



**TEANECK BOARD OF EDUCATION
SCHOOL COUNSELING DEPARTMENT**

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Teaneck High School Summer School and College Course Requests

Teaneck High School recognizes the need for students to earn credits through alternative educational programs. Students are encouraged to discuss summer school and college course options with their school counselor.

Summer School

Teaneck High School accepts summer school work completed in any approved summer school program that meets Teaneck High School's hourly requirement. This applies to both sixty-hours of make-up work as a result of the five-credit subject failure, or new work, which meets the general requirement of 120 hours. Courses for advancement must be taken at approved summer schools. Any student who has been removed from a course may not make up the course in summer school or through tutoring under the 60-hour remediation plan. Instead, he/she must fulfill the 120-hour requirement.

College Courses

For students desiring to take college courses for credit and "advance standing", you must request approval from the School Counseling Department prior to enrolling in the college course. The high school will not grant credit for summer session college course work or for college course work in winter session after the fact. Any student desiring to receive credit for college work must have prior approval from the School Counseling Department and the specific academic department in Teaneck High School. Please note, generally, college courses do not meet the hourly requirements stated in the first paragraph of this section.

ADVANCEMENT

- Students may earn credit to satisfy prerequisites for higher level courses (no credit awarded for rising 9th grade students).
- Students must submit an External Coursework Request Form to their school counselor and Mr. Hollis in Guidance. All requests are reviewed on a case-by-case basis. Teaneck High School will **only** approve the external course programs listed below due to a proven track record with our students
- 120 Hours completed for courses taken for advancement. The course will not be included in the ranking process.
- The course will appear on the student's transcript, listing a grade but will not be included in GPA & class rank

Online Programs:

- Educere: www.educere.net
- Bergen Community College: <https://ce.bergen.edu/catalog/youth/programs/>

REMEDICATION

- Students may earn remedial credit for courses they received an E in during the school year.
- Students must submit an External Coursework Request Form to their school counselor and Mr. Hollis in Guidance. Teaneck High School will **only** approve the external course programs listed below due to a proven track record with our students:
- 60 Hours completed for remediation

Online Programs:

- Educere: www.educere.net
- Dux Education: <http://www.duxed.com/>
- Bergen Community College: <https://ce.bergen.edu/catalog/youth/programs/>

How to Request Approval for Advancement or Remediation:

1. Parents/Guardians must complete an application using the *External Coursework Request Form* for pre-approval before enrolling in the course.
2. Parents/Guardians are to submit the *External Coursework Request Form* to their child's school counselor and Secretary to the Director of Guidance, Charles Hollis, chollis@teaneckschools.org. Teaneck High School Guidance Office, 100 Elizabeth Ave, NJ 07666
3. Once approved, the student may enroll in the course.
4. All external courses requests must be completed, prior to the beginning of the school year.

For questions please contact:

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