposal Opening—All proposals will be unsealed and opened by the School Business Administrator at the following location:

Teaneck Board of Education  
Glenpointe Marriott Centre  
300 Frank W. Burr Blvd, ("East" building - 7th Floor, Suite 710)  
Teaneck, NJ 07666.

On the advertised date and time, the School Business Administrator/Board Secretary shall receive and open all proposals via an online live streaming proposal opening process at the above address.

The proposal opening is an online live streaming proposal opening.

**Special Notice—Office of the School Business Administrator**

The Board of Education during this emergent time, is currently closed and there is no guarantee the district offices will be opened by the advertised submission date. As the School Business Administrator/Board Secretary of the district, I am providing this Special Notice concerning the submission and opening of Proposals.

**A. Submission of Proposals—US Postal Service**

All potential respondents are encouraged to send their responses through the US Postal Service via certified mail/overnight delivery that provides certification of delivery to the sender. All proposals that are delivered through the US Postal Service are to be mailed to

**Melissa Simmons**

School Business Administrator/Board Secretary  
Teaneck Board of Education  
1 Merrison Street  
Teaneck, New Jersey 07666

**B. Submission of Proposals—Hand Deliver—Secure Lockbox—Day of the Proposal Opening**

While the use of the US Postal Service is preferred, the district will accept hand-delivered proposal packages at a secure Lockbox only on the day of the submission opening. Respondents using this option are to submit Proposals, prior to the advertised date and time, in the video monitored, secure drop **Lockbox** labeled “**Proposals Drop Off.**”

All proposals that are hand delivered will only be accepted on the advertised date and these hand-delivered proposals are to be brought to

Teaneck Board of Education  
Glenpointe Marriott Centre  
300 Frank W. Burr Blvd, ("East" building - 7th Floor, Suite 710)  
Teaneck, NJ 07666.

There will be no personal contact with district officials during the hand delivering of proposals. A security guard will be visible.

### **Opening of Proposals—Online Live Streaming**

To ensure there is “**social distancing**” amongst all parties in the opening, the opening will be conducted via online live streaming. The names of the vendors and their prices will be announced on the online live streaming which may be viewed by the general public and interested parties on the advertised submission date and time. All potential respondents are to visit the Board of Education at **www.teaneckschools.org** on the day of the opening for further instructions. A reminder, the proposal opening is an online live streaming proposal opening.

### **Electronic Submissions of Proposals—Option—Advisory!**

Proposals may be sent to the Teaneck Public Schools Office via [bids@teaneckschools.org](mailto:bids@teaneckschools.org). In the “subject line” of the email you must have “Sealed Competitive Contract – School Security; Nonpublic Schools. It is noted however, proposals sent electronically **will be not considered** “sealed proposals” and therefore **will not be considered for** consideration in the evaluation process. Respondents are reminded to heed this advisory.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Respondents shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be filed with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to complete and submit all required forms, may be cause for disqualification and rejection of the proposal.

The Board of Education reserves the right to reject any or all proposals pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a), 18A:18A-22, and to waive any informalities.

All proposals solicited and received are done so pursuant to the Competitive Contracting Process. N.J.S.A. 18A:18A-4.1 et seq.

**No proposals shall be received after the time designated in the advertisement.**

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

The District shall not be responsible for the loss, non-delivery, late delivery or physical condition of Proposals sent by mail or courier service. In the event the district is closed due to an emergency, the opening of the proposals will be rescheduled and posted on the website.

**Melissa Simmons**  
School Business Administrator/Board Secretary