

Minutes of the proceedings of the **REGULAR PUBLIC MEETING** held on Wednesday, January 15, 2020, in the Cheryl Miller Porter, 3rd Floor Student Center, Teaneck High School, at 8:00 PM. *Dr. Ardie Walser, Board President, presided.*

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, January 15, 2020, in the Cheryl Miller Porter, 3rd Floor Student Center, Teaneck High School, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on January 3, 2020."

III. Roll Call

Board Member	Present	Absent
Mrs. Burns (Linda)	N/A	
Mrs. Fisher (Victoria)		X
Mrs. Rappoport (Sarah)	X	
Mr. Reiner (Gerald)	X	
Mr. Rodriguez (Sebastian)	X	
Mr. Rose (Howard)	X	
Ms. Sanders (Denise)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)	X	

Student Board Liaison	Present	Absent
Sharlene Guiracocha	X	
Yasmine Halmane	X	
Eitan Hiller	X	
Nuri Khan	X	
Nyahti Monroe		X

IV. Reaffirmation of 2019-2020 District Goals

V. Superintendent's Report

- Board Presentations

Recognition of Board Member Month - Jan. 2020

VI. Public Comments (Agenda/Non-Agenda items)

Resident:

Thank you for the audit report. Concerns and questions regarding the AUCC contract and placement of students.

VII. Board Committee Reports

Community Relations Report:

- Mrs. Rappoport spoke about volunteering, naming process and communication survey by Ms. Corallo that will be presented soon.
- The naming of EF school - February 3, 2020 Forum based on Policy
- MLK Program - Temple Emeth January 20th @ 6:30pm

- A. Policy
- B. Board Operations
- C. School Operations and Curriculum
- D. Finance and Budget
- E. Personnel

VIII. Agenda Items

IX. Executive Session (as required)

Mr. Rodriguez motioned to adjourn the regular meeting and convene into Executive session at 10:47pm. Said motion was seconded by Mr. Reiner and carried by a unanimous vote.

<i>Motion: S. Rodriguez</i>	<i>Second: H. Rose</i>			
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

Mr. Rodriguez motioned to adjourn the Executive session at 10:49pm. Said motion was seconded by Mr. Rose and carried by a unanimous vote.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Ms. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

X. Adjournment

Mr. Rodriguez motioned to adjourn the Executive session at 10:49pm. Said motion was seconded by Mr. Rose and carried by a unanimous vote.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

Respectfully submitted,

Melissa Simmons
 Business Administrator/Board Secretary

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Goals for 2019-2020

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

BOARD OPERATIONS

JANUARY 15, 2020

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations resolutions:

1. that the Board approve the Minutes from the Workshop and Regular Public meetings held on November 6, 2019, November 13, 2019, December 4, 2019 and December 11, 2019.

2. **Be It Resolved**, that the Preliminary Budget review will be presented at the Workshop Public meeting on February 5, 2020 and
Be It Further Resolved, that the Board approve the updated date to present the Preliminary Budget review on February 5, 2020 workshop meeting.

3. that the Board approve the provisions of Board Policy #7510 Use of Facilities for the 2019-2020 school year at no cost to the Girl Scouts of Northern New Jersey, for the use of Lowell Elementary School Cafeteria for custodian and building use fees. The meeting dates and times are as follows: Wednesdays 2/12/20, 2/19/20, 2/26/20, 3/4/20, 3/18/20, 3/25/20 from 3:30pm - 4:30pm. The total fees if charged would be \$632.00.

4. that the Board approve the provisions of Board Policy #7510 Use of Facilities for the 2019-2020 school year at no cost to the Girl Scouts of Northern New Jersey, for the use of Hawthorne Elementary School Cafeteria for custodian and building use fees. The meeting dates and times are as follows: Mondays 4/13/20, 4/20/20, 4/27/20, 5/4/20, 5/11/20, 5/18/20 from 3:00pm - 4:00pm. The total fees if charged would be \$632.00.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x		#4	
Mr. Reiner (Gerald)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

SCHOOL OPERATIONS and CURRICULUM

JANUARY 15, 2020

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following School Operations and Curriculum resolutions:

1. **Be It Resolved**, that the Board is in receipt of the Harassment, Intimidation, and Bullying (HIB) incident report and approve the decision of the Superintendent as reported and
Be It Further Resolved, that the Board approves the decision of the Superintendent regarding Harassment, Intimidation and Bullying (HIB) incidents reported to the Board in Executive Session.

2. that the Board approve the Dare2Be Leadership initiative program for young girls in grades 11 and 12 to realize their leadership and career potential. This program is in collaboration with the High School Guidance office, Assistant Principal and the School Business Administrator. The sessions will take place twice a month.

3. that the Board approve the volunteers for the 2019-2020 school year:
 1. Tiffany Sills
 2. Jonathan Rodriguez
 3. Ashley Barnes

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x	#1		
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

FINANCE AND BUDGET

JANUARY 15, 2020

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Finance and Budget resolutions:

- 1. that the Board approve payment of the following 2019-2020 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

NOVEMBER 1, 2019 through NOVEMBER 30, 2019

General	\$9,341,735.44
Special Revenue	\$291,016.40
Enterprise	\$38,300.17
Food Service	\$172,002.72
Total of Approved Payments	\$9,843,054.73

- 2. that the Board approve 2019-2020 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.
- 3. **WHEREAS**, the Board of Education has received the Report of the Board Secretary and the Report of the Treasurer of School Monies for the month of November 2019 and determined that both reports are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now
BE IT RESOLVED, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting); and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the Board certifies that after a review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Executive County Superintendent.

4. that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded \$1,758.14) (District funded \$14,319.53) (Title II Funded \$5,748.) total cost \$21,825.67.
5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (Grant Funded \$0) and (District Funded \$8,566.21 (Parent Funded \$4,719.78) total cost \$13,285.99.
6. that the Board approve the attached list of Student Fundraising activities by school.
7. that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2019-2020 school year, as per the attached list.
8. that the Board approve the contracts with those clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2019- 2020 school year.
9. that the Board approve the additional funding with Bergen County Special Services School District, for the 2019-2020 school year, to provide chapter 192-193 services (Compensatory, Education, ESL, Home Instruction, Examination and Classification, Annual Review, Speech Correction and Supplemental Instruction), in the amount of \$66,643 in accordance with the fees approved by the NJDOE.
Chapter 192 \$13,790.00
Chapter 193 \$52,853.00
Total **\$66,643.00**
10. **Whereas**, the Teaneck Board of Education in accordance with N.J.S.A. 18A:23-1 must have a certified External Audit of the district's accounts and financial transactions; and **Whereas**, the Teaneck Board of Education received the audit performed by Ferraioli, Wielkocz, Cerullo & Cuva, P.A. and discussed said audit at its public meeting held on January 15, 2020; now **Be It Resolved**, that the Teaneck Board of Education accepts the audit for the 2018-2019 school year, FY Ended June 30, 2019 and approves the Corrective Action Plan (CAP) see attached.

11. that the Board approve the following Voluntary Employee Deductions and listed Vendors, for that calendar year 2020:

Tax Shelter Annuity

1. AXA Equitable, 403b, 457 and ROTH
2. Faculty Service Group, 403b
3. Lincoln Investment Planning, 403b
4. VALIC Financial Advisors, 403b and 457
5. Security Benefit, 403B, 457 and ROTH

Short Term Disability

1. Colonial Life

Flexible Spending Account

2. AxisPlus

12. that the Board approve remuneration to Staff Development Workshops for a professional development session for teachers of the visual arts, theater and music in order to expand ideas on multimedia presentations. Consultants will provide professional development during the March 23rd professional development day in an amount not to exceed \$1200. Account #: 11-000-221-320-85-58-I-D
13. that the Board approve payment to JHAHEART, LLC. (Jabari Hall, Speaker) for presenting “JHasHeart’s #BullyingStopsNow” presentation to 5th – 8th grade students at TJMS. The speaker will present to students during three (3) separate sessions, on 1/28/20, at a cost not to exceed \$1,200. Title IV funds from account # 20-280-100-300-73-50-I-0 will be utilized.
14. that the Board approve the following transportation quoted contract for the 2019-2020 School year for the After-School Math and Literacy program at Lowell School and submission of this agreement to the Executive County Superintendent of Schools for approval:

Route	Company	Destination	Per Diem Aide	Per Diem Vehicle	Total cost for 29 days
AFT0720-1	Valley	Lowell	\$50.00	\$250.00	\$8,700.00
AFT0720-2	Valley	Lowell	\$50.00	\$250.00	\$8,700.00
				Total	\$17,400.00

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x		#10	
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

PERSONNEL

JANUARY 15, 2020

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Personnel resolutions:

1. that the Board approve the following certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:
 - a. Ashley Alcott, Middle School Mathematics Teacher, at an annual salary of \$65,000 (TTEA MA/ step 5) assigned to Thomas Jefferson Middle School, effective February 3, 2020 through June 30, 2020, replacing Alexa Jones, resigned (PC#: 10-11-11/btl).
 - b. This item has been removed.
 - c. Emily Fucarino, Special Education Teacher, at an annual salary of \$62,400 (TTEA MA/ step 3) assigned to Hawthorne Elementary School, effective March 16, 2020 through June 30, 2020, replacing employee #5368, terminated (PC#: 10-05-33/aqu).
2. the the Board approve the retirement of the following staff members:
 - a. Faith Mootoo, ESL Teacher, Teaneck High School, effective July 01, 2020, 20 years of service.
 - b. Noel Jardines, World Language Teacher, Teaneck High School, effective July 01, 2020, 26 years of service.
 - c. Steven Bell, Vocal Music Teacher, Teaneck High School, effective July 01, 2020, 20 years of service.
3. that the Board accept the resignation of the following staff members:
 - a. Jennifer Murray, Secretary D, Teaneck High School, effective January 10, 2020.
 - b. Ana Mercedes, Long-term Substitute Teacher, Teaneck High School, effective January 02, 2020.
 - c. Mary Cameron, SACC Aide, Bryant Elementary School, effective December 23, 2019.
4. that the Board approve the termination of employee #5368, effective February 18, 2020.
5. that the Board approve Justin Ngai as a substitute nurse for the 2019-2020 school year, on an as needed basis, at \$275 per diem, pending criminal history review.

6. that the Board approve payment to the following employee who separated from the district for unused vacation/sick days, not to exceed the information listed below:
 - a. Joan Lazar, Reading Specialist, 58 sick days at \$75.00 per day, total payment of \$4,350.00
 - b. Elizabeth Rieder, Special Education Teacher, 6 sick days at \$59.00 per day, total payment of \$354.00.

7. that the Board approve Ariella Schwartz, student intern from William Paterson University, for the 2019-2020 school year, pending medical clearance, and criminal history review.

8. that the Board approve the following staff members for service during the 2019-2020 school year, at the following high school athletics event:
 - a. Jalia Carter
 - b. Michael Guthrie
 - c. James Evans

Security		Ticket taker/Sales	
Fall/Winter/Sprint Sports		Football	\$60.00
MS Soccer B&G	\$60.00	Basketball	\$70.00
HS Basketball Girls	\$85.00	Wrestling	\$60.00
MS Basketball	\$65.00		
HS Basketball Boys	\$100		
Announcer		Non-Carded Official	
Football	\$70.00	Outdoor Track and Field	\$70.00
Basketball (per game)	\$40.00	Clock Operator/Timer	
Wrestling	\$70.00	HS Basketball	\$40.00
		MS Basketball	\$30.00

9. that the Board approve the following staff members for the Teaneck Community Education Center SACC (School Age Child Care) programs for the 2019-2020 school year:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Stipend Amount (not to exceed)</u>
a. Belkys Andujar	Aide	\$11.00	\$4,950
b. Mark Joseph	Aide	\$11.00	\$4,700

10. that the Board approve payment to the following teachers for the Before & After School Tutoring (BFAST) Program at Benjamin Franklin Middle School, effective January 07, 2020 through May 21, 2020, Tuesdays and Thursdays, from 7:30 am to 8:15 am, 3:10 pm to 3:55 pm, and Wednesdays from 7:30 am to 8:15 am for the enrichment program. Title I funds this program.

Lead Teacher: 70 hours max., at the rate of \$50 per hour.

Instructional Teacher: 61 hours max. (including 4 hours of professional development), at the rate of \$50 per hour.

Curriculum Writer: 4 hours max., at the rate of \$50 per hour.

Enrichment Teacher: 19 hours max., at rate of \$50 per hour.

Substitute Teachers: Ashley Andreala, Elzbieta Biernacka, Alyse Fane, Lawrence Hart, Angela Cusack

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Stipend Amount (not to exceed)</u>
a. Samantha Elie	Lead Teacher	70	\$3,500
b. Diana Spain	Instructional Teacher & Curr. Writer	65	\$3,250
c. Kimberly Rossy	Instructional Teacher	61	\$3,050
d. Joseph Tauriello	Instructional Teacher & Curr. Writer	65	\$3,250
e. Claudia Grassi	Instructional Teacher	61	\$3,050
f. Munyiva Munguti	Instructional Teacher	61	\$3,050
g. Shanice Jackson	Instructional Teacher	61	\$3,050
h. Barbara Finkelstein	Instructional Teacher & Curr. Writer	65	\$3,250
i. Jean McVerry	Instructional Teacher & Curr. Writer	65	\$3,250
j. Amanda Detrick	Instructional Teacher	61	\$3,050
k. Mariam Muheisen	Instructional Teacher & Curr. Writer	65	\$3,250
l. Laurel Lahullier	Instructional Teacher	61	\$3,050
m. Veronica Lopez	Instructional Teacher & Curr. Writer	65	\$3,250
n. Victor Stanic	Enrichment Teacher	19	\$950
o. Ashley Andreala	Curriculum Writer	4	\$200

11. that the Board approve Paula Huber as Athletics Treasurer, Extra Work for Extra Pay stipend of \$8,493 in accordance with the TTEA Contract Agreement, for the 2019-2020 school year.
12. that the Board approve the following long term substitute teacher at \$260 per-diem, after twenty-one days of employment, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:
 - a. Maria Rivas, January 16, 2020 through June 30, 2020, with no benefits, assigned to Whittier Elementary School, replacing employee #2029.
 - b. Karen Kelley, January 16, 2020 through June 30, 2020, with no benefits, assigned to Lowell Elementary School, replacing Natasha Thomas, transferred.
13. that the Board approve payment to the following middle school teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective date as indicated, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

<u>Name</u>	<u>Subject</u>	<u>Date</u>	<u>Rate</u>
a. Delores Connors	English	01/16/20 - 06/30/20	\$80.00 (MA+32)
b. Kelly Walsh	English	01/16/20 - 06/30/20	\$70.00 (MA)
c. Dan Olender	US History I	02/24/20 - 04/03/20	\$80.00 (MA+32)
d. Christine Mayers	US History I	02/24/20 - 04/03/20	\$70.00 (MA)
e. Eric Akselrad	US History I	02/24/20 - 04/03/20	\$80.00 (MA+32)
f. Derek Zoppi	Psychology	02/24/20 - 04/03/20	\$60.00 (BA)
g. Emmanuel Viray	US History II	02/24/20 - 04/03/20	\$80.00 (MA+32)

14. that the Board approve Elzbieta Biernacka as a Home Instructor, on an as needed basis, at \$50.00 per hour, for the 2019-2020 school year:
15. that the Board approve the following leave of absences for the dates and reasons stated:
 - a. Employee #5205, paid maternity leave of absence with benefits, using 15 personal illness days, 3 personal business days and 3 family illness days from April 13, 2020 through May 11, 2020, under FMLA. Unpaid with benefits from May 12, 2020 through June 30, 2020, under FMLA.
 - b. Employee #5088, paid maternity leave of absence with benefits, using 6.5 personal illness days, 2 family illness days and 3 personal business days from March 23, 2020 through April 07, 2020, under FMLA. Unpaid with benefits from April 07, 2020 through June 30, 2020, under FMLA. Unpaid with benefits from April 10, 2020 through July 03, 2020, under NJFLA. Unpaid child rearing leave of absence with no benefits, from July 06, 2020 through July 10, 2020.
 - c. Employee #0932, paid medical leave of absence with benefits, using 14 personal illness days, from December 13, 2019 through January 10, 2020.

16. that the Board approve the following Extra Work for Extra Pay assignments, for the 2019-2020 school year, at Teaneck High School, stipends in accordance with TTEA contract.

<u>Staff Member</u>	<u>Activity</u>	<u>Stipend Amount</u>
a. Lauren Raffaelli	Dance Ensemble	\$2,479

17. that the Board approve payment to the following teachers for the Literacy & Mathematics Program at Lowell Elementary School, effective January 21, 2020 through May 07, 2020, Tuesdays and Thursdays, from 3:45 pm to 4:45 pm, Title I funds this program.

Lead Teacher: 77.75 hours max. (including 1.75 hours of professional development), at the rate of \$50 per hour.

Instructional Teacher: 38.75 hours max. (including 1.75 hours of professional development), at the rate of \$50 per hour.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Stipend Amount (not to exceed)</u>
a. Dennis Hiel	Lead Teacher	77.75	\$3,887.50
b. Natalia Drelich	Instructional Teacher	38.75	\$1,937.50
c. Josefina Gray	Instructional Teacher	38.75	\$1,937.50
d. Angie Dubon	Instructional Teacher	38.75	\$1,937.50
e. Justine Lopez	Instructional Teacher	38.75	\$1,937.50
f. Scott Bushoven	Instructional Teacher	38.75	\$1,937.50
g. LeeAnn Richards	Instructional Teacher	38.75	\$1,937.50
h. Eleftheria Hondros	Instructional Teacher	38.75	\$1,937.50
i. Sharmaine Joseph	Instructional Teacher	38.75	\$1,937.50
j. Aretha Blake Arroyo	Instructional Teacher	38.75	\$1,937.50
k. Jennifer Ahearn	Instructional Teacher	38.75	\$1,937.50
l. Natasha Thomas	Instructional Teacher	38.75	\$1,937.50

18. that the Board approve the following certificated staff transfer/reassignment for the 2019-2020 school year, effective January 16, 2020:

a. Natasha Thomas, Special Education Teacher at Lowell Elementary School, reassign to Grade 4 Teacher, at Lowell Elementary School.

19. that the Board approve the following leaves of absence for the dates and reasons stated:
 - a. Employee #3696, paid maternity leave of absence with benefits, under FMLA, using 41 personal illness days, 4 personal business days, 3 family illness days and 11 vacation days from March 16, 2020 through June 08, 2020. Using 16 vacation days from June 09, 2020 through June 30, 2020, under NJFLA.
 - b. Employee #5188, paid medical leave of absence with benefits, using 16 personal illness days and 3 personal business days from January 09, 2020 through February 05, 2020, under FMLA.

20. that the Board approve the following long term substitute teacher at \$260 per-diem, after twenty-one days of employment, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:
 - a. Diogenes Moronta, January 27, 2020 through June 30, 2020, with no benefits, assigned to Teaneck High School, replacing employee #2530.
 - b. Adam Lubatkin, January 27, 2020 through June 30, 2020, with no benefits, assigned to Benjamin Franklin Middle School, replacing employee #4841.

21. that the Board approve the following certificated staff members to serve on the Intervention and Referral Services (I&RS) Committee for the 2019-2020 school year, stipend \$948.00:
 - a. Adrienne William
 - b. Andres Munoz
 - c. Claudia Belotti
 - d. Krysten Perez
 - e. Willa Rudy

22. that the Board approve the following non-certificated staff appointments, following a 90 - day probationary period, effective dates as indicated, pending criminal history review:
 - a. Sheila Moore, Secretary 12M/C, at an annual salary of \$60,250 (TTEA Sec 12M/C step 3) assigned to Teaneck High School, effective date to be determined through June 30, 2020, replacing Jennifer Murray, resigned (31-12-74/axt).

23. that the Board approve Juan Castillo, to work as a per-diem File Clerk, at the rate of \$15 per hour, on an as-needed basis, assigned to the Business Office, Central Administration Office, effective January 02, 2020 through June 30, 2020.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Mrs. Burns (Linda)	n/a			
Mrs. Fisher (Victoria)				x
Mrs. Rappoport (Sarah)	x			
Mr. Reiner (Gerald)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

	ACCOUNT	DESCRIPTION	AMOUNT TRANSFERRED	
			From	To
T21	20-231-200-516-22-52-I-J 20-231-200-320-22-58-I-J	TITLE I TRANSPORTATION TJMS TITLE I/EDUCATIONAL CONSULANTS/TJMS	20,000.00	20,000.00
	EXPLANATION: TRANSPORTATION FOR AFTER SCHOOL PROGRAMS AT TJMS			
T22	20-231-200-516-22-52-I-F 20-231-100-101-22-15-I-F 20-231-200-100-22-15-I-F 20-231-290-290-99-22-I-F	TITLE I TRANSPORTATION BFMS TITLE I/STIPENDS/BFMS TITLE I/STIPENDS/BFMS TITLE I TPAF & FICA/BFMS	(9,400.00)	1,800.00 6,925.00 <u>675.00</u> 9,400.00
	EXPLANATION: BF TITLE I PROGRAM			
T23	11-190-100-610-14-40-T-H 12-000-100-731-13-31-B-H	COMPUTER SOFTWARE/HS EQUIPMENT/SCIENCE	(11,500.00)	11,500.00
	EXPLANATION: ACTIVE PANELS FOR THS COMPUTER SCIENCE LAB			
T24	11-000-223-580-14-50-X-D 11-190-100-610-03-40-N-D 11-190-100-610-14-40-X-D 11-190-100-640-15-44-L-D 12-000-100730-14-31-S-D	TRAVEL & CONF/TECHNOLOGY ED BUSINESS/INSTR SUPP/DIST INSTRUC SUPPLIES/TECH ED SOC STUD/TECTBOOKS/DIST INSTR'L TECH/EQUIP	(2,900.00) (6,555.00) (2,215.00) (3,100.00) (14,770.00)	14,770.00
	EXPLANATION: ACTIVE PANELS FOR THS BUSINESS COMPUTER LABS			
T25	11-000-262-621-89-51-1-N 11-000-262-622-89-51-1-E	UTILITIES/GAS UTILITIES/ELECTRIC	(76,729.00)	76,729.00
	EXPLANATION: DIRECT ENERGY AND SOLAR PAYMENTS			
T26	11-000-261-620-75-57-C-D 11-000-216-320-72-58-C-D 11-000-216-600-39-40-C-C	EXTENDED SCH YR/PRCH SV-SPEECH PRCH'D PROF'L SERV/SPEECH SPCH/SUPPLIES	(310.00) (1,000.00) (1,310.00)	1,310.00
	EXPLANATION: ASHA REPORTING AND CERTIFICATES			
T27	11-190-100-610-18-40-T-H 11-190-100-640-15-44-L-D 11-000-262-610-89-53-1-D	GENERAL INSTRUCT'L SUPPLIES SOC STUD/TEXTBOOK/DST FURNITURE SUPPLIES/GENERAL	(8,000.00) (32,000.00) (40,000.00)	40,000.00
	EXPLANATION: FURNITURE FOR THS BUSINESS CLASSROOMS			

FINANCE COMMITTEE SIGNATURE

DATE

Professional Development

Name: Kim Santangelo
School or Department: Teaneck Early Learning Center
Conference/Seminar/Workshop: Master Teacher/Fellow Training Series
Location: Wayne, New Jersey
Dates: January 14, 2020, February 19, 2020, March 11, 2020, April 28, 2020 May 19, 2020
Estimated Cost: \$0.00 – Substitute Not Required (No Funding Required)

Name: Adina Lefkowitz
School or Department: Teaneck High School
Conference/Seminar/Workshop: 34th Annual Precalculus Conference
Location: New Brunswick, New Jersey
Dates: March 20, 2020
Estimated Cost: \$205.10 – Substitute Required (District Funded)

Name: Piero LoGiudice
School or Department: Teaneck High School
Conference/Seminar/Workshop: Making Use of Google Classroom to Strengthen Math Instruction
Location: West Orange, New Jersey
Dates: January 30, 2020
Estimated Cost: \$276.29 – Substitute Not Required (District Funded)

Name: Christina DeLeon
School or Department: Teaneck High School
Conference/Seminar/Workshop: Making Use of Google Classroom to Strengthen Math Instruction
Location: West Orange, New Jersey
Dates: January 30, 2020
Estimated Cost: \$276.29 – Substitute Required (District Funded)

Name: Latoya Watt
School or Department: Teaneck High School
Conference/Seminar/Workshop: Making Use of Google Classroom to Strengthen Math Instruction
Location: West Orange, New Jersey
Dates: January 30, 2020
Estimated Cost: \$276.29 – Substitute Required (District Funded)

Name: Adina Lefkowitz
School or Department: Teaneck High School
Conference/Seminar/Workshop: Tips for Math Coaches, Math Supervisors and Math Leaders, Grades K-12
Location: West Orange, New Jersey
Dates: February 5, 2020
Estimated Cost: \$205.00 – Substitute Required (District Funded)

Professional Development

Name: Amber Halpern
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: New Jersey Association for Gifted Children
Location: West Windsor, New Jersey
Dates: March 20, 2020
Estimated Cost: \$219.00 – Substitute Not Required (District Funded)

Name: Eileen Kresky
School or Department: Teaneck High School
Conference/Seminar/Workshop: Making Best use of Google Classroom to Strengthen Math Instruction
Location: West Orange, New Jersey
Dates: January 30, 2020
Estimated Cost: \$295.17 – Substitute Required (District Funded)

Name: Eileen Kresky
School or Department: Teaneck High School
Conference/Seminar/Workshop: Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in Your Math Classroom
Location: West Orange, New Jersey
Dates: March 2, 2020
Estimated Cost: \$295.17 – Substitute Required (District Funded)

Additional Professional Development

Name: Tatiana Stripling
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Multisensory Mathematics Skills
Location: Madison, New Jersey
Dates: April 3 & 4, 2020
Estimated Cost: \$242.70 – Substitute Not Required (District Funded)

Name: Mary Joyce Laqui
School or Department: Teaneck High School
Conference/Seminar/Workshop: Culturally Responsive Teaching and the Brain
Location: New York, New York
Dates: March 24 & 25, 2020
Estimated Cost: \$750.00 – Substitute Required (District Funded)

Name: Pedro Valdes III
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Non Violent Intervention Training Program
Location: Saddle Brook, New Jersey
Dates: March 10 & 11, 2020
Estimated Cost: \$1,900.00 – Substitute Not Required (District Funded)

Name: Colette Brantley
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Who's Afraid of the Angry Client?
Location: New Brunswick, New Jersey
Dates: January 27, 2020
Estimated Cost: \$129.00 – Substitute Not Required (District Funded)

Name: Jemara Blount
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Winter Institute Food For Thought Trainings
Location: Clark, New Jersey
Dates: February 1, 2020
Estimated Cost: \$90.00 – Substitute Not Required (District Funded)

Name: Stephanie McKee
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Winter Institute Food For Thought Trainings
Location: Clark, New Jersey
Dates: February 1, 2020
Estimated Cost: \$90.00 – Substitute Not Required (District Funded)

Additional Professional Development

Name: Jennifer Cortez
School or Department: Hawthorne/Lowell Elementary Schools
Conference/Seminar/Workshop: Supporting At-Risk English Language Learners in Literacy Development
Location: Garwood, New Jersey
Dates: March 6, 2020
Estimated Cost: \$246.31 – Substitute Not Required (District Funded)

Name: Paul Sheppard
School or Department: Teaneck High School
Conference/Seminar/Workshop: Advanced Placement 4th Annual Workshop
Location: Mahwah, New Jersey
Dates: February 5, 2020 (1/2 Day AM)
Estimated Cost: \$0.00 – Substitute Required (District Funded)

Name: Keisha Golding-Cooper
School or Department: Teaneck High School Guidance
Conference/Seminar/Workshop: New Jersey Learning Assessment Training
Location: Whippany, New Jersey
Dates: February 26, 2020
Estimated Cost: \$20.09 – Substitute Not Required (District Funded)

Name: Matthew Lynskey
School or Department: Teaneck High School
Conference/Seminar/Workshop: Advanced Placement 4th Annual Workshop
Location: Mahwah, New Jersey
Dates: February 5, 2020 (1/2 Day AM)
Estimated Cost: \$0.00 – Substitute Required (District Funded)

Name: Lisa Brown
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Bergen County Diversity Curriculum Writing Project
Location: Hackensack, New Jersey
Dates: January 9 & 14, 2020
Estimated Cost: \$0.00 – Substitute Required (District Funded)

Name: David Murphy
School or Department: Teaneck High School
Conference/Seminar/Workshop: Directors of Athletics Association of New Jersey State Conference
Location: Atlantic City, New Jersey
Dates: March 16 - 20, 2020
Estimated Cost: \$1,378.70 – Substitute Not Required (District Funded)

Additional Professional Development

Name: Hilary Almeida
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Equity for Language Learners
Location: New Brunswick, New Jersey
Dates: May 29, 2020
Estimated Cost: \$283.07 – Substitute Required (District Funded)

Name: Chi Young Jang
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Wilson Reading System Advanced Strategies for
Multisensory Structured Language
Location: Fairfield, New Jersey
Dates: June 6-11, 2020
Estimated Cost: \$600.00 – Substitute Not Required (District Funded)

Name: Dannette Coston
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Oppositional, Aggressive, Attention Seeking &
Uncooperative Children, Teens and Young Adults
Location: Fairfield, New Jersey
Dates: March 23, 2020
Estimated Cost: \$249.99 – Substitute Not Required (District Funded)

Name: Diana Sanchez
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Supporting At-Risk English Language Learners in Literacy
Development
Location: Garwood, New Jersey
Dates: March 6, 2020
Estimated Cost: \$243.86 – Substitute Required (District Funded)

Professional Development

Name: Javalda Powell

School or Department: Benjamin Franklin Middle School

Conference/Seminar/Workshop: Role of School Climate Team (NJ State Bar Foundation)

Location: New Brunswick, New Jersey

Dates: February 13, 2020

Estimated Cost: \$0

Name: Sean Aumack, Michael Hofsaes, Payne Vazquez

School or Department: THS – Special Education

Conference/Seminar/Workshop: Person Centered Approach for IEP's

Location: FDU - Teaneck, New Jersey

Dates: February 27 – 28, 2020

Estimated Cost: \$0

Name: Karin Margolin

School or Department: Ma'ayanot Hebrew School

Conference/Seminar/Workshop: Powerful Strategies for Maximizing Comprehensible Input in the Target Language

Location: Newark / West Orange, New Jersey

Dates: February 24 and February 25, 2020

Estimated Cost: \$633.00 – (Title II Funded: 20-270-200-580-92-50-1-M)

Name: Yoni Blu

School or Department: Ma'ayanot Hebrew School

Conference/Seminar/Workshop: Powerful Strategies for Maximizing Comprehensible Input in the Target Language

Location: Newark / West Orange, New Jersey

Dates: February 24 and February 25, 2020

Estimated Cost: \$633.00 – (Title II Funded: 20-270-200-580-92-50-1-M)

Name: Merav Tal-Timen

School or Department: Ma'ayanot Hebrew School

Conference/Seminar/Workshop: Powerful Strategies for Maximizing Comprehensible Input in the Target Language

Location: Newark / West Orange, New Jersey

Dates: February 24 and February 25, 2020

Estimated Cost: \$633.00 – (Title II Funded: 20-270-200-580-92-50-1-M)

Additional Professional Development

Name: Emilio Jennette

School or Department: Central Office – Federal and State Grants Coordinator

Conference/Seminar/Workshop: Annual, National Title I / ESEA Conference

Location: Atlanta, Georgia

Dates: February 3, 4, 5, 6, and 7, 2020

Estimated Cost: \$3,849.00 – No Substitute Required (Title II Funded: 20-270-200-580-19-50-1-0)

Name: Ivy Stern

School or Department: Thomas Jefferson Middle School & Hawthorne School

Conference/Seminar/Workshop: Embracing the Whole Child – Promoting Social Emotional Learning

Location: Ramapo College – Mahwah, NJ

Dates: March 16, 2020

Estimated Cost: \$125.00 – No Substitute Required – District Funded

Name: Danielle Amato

School or Department: High School

Conference/Seminar/Workshop: Bergenfield Bear Den 18-21 Program

Location: Bergenfield High School, Bergenfield, NJ

Dates: January 15, 2020

Estimated Cost: \$0.00 – Substitute Required

AMENDED

Name: Barbara Finkelstein

School/Department: Special Education Teacher – BFMS

Conference/Seminar/Workshop: National Council of Teachers of English

Location: Baltimore, MD

Dates: 11/21/19 & 11/22/19

Estimated Cost: \$120.00 - Substitute Required (District Funded)

Name: Gillian Cafras

School or Department: Ma'Ayanot School (Non-Public)

Conference/Seminar/Workshop: Hidden Sparks

Location: Manhattan, NY

Dates: 2/3, 2/4, 2/10, and 2/11/2020

Estimated Cost: \$525.00 - (Title II, non-public funds)

Name: Janine Lawler

School or Department: Whittier School

Conference/Seminar/Workshop: Trauma – Informed Compassionate Classrooms

Location: Parsippany, NJ

Dates: 3/18/2020

Estimated Cost: \$249.00 - Substitute Required (District Funded)

Additional Professional Development

Name: Krysten Perez

School or Department: Whittier School

Conference/Seminar/Workshop: Supporting At-Risk ELLS in Literacy Development

Location: Garwood, NJ

Dates: 3/06/2020

Estimated Cost: \$180.00 - Substitute Required (District Funded)

Name: Tunde Adedoyin

School or Department: Central Office – Human Resources

Conference/Seminar/Workshop: Legal One – Implicit Bias, Equity, Investigations & the Law

Location: Monroe Township, NJ

Dates: 1/23/2020

Estimated Cost: \$200.00 – No Substitute Required (District Funded)

Professional Development

Name: Fayth Petrucci
School or Department: Business Office, Eugene Field
Conference/Seminar/Workshop: Management & Supervisory Skills
Location: Dumont, NJ
Dates: 2/3/20, 2/10/20, 2/24/20, 3/2/20, 3/9/20, 3/16/20, 3/23/20, 3/30/20 & 4/13/20
Estimated Cost: \$857.00 – Substitute Not Required (District Funding)

Name: Fayth Petrucci
School or Department: Business Office, Eugene Field
Conference/Seminar/Workshop: Codes, Statutes, and Regulations
Location: Flemington, NJ
Dates: 4/23/20, 4/30/20, 5/7/20, 5/14/20 & 5/21/20
Estimated Cost: \$722.50 – Substitute Not Required (District Funding)

Name: Cameron Cox
School or Department: Business Office
Conference/Seminar/Workshop: TECHSPO 20
Location: Atlantic City, NJ
Dates: January 30 & 31, 2020
Estimated Cost: \$869.00 – Substitute Not Required (District Funding)

Name: Cameron Cox
School or Department: Business Office
Conference/Seminar/Workshop: 5th Annual 21st Century Drug & Violence Prevention Training
Conference and Summit
Location: Atlantic City, NJ
Dates: 4/23/2020 – 4/25/2020
Estimated Cost: \$725.00 – Substitute Not Required (District Funding)

Name: Melissa Simmons
School or Department: Business Office, Business Administrator
Conference/Seminar/Workshop: Executive Leadership Forum
Location: New Orleans, LA
Dates: 2/13/20 – 2/15/20
Estimated Cost: \$2,000.00 – Substitute Not Required (District Funding)

Field Trips

Name: Danielle Jackson, Filiz Zeybek, Kara Lindner, Monique Thomas, Tara Costa, Audrey Capan, 14 Parent Chaperones
 School or Department: Hawthorne Elementary School
 Trip Planned: Turtle Back Zoo
 Location: West Orange, New Jersey 73 Students
 Date(s): May 6, 2020 Depart: 9:00 AM Return: 2:30 PM
 Rain Date: May 26, 2020
 Estimated Cost: \$1,957.18 – Substitute Required (Parent Funded)
 EXPLANATION: Students will learn how animals adapt and survive in their habitats.

Name: Eve Klein, Kathy Crimmins, Barbara Preziosi, Margaret Tewey, Samantha Elie, Jessie Gorant, Dominique Chu
 School or Department: Benjamin Franklin Middle School
 Trip Planned: William Paterson University
 Location: Wayne, New Jersey 68 Students
 Date(s): March 30, 2020 Depart: 9:45 AM Return: 2:30 PM
 Estimated Cost: \$616.64 – Substitute Required (District Funded)
 EXPLANATION: Students will experience college for a day and have a better understanding of college admissions and college life.

Name: Kara Lindner, Danielle Jackson, Filiz Zeybek, Monique Thomas, Amanda Meller, Tara Costa, 1 Paraprofessional, 12 Parent Chaperones
 School or Department: Hawthorne Elementary School
 Trip Planned: One River Art School
 Location: Allendale, New Jersey 71 Students
 Date(s): April 21, 2020 Depart: 10:00 AM Return: 2:30 PM
 Estimated Cost: \$1,119.80 – Substitute Required (Parent Funded)
 EXPLANATION: Students will learn art concepts/skills as well as write reviews for the school as part of their opinion writing unit.

Name: Christine Mayers, Jason McDonald, Nicole Cooper
 School or Department: Teaneck High School
 Trip Planned: Black Youth Organization trip to Benjamin Franklin Middle School
 Location: Benjamin Franklin Middle School 39 Students
 Date(s): February 18, 2020 Depart: 9:30 AM Return: 11:15 AM
 Estimated Cost: \$160.00 – Substitute Required (District Funded)
 EXPLANATION: Students in the Black Youth Organization will expose middle school students to the rich history of African culture.

Name: Christine Mayers, Jason McDonald, Nicole Cooper
 School or Department: Teaneck High School
 Trip Planned: Black Youth Organization trip to Thomas Jefferson Middle School
 Location: Thomas Jefferson Middle School 39 Students
 Date(s): February 13, 2020 Depart: 1:10 PM Return: 3:10 PM
 Estimated Cost: \$160.00 – Substitute Required (District Funded)
 EXPLANATION: Students in the Black Youth Organization will expose middle school students to the rich history of African culture.

Additional Field Trips

Name: Jennifer Domingues, Michele DiLullo, Kristen Ferreira, Debbie Nicotera, Tara Costa, Audrey Capan, 2 Paraprofessionals, 11 Parent Chaperones
School or Department: Hawthorne Elementary School
Trip Planned: Legoland Discovery Center
Location: Yonkers, New York 73 Students
Date(s): March 19, 2020 Depart: 8:40 AM Return: 2:30 PM
Estimated Cost: \$1,642.80 – Substitute Required (Parent Funded)
EXPLANATION: Students will build a series of models and experiments with gears exploring the concepts of effort and force.

Name: Tawana Smith, Lisa Brown, Felix Mejia, Maryann Doris, Sandra Warren-Givens, 3 Paraprofessionals
School or Department: Hawthorne Elementary School
Trip Planned: Thomas Jefferson Middle School
Location: Teaneck, New Jersey 90 Students
Date(s): June 12, 2020 Depart: 8:45 AM Return: 11:00 AM
Estimated Cost: \$154.16 – Substitute Required (District Funded)
EXPLANATION: This is the rehearsal for the moving up ceremony for fourth grade students.

Name: Tawana Smith, Lisa Brown, Felix Mejia, Maryann Doris, Sandra Warren-Givens, 3 Paraprofessionals
School or Department: Hawthorne Elementary School
Trip Planned: Thomas Jefferson Middle School
Location: Teaneck, New Jersey 90 Students
Date(s): June 15, 2020 Depart: 8:45 AM Return: 11:15 AM
Estimated Cost: \$308.32 – Substitute Required (District Funded)
EXPLANATION: This is the moving up ceremony for fourth grade students.

Name: Charles Clark, James Belluzzi, Jerome Smart, Jason McDonald
School or Department: Teaneck High School
Trip Planned: Saint Leon’s Community Center
Location: Fairlawn, New Jersey 60 Students
Date(s): January 28, 2020 Depart: 8:30 AM Return: 1:30 PM
Estimated Cost: \$580.22 – Substitute Required (District Funded)
EXPLANATION: The Heroes and Cool Kids will learn techniques to mentor sixth grade students.

Name: Pedro Valdes, Keith Orapello, James DiMicelli, Karen Simpson, Ashley Davis, Mindy Fliegelman, Gerald Henry, 3 Paraprofessionals
School or Department: Whittier Elementary School
Trip Planned: Benjamin Franklin Middle School
Location: Teaneck, New Jersey 81 Students
Date(s): June 18, 2020 Depart: 8:30 AM Return: 11:00 AM
Estimated Cost: \$333.38 – Substitute Required (District Funded)
EXPLANATION: This is the moving up ceremony for fourth grade students.

ADDITIONAL FIELD TRIPS

Trip Leader(s): Lisa Sgambati, Lauren Finizio, Stacie DiBona (Plus: 13 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Bowler City

Destination: Hackensack, NJ

Dates: 5/1/20

Estimated Cost: \$379.74 – No Substitute Required (District Funded)

Students: 23

Departing: 9:00am – **Return:** 12:30pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Trip Leader(s): Lisa Sgambati, Lauren Finizio, Stacie DiBona (Plus: 13 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Turtle Back Zoo

Destination: West Orange, NJ

Dates: 5/8/20

Estimated Cost: \$1,043.08 – No Substitute Required (District Funded)

Students: 23

Departing: 9:00am – **Return:** 3:00pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Trip Leader(s): Lisa Sgambati, Lauren Finizio, Stacey DiBona (Plus: 13 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Teaneck Cinemas

Destination: Teaneck, NJ

Dates: 5/26/20

Estimated Cost: \$693.38 – No Substitute Required

Students: 23

Departing: 9:30am – **Return:** 12:30pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

FIELD TRIPS

Trip Leader(s): Jennifer Bell (Plus: 14 Chaperones)

School/Department: Bryant School

Trip Planned: Jumpin Jax

Destination: Paramus, NJ

Date(s): 2/07/20

Estimated Cost: \$682.44 – No Substitute Required (District Funded)

Students: 32

Departing: 9:15am – **Return:** 12Noon

Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Trip Leader(s): Jennifer Bell (Plus: 14 Chaperones)

School/Department: Bryant School

Trip Planned: 1 Gym 4 All

Destination: Waldwick, NJ

Dates: 3/13/20

Estimated Cost: \$669.87 – No Substitute Required (District Funded)

Students: 32

Departing: 9:30am – **Return:** 11:30pm

Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Trip Leader(s): Lisa Sgambati, Lauren Finizio, Stacie DiBona (Plus: 13 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Bowler City

Destination: Hackensack, NJ

Dates: 3/06/20

Estimated Cost: \$379.74 – No Substitute Required (District Funded)

Students: 23

Departing: 9:00am – **Return:** 12:30pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Trip Leader(s): Lisa Sgambati (Plus: 4 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Stop and Shop

Destination: Teaneck, NJ

Dates: March 20, 2020

Estimated Cost: \$154.16 – No Substitute Required (District Funded)

Students: 7

Departing: 9:30am – **Return:** 11:30pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

FIELD TRIPS

Trip Leader(s): Lisa Sgambati, Lauren Finizio, Stacey DiBona (Plus: 13 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Phelps Park

Destination: Teaneck, NJ

Dates: 4/03/20

Estimated Cost: \$0.0 – No Substitute Required

Students: 23

Departing: 9:00am – **Return:** 3:00pm

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Trip Leader(s): Lisa Sgambati, Lauren Finizio (Plus: 9 Para Chaperones)

School/Department: Lowell (MD Class)

Trip Planned: Papermill Playhouse

Destination: Millburn, NJ

Dates: 4/24/20

Estimated Cost: \$1,051.08 – No Substitute Required (District Funded)

Students: 17

Departing: 9:00am – **Return:** 12Noon

Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Trip Leader(s): Javalda Powell & Valerie Johnson

School/Department: Benjamin Franklin Middle School & Thomas Jefferson Middle School

Trip Planned: Ocean Place Resort & Spa

Destination: Long Branch, NJ

Dates: February 6, 2020

Estimated Cost: \$600.00 – No Substitute Required (District Funded - Bus Only) (Ticket Cost \$75. Funded by NJ State Elks)

Students: 22

Departing: 7:50am – **Return:** 3:30pm

Explanation: Students will attend a state-wide conference for middle school students regarding a path to leadership, self-awareness, social media etc.

Trip Leader(s): Adrienne Williams & Diane Sanchez

School/Department: Teaneck High School

Trip Planned: Ocean Place Resort & Spa - Overnight

Destination: Long Branch, NJ

Dates: February 7 - 9, 2020

Estimated Cost: \$600. – No Substitute Required (District Funded – Bus Only) (Ticket Cost \$37.50 Funded by TOMAASA Grant (The Teaneck Municipal Alliance Against Substance Abuse Grant)

Students: 10

Departing: 2/7/20 - 7:00am – **Return:** 2/9/20 1:30pm

Explanation: All students will acquire health promotion concepts and skills to support a healthy active lifestyle.

ADDITIONAL Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Bake Sale – Bought Goods
Sponsoring Organization: Theatre Club
Name of sponsors: Ms. Hiller, TS Murphy – Staff Members
Participants: Theatre club members will sell to students, faculty and staff
Date(s): February 12, 2020 – April 1, 2020
Estimated funds to be raised by this activity: \$100
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for the annual Theater scholarship fund.

School or Department: Thomas Jefferson Middle School
Fundraising Activity: Bake Sale
Sponsoring Organization: Student Council
Name of sponsors: Ms. Frederica Ogletree – Faculty
Participants: Council members will sell to students, faculty and staff
Date(s): February 12, 2020 – June 18, 2020
Estimated funds to be raised by this activity: \$300
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for group activities and trips to the Veterans place - Paramus.

School or Department: Thomas Jefferson Middle School
Fundraising Activity: Refreshments – Ice Pops, Italian Ices, Ice Cream
Sponsoring Organization: Student Council
Name of sponsors: Ms. Frederica Ogletree – Faculty
Participants: Council members will sell to students, faculty and staff
Date(s): May 6, 2020 – June 18, 2020
Estimated funds to be raised by this activity: \$200
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for supplies for various group activities.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Flower (Carnations) Sale – Flowers are from the wholesale carnations
Sponsoring Organization: Student Council
Name of sponsors: Ms. Mehta & Ms. Petrus – Faculty
Participants: Council members will sell to students, faculty and staff
Date(s): February 1, 2020 – February 14, 2020
Estimated funds to be raised by this activity: \$200
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used towards student group activities (Brain Challenge).

ADDITIONAL Fundraising Activities by School

School or Department: Teaneck High School

Fundraising Activity: Snap Raise On-Line Fundraising Campaign

Sponsoring Organization: Bowling Team

Name of sponsors: Stephanie Baer – Coach

Participants: The students will sell to friends, relatives and community

Location(s):

Date(s): Jan 2 – Feb 2, 2020

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization: 70%

EXPLANATION: The funds will offset additional costs for bowling tournaments and lane rentals.

TUITION ONLY 2019-2020

Student ID#	Placement	Tuition	Start Date	1:1 Aide
98270	Ranch Hope / Strang School	\$67,426.20	12/3/2019	\$28,170.00
105654	BCSS HIP Midland Park	\$77,940.00	1/2/2020	
98483	Cornerstone Day School	\$86,358.80	1/6/2020	
96631	BCSS Career Crossroads Program	\$19,940.00	9/6/2019	
	Total	\$251,665.00		

CLINICIAN / MISC.

Placement	Discipline/Rate	NOT TO EXCEED
Novogrow LLC	PT/ \$135 per 45mins	\$15,000.00

12/18/2019

CH192/193 Funding Statement and Additional Funding Request
*UNOFFICIAL Funding Statement **

County: 03-BERGEN

District: 5150-TEANECK TWP

2019-20 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193 LAWS OF 1977 AS AMENDED

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192

Program	2019-20 Rate/Pupil	Pupils	Alloc. for each Service 2019-20	Add'l Pupils	Additional 2019-20 Funding	Total 2019-20 Funding to Date
Compensatory Education*	\$995.33	X 98 =	\$79,497.00	23	\$13,790.00	\$93,287.00
E.S.L.*	\$1,015.00	X 26 =	\$21,508.00	0	\$0.00	\$21,508.00
Transportation*			\$15,893.00		\$0.00	\$15,893.00
Total Alloc. for CH.192 Services - 2019-20			\$116,898.00		\$13,790.00	\$130,688.00 (A)

* Prorated at 81.50%

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193

Program	2019-20 Rate/Pupil	Pupils	Alloc. for each Service 2019-20	Add'l Pupils	Additional 2019-20 Funding	Total 2019-20 Funding to Date
Initial Exam & Class.*	\$1,326.17	X 99 =	\$128,665.00	0	\$0.00	\$128,665.00
Annual Exam & Class.*	\$380.00	X 104 =	\$38,730.00	0	\$0.00	\$38,730.00
Corrective Speech*	\$930.00	X 54 =	\$49,216.00	24	\$18,046.00	\$67,262.00
Supplemental Instr.*	\$826.00	X 98 =	\$79,329.00	50	\$34,807.00	\$114,136.00
Total Alloc. for CH.193 Services - 2019-20			\$295,940.00		\$52,853.00	\$348,793.00 (B)

* Prorated at 98%

Total CH. 192/193 Allocation Payable (A + B):

Calculated Monthly Payments:

SEP	\$41,284.00	NOV	\$46,339.00	JAN	\$50,525.00	MAR	\$50,525.00	MAY	\$50,525.00
OCT	\$41,283.00	DEC	\$47,428.00	FEB	\$50,525.00	APR	\$50,525.00	JUN	\$50,522.00

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**Official monthly Funding Statements are available through School Aid - School Aid Payments and Notices website on the homeroom after requests have been certified and the payment is processed each month.*

CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30, 2019

SCHOOL DISTRICT Teaneck Public Schools

COUNTY Bergen County

CONTACT PERSON Melissa Simmons, Business Administrator

TYPE OF AUDIT CAFR - Internal Audit

TELEPHONE NUMBER (201) 833-5527

DATE OF BOARD MEETING _____

EMAIL ADDRESS msimmons@teaneckschools.org

RECOMMENDATION NUMBER	FINDING/RECOMMENDATION	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2019-001 Position Control Roster	<p>Finding: An inquiry and subsequent review of the Position Control Roster found incomplete information contained therein. The Position Control Roster lacked account codes, salary information and other mandatory details as prescribed by N.J.A.C. 6A23A-6.8.</p> <p>Recommendation: That the Position Control Roster be updated and maintained with the mandatory detailed information as prescribed by N.J.A.C. 6A:23A-6.8.</p>	<ol style="list-style-type: none"> The District shall provide training for maintaining and updating the Position Control Roster in the CSI database. The District shall develop and implement standard operating procedures outlining the process for maintaining the Position Control Roster in compliance with N.J.A.C. 6A:23A-6.8. 	Training Standard Operating Procedures for Position Control Management	HR Manager All HR Staff / Personnel	March 2020
2019-002 Classification of Expenditures	<p>Finding: Expenditures in the following categories were not charged to the appropriate line item in accordance with the Uniform Minimum Chart of Accounts for New Jersey Public Schools: <i>Out-of-District Tuition, Related Services, School Sponsored Co-curricular/Extracurricular Activities, Required Maintenance and Capital Leases.</i></p> <p>Recommendation: The district should reference the Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2019 Edition and other available reference materials, such as the Budget Guidelines for the proper classification required to be in compliance with N.J.A.C. 6A:23-2.3(f).</p>	<ol style="list-style-type: none"> The District shall review the approved Uniform Minimum Chart of Accounts (2019 Edition) and update the internal account codes training document to ensure the use of appropriate line item accounts when categorizing expenditures. The updated training document shall be reviewed with and made accessible to all employees whose job functions require the use of the district's internal accounting system. 	Training (bi- annually) Standard Operating Procedures for Classification of Expenditures	School Bus. Admin. Comptroller Administrators Supervisors Business Office Staff	January 2020 September 2020 January 2021 Twice per school year going forward (September and January).
2019-003 Board Secretary's Records	<p>Finding: Not all cash receipts were promptly deposited for the Teaneck Community Education Center (TCEC).</p> <p>Recommendation: All cash receipts should be promptly deposited.</p>	The District shall promptly deposit all cash receipts by implementing internal controls to coordinate scheduled cash drop-offs from school-based sites to the School Business Office within 24 hours of receipt.	Standard Operating Procedures for Cash Receipt Deposits	Director of Community Relations TCEC Staff	March 2020

2019-004 Board Secretary's Records	Finding: There were instances in which cash transfers between funds/accounts were not recorded in the respective general ledgers. <i>Transfers between the warrant account and food service/FSA account/community school.</i> Recommendation: All transactions should be recorded in the operating system.	The District shall implement internal controls to ensure all financial transactions are properly recorded within the existing accounting/operating system.	Internal Controls	School Bus. Admin. Comptroller	February 2020
2019-005 Treasurer's Records	Finding: The following bank reconciliations include reconciling items older than 180 days (N.J.S.A. 40A:5-5): a. Payroll Account b. Teaneck High School Activity Account c. Warrant Account Recommendation: That all stale dated reconciling items be reviewed and voided as appropriate.	The District shall implement internal controls to proactively identify all stale dated reconciling items older than 180 days and void as appropriate.	Internal Controls	Comptroller Board Treasurer	February 2020
2019-006 School Food Services	Finding: There were instances in which catering services for board meetings and special events were charged to the food service fund. Recommendation: Catering services should be paid for by those receiving the services and should not be charged to food service.	The district shall implement internal controls to ensure that all expenditures for catering services (and others) are properly identified and charged to the appropriate line item accounts associated with the departments receiving the services.	Internal Controls	Comptroller Accounts Payable	February 2020
2019-007 Student Body Activities	Finding: Tickets for athletic event are not properly accounted for. Recommendation: That more care be taken to ensure all tickets are properly recorded and accounted for.	The district shall implement internal controls/procedures to ensure that all event tickets are logged appropriately (start and end of all events).	Training Standard Operating Procedures for Athletic Events – Ticket Sales	Athletic Director Director of School Innovation/ESL & ELA District Staff Authorized To Administer Ticket Sales	March 2020

CHIEF SCHOOL ADMINISTRATOR

DATE

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

DATE