

**REGULAR PUBLIC MEETING  
JANUARY 17, 2024**

**I. Salute to the Flag**

**II. Presiding Officer's Meeting Notice Statement**

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, January 17, 2024, in-person at the Teaneck High School located at 100 Elizabeth Avenue and virtually via zoom app, at 8:00 PM. Adequate notice of this meeting has been sent to The Record and The Star Ledger, filed with the Municipal Clerk and posted on the school district website at [www.teaneckschools.org](http://www.teaneckschools.org), on January 10, 2024."

**III. Roll Call**

<b><i>Board Member</i></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Ms. Fisher (Victoria)		
Dr. Gruber (David)		
Mr. Ha (Edward)		
Dr. Kirshenbaum (Gerald)		
Dr. Klein (Dennis)		
Mrs. Reyes (Kassandra) - Vice President		
Mr. Rodriguez (Jonathan)		
Mrs. Williams (Clara) - President		
Mr. Wolff (James)		

<b><i>Student Board Liaison</i></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Mostafa Abouganba		
Alfred Lewis		
Liora Pelavin		
Blake Ricketts		

**IV. Reaffirmation of District Goals**

**V. Superintendent's Report**

**VI. Student Liaison Report**

**VII. Public Comment I (Agenda Items)**

**VIII. Board Committee Reports**

**IX. Agenda Items**

**X. New and Old Business**

**XI. Public Comment II (non-Agenda and Agenda Items)**

**XII. Executive Session**

### **XIII. Adjournment**

#### **Teaneck Public Schools**

**Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.**

**Vision: The Teaneck Advantage: Educational Excellence for All**

#### **Board Goals**

**GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.**

**GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.**

**GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.**

**GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.**

**GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.**

1. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education hereby ratifies Organization Agenda item numbers 1 through 34, inclusive and as amended, from the Consent Agenda presented and voted upon at the January 3, 2024 Board of Education Reorganization Meeting.
  
2. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education approves the minutes from the following meetings:
  1. December 13, 2023 - Regular Public Meeting
  2. December 21, 2023 - Special Public Meeting
  3. December 13, 2023 - Executive Session
  4. December 21, 2023 - Executive Session

EXPLANATION: Agenda item submitted by Ms. Taylor

3. **WHEREAS** the Superintendent of Schools recommended and the Teaneck Board of Education approved the School Business Administrator to issue a request for proposals to hire a firm to conduct a Demographic Study for the Teaneck Public Schools; and

**WHEREAS** one (1) proposal was received on December 19, 2023 from Ross Haber and Associates, LLC with a principal address of 24 Garden Terrace, Milltown, NJ 08850.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, appoints Ross Haber and Associates, to conduct a Demographic Study for the Teaneck Public Schools at a cost not to exceed \$15,000.

EXPLANATION: Agenda item submitted by Ms. Taylor

4. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education adopts the following **Schedule of Meeting dates for the calendar year 2024**. Unless noted, the meeting day is a Wednesday. The location for the in-person meetings is Teaneck High School, 100 Elizabeth Avenue, Third Floor, Cheryl Miller-Porter Student Center, Teaneck, New Jersey. Workshop meetings will be held virtually through and until March 13, 2024, after which, workshop meetings will be held in person only. All Regular Public meetings will be held in person. Both Workshop and Regular Meetings will be streamed live via Zoom. The Zoom link for each meeting will be posted on the district website. All meetings shall commence at 8:00pm.

<b>Meeting Date</b>	<b>Meeting Type</b>	<b>Location</b>
January 3, 2024	Reorganization Meeting	In-person at Teaneck HS
January 14, 2024	Board Retreat	In-person at Thomas Jefferson Middle School
January 17, 2024	Regular Public Meeting	In-person at Teaneck HS
February 7, 2024	Workshop Meeting	Virtually via Zoom app located on the district website
February 21, 2024	Regular Public Meeting	In-person at Teaneck HS

March 6, 2024	Workshop Meeting	Virtually via Zoom app located on the district website
March 13, 2024	Regular Public Meeting	In-person at Teaneck HS
April 3, 2024	Workshop Meeting	In-person at Teaneck HS
April 17, 2024	Regular Public Meeting & Budget Hearing Meeting	In-person at Teaneck HS
May 8, 2024	Workshop Meeting	In-person at Teaneck HS
May 15, 2024	Regular Public Meeting	In-person at Teaneck HS
<b>Monday, June 10, 2024</b>	Workshop Meeting	In-person at Teaneck HS
<b>Tuesday, June 18, 2024</b>	Regular Public Meeting	In-person at Teaneck HS
July 10, 2024	Regular Public Meeting	In-person at Teaneck HS
August 21, 2024	Regular Public Meeting	In-person at Teaneck HS
September 11, 2024	Workshop Meeting	In-person at Teaneck HS
<b>Tuesday, September 17, 2024</b>	Regular Public Meeting	In-person at Teaneck HS
October 9, 2024	Workshop Meeting	In-person at Teaneck HS
<b>Tuesday, October 15, 2024</b>	Regular Public Meeting	In-person at Teaneck HS
November 6, 2024	Workshop Meeting	In-person at Teaneck HS
November 13, 2024	Regular Public Meeting	In-person at Teaneck HS
December 18, 2024	Regular Public Meeting	In-person at Teaneck HS
January 7, 2025	Reorganization Meeting	In-person at Teaneck HS
January 12, 2025	Board Retreat	In-person at Thomas Jefferson Middle School

- 1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of:

**December 1, 2023 through December 31, 2023**

General	\$10,725,940.38
Special Revenue	\$ 1,557,374.20
Comm. Education	\$ 42,984.05
Food Service	\$ 83.10
Capital Outlay	\$ 24,194.35
Total Payments	<b>\$12,350,576.08</b>

EXPLANATION: Agenda item submitted by Ms. Taylor

- 2. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attendance of staff members at the **Professional Development and Conferences** listed on the attached summary costing \$33,352.17 (District Funded \$7,829.85; PEA Grant Funded \$2,730.02; CCEIS Grant Funded \$22,750 and Title II Funded \$42.30). See page 22.

EXPLANATION: Agenda item submitted by Ms. Taylor

- 3. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves **Student Field Trips** listed on the attached listed summary totaling \$21,282. (District Funded \$6,664.50; PTA/Parent Funded \$14, 617.50) See page 27.

EXPLANATION: Agenda item submitted by Ms. Taylor

- 4. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attached list of **Student Fundraising Activities**. See page 31.

EXPLANATION: Agenda item submitted by Dr. Spencer

5. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves out-of-district tuition contracts for students requiring Special Education out-of-district placements in accordance with their respective Individualized Educational Plans (IEPs) for the 2023-2024 school year totaling \$257,514.35. See page 34.

EXPLANATION: Agenda item submitted by Dr. Scott

6. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves contracts with clinicians and agencies to provide related services and independent evaluations for the 2023-2024 school year. See page 35.

EXPLANATION: Agenda item submitted by Dr. Scott

7. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the updated 2024-2025 Budget Development calendar. See page 36.

EXPLANATION: Agenda item submitted by Ms. Taylor

8. **WHEREAS** the Teach STEM Classes in Nonpublic School Grant program provides additional remuneration for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school; and

**WHEREAS** the nonpublic school, Solomon Schechter, has been approved by the New Jersey Department of Education as a recipient of the FY2024 Teach STEM Classes in Nonpublic Schools Grant.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the grant award for Sharon Bellin in the amount of \$10,760.19, the teacher's 2022-23 employment contract salary at an hourly rate of \$116.33, with a maximum of 93 hours of teaching, with the final grant award calculated based on the teacher's hourly rate from their 2023-24 employment contract and the actual hours taught at the nonpublic school, not to exceed the maximum hours listed above.

EXPLANATION: Agenda item submitted by Ms. Taylor

9. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the following donation:

Item	Estimated Value	Donor	On Behalf Of
Donation	\$4,500 (\$150 per laptop)	Getinge Corporation	Donation of 30 laptops to Curriculum and Instruction to be used solely for slicing software for middle school 3D Printers.

EXPLANATION: Agenda item submitted by Dr. Scott

10. **WHEREAS** the Teaneck Board of Education, upon the recommendation of the Superintendent, desires to enter into a Comprehensive Copier Service and Supply Agreement with United Business Systems (UBS) on behalf of Canon USA having a New Jersey State Contract #A40462; and

**WHEREAS** the Business Administrator has solicited pricing from its current vendor Atlantic Tomorrow's Office and UBS and documented that the proposal submitted by UBS is the most advantageous, price and other factors considered.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves a Comprehensive Copier Service and Supply Agreement with UBS on a per copy basis in the amount of \$0.0036 per copy for black and white (based upon 6,000,000 copies annually) and \$0.0399 per copy for color (based upon 96,000 copies annually), estimated to cost \$25,430.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute the Comprehensive Service and Supply Agreement and all other documents necessary to effectuate the terms of this resolution. See page 37.

EXPLANATION: Agenda item submitted by Mr. Veni

11. **WHEREAS** the Teaneck Board of Education, upon recommendation of the Superintendent, has determined that it is necessary and advisable to acquire copier equipment for use within the Teaneck Public School District; and

**WHEREAS** the Business Administrator has solicited proposals from Municipal Capital Finance and Canon Financial Services, Inc. and have documented that the proposal (interest rate) submitted by Canon Financial Services, Inc. is the most advantageous.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the Lease Purchase Agreement of Equipment (fifty copiers/printers) with Canon Financial Services, Inc. in the amount of \$6,983 per month for sixty (60) months with annual lease amounts of \$83,796 pursuant to the terms of the UBS Copier Service and Supply New Jersey State Contract #A40462 in accordance with the Canon Financial Services, Ins. Municipal Lease Agreement and made a part hereof.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute the Lease Purchase Agreement and all other documents necessary to effectuate the terms of this resolution.

12. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves contracts with clinicians and agencies to provide homebound bedside instruction for the following students for the 2023-2024 school year totaling \$22,020.

<b>STUDENT ID#</b>	<b>School/Agencies</b>	<b>Amount</b>
#2923720529	Silvergate Preparatory	\$6,000
#7677968470	Center for Children's Behavioral Health	\$11,400
#6525533613	LearnWell	\$4,620
	<b>Total</b>	\$22,020

EXPLANATION: Agenda item submitted by Dr. Scott



13. **WHEREAS** the Teaneck Board of Education submitted an application for the Bryant Elementary School Interior Alterations to create two preschool classrooms on May 30, 2023 to the Office of School Facility Projects; and

**WHEREAS** the Teaneck Board of Education, in anticipation of a summer 2024 project commencement, approved, at its December 13, 2023 Regular Public Meeting, a Capital Reserve Withdrawal for the Local Share of the project costs in the amount of \$249,600.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the Office of School Facility Projects' Determination of Final Eligibility Costs detailed in its approval letter dated December 18, 2023 including the State Share (40%) in costs of the project of \$166,400 and the Local Share (60%) in costs of the project of \$249,600 for a total project costs of \$416,000. See page 40.

EXPLANATION: Agenda item submitted by Ms. Taylor

14. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the Professional Services agreement with DiCara Rubino for the Bryant Elementary School Interior Alterations to create two preschool classrooms School based upon the Final Eligibility Costs approved by the Office of School Facility Projects on December 18, 2023 for a cost not to exceed \$25,600. See page 46.

EXPLANATION: Agenda item submitted by Ms. Taylor

15. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves an agreement with the Glen Rock Police Department to conduct a complimentary Internet Safety presentation for Students, Educators, and Parents on February 21, 2024 at 9:30am and 6:30pm.

EXPLANATION: Agenda item submitted by Dr. Scott

16. **WHEREAS** the Teaneck Board of Education, at its August 23, 2023 Special Board Meeting, approved and accepted \$329,444 from the New Jersey Department of Children & Families through the School Based Youth Services Grant for The FORUM; and  
**WHEREAS** the New Jersey Department of Children & Families, in its December 28, 2023 letter, has identified two additional funding authorizations for Teaneck Public School's current grant including an annualized \$11,366 and including a one-time \$10,622 both for the July 1, 2023 through June 30, 2024 period with no matching funds required;  
**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the submission of the updated Grant Contract Modification and accepts the additional funding authorizations totaling \$21,988.

EXPLANATION: Agenda item submitted by Ms. Taylor

1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following **certificated** appointments for the 2023-2024 school year, pending criminal history background checks and 90-day probationary period.

<b>Name</b>	<b>Position/Location/Position Control</b>	<b>Start Date</b>	<b>Guide/Step</b>	<b>Salary</b>
Tyler Williams	SPED Teacher Benjamin Franklin MS PC#:10-10-34/cdt	01/17/2024	TTEA/ MA Step 1	\$61,800
Paul Neralich	Teacher of Technology Benjamin Franklin MS/ PC#:10-10-14/akp	01/18/2024	TTEA/BA step 10	\$72,000

EXPLANATION: Agenda item submitted by Mr. Apollon

2. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following **Non-Certificated** appointments for the 2023-2024 school year, pending criminal history background checks and 90-day probationary period.

<b>Name</b>	<b>Position/Location/ PC#</b>	<b>Start date</b>	<b>Guide/Step</b>	<b>Salary</b>
Jessica Bernard	Part-time level 1 Support Specialist/ Technology Dept. PC#:09-08-86/ckr	01/17/2024	Off-Guide	\$15.13 per hour
Kiana Caines	Part-time level 1 Support Specialist/ Technology Dept. PC#09-08-86/ckq	02/01/2024	Off-Guide	\$15.13 per hour
Jose Dejesus	Bus Driver Business Office PC#: 88-15-PS/blj	01/18/2023	Off-Guide	\$50,000

EXPLANATION: Agenda item submitted by Mr. Apollon

3. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following resignations:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Position Control #</b>	<b>Effective Date</b>
Nicholas Veni	Director of Technology	Central Office	02-08-86/awm	02/16/2024
Kimberly Edge	Lead Bus Driver	Central Office	01-17-T1/cj	03/05/2024

EXPLANATION: Agenda item submitted by Mr. Apollon

4. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, with regret, approves the retirements of the following staff members:

<b>Name</b>	<b>Position/ Location</b>	<b>Years of Service</b>	<b>Effective Date</b>
Charles Clark	In School Suspension Teacher/ Teaneck High School	26	August 1, 2024
Linda Harrison	Physical Education Teacher/ Whittier ES	24	July 1, 2024
Matthew McMillan	Gifted/Enrichment Teacher/ Thomas Jefferson MS	26	July 1, 2024
Glen Mezzatesta	Mathematics Teacher/ Thomas Jefferson MS	26	July 1, 2024
LeAnn Richards	Grade 4 Teacher/ Lowell ES	19	January 1, 2024

EXPLANATION: Agenda item submitted by Mr. Apollon

5. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the superintendent, approves the salary adjustment for Mr. LoGuidice from Elementary School Principal TAAS/ ESP Step 13, \$176,147 to High School Principal TAAS/ HSP Step 12, \$187,011, effective January 2nd, 2024.

EXPLANATION: Agenda item submitted by Mr. Apollon

6. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Ms. Marina Williams as Acting Principal at Whittier Elementary School, effective January 02, 2024 at a monthly rate of \$561.25, in addition to her regular salary.

EXPLANATION: Agenda item submitted by Mr. Apollon

7. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves staff members that participated in and instructed at the Whittier Family Math Night on November 28, 2023 funded by Title IA 20-231-200-100-22-15-1-7. See page 52.

EXPLANATION: Agenda item submitted by Mr. Apollon

8. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to the following teachers serving as teacher mentors to provisionally certified novice teachers as required under the New Jersey Department of Education Provisional Process, all payments are generated from the mentee's salary through payroll deduction to the teacher mentors at the end of the school year:

<b>Mentee</b>	<b>Mentor</b>	<b>Certification</b>	<b>Location</b>	<b>Mentor Fee</b>
Jessica Jones	Kelly Misol-Kulig	CEAS	THS	\$550
Christina Castelbuono	*Suada Charaf	CEAS	TJMS	\$550
Centryll Scott	Shanieka Smith	CE	THS	\$1,000
Alexis Morales	Summer Pirro	CE	THS	\$1,000

\*Revised Mentor name

EXPLANATION: Agenda item submitted by Mr. Apollon

9. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following athletic coaches for 2023-2024 school year, effective, July 1, 2023 through June 30, 2024, pending approval of NJSIAA and program/activity completion:

Gender	Activities/Sport	Title	Name	Stipend
Boys/Girls	Swim Team	Assistant Coach	Marissa London	\$5,831
Girls	Basketball	Assistant Coach	Ashley Warren	\$5,831
Boys	Middle School Basketball	Coach	Vance Steinbergin	\$3,000
Girls	Middle School Basketball	Coach	Fajr Ali	\$3,000

EXPLANATION: Agenda item submitted by Mr. Apollon

10. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following additional staff members for services during the 2023-2024 school year, at the following athletic events. Staff may be used as needed:

Lance Parham	Daniel Olender	John Paladino	Breanne Millett
Aknaris Diaz	Alexandra Cavallo		

<b>Crowd Control</b>	
Girls/Boys Middle School Soccer	\$60.00
Basketball - Middle School (two games)	\$65.00 total
Basketball - High School Girls (two games)	\$85.00 total
Basketball - High School Boys (three games)	\$100.00
Fencing	\$60.00
<b>Ticket Takers/Sales</b>	
Football	\$60.00
Basketball	\$70.00
Wrestling	\$60.00
Football	\$60.00
<b>Announcer</b>	
Football	\$60.00

Basketball	\$70.00
Wrestling	\$60.00
<b>Clock Operator</b>	
Basketball - High School	\$40.00 per game
Basketball - Middle School	\$30.00 per game
Volleyball - Girls/Boys	\$40.00 per game/level
<b>Non-Carded Official</b>	
Outdoor Track and Field	\$70.00
<b>Chain Crew (Football)</b>	
Chain and Marker	\$70.00

EXPLANATION: Agenda item submitted by Mr. Apollon

11. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the BFAST (Before & After School Tutoring) Program from Benjamin Franklin Middle School in grades 5 through 8 with morning and afternoon instructional support in Mathematics, Language Arts, Science, Social Studies, and Robotics starting November 13, 2023, at 7:30-8:15 AM and 3:10-3:55 PM. The program will begin soon after Marketing Period 1 and immediately begin working toward building test-taking skills/strategies in targeted NJSLA areas. The stipend includes weekly student contact time and 3 hours of planning for the program. See page 53.

EXPLANATION: Agenda item submitted by Mr. Apollon

12. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following leaves of absence:

Employee #	Type	Dates of Paid Leave	Days Used	Dates of Unpaid Leave with Benefits	Days Used	Return
5514	Paternity	01/02/2024-02/02/2024	24	N/A	N/A	02/05/2024
4592	FMLA	02/05/2024-04/27/2024	82	N/A	N/A	04/29/2024

EXPLANATION: Agenda item submitted by Mr. Apollon

13. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, approves Rhona Vega as a substitute secretary for the 2023-2024 school year.

EXPLANATION: Agenda item submitted by Mr. Apollon

14. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education upon the recommendation of the Superintendent, approves the following Extra Work Extra Pay assignment, for the 2023-2024 school year, at Benjamin Franklin Middle School, stipends in accordance with TTEA contract.

<b>Name</b>	<b>Activity</b>	<b>Stipend</b>
Jokeldy Hernandez	Intramurals	\$1,500.00
Terrie Roberts	Library Council	\$1,000.00
Jean McVerry	Gay Straight Alliance	\$1,000.00

EXPLANATION: Agenda item submitted by Mr. Apollon

15. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education upon the recommendation of the Superintendent, that the Board approve payment to the following FORUM staff members, to provide services in the PASS (Police/Parents and School Students ) Partnership at a rate of \$50 per hour, not to exceed 200 hours and \$10,000 for the period of January 1, 2024 through March 28, 2024.

Account#: 20-009-100-000-00-00-0-0 FORUM/J.JUSTICE/TCHR Stipends

<b>Staff Member</b>	<b>Assignment</b>	<b>Hours</b>	<b>Max. Payment</b>
Nicholas Campestre	Program/Supervisor/ Counselor	50	\$2,500.00
Jason Juxon-Smith	High School Counselor	50	\$2,500.00
Giannil Hidalgo	Middle/High School Counselor	50	\$2,500.00
Javalda Powell	Middle School Counselor	50	\$2,500.00

EXPLANATION: Agenda item submitted by Mr. Apollon

16. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the payment of Tuition Reimbursement to those staff members for their completion of graduate courses during the Summer 2023 and Fall 2023 school year, as per the TTEA agreement. See page 56.

EXPLANATION: Agenda item submitted by Mr. Apollon

17. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves sick and vacation day payouts for the following employees:

Name	Position	# Years Service	# Sick Days	Value/Day	# Vacation Days	Value/Day	Total Payment
Amadeo Folcarelli	Technician	10	50 sick days	\$59.00 per diem \$2,950.00 total	34 vacation days	9 days @ \$263.46 per diem 20 days @ \$283.25 per diem 5 days @ \$285.63 per diem \$9,464.29 total	\$12,414.29

EXPLANATION: Agenda item submitted by Mr. Apollon



18. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following teachers (pending student enrollment) for conducting an After School Reading & Mathematics Support Program (Grades 5 through 8) at Thomas Jefferson Middle School from January 9, 2024, through March 28, 2024, for 1.25hours each Tuesday, Wednesday and Thursday. Mathematics and Language Arts teachers would receive up to (3) hours of professional development training at the rate of \$50/hr. and conduct the program for 45 hours at a rate of \$50/hr. One lead teacher would receive up to 110 hours for administrative duties and professional development at the rate of \$50/hr. Title 1 funds this program.

Account# 20-231-100-101-00-070-000

<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Stipend Amount (not to exceed)</b>
Paulette Szalay	Lead Coordinator	110	\$5500
Brandon Vargas	Instructor	48	\$2400
Kerry Ann Rose	Instructor	48	\$2400
Heather Jacobs	Instructor	48	\$2400
Ashley Alcott	Instructor	48	\$2400
Antoinette Bush	Instructor	48	\$2400
Rena San George	Instructor	48	\$2400
Suada Charaf	Instructor	48	\$2400
Dolores Connors	Instructor	48	\$2400
Marison Urena	Substitute Instructor	48	\$2400
Monica Bagan	Substitute Instructor	48	\$2400
<b>TOTAL</b>			\$29,500

EXPLANATION: Item submitted by Mr. Apollon

19. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following long term substitute teacher at \$260 per diem, assigned to a non-tenure track position, effective as indicated, pending criminal history:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Benefits</u>
Antonia Im	SPED Teacher	BFMS	01/26/2024 -02/26/2024	w/o benefits
Todd Sinclair	Athletic Dept. Support	THS	11/27/2023 - 02/28/2024**	w/o benefits
Stacey Dibone	LLD	Lowell	01/18/2024- 03/08/2024	w/o benefits

\*\*Revised dates

EXPLANATION: Agenda item submitted by Mr. Apollon

20. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following certificated staff to be remunerated at the contractual rate of \$50/hr. for participation in Hawthorne Elementary School's Title I After School Program, from December 12, 2023 through April 04, 2024. The program will run for 16 weeks, two days a week (Tuesday and Thursday), after school, between the hours of 3:30 pm and 4:30 pm.

<b>Name</b>	<b>Position</b>	<b>Hours ( not to exceed)</b>	<b>Stipend Amount (not to exceed)</b>
Maria Garcia Iglesias	Program Coordinator/Facilitator	72	\$2,800
Victor Hernandez	Instructor	50	\$1,600
Felix Mejia	Instructor	50	\$1,600
Tawana Smith	Instructor	50	\$1,600
Lorena Valer	Instructor	50	\$1,600
Sandra Warren-Givens	Instructor	50	\$1,600
Jaqwaysia Edge	Instructor	50	\$1,600
Samuel Griffin	Instructor	50	\$1,600
Christopher Coles	Substitute-Instructor	50	\$1,600
<b>TOTAL:</b>			<b>\$15,600</b>

EXPLANATION: Agenda item submitted by Mr. Apollon

21. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves payment to the following staff members as Foundation Trainers, for implementing professional development workshops for non-tenured teachers as part of the district’s mentoring plan, during the 2023 - 2024 school year.

Staff Member	Stipend Amount
Tawanna Smith - Year 1	\$2500
Saundra Warren Givens - Year 1	\$2500
Lydia DeRuiter - Year 2	\$2500
Jessie Gorant - Year 2	\$2500
Linea Rondael - Year 3	\$2500
Paulette Szalay - Year 3	\$2500
Zain Conteh - Year 4	\$2500

EXPLANATION: Submitted by Mr. Apollon

22. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following high school teacher **Mr. Michael Miuccio** for assuming an English 9th, sixth period assignment, on a temporary basis, at their negotiated contractual per class rate of \$70.00, effective February 05, 2024, the staff member will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

EXPLANATION: Agenda item submitted by Mr. Apollon

23. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the the following additional staff member Mr. Ken Chung as a Home Instructor, on an as needed basis, at \$50 per hour, for the 2023-2024 school year.

EXPLANATION: Agenda item submitted by Mr. Apollon

24. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following certificated staff **Daniel Bassett** to be remunerated at the contractual rate of \$50/hr and up to 24 hours. for participation in Hawthorne Elementary School’s Before and After School STEM Program, from February 14, 2024 through May 8, 2024. The program will run for 12 weeks, one day a week (Wednesday).

EXPLANATION: Agenda item submitted by Mr. Apollon

25. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for conducting Advanced Placement laboratory instruction during zero period for the 2023-2024 school year, total cost not to exceed 2% of base salary:

Name	Course	2023-2024 Salary	**Differential
Kerrie Viray	AP Environmental Science	\$119,835.00	\$2,397.00
Eileen Glassey	AP Chemistry	\$113,850.00	\$ 2,277.00

\*\*revised from stipend to differential

EXPLANATION: Agenda item submitted by Mr. Apollon

Professional Development

*District Funded - \$7,829.85*

*PEA Grant Funded - \$2,730.02*

*CCEIS Grant Funded \$22,750*

*Title II Funded - \$42.30*

*Total Cost: \$33,352.17*

**Name:** Shireen Ali

**School or Department:** Lowell Elementary – Child Study Team

**Conference/Seminar/Workshop:** Winter Inclusion Leadership Conference 2024

**Location:** Williamstown, NJ

**Dates:** 1/19/2024

**Estimated Cost:** \$80.08 (District funded)

**Explanation:** This conference is necessary for the initiation of Lowell Elementary School’s, NJ Inclusion Grant Project.

**Name:** Shireen Ali, Theresa Avella, Shannon Curley, Vanessa Lospalluto, Robert Villegas,

**School or Department:** Teaneck District – Child Study Team

**Conference/Seminar/Workshop:** RegionV WIAT-IV Conference 2024

**Location:** Oradell, NJ

**Dates:** 1/22/2024

**Estimated Cost:** \$.00

**Explanation:** This conference is necessary for the initiation of Teaneck High School’s, WIAT-IV (Wechsler Individual Achievement test).

**Name:** Barbara Finkelstein

**School or Department:** BFMS Special Ed Teacher

**Conference/Seminar/Workshop:** Annual Conference on Dyslexia & Related Learning Disabilities

**Location:** City University of New York, NY

**Dates:** 1/09/24

**Estimated Cost:** \$350.00 (District funded)

**Explanation:** The participant will learn the latest in teaching resources, technologies, and schools and programs.

**Name:** Amy Morik

**School or Department:** Whittier - CST

**Conference/Seminar/Workshop:** Self-Regulation Interventions

**Location:** Webinar

**Dates:** 2/02/2024

**Estimated Cost:** \$249.9 (District funded)

**Explanation:** The participant will learn self-regulation interventions along with strategies to help children find harmony.

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**Name:** Kim Pirro  
**School or Department:** Lowell Elementary – School Psychologist  
**Conference/Seminar/Workshop:** Winter Inclusion Leadership Conference 2024/NJ Coalition for Inclusive Education  
**Location:** Williamstown, NJ  
**Dates:** 1/19/2024  
**Estimated Cost:** \$141.56 (District funded)  
**Explanation:** The participant will explore the history and current state of inclusive schooling.

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**AMENDED AMOUNT**

**Name:** Johanna Reyes  
**School or Department:** Bryant School Nurse  
**Conference/Seminar/Workshop:** Holy Name Hospital: Renewal of Basic Life Support  
**Location:** Teaneck, NJ  
**Dates:** 12/18/23  
**Estimated Cost:** \$95.00 (District funded)  
**Explanation:** This course will allow renewal of Basic life support certification.

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**Name:** Kimberly Rossy  
**School or Department:** BFMS Special Education  
**Conference/Seminar/Workshop:** Current, Best Strategies to Improve Executive Function Skills  
**Location:** Webinar  
**Dates:** 3/07/24 & 3/08/24  
**Estimated Cost:** \$645.00 (District funded)  
**Explanation:** The participant will explore practical strategies to help students strengthen executive function skills and use positive intervention strategies.

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**Name:** Shellian Mirander, Mariam Muheisen, Munyiva Munguti, Javalda Powell, Ashley Anderala-Marra, Annlisse Seise, Robert Villegas  
**School or Department:** Teaneck District CST  
**Conference/Seminar/Workshop:** Columbia Middle School – NJ Inclusion Project Systemic Change Grant  
**Location:** Berkeley Heights, NJ  
**Dates:** 2/22/24  
**Estimated Cost:** \$216.30 (District funded)  
**Explanation:** The participant will explore practical strategies to help students strengthen executive function skills and use positive intervention strategies.

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**Name:** Barbara Kilgore  
**School or Department:** Early Childhood  
**Conference/Seminar/Workshop:** Understanding Harassment, Intimidation and Bullying Characteristics  
**Location:** New Jersey Law Center, New Brunswick, New Jersey  
**Dates:** 02/06/2024  
**Estimated Cost:** \$62.88 (PEA - Grant Funded)  
**Explanation:** Training on preschool Harassment, Intimidation and Bullying Characteristics at the elementary level.

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**Name:** Kimberly Santangelo, Hyo Jeon, Deborah Shenkin, Nadia Vovra, Amy Morales, Lara Barrett, Jenna Banker  
**School or Department:** Bryant Elementary School  
**Conference/Seminar/Workshop:** Self Evaluation of Supports for Emergent Bilingual Acquisition  
**Location:** Public Safety Training Academy – Morristown, New Jersey  
**Dates:** January 18, 2024 & January 19, 2024  
**Estimated Cost:** \$2667.14 (PEA - Grant Funded)  
**Explanation:** Training on supporting preschool multilingual learners.

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**Name:** Shanieka Smith, Alicia Lyle  
**School or Department:** Teaneck High School – Mathematics Department  
**Conference/Seminar/Workshop:** SAAVAS Mathematics Symposium  
**Location:** The Palace at Somerset Park  
**Dates:** 1/31/24  
**Estimated Cost:** 42.30 (Title II - Grant funded)  
**Explanation:** Mathematics symposium providing a deeper understanding of the 2024 New Jersey Student Learning Standards for Mathematics.

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**Name:** Antoine Green  
**School or Department:** Lowell Elementary School  
**Conference/Seminar/Workshop:** New Jersey Coalition for Inclusive Education  
**Location:** Williamston, New Jersey  
**Dates:** 01/19/2024  
**Estimated Cost:** \$0.00  
**Explanation:** Training for Inclusive Education at the Elementary Level.

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**Name:** Colette Brantley  
**School or Department:** Hawthorne Elementary School  
**Conference/Seminar/Workshop:** New Jersey State Bar Foundation  
**Location:** New Brunswick, New Jersey  
**Dates:** 02/26/24  
**Estimated Cost:** \$0.00  
**Explanation:** Training for elementary conflict resolution strategies

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**Name:** Terrie Roberts  
**School or Department:** District Library Media Specialist  
**Conference/Seminar/Workshop:** Bergen Passaic Association of Librarians  
**Location:** Paramus, New Jersey  
**Dates:** 02/29/24  
**Estimated Cost:** \$0.00  
**Explanation:** Training on current trends for school librarians.

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**Name:** Jessica Bergen  
**School or Department:** Benjamin Franklin Middle School  
**Conference/Seminar/Workshop:** New Jersey Music Educators Association  
**Location:** Atlantic, City  
**Dates:** 02/22/24 and 02/23/24  
**Estimated Cost:** \$488.91 (District Funded)  
**Explanation:** Training for music educators on instrumental instruction.

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**Name:** Jennifer Bell, Stephanie Davis, Asha Jagadeesh, Bonnie Meneely, Arlene Kaloudis, Nicole Weiss, Lucy Ramos, Felicia Vinpa  
**School or Department:** Bryant School  
**Conference/Seminar/Workshop:** Year 1 Tools of the Mind Fundamentals Workshop  
**Location:** Virtual (8:30am-3:30pm)  
**Dates:** 2/08/24, 2/09/24, 3/06/24, 4/18/24, and 5/15/24  
**Estimated Cost:** \$22,750.00 (CCEIS Grant Funded)  
**Required Explanation:** The workshop is a mandatory virtual event for Year One Launching Tools

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**AMENDED DATE**

**Name:** Ann Delaney  
**School or Department:** Whittier Elementary School  
**Conference/Seminar/Workshop:** FUNdations Launch Training – Second (Virtual) **Dates:** January 25, 2024  
**Estimated Cost:** \$320.00 – Title II Grant Funded  
Substitute Required  
**EXPLANATION:** Initial training for the FUNdations® program, a multisensory structured literacy curriculum which teaches the foundational skills of reading.

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**Professional Development**

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**Name:** Haquisha Q. Taylor

**School or Department:** Business Office

**Conference/Seminar/Workshop:** NJASBO Int'l Annual Leadership Conference

**Location:** San Diego, CA

**Dates:** February 8-10, 2024

**Estimated Cost:** \$3,783.27 - District Funded

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**Name:** Dr. Andre Spencer

**School or Department:** Superintendent

**Conference/Seminar/Workshop:** AASA National Conference

**Sponsored by:** American Associate Association of School Administrators

**Location:** San Diego, CA

**Dates:** February 14-16, 2024

**Estimated Cost:** \$1,708.50 – District Funded

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**Name:** Connie Le

**School or Department:** Office of Partnership and Outreach

**Conference/Seminar/Workshop:** New Jersey School Public Relations Association  
Winter 2024 Workshop

**Location:** Monroe Township, NJ

**Dates:** January 11, 2024

**Estimated Cost:** \$71.33 – District Funded

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**FIELD TRIP**

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**District Funded – \$6,664.50**  
**Total Cost: \$21,282.00**

**PTA/Parent Funded - \$14,617.50**

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**Trip Leader(s):** Kara Lindner  
**School/Department:** Hawthorne Elementary School  
**Trip Planned:** Newark Museum & Planetarium  
**Destination:** Newark, NJ  
**Date(s):** 4/04/2024  
**Estimated Cost:** \$3,240.00 (Parent Funded)

**Explanation:** This field trip aligns with the student’s curriculum, Elevate Science. The students will learn the relationship between the earth, sun, and moon.

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**Trip Leader(s):** Lisa Sgambati  
**School/Department:** Lowell & Hawthorne Elementary Schools  
**Trip Planned:** Bowler City  
**Destination:** Hackensack, NJ  
**Date(s):** 2/23/2024  
**Estimated Cost:** \$320.00 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** JaQwaysia Edge & Lisa Sgambati  
**School/Department:** Hawthorne & Lowell Elementary Schools  
**Trip Planned:** Teaneck Cinema  
**Destination:** Teaneck, NJ  
**Date(s):** 3/08/2024  
**Estimated Cost:** \$550.00 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** Leakhena Ky & Lisa Sgambati  
**School/Department:** Hawthorne & Lowell Elementary Schools  
**Trip Planned:** Liberty Science Center  
**Destination:** Jersey City, NJ  
**Date(s):** 3/15/2024  
**Estimated Cost:** \$1,269.50 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** JaQwaysia Edge & Lisa Sgambati  
**School/Department:** Hawthorne & Lowell Elementary Schools  
**Trip Planned:** Teaneck Cinema  
**Destination:** Teaneck, NJ  
**Date(s):** 5/30/2024  
**Estimated Cost:** \$550.00 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.



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**FIELD TRIP**


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**Date(s):** February 29, 2023**Depart:** 9:00 AM**Return:** 10:30 AM**Estimated Cost:** \$0.00**Substitute Required****EXPLANATION:** Students in the Black Youth Organization will expose middle school students to the rich history of African culture.

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**Trip Leader(s):** Christine Mayers, Kharisma Bettis**School or Department:** Teaneck High School – BYO/Terpsy**Trip Planned:** Lacey Elementary School**Location:** Teaneck, New Jersey**Number of Students:** 15**Date(s):** March 1, 2024**Depart:** 9:45 AM**Return:** 10:45 AM**Estimated Cost:** \$0.00**Substitute Required****EXPLANATION:** Young students will learn about the history of stepping and witness an inspirational dance.

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**Trip Leader(s):** Katherine Cannao, Margot Mack**School or Department:** Teaneck High School**Trip Planned:** L'Oreal Headquarters – 2024 Women's Future Leadership Forum**Location:** Clark, New Jersey**Number of Students:** 30**Date(s):** March 8, 2024**Depart:** 8:30 AM**Return:** 2:15 PM**Estimated Cost:** \$525.00 – (District Funded)**Substitute Required****EXPLANATION:** This trip is designed to empower female business students as they will be taking part in executive career panels, small group mentoring sessions, team building projects, and networking.

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**Trip Leader(s):** Jahari Jacobs, Stephanie Paz, Margaret.Tewey, Bydette Dostie, Jessie Gorant, Jean McVerry, Karen Schaefer, Gregory Cooper, Mariam Muheisen, LaTasha Garcia, Mikell Taylor**School or Department:** Benjamin Franklin Middle School**Trip Planned:** Fordham University**Location:** Bronx, New York**Number of Students:** 125**Date(s):** April 23, 2024**Depart:** 8:00 AM**Return:** 3:00 PM**Estimated Cost:** \$1500.00 (Parent Funded)**Substitute Required****EXPLANATION:** Students will explore the campus and participate in workshops on a variety of topics, including financial literacy and essay writing.

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**FIELD TRIP**

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**Trip Leader(s):** Mindy Fliegelman Marcus, Destiny Harmon, James D'Micelli, Gerald Henry, Ashley Davis, Willa Rudy, Yadira Bustamante, Qudasia Abassi, Christeen Bashara, Nine Parent Chaperones

**School or Department:** Whittier Elementary School

**Trip Planned:** Intrepid Museum

**Location:** New York, New York

**Number of Students:** 80

**Date(s):** May 29, 2024

**Depart:** 9:00 AM

**Return:** 2:00 PM

**Estimated Cost:** \$2464.00, (\$900.00-PTO Grant), (\$500.00-District funded for Transportation), (\$1064.00-Parent Funded for Tickets)

**Substitute Not Required**

**EXPLANATION:** Students will view exhibits and get firsthand experience seeing artifacts from the Cold War. Students will learn about the science behind aviation as well as its historical impact on transportation.

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**Trip Leader(s):** PTO/ Ashley Davis, Willa Rudy, Gerald Henry, Mindy Marcus, Destiny Harmon, James DiMicelli, Yadira Bustamante, 10 Parent Chaperones

**School or Department:** Whittier Elementary School

**Trip Planned:** The Funplex

**Location:** East Hanover, New Jersey

**Number of Students:** 75

**Date(s):** June 4, 2024

**Depart:** 9:00 AM

**Return:** 2:00 PM

**Rain Date:** June 6, 2024

**Estimated Cost:** \$2537.50 – (PTO Funded)

**Substitute Not Required**

**EXPLANATION:** Annual trip for the fourth grade students.

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**Trip Leader(s):** Jahari Jacobs, Margaret Tewey, Mariam Muheisen, Stephanie Paz, Jessie Gorant, Bydette Dostie, Mikell Taylor, Lauren Mattiace, Five Parent Chaperones

**School or Department:** Benjamin Franklin Middle School

**Trip Planned:** Teaneck Swim Club

**Location:** Teaneck, New Jersey

**Number of Students:** 124

**Date(s):** June 5, 2024

**Rain Date:** June 6, 2024

**Depart:** 8:00 AM

**Return:** 1:30 PM

**Estimated Cost:** \$3000.00- (PTA/Parent Funded)

**Substitute Not Required**

**EXPLANATION:** Students will participate in team-building activities that promote positive, collaborative behaviors.

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**Fundraising Activities by School**

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School or Department: Teaneck High School

Activity: **SNAP Online Fundraiser**

Sponsoring Organization: Boys' Fencing Team

Name of Sponsors: Stephanie Abatayo, Staff Member

Participants: Supporters of the Team would give online donations to Boys' Fencing.

Date(s): January – February 15, 2024

Location: Online Donations

Estimated funds to be raised by this activity: \$2,000

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for Team dinner, gear, and Scott Rodgers scholarship (awarded to a senior).

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School or Department: Teaneck High School

Activity: **BSN Online Sports Apparel Sale**

Sponsoring Organization: Girls' Tennis

Name of Sponsors: Daniel Olender, Staff Member

Participants: Tennis Team would sell to students, staff, and player's families

Date(s): January – June 2024

Location: Online BSN Sports Apparel

Estimated funds to be raised by this activity:

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used to support the athletes, supplies, training, and senior night activities.

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School or Department: Teaneck High School

Activity: Online **Laser Engraving Sales of Various Items (tumblers, frames, ornaments, & coasters, etc.)**

Sponsoring Organization: Girls' Tennis

Name of Sponsors: Daniel Olender, Staff Member

Participants: Tennis Team would sell to students, staff, and player's families

Date(s): January – June 2024

Location: Online Sales (Russell Rayot – River and Craft Company)

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for supplies, training, senior night activities.

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**Fundraising Activities by School**

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School or Department: Teaneck High School  
Activity: **USA Again Clothing Drive Fundraiser**  
Sponsoring Organization: Senior Class '24  
Name of Sponsors: Kharisma Bettis, Staff Member  
Participants: Senior Class to students, family members, and community  
Date(s): January – June 2024  
Location: Teaneck High School  
Estimated funds to be raised by this activity: \$350  
Funds to sponsoring organization 100%  
EXPLANATION: Funds would be used to senior prom and festivities.

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School or Department: Teaneck High School  
Activity: **Custom Ink Apparel Sale**  
Sponsoring Organization: Black Youth Organization  
Name of Sponsors: Christine Mayers, Staff Member  
Participants: BYO Members would sell to staff and community  
Date(s): January 31 – February 16, 2024  
Location: Online and In-Person Sales  
Estimated funds to be raised by this activity: \$1,000  
Funds to sponsoring organization 100%  
EXPLANATION: Funds would be used for scholarships and refreshments for end-of-year party.

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School or Department: Teaneck High School  
Activity: **Double Good Popcorn Sales**  
Sponsoring Organization: Senior Student Council  
Name of Sponsors: Kharisma Bettis, Staff Member  
Participants: Senior Class would sell to students, family members, and community  
Date(s): February 2024  
Location: Online Sales  
Estimated funds to be raised by this activity: \$2,000  
Funds to sponsoring organization 100%  
EXPLANATION: Funds would be used to events for senior class, senior prom, and festivities.

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**Fundraising Activities by School**

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School or Department: Teaneck High School

Activity: **Bake Sale**

Sponsoring Organization: Fashion Club

Name of Sponsors: James Bermudez, Staff Member

Participants: Club Members would sell to students and staff

Date(s): February 14 – June 14, 2024

Location: THS Lobby

Estimated funds to be raised by this activity: \$100

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used to fund the Fashion Show and supplies for the show.

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<u>Placement</u>	<u>Tuition</u>	<u>Start Date</u>	<u>1:1 Aide</u>
BCSS - NOVA North Emerson - 2023-2024 SY	\$64,800.00	6/30/2023	
BCSS - New bridges MS/HS - 2023-2024 SY	\$80,190.00	6/30/2023	
High Point School - 2023-2024 SY	\$66,324.35	12/13/2023	
Somerset County Educational Services - 2023-2024 SY - 1:1 Aide		7/5/2023	\$46,200.00
<b>Totals</b>	\$211,314.35		\$46,200.00
<b>Grand totals</b>	\$257,514.35		

<u>Student ID#</u>	<u>Placement</u>	<u>Discipline/Rate</u>	<u>NOT TO EXCEED</u>
	Bergen County Special Services School District	Augmentative/Alternative Communication Services. AAC Training to be provided for a maximum of (2) two hours during the 2023-2024 school year.	\$340.00
<b>AMENDMENT</b>	Pascack Valley Regional High School	OT \$55 per 30 min, \$110 per hr	\$10,000.00

**TEANECK PUBLIC SCHOOLS  
UPDATED 2024-2025  
BUDGET DEVELOPMENT SCHEDULE**

<b>DATE OF INITIATION</b>	<b>DISTRICT ACTION</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>COMPLETION DATE</b>
December 2023	CSI Active for 2023-2024 Budget Projections	Business Administrator	12/11/23
December 2023	Business Administrator communicates and reviews District Budget timelines and objectives with Principals, Supervisors, and Directors	Business Administrator	12/15/23
January 2024	Principals, Supervisors, Directors, Coordinators, and Assistant Superintendent prepare School and Department-Level Budgets	Principals, Supervisors, Directors, Coordinators, and Assistant Superintendent	1/5/24
January 2024	Review Instructional, Operational, and Capital Budget Requests	Superintendent, Business Administrator, Assistant Superintendent, and HR Director	1/24/24
January 2024	Budget Update to Finance Committee	Superintendent, Business Administrator, Assistant Superintendent, and HR Director	2/13/24
February 2024	State Budget Address	Governor	2/27/24
February 2024	Draft Budget to TBOE for review and feedback	Superintendent and Business Administrator	3/6/24
March 2024	Budget Presentation Development	Business Administrator	3/6/24
March 2024	TBOE Adoption of Tentative Budget	TBOE	3/13/24
March 2024	Filing of Tentative Budget with Executive County Superintendent for Approval	Business Administrator	3/20/24
April 2024	Budget Presentations to Community Groups	Superintendent and Business Administrator	4/10/24
April 2024	Advertise Notice of Budget Public Hearing	Business Administrator	4/12/24
April 2024	TBOE Budget Public Hearing and Adoption	TBOE	<b>4/17/24</b>
April 2024	Post <b>User-Friendly</b> Budget on District website	Business Administrator	4/25/24
May 2024	TBOE Tax Levy Certification to County Board of Taxation	Business Administrator	5/22/24

Updated January 12, 2024



**CANON FINANCIAL SERVICES, INC.** ("CFS")  
 Remittance address: 14904 Collections Center Drive  
 Chicago, Illinois 60693 (800) 220-0200

# MUNICIPAL LEASE AGREEMENT

**Fair Market Value**  
 CFS-1043 (01/17)

CFS' AGREEMENT  
 NUMBER

CUSTOMER (FULL LEGAL NAME)		DBA	PHONE	
BILLING ADDRESS		CITY	COUNTY	STATE ZIP ("Customer")
EQUIPMENT ADDRESS		CITY	COUNTY	STATE ZIP
EQUIPMENT INFORMATION			NUMBER AND AMOUNT OF PAYMENTS	
Quantity	Serial Number	Make/Model/Description	Number of Payments	Total Payment *
			* Plus Applicable Taxes	
<b>TERM</b>		<b>PAYMENT FREQUENCY</b>		<b>END OF TERM PURCHASE OPTION</b>
_____ (in months)		<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____		Fair Market Value

**THIS AGREEMENT IS NON-CANCELABLE BY CUSTOMER EXCEPT AS DESCRIBED IN THE FISCAL FUNDING PROVISION HEREIN. CUSTOMER REPRESENTS THAT ALL ACTION REQUIRED TO AUTHORIZE THE EXECUTION OF THIS AGREEMENT ON BEHALF OF CUSTOMER BY THE FOLLOWING SIGNATORIES HAS BEEN TAKEN. THE UNDERSIGNED HAS READ, UNDERSTANDS AND HEREBY AGREES TO ALL OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.**

<b>ACCEPTED</b>	<b>AUTHORIZED CUSTOMER SIGNATURE</b>
<b>CANON FINANCIAL SERVICES, INC.</b>	By: X _____ Title: _____
By: _____	Printed Name: _____ Email Address: _____
Title: _____	By: X _____ Title: _____
Date: _____	Printed Name: _____ Email Address: _____

To: Canon Financial Services, Inc. ("CFS")

**ACCEPTANCE CERTIFICATE**

Customer certifies that (a) the Equipment referred to in this Agreement has been received, (b) installation has been complete, (c) the Equipment has been examined by Customer and is in good operating order and condition and is, in all respects, satisfactory to Customer, and (d) the Equipment is irrevocably accepted by Customer for all purposes under this Agreement. Accordingly, Customer hereby authorizes billing under this Agreement.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Title (if any): \_\_\_\_\_ Date: \_\_\_\_\_

## TERMS AND CONDITIONS

1. **AGREEMENT:** CFS leases to Customer, a \_\_\_\_\_ [state name or political subdivision or agency] of \_\_\_\_\_ [State name], with its chief executive office at \_\_\_\_\_, and Customer leases from CFS, with its place of business at 158 Gaither Drive, Suite 200, Mount Laurel, New Jersey 08054, all the equipment described above, together with all replacement parts and substitutions for and additions to such equipment ("Equipment"), upon the terms and conditions set forth in this Municipal Lease Agreement ("Agreement").
2. **TERM OF AGREEMENT:** This Agreement shall be effective on the date the Equipment is delivered to Customer ("Commencement Date"), provided Customer executes CFS' form of acceptance ("Acceptance Certificate") or otherwise accepts the Equipment as specified herein. The term of this Agreement begins on the date accepted by CFS or any later date that CFS designates ("Agreement Date"), and shall consist of the payment periods specified above and any renewal periods. After acceptance of the Equipment, Customer shall have no right to revoke such acceptance or cancel this Agreement during the term hereof, except as set forth herein. The term of this Agreement shall end, unless sooner terminated by CFS after an event of default or under the Fiscal Funding provision, when all amounts required to be paid by Customer under this Agreement have been paid as provided and either (a) Customer has purchased the Equipment in accordance with the terms hereof or (b) the Equipment has been returned at the end of the scheduled term or renewal term in accordance with the terms hereof. Except as provided herein, Customer has no right to return the Equipment to CFS.
3. **PAYMENTS:** Customer agrees to pay to CFS, as invoiced, during the term of this Agreement, (a) the payments specified under "Number and Amount of Payments" above, and (b) such other amounts permitted hereunder as invoiced by CFS ("Payments"). Such Payments are comprised of the principal and interest thereon. The amount of each Payment is based on the supplier's best estimate of the cost of the Equipment. Customer authorizes CFS to adjust the Payment herein by up to fifteen percent (15%) if the actual total cost of the Equipment, including any sales or use tax, is more or less than originally estimated. Customer's obligation to pay all amounts due under this Agreement and all other obligations hereunder shall be absolute and unconditional and is not subject to any abatements, set-off, defense or counterclaim for any reason whatsoever.
4. **APPLICATION OF PAYMENTS:** All Payments received by CFS from Customer under this Agreement will be applied to amounts due and payable hereunder chronologically, based on the date of the charge as shown on the invoice for each such amount, and among amounts having the same date in such order as CFS, in its discretion, may determine.
5. **NO CFS WARRANTIES:** CUSTOMER ACKNOWLEDGES THAT CFS IS NOT A MANUFACTURER, DEALER, OR SUPPLIER OF THE EQUIPMENT. CUSTOMER AGREES THAT THE EQUIPMENT IS LEASED "AS IS" AND IS OF A SIZE, DESIGN AND CAPACITY SELECTED BY CUSTOMER. CUSTOMER ACKNOWLEDGES THAT CFS HAS MADE NO REPRESENTATION OR WARRANTY WITH RESPECT TO THE SUITABILITY OR DURABILITY OF THE EQUIPMENT, THE ABSENCE OF ANY CLAIM OF INFRINGEMENT OR THE LIKE, OR ANY OTHER REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE EQUIPMENT INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Any warranty with respect to the Equipment made by the manufacturer, dealer, or supplier is separate from, and is not a part of, this Agreement and shall be for the benefit of CFS, Customer and CFS' successors or assignees, if any. So long as Customer is not in breach or default of this Agreement, CFS assigns to Customer any warranties (including those agreed to between Customer and the manufacturer, dealer, or supplier) which CFS may have with respect to any item of Equipment; provided that the scope and limitations of any such warranty shall be solely as set out in any agreement between Customer and such manufacturer, dealer, or supplier or as otherwise specified in warranty materials from such manufacturer, dealer, or supplier and shall not include any implied warranties arising solely from CFS' acquisition of the Equipment. CUSTOMER ACKNOWLEDGES THAT NEITHER THE SUPPLIER NOR ANY DEALER IS AUTHORIZED TO WAIVE OR ALTER ANY TERM OF THIS AGREEMENT OR ANY SCHEDULE, OR TO MAKE ANY REPRESENTATION OR WARRANTY WITH RESPECT TO THIS AGREEMENT OR THE EQUIPMENT ON BEHALF OF CFS.
6. **FISCAL FUNDING:** Customer warrants that it has funds available to pay Payments payable pursuant to this Agreement until the end of its current appropriation period and warrants that it presently intends to make Payments in each appropriation period from now until the end of this Agreement. The officer of Customer responsible for preparation of Customer's annual budget shall request from its legislative body or funding authority funds to be paid to CFS under this Agreement. If notwithstanding the making in good faith of such request in accordance with appropriate procedures and with the exercise of reasonable care and diligence, such legislative body or funding authority does not appropriate funds to be paid to CFS for the Equipment, Customer may, upon prior written notice to CFS, effective upon the exhaustion of the funding authorized for the then current appropriation period, return the Equipment to CFS, at Customer's expense and in accordance with this Agreement, and thereupon, Customer shall be released of its obligation to make Payments to CFS due thereafter, provided: (1) the Equipment is returned to CFS as provided for in the Agreement; (2) the above described notice states the failure of the legislative body or funding authority to appropriate the necessary funds as the reason for cancellation; and (3) such notice is accompanied by payment of all amounts then due to CFS under this Agreement. In the event Customer returns the Equipment pursuant to the terms of this Agreement, CFS shall retain all sums paid by Customer. Customer's Payment obligations under this Agreement in any fiscal year shall constitute a current expense of Customer for such fiscal year, and shall not constitute indebtedness or a multiple fiscal year obligation of Customer under Customer's state constitution, state law or home rule charter. Nothing in this Agreement shall constitute a pledge by Customer of any taxes or other monies, other than as appropriated for a specific fiscal year for this Agreement and the Equipment.
7. **ACCEPTANCE; DELIVERY:** Customer's execution of the Acceptance Certificate, or other confirmation of Customer's acceptance of the Equipment, shall conclusively establish that the Equipment has been delivered to and accepted by Customer for all purposes of this Agreement and Customer may not for any reason revoke that acceptance; however, if Customer has not, within ten (10) days after delivery of such Equipment, delivered to CFS written notice of non-acceptance, specifying the reasons therefor and specifically referencing this Agreement, Customer shall be deemed to have irrevocably accepted such Equipment. CFS is the lessor and Customer is the lessee of the Equipment under this Agreement. As between CFS and Customer only, this Agreement shall supersede any Customer purchase order in its entirety, notwithstanding anything to the contrary contained in any such purchase order. Customer agrees to waive any right of specific performance of this Agreement and shall hold CFS harmless from damages if for any reason the Equipment is not delivered as ordered, if the Equipment is unsatisfactory or if CFS does not execute this Agreement. Customer agrees that any delay in delivery of the Equipment shall not affect the validity of this Agreement.
8. **LOCATION; LIENS; NAMES; OFFICES:** Customer shall not move the Equipment from the location specified herein except with the prior written consent of CFS. Customer shall keep the Equipment free and clear of all claims and liens other than those in favor of CFS. Customer's legal name (as set forth in its constituent documents filed with the appropriate governmental office or agency) is as set forth herein. The chief executive office address of Customer is as set forth herein. Customer shall provide CFS with written notice at least thirty (30) days prior to any change of its legal name or chief executive office address, and shall execute and deliver to CFS such documents as required or appropriate.
9. **WARRANTY OF BUSINESS PURPOSE; USE; PERSONAL PROPERTY; FINANCING STATEMENTS:** Customer represents and warrants that the Equipment will not be used for personal, family, or household purposes. Customer shall comply with all laws and regulations relating to the use and maintenance of the Equipment. Customer shall put the Equipment only to the use contemplated by the manufacturer. The Equipment shall remain personal property regardless of whether it becomes affixed to real property or permanently rests upon any real property or any improvement to real property. Customer authorizes CFS (and any third party filing service designated by CFS) to execute and file (a) financing statements evidencing the interest of CFS in the Equipment (including forms containing a broader description of the Equipment than the description set forth herein), (b) continuation statements in respect thereof, and (c) amendments thereto, and Customer irrevocably waives any right to notice thereof.
10. **INDEMNITY:** Customer shall reimburse CFS for and defend CFS against any claim for losses or injury caused by the Equipment. This Section shall survive termination of this Agreement.
11. **MAINTENANCE; ALTERATIONS:** Customer shall keep and maintain the Equipment in good working order and shall, at Customer's expense, supply and install all replacement parts and accessories when required to maintain the Equipment in good working condition. Customer shall not, without the prior written consent of CFS, make any changes or substitutions to the Equipment. Any and all replacement parts, accessories, authorized changes to and/or substitutions for the Equipment shall become part of the Equipment and subject to the terms of this Agreement.

**12. TAXES; OTHER FEES AND CHARGES:** CUSTOMER SHALL PAY AND DISCHARGE WHEN DUE ALL LICENSE AND REGISTRATION FEES, ASSESSMENTS, SALES, USE, PROPERTY AND OTHER TAXES, AND OTHER EXPENSES AND CHARGES, together with any applicable penalties, interest, and administrative fees now or at any time imposed upon any Equipment, the Payments, or Customer's performance or non-performance of its obligations hereunder, whether payable by or assessed to CFS or Customer. If Customer fails to pay any such fees, assessments, taxes, expenses or charges as required hereunder, CFS shall have the right but not the obligation to pay those fees, assessments, taxes, expenses and charges, and Customer shall promptly reimburse CFS, upon demand, for all such payments made plus administrative fees and costs, if any. Customer acknowledges that, where required by law, CFS will file any notices and pay personal property taxes levied on the Equipment. Customer shall reimburse CFS for the expense of such personal property taxes as invoiced by CFS and pay CFS a processing fee not to exceed \$50 per year per item of Equipment that is subject to such tax. Customer agrees that CFS has not, and will not, render tax advice to Customer, and that payment of such taxes is an administrative act. ON THE DATE OF THE FIRST SCHEDULED PAYMENT AND THE DATE OF THE FIRST SCHEDULED PAYMENT AFTER THE ADDITION OF ANY EQUIPMENT, CUSTOMER SHALL PAY TO CFS A DOCUMENTATION FEE, IN THE AMOUNT OF \$85, TO REIMBURSE CFS FOR ITS ADMINISTRATIVE AND RECORDING COSTS.

**13. INSURANCE:** Customer, at its sole cost and expense, shall, during the term hereof including all renewals and extensions, obtain, maintain and pay for (a) insurance against the loss, theft, or damage to the Equipment for the full replacement value thereof, and (b) comprehensive public liability and property damage insurance. All such insurance shall provide for a deductible not exceeding \$5,000 and be in form and amount, and with companies satisfactory to CFS. Each insurer providing such insurance shall name CFS as additional insured and loss payee and provide CFS thirty (30) days' written notice before the policy in question shall be materially altered or canceled. Customer shall pay the premiums for such insurance, shall be responsible for all deductible portions thereof, and shall deliver certificates or other evidence of insurance to CFS. The proceeds of such insurance, at the option of CFS, shall be applied to (a) replace or repair the Equipment, or (b) pay CFS the "Remaining Lease Balance," which shall be the sum of: (i) all amounts then owed by Customer to CFS under this Agreement; plus (ii) the present value of all remaining Payments for the full term of this Agreement; plus (iii) the Fair Market Value of the Equipment (as defined herein); plus (iv) any applicable taxes, expenses, charges and fees. For purposes of determining present value under this Agreement, Payments shall be discounted at three percent (3%) per year. Customer hereby appoints CFS as Customer's attorney-in-fact solely to make claim for, receive payment of, and execute and endorse all documents, checks, or drafts for any loss or damage to Equipment under any such insurance policy. If within ten (10) days after CFS' request, Customer fails to deliver satisfactory evidence of such insurance to CFS, then CFS shall have the right, but not the obligation, to obtain insurance covering CFS' interests in the Equipment, and add the costs of acquiring and maintaining such insurance, and an administrative fee, to the amounts due from Customer under this Agreement. CFS and any of its affiliates may make a profit on the foregoing.

**14. LOSS; DAMAGE:** Customer assumes and shall bear the entire risk of loss, theft of, or damage to the Equipment from any cause whatsoever, effective upon delivery to Customer. No such loss, theft or damage shall relieve Customer of any obligation under this Agreement. In the event of damage to any Equipment, Customer shall immediately repair such damage at Customer's expense. If any Equipment is lost, stolen, or damaged beyond repair, Customer, at the option of CFS, will (a) replace the same with like equipment in a condition acceptable to CFS and convey clear title to such equipment to CFS (and such equipment will become "Equipment" and be subject to the terms of this Agreement), or (b) pay CFS the Remaining Lease Balance. Upon CFS' receipt of the Remaining Lease Balance, CFS shall transfer the applicable Equipment to Customer "AS-IS, WHERE-IS" without any representation or warranty whatsoever, except for title, and this Agreement shall terminate with respect to such Equipment.

**15. DEFAULT:** Any of the following events or conditions shall constitute an Event of Default under this Agreement: (a) Customer defaults in the payment when due of any indebtedness of Customer to CFS, whether or not arising under this Agreement, without notice or demand by CFS; (b) Customer or any guarantor of Customer's obligations hereunder ("Guarantor") ceases doing business as a going concern; (c) Customer or any Guarantor becomes insolvent or makes an assignment for the benefit of creditors; (d) a petition or proceeding is filed by or against Customer or any Guarantor under any bankruptcy or insolvency law; (e) a receiver, trustee, conservator, or liquidator is appointed for Customer, any Guarantor, or any of their property; (f) any statement, representation or warranty made by Customer or any Guarantor to CFS is incorrect in any material respect; or (g) Customer or any Guarantor who is a natural person dies.

**16. REMEDIES:** Upon the happening of any one or more Events of Default, CFS shall have the right to exercise any one or all of the following remedies (which shall be cumulative), simultaneously, or serially, and in any order: (a) to require Customer to immediately pay all Payments hereunder (whether or not then due) and other amounts due under this Agreement, with CFS retaining title to the Equipment; (b) to terminate any and all agreements with Customer; (c) with or without notice, demand or legal process, to enter upon the premises wherever the Equipment may be found, to retake possession of any or all of the Equipment and (i) retain such Equipment and all Payments and other sums paid hereunder, or (ii) sell the Equipment and recover from Customer the amount by which the Remaining Lease Balance exceeds the net amount received by CFS from such sale; or (d) to pursue any other remedy permitted at law or in equity. CFS (i) may dispose of the Equipment in its then present condition or following such preparation and processing as CFS deems commercially reasonable; (ii) shall have no duty to prepare or process the Equipment prior to sale; (iii) may disclaim warranties of title, possession, quiet enjoyment and the like; and (iv) may comply with any applicable state or federal law requirements in connection with a disposition of the Equipment and none of the foregoing actions shall be deemed to adversely affect the commercial reasonableness of the disposition of the Equipment. If the Equipment is not available for sale, Customer shall be liable for the Remaining Lease Balance and any other amounts due under this Agreement. If the proceeds of the sale of the Equipment are not sufficient to pay the balance of any Payments owed by Customer during its then-current appropriation period, CFS may take any other remedy available at law or in equity to require Customer to pay such Payments and perform any of its other obligations under this Agreement. No waiver of any of Customer's obligations, conditions or covenants shall be effective unless contained in a writing signed by CFS. Failure to exercise any remedy that CFS may have shall not constitute a waiver of any obligation with respect to which Customer is in default.

**17. LATE CHARGES; EXPENSES OF ENFORCEMENT:** If Customer fails to pay any sum to be paid by Customer to CFS under this Agreement on or before the due date, Customer shall pay CFS, upon demand, an amount equal to the greater of ten percent (10%) of each such delayed Payment or twenty-five dollars (\$25) for each billing period or portion of a billing period such Payment is delayed, in each case to the extent permitted by applicable law. The amounts specified above shall be paid as liquidated damages and as compensation for CFS' internal operating expenses incurred in connection with such late payment. In addition, Customer shall reimburse CFS for all of its out-of-pocket costs and expenses incurred in exercising any of its rights or remedies hereunder or in enforcing any of the terms of this Agreement, including, without limitation, reasonable fees and expenses of attorneys and collection agencies, whether or not suit is brought. If CFS should bring court action, Customer and CFS agree that attorney's fees equal to twenty-five percent (25%) of the total amount sought by CFS shall be deemed reasonable for purposes of this Agreement.

**18. ASSIGNMENT:** CUSTOMER SHALL NOT ASSIGN OR PLEDGE THIS AGREEMENT IN WHOLE OR IN PART, NOR SHALL CUSTOMER SUBLET OR LEND ANY EQUIPMENT WITHOUT PRIOR WRITTEN CONSENT OF CFS. CFS may pledge or transfer this Agreement. Customer agrees that if CFS transfers this Agreement, the assignee will have the same rights and benefits that CFS has now and will not have to perform any of CFS' obligations, which CFS will continue to perform. Customer agrees that the rights of the assignee will not be subject to any claims, defenses, or set-offs that Customer may have against CFS. If Customer is given notice of any such transfer, Customer agrees, if so directed therein, to pay directly to the assignee all or any part of the amounts payable hereunder.

**19. RENEWAL; RETURN:** This Agreement shall automatically renew on a month-to-month basis at the same Payment amount and frequency unless Customer sends written notice to CFS, at least sixty (60) days' before the end of the scheduled term or any renewal term that Customer either (i) shall exercise the Purchase Option in accordance with the terms hereof and at the end of such term exercises such Purchase Option, or (ii) does not want to renew this Agreement, and at the end of such term returns the Equipment as provided below. Unless

this Agreement automatically renews or Customer purchases the Equipment as provided herein, Customer shall, at the termination of this Agreement, or upon termination of the lease of any item of Equipment as described in the Fiscal Funding provision hereof, return the Equipment at its sole cost and expense in good operating condition, ordinary wear and tear resulting from proper use excepted, to a location specified by CFS. CFS may charge Customer a return fee equal to the greater of one Payment or \$250 for the processing of returned Equipment. If for any reason Customer shall fail to return the Equipment to CFS as provided herein, Customer shall pay to CFS upon demand one billing period's Payment for each billing period or portion thereof that such return is delayed. Customer shall reimburse CFS for any costs incurred by CFS to place the Equipment in good operating condition.

**20. PURCHASE OPTION:** (A) END OF TERM PURCHASE OPTION. To exercise this option, Customer shall give CFS sixty (60) days' prior irrevocable written notice that it will purchase all the Equipment at the end of the initial term or any renewal term for the Purchase Option price indicated on the face of this Agreement plus any applicable taxes, expenses, charges and fees. (B) PRIOR TO MATURITY PURCHASE. Customer may, at any time, upon sixty (60) days' prior irrevocable written notice purchase all (but not less than all) the Equipment at a price equal to the sum of all remaining Payments, plus the Fair Market Value, plus any applicable taxes, expenses, charges and fees. For purposes of this Agreement, "Fair Market Value" shall be CFS' retail price at the time Customer notifies CFS of its intent to purchase the Equipment. Upon proper notice and payment by Customer of the amounts specified above, CFS shall transfer the Equipment to Customer "AS-IS WHERE-IS" without any representation or warranty whatsoever, except for title, and this Agreement shall terminate.

**21. DATA:** Customer acknowledges that the hard drive(s) on the Equipment, including attached devices, may retain images, content or other data that Customer may store for purposes of normal operation of the Equipment ("Data"). Customer acknowledges that CFS is not storing Data on behalf of Customer and that exposure or access to the Data by CFS, if any, is purely incidental to the services performed by CFS. Neither CFS nor any of its affiliates have an obligation to erase or overwrite Data upon Customer's return of the Equipment to CFS. Customer is solely responsible for: (A) its compliance with applicable law and legal requirements pertaining to data privacy, storage, security, retention and protection; and (B) all decisions related to erasing or overwriting Data. Without limiting the foregoing, if applicable, Customer should, (i) enable the Hard Disk Drive (HDD) data erase functionality that is a standard feature on certain Equipment and/or (ii) prior to return or other disposition of the Equipment, utilize the HDD (or comparable) formatting function (which may be referred to as "Initialized All Data/Settings" function) if found on the Equipment to perform a one pass overwrite of Data or, if Customer has higher security requirements, Customer may purchase from its Canon dealer at current rates an appropriate option for the Equipment, which may include (a) an HDD Data Encryption Kit option which disguises information before it is written to the hard drive using encryption algorithms, (b) an HDD Data Erase Kit that can perform up to a 3-pass overwrite of Data (for Equipment not containing data erase functionality as a standard feature), or (c) a replacement hard drive (in which case Customer should properly destroy the replaced hard drive). Customer shall indemnify CFS, its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) arising or related to the storage, transmission or destruction of the Data. This section survives termination or expiration of this Agreement. The terms of this section shall solely govern as to Data, notwithstanding that any provisions of this Agreement or any separate confidentiality or data security or other agreement now or hereafter entered into between Customer and CFS applies, or could be construed to apply to Data.

**22. MAXIMUM INTEREST; RECHARACTERIZED AGREEMENT:** No Payment is intended to exceed the maximum amount of interest permitted to be charged or collected by applicable laws, and any such excess Payment will be applied to payments due under this Agreement, in inverse order of maturity, and thereafter shall be refunded. If this Agreement is recharacterized as a conditional sale or loan, Customer hereby grants to CFS, its successors and assigns, a security interest in the Equipment to secure payment and performance of Customer's obligations under this Agreement.

**23. UCC-ARTICLE 2A:** CUSTOMER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT IS INTENDED AS A "FINANCE LEASE" AS THAT TERM IS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE ("UCC 2A") AND THAT CFS IS ENTITLED TO ALL BENEFITS, PRIVILEGES, AND PROTECTIONS OF A LESSOR UNDER A FINANCE LEASE. CUSTOMER WAIVES ITS RIGHTS AS A LESSEE UNDER UCC 2A SECTIONS 508-522.

**24. WAIVER OF OFFSET:** This Agreement is a net lease. If the Equipment is not properly installed, does not operate as represented or warranted, or is unsatisfactory for any reason, Customer shall make such claim solely against the supplier, dealer, or manufacturer. Customer waives any and all existing and future claims and offsets against any Supplier or other charges due under this Agreement, and unconditionally agrees to pay such Payments and other charges, regardless of any offset or claim which may be asserted by Customer or on its behalf.

**25. AUTHORITY AND AUTHORIZATION:** Customer represents and agrees that (a) Customer is a state or a political subdivision or agency of a state; (b) that entering into and performance of the Agreement is authorized under Customer's state laws and Constitution and does not violate or contradict any judgment, law, order, or regulation, or cause any default under any agreement to which Customer is party; and (c) Customer has complied with any bidding requirements and, where necessary, has properly presented this Agreement for approval and adoption as a valid obligation on Customer's part. Upon request, Customer agrees to provide CFS with an opinion of counsel as to clauses (a) through (c) above, an incumbency certificate, and other documents that CFS may request, with all such documents being in a form satisfactory to CFS.

**26. GOVERNING LAW; VENUE; WAIVER OF JURY TRIAL:** THIS AGREEMENT HAS BEEN EXECUTED BY CFS IN, AND SHALL FOR ALL PURPOSES BE DEEMED A CONTRACT ENTERED INTO IN, THE STATE OF NEW JERSEY. THE RIGHTS OF THE PARTIES UNDER THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY WITHOUT REFERENCE TO CONFLICT OF LAW PRINCIPLES. ANY ACTION BETWEEN CUSTOMER AND CFS SHALL BE BROUGHT IN ANY STATE OR FEDERAL COURT LOCATED IN THE COUNTY OF CAMDEN OR BURLINGTON, NEW JERSEY, OR AT CFS' SOLE OPTION, IN THE STATE WHERE CUSTOMER OR THE EQUIPMENT IS LOCATED. CUSTOMER, BY ITS EXECUTION AND DELIVERY HEREOF, IRREVOCABLY WAIVES OBJECTIONS TO THE JURISDICTION OF SUCH COURTS AND OBJECTIONS TO VENUE AND CONVENIENCE OF FORUM. CUSTOMER, BY ITS EXECUTION AND DELIVERY HEREOF, AND CFS BY ITS ACCEPTANCE HEREOF, HEREBY IRREVOCABLY WAIVE ANY RIGHT TO A JURY TRIAL IN ANY SUCH PROCEEDINGS.

**27. GOVERNMENT USE:** Customer agrees that the use of the Equipment is essential for Customer's proper, efficient and economic operation. Customer will be the only entity to use the Equipment during the term of this Agreement and Customer will use the Equipment only for Customer's governmental purposes. Upon request, Customer agrees to provide CFS with an essential use letter in a form satisfactory to CFS as to the preceding sentence.

**28. MISCELLANEOUS:** All notices required or permitted under this Agreement shall be sufficient if delivered personally, sent via facsimile or other electronic transmission, or mailed to such party at the address set forth in this Agreement, or at such other address as such party may designate in writing from time to time. Any notice from CFS to Customer shall be effective three (3) days after it has been deposited in the mail, duly addressed. All notices to CFS from Customer shall be effective after it has been received via U.S. mail, express delivery, facsimile, or other electronic transmission. If there should be more than one party executing this Agreement as Customer, all obligations to be performed by Customer shall be the joint and several liability of all such parties. Customer's representations, warranties, and covenants under this Agreement shall survive the delivery and return of the Equipment. Any provision of this Agreement that may be determined by competent authority to be prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement. No such prohibition or unenforceability in any jurisdiction shall invalidate or render unenforceable such provision in any other jurisdiction. Customer agrees that CFS may insert missing information or correct other information on this Agreement including the Equipment's description, serial number, and location, and corrections to Customer's legal name; otherwise, this Agreement contains the entire arrangement between Customer and CFS and no modifications of this Agreement shall be effective unless in writing and signed by the parties. Customer agrees that CFS may accept a facsimile or other electronic transmission of this Agreement or any Acceptance Certificate as an original, and that facsimile or electronically transmitted copies of Customer's signature will be treated as an original for all purposes.





State of New Jersey

DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lt. Governor

ANGELICA ALLEN-MCMILLAN, Ed.D.  
Acting Commissioner

December 18, 2023

Dr. Andre Spencer, Superintendent  
Bergen County  
Teaneck Township School District  
651 Teaneck Road  
Teaneck, New Jersey 07666

**RE: FINAL ELIGIBLE COSTS: (FEC) DETERMINATION OF A SCHOOL FACILITIES PROJECT FOR A REGULAR OPERATING DISTRICT SEEKING A GRANT MADE POSSIBLE THROUGH AN ALLOCATION OF FEDERAL AMERICAN RESCUE PLAN ACT DOLLARS IN THE FISCAL YEAR 2023 (FY23) BUDGET.**

**THIS PROJECT DOES IMPACT EDUCATIONAL ADEQUACY AND IS SUBJECT TO DOE FINAL EDUCATIONAL ADEQUACY REVIEW.**

**Bryant Elementary School**

**State Project No. 5150-080-23-PK02**

**Description: Interior Alterations to create 2 Pre-Kindergarten Classrooms**

Dear Dr. Spencer:

Your District has submitted an application for a school facilities project pursuant to Section 5 of the Educational Facilities Construction and Financing Act, P.L. 2000, c.72 ("EFCFA" or the "Act") and the New Jersey Department of Education implementing regulations at N.J.A.C. 6A:26-1 et seq. ("Regulations"). The New Jersey Department of Education-Office of School Facility Projects ("Department") reviewed the project application, and based on its review, issued a letter dated **November 14, 2023** giving approval of the school facilities project, determining preliminary eligible costs ("PEC"), and notifying the District of certain construction and funding options. The District notified the Department of its options. Based on these submissions and determinations, the Department hereby makes the following determination on final eligible costs ("FEC") pursuant to N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-3.6.



December 18, 2023

**I. District elected options:**

The District has notified the Department of its elected options or 30 days from the issuance of the PEC has elapsed, thus the following:

- a. **State funding support: Grant**
- b. **Determination of entity selected to construct the project: District**
- c. **Determination of FEC:** The District did not appeal the determination of PEC. Therefore, the PEC becomes the FEC.

The District's aid percentage as defined in Section 3 of the Act, N.J.S.A. 18A:7G-3 is shown on the table below.

Pursuant to N.J.S.A. 18A:7G-5, the following is the FEC for the school facilities project and the State and local share:

**FEC Calculations:**

Final Eligible Cost Calculations for SP#:				5150-080-23-PK02	Bryant Elementary School	
	Functional Capacity (FC)	Projected Enrollment (PE)	Unhoused Students (UH)	Area Allowance / FTE Student (AA)	****Maximum or Actual Gross Square Footage (GSF)	Final Eligible Cost (FEC)
*New Construction	0	0	0	0.00	Max: 0	\$ -
					Actual:	\$ -
Other Eligible Costs for Educational Adequacy (Based on \$143/SF)					0	\$ -
**Rehabilitation						\$ 416,000.00
<b>TOTAL FEC</b>						<b>\$ 416,000.00</b>
<b>ROD Grant Only</b>	<b>40.0000%</b>			<b>State Share</b>		<b>\$ 166,400.00</b>
	60.0000%			Local Share		\$ 249,600.00
Ineligible Excess Costs (Based on \$143/SF)					0	\$ -
Ineligible Excess Costs (Based on estimated actual cost for rehabilitation)						\$ -
<b>TOTAL Ineligible Excess Costs</b>						<b>\$ -</b>
<b>Total Project Cost</b>						<b>\$ 416,000.00</b>
<i>*New construction costs are calculated using \$143.00 per square foot times the GSF.</i>						
<i>**The rehabilitation costs are compiled from the architect's line item cost estimate of the scope of work to be performed during the school facilities project.</i>						
FY 23 DAP =		0.0000%		or 40% whichever is greater.		40.0000%
<i>***State share for grant funding, assuming the district elects to receive a grant pursuant to N.J.S.A. 18A:7G-15 instead of state debt service aid pursuant to N.J.S.A. 18A:7G-9. State share is calculated based on the district aid percentage (DAP) at the time of approval as defined in N.J.S.A. 18A:7G-3.</i>						
<i>****The preliminary eligible costs for new construction will be calculated based on the maximum allowable additional gross square footage or the actual gross square footage, whichever is smaller. The final eligible costs may not equal preliminary eligible costs, pursuant to the district's right to appeal preliminary eligible costs under N.J.A.C. 6A:26-3.6. A change in final eligible costs will mean a change in State and local share of those costs.</i>						

December 18, 2023

## II. Conclusions:

This letter has provided a determination with respect to FEC. FEC establishes a **maximum** dollar amount of eligible costs. If the local share is less than the dollar amount stated in this letter, the State share will be decreased proportionally. The State share may also be adjusted downward if the total costs to complete the school facilities project are less than the amount of FEC stated in this letter. If the project has additional costs they shall be funded through local share.

Please be advised that no school facilities project will be constructed unless, if there is a local support amount, such local support has received approval as set forth in N.J.A.C. 6A:26-3.7. In accordance with N.J.A.C.6A:26-18.5, districts **must obtain the local share and award a construction contract by December 31, 2024**. The District must obtain approval of necessary line-items in the budget, obtain board of school estimate approval of the expenditure of local support, or make withdrawals from capital reserve in accordance with N.J.A.C. 6A:26-3.7 and regulations referenced therein. If the local share is funded through other sources such as gifts, other private sources, or other public funds such as municipal surplus, the District must provide the DOE Grants Office evidence that the funds have been committed and are authorized for use for the school facilities project pursuant to the terms of the funding source and applicable law.

Please note that this Schematic Approval by the Office of School Facility Projects does not constitute the approval of a grant MADE POSSIBLE THROUGH AN ALLOCATION OF FEDERAL AMERICAN RESCUE PLAN ACT DOLLARS IN THE FISCAL YEAR 2023 (FY23) BUDGET as administered by the DOE Grants Office.

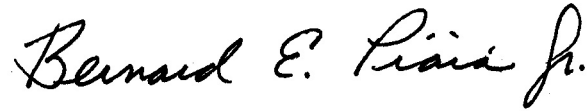
The district may advance the project, including review for Uniform Construction Code (“UCC”) compliance as required. If the district prefers to have the municipal code enforcing agency review its plans for UCC conformance, the district should send the Final Estimated Cost (FEC) letter and if applicable the Final Educational Adequacy (FEA) letter directly to the municipal code enforcing agency.

**Bryant Elementary School State Project No. 5150-080-23-PK02**  
Interior Alterations  
**Final Eligible Cost Determination Letter**

December 18, 2023

Should you have any questions regarding this matter, contact Anthony Brun by email to [tony.brun@doe.nj.gov](mailto:tony.brun@doe.nj.gov) or contact me directly at (609) 376-3701 or by email to [bernie.piaia@doe.nj.gov](mailto:bernie.piaia@doe.nj.gov).

Sincerely,



Bernard E. Piaia, Jr., Director  
Office of School Facility Projects

BEP:ab

w/ attachments

c: Secil Onat, Assistant Commissioner, Division of Finance and Business Service  
Louis DeLisio, Executive Bergen County Superintendent  
Haquisha Taylor, Teaneck Township School District Business Administrator  
Kimberly Friddell, Director, Office of Pre-School Education  
Kenneth Ross, dicara+rubino architectsArchitects  
Anthony Brun, Office of School Facility Projects







(SENT VIA EMAIL [htaylor@teaneckschools.org](mailto:htaylor@teaneckschools.org))

December 11, 2023

Teaneck Board of Education  
651 Teaneck Road  
Teaneck, NJ 07666

ATT: Ms. Haquisha Taylor  
Business Administrator/Board Secretary

**Re: Proposal for Professional Services for Classroom Renovation in Cafeteria at Bryant Elementary School**  
*D/R Proposal No. 23-201*

Dear Ms. Taylor:

Per your request, Di Cara | Rubino Architects is pleased to submit our fee proposal to provide professional services for the above project. As per our previous ARP submission, the scope of work will be to convert the existing Cafeteria into two (2) Pre-k Classrooms. Each classroom will have new sink w/ bubbler and have access to an existing toilet. We will need to provide a new door entry / exit and a new stair with hand rails into one of the classrooms. The other classroom will reuse the existing cafeteria entrance. Both classrooms will have direct access to the exterior. The existing HVAC system shall be modified for the new classrooms. Existing lighting will be reused and new Electrical distribution will be provided for the new classrooms in its entirety.

At this time, we estimate the construction cost to be between \$300,000.00 and \$320,000.00. Based on the above information and our understanding of the scope of work, Di Cara | Rubino Architects will provide the following services:

**I. SCOPE OF SERVICES:**

**A. Preparation of NJDOE Project Application:**

Di Cara | Rubino Architects will prepare necessary documents to submit the proposed improvement to the NJDOE including application, cost estimate, and schematic plans.

**B. Construction Documents:**

- Prepare base plans identifying existing conditions
- Meet with Owner to review project as required
- Identify alternates if any
- Prepare documents consisting of plans, details, elevations, sections, and specifications

30 galesi drive • west wing • wayne, new jersey 07470 • tel 973-256-0202 • fax 973-256-0227  
• [www.dicrarubino.com](http://www.dicrarubino.com) •



Ms. Haquisha Taylor  
December 11, 2023  
D/R Proposal No. 23-201  
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- Submit plans for local code review and approval
- Prepare bid forms

**C. Bidding & Award:**

- Assist the District in the bidding process
- Preparation of bid packages
- Attend pre-bid conference to answer contractor questions about the proposed project
- Respond, as needed, to contractor questions about the proposed project
- Issue addenda, as needed, to contractor inquiries during the bidding process
- Attend bid opening
- Review bid results and provide analysis of the bids and review with the Board of Education
- Coordinate with the District's attorney in their review of the lowest responsible bidder for compliance
- Attend Board of Education meetings, as required

**D. Contract Administration (CA) During Construction:**

- Visit the site to become generally familiar with the progress and quality of the work and to determine if the work is proceeding in accordance with the contract documents
- Keep the Owner informed of the progress of the work
- Attend job meetings
- Review RFIs
- Review shop drawings
- Review Applications for Payment
- Prepare punch list

*The Architect shall not be required to make exhaustive or continuous on-site visits to check the quality or quantity of the work or to attend or conduct project job meetings other than on the day of the Architect's scheduled field visit.*

*Di Cara | Rubino Architects will be entitled to additional services due to contractor's non-performance including delays in the construction schedule on an hourly rate per our Architect-of-Record agreement.*



Ms. Haquisha Taylor  
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D/R Proposal No. 23-201  
Page 3 of 6

**II. FEE PROPOSAL:**

The fees for professional services as outlined above are as follows:

A. Preparation of NJDOE Project Application.....	\$ 1,500.00*
B. Construction Documents.....	\$ 17,800.00
C. Bidding & Award .....	\$ 2,500.00
D. Contract Administration .....	\$ 3,800.00

\*1,000.00 has been credited per previous fee proposal for the ARP Grant Application

*Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, mileage, photocopies, printing, plotting, and facsimiles and will be invoiced at 1.15 times the expense.*

**Exclusions:**

The following services are excluded from the firm’s basic services:

- Identification and/or abatement of asbestos or any other hazardous materials
- Surveys
- Testing
- Filing fees, permits, and applications
- Additional services required by Contractors’ non-performance
- Legal services
- Redesign after approvals
- Full time construction observation
- Planning board meetings
- Off-site utilities
- Any additional program incentive funding applications and/or submissions
- Commissioning of MEP systems

**Conditions:**

**Standard of Care:** Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation,





Ms. Haquisha Taylor  
December 11, 2023  
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expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

**Hidden Conditions Verification of Existing Conditions:** It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

**Safety:** Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

**Hazardous Materials:** Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead and contaminated soils.

**Limit of Liability:** Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be limited to an amount no greater than Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

**Ownership of Documents:** Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to Client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

**Indemnification/Hold Harmless:** The Owner agrees to indemnify, defend and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole



Ms. Haquisha Taylor  
December 11, 2023  
D/R Proposal No. 23-201  
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or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

**Entire Agreement:** This Proposal and conditions together with the AIA B.101 Standard Form of Agreement Between Owner and Architect (Architect of Record) constitute the entire agreement between Client and Di Cara | Rubino Architects. If a Purchase Order (PO) or similar document is used in conjunction with this Agreement, it shall be for the sole purpose of defining quantities and fees to be provided hereunder, and to this extent only are incorporated as a part of this Agreement. Any preprinted terms and conditions included in such PO or similar documents shall not be incorporated and such PO or similar documents shall not be otherwise construed to modify, amend, or alter the terms of this Agreement.

**Preliminary Budgeting:** A preliminary budget will be prepared and issued as part of the scope of work for approval. The budget will be incorporated into submission to the Department of Education. When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on Di Cara | Rubino Architects' (DRA) experience and qualifications and only represents our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials, or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.

**Limitations:** The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services and will not be held responsible for errors or inaccuracies contained in information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

**Sub-Consultant Charges:** In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.



*Ms. Haquisha Taylor*  
*December 11, 2023*  
*D|R Proposal No. 23-201*  
*Page 6 of 6*

Di Cara | Rubino Architects appreciates this opportunity to provide services to the Teaneck Board of Education. If the above proposal is acceptable, please sign below, initial each page, and return a copy for our records. Thank you for your time and consideration and the opportunity to be of service.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

**DI CARA | RUBINO ARCHITECTS**

Roderick G. Watkins, AIA  
Principal

RGW

Cc: Anthony D'Angelo, AIA, Director of Facilities & Grounds

***Accepted by:***

\_\_\_\_\_  
***Ms. Haquisha Taylor***  
***Business Administrator / Board Secretary***

***Date:*** \_\_\_\_\_

Family Math Night - Whittier

<b>Name</b>	<b>Position</b>	<b>Stipend Amount (not to exceed)</b>
a. Kim Sullivan	Teacher	\$ 150.00
b. Janine Lawler	Teacher	\$ 150.00
c. Tatiana Stripling	Teacher	\$ 150.00
d. Annie Matesic	Teacher	\$ 150.00
e. Keith Orapello	Teacher	\$ 150.00
f. Destiny Harmon	Teacher	\$ 150.00
g. Maria Martinez	Teacher	\$ 150.00
h. Jean Choi	Teacher	\$ 150.00
<b>TOTAL:</b>		<b>\$ 1,200.00</b>

**Benjamin Franklin Middle School (BeForeAfterSchoolTutoring) Program**  
 (Title 1 Funded -Pending Board Approval)

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Total Stipend</b>
Jean	McVerry	Lead Teacher	\$2300.00
Zain	Conteh	Math	\$1850.00
Josephine	Cinnella	Math	\$1850.00
Claudia	Califano*	Math/Science	\$1250.00
Shanice	Wright	ELA	\$1850.00
Tasja	Hans	Science	\$1850.00
Angelina	Cusack*	Math	\$1250.00
Paula	Fischkelta	ELA	\$1850.00
Kimberly	Rossy	Math	\$1850.00
Roberta	Weiss	Math	\$1850.00
Kelly	Misol-Kulig	ELA	\$1850.00
Tiffany	Torres	ELA/ELL	\$1850.00
Jonathan	Manzano	Math	\$1850.00
Sean	Gordon	Math/Science	\$1850.00
Victor	Stanic	Enrichment	\$1850.00
Amanda	Detrick	ELA/Math/Sci/SS	\$1250.00
Munguti	Munyiva	ELA/Reading	\$1850.00
Cost Not to Exceed			\$31,100.00

<b>Staff Member</b>	<b>Activity Tier</b>	<b>Stipend</b>
Muniya Munguti	Student Council	\$2000.00
Javalda Powell	Student Council	\$2000.00
Victor Stanic	BFMS Robotics/Steam	\$2100.00
Jessie Gorant	National Junior Honor Society	\$2000.00
Jean Uwisavye	French Club	\$1000.00
Jennifer Henry	Book/Supply Room	\$4000.00
Linda Lamadrid	Yearbook Advisor	\$2500.00
Eileen Mursch	Bridge Club	\$1000.00
Samantha Singer	Intramurals	\$1500.00
Patrick O'Connor	Intramurals	\$1500.00
Latasha Holley-Garcia	Intramurals	\$1500.00
Barbara Finkelstein	Newspaper	\$1125.00
Roberta Weiss	Newspaper	\$1125.00
Kelly Blessing	Drama Club Director	\$2100.00
TBD	Drama Assistant Director	\$1000.00
Reginald Pittman	Chorus 5/6	\$2100.00
Reginald Pittman	Chorus 7/8	\$2100.00
Jessica Bergen	Band 5/6	\$2100.00
Jessica Bergen	Jazz Band	\$1050.00
Joe Hochesang	Jazz Band	\$1050.00
Joe Hochesang	Strings 5/6	\$2100.00
Eve Kotkin	Dreams	\$2200.00
TBD	Gay Straight Alliance	\$1000.00
Tiffany Torres	Mock Trial	\$1500.00
Javalda Powell	Student Services (I Team)	\$1000.00

Mickell Taylor	Film Critics/Photography	\$1000.00
TBD	Botany	\$1000.00
William Mazerolle	Gymnastic/Fitness	\$1000.00
TBD	Environmental Club	\$1000.00
TBD	Math Club	\$1000.00
Tanja Hans	Chess Club	\$1000.00
TBD	Library Council	\$1000.00
Dana Butler	Visual Arts/Dance	\$1050.00
Alyssa Jackson	Visual Arts/Dance	\$1050.00
Mickell Taylor	Athletic Director	\$5000.00
TBD	BF Achievers	\$2200.00
TBD	Spanish Club	\$1000.00

TTEA Summer 2023 & Fall 2023 Tuition Reimbursement						
Employee	University	Course Title or Number	Total Number of Credits	Cost Per Credit	Max Reimbursement Amount/Credit	Reimbursement Amounts
Neff, Molly	Montclair	ELAD	3	\$809	\$600	\$1,800.00
Smith, Tawana	American College of Education	ED5253	3	\$294	\$294	\$882.00
Smith, Tawana	American College of Education	LT5083	3	\$294	\$294	\$882.00
Ferreira, Kristen	American College of Education	CI5033	3	\$294	\$294	\$882.00
Ferreira, Kristen	American College of Education	RES5153	3	\$294	\$294	\$882.00
Padilla, Aknaris	Williams Paterson	EDLP6040	3	\$807	\$600	\$1,800.00
Padilla, Aknaris	Williams Paterson	EDLP6120	3	\$807	\$600	\$1,800.00
Padilla, Aknaris	Williams Paterson	CSP6960( Summer)	3	\$807	\$600	\$1,800.00
Baker, Jenna	Fairleigh Dickinson University	EDUC 6814	3	\$457	\$457	\$1,371.00
Edge, Jaqwaysia	Florida Institute of Technology	BEH 5041	3	\$495	\$495	\$1,485.00
Edge, Jaqwaysia	Florida Institute of Technology	BEH 5044	3	\$495	\$495	\$1,485.00
Diaz, Sulety	Rutgers University - Grad School	31:48:32	3	\$1,005	\$600	\$1,800.00
Lazzizera, Rosa	Andrews University	EDCI 629-288	3	\$119	\$119	\$357.00
Lazzizera, Rosa	Andrews University	EDCI 629-369	3	\$119	\$119	\$357.00
Jacobs, Heather	American College of Education	DL5013	3	\$705	\$600	\$1,800.00
Jacobs, Heather	American College of Education	ET5063	3	\$705	\$600	\$1,800.00
Nunez, Yennifer	Saint Peter's University	GE 672-WEB	3	\$819	\$600	\$1,800.00
Nunez, Yennifer	Saint Peter's University	GE 671-WEB	3	\$819	\$600	\$1,800.00
Vargas, Brandon	American College of Education	EL5123	3	\$705	\$600	\$1,800.00
Ramirez, Melinka	Rutgers University - Grad School	588 ( Fall)	3	\$1,005	\$600	\$1,800.00
Ramirez, Melinka	Rutgers University - Grad School	401 (Fall)	3	\$1,005	\$600	\$1,800.00
Ramirez, Melinka	Rutgers University - Grad School	512( Summer)	3	\$1,005	\$600	\$1,800.00
Ramirez, Melinka	Rutgers University - Grad School	578( Summer)	3	\$1,005	\$600	\$1,800.00
Bustamante, Yadira	New Jersey City University	NURS600	3	\$1,251	\$600	\$1,800.00
<b>Total:</b>						<b>\$35,583.00</b>