

Minutes of the proceedings of the **PUBLIC WORK MEETING** held on Wednesday, March 8, 2023, virtually via Zoom app located on the district website, at 8:00 PM. *Sebastian Rodriguez, Board President, presided.*

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Public Work Session Meeting of the Teaneck Board of Education, held on Wednesday, March 8, 2023, virtually via Zoom app located on the district website, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on January 8, 2023."

III. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Fisher (Victoria)-Vice President	x	
Mr. Ha (Edward)	x	
Ms. Hosein (Nadia)	x	
Dr. Klein (Dennis) arrived at 8:19pm	x	
Mrs. Reyes (Kassandra) arrived at 8:12pm	x	
Mr. Rodriguez (Jonathan)	x	
Mr. Rodriguez (Sebastian)-President	x	
Ms. Sanders (Denise) arrived at 8:06pm	x	
Mrs. Williams (Clara)	x	

IV. Reaffirmation of District Goals

V. Superintendent's Report (If needed)

Please click the link below to see the Superintendent's Report:

<https://www.eduvision.tv/l?eOmmDmO>

VI. Public Comment I (Agenda and Non-Agenda Items)

Please click the link below to view the Public Comments:

<https://www.eduvision.tv/l?eOmmDAm>

VII. Board Presentations (If needed)

NONE

Please click on the link below to view the Board Committee Reports:

<https://www.eduvision.tv/l/?eOmmDAg>

VIII. Agenda Items

Please click the link below to view the Public Workshop Meeting:

<https://www.eduvision.tv/l/?eOmRytm>

IX. Old Business and New Business

NONE

X. Executive Session (Needed)

Ms. Fisher motioned to adjourn the public workshop meeting and convene into the Executive Session at 9:33pm. Said motion was seconded by Ms. Williams and carried by a unanimous vote.

Motion: V. Fisher	Second: C. Williams			
Board Member	Yes	No	Abstain	Absent
Ms. Fisher (Victoria)- Vice President	x			
Mr. Ha (Edward)	x			
Ms. Hosein (Nadia)	x			
Dr. Klein (Dennis)	x			
Mrs. Reyes (Kassandra)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian) - President	x			
Ms. Sanders (Denise)	x			
Mrs. Williams (Clara)	x			

Ms. Fisher motioned to adjourn the Executive Session at 10:41pm. Said motion was seconded by Ms. Williams and carried by a unanimous vote.

Motion:	Second: V. Fisher			
Board Member	Yes	No	Abstain	Absent
Ms. Fisher (Victoria)- Vice President	x			
Mr. Ha (Edward)	x			
Ms. Hosein (Nadia)	x			
Dr. Klein (Dennis)	x			
Mrs. Reyes (Kassandra)	x			

Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian) - President	x			
Ms. Sanders (Denise)	x			
Mrs. Williams (Clara)	x			

XI. Public Comment II (Agenda and non-Agenda Items)

NONE

XII. Adjournment

Ms. Fisher motioned to adjourn the public workshop meeting at 11:00pm. Said motion was seconded by Ms. Williams and carried by a unanimous vote.

Motion: V. Fisher	Second: C. Williams			
Board Member	Yes	No	Abstain	Absent
Ms. Fisher (Victoria)- Vice President	x			
Mr. Ha (Edward)	x			
Ms. Hosein (Nadia)	x			
Dr. Klein (Dennis)	x			
Mrs. Reyes (Kassandra)	x			
Mr. Rodriguez (Jonathan)	x			
Mr. Rodriguez (Sebastian) - President	x			
Ms. Sanders (Denise)	x			
Mrs. Williams (Clara)	x			

Respectfully submitted,

Haquisha Q. Taylor, SBA/BS

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Board Goals

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the FIRST OR SECOND READING following *revised or new* **Board Policies / Regulations** resolution:

1. that the Board approve the **FIRST READING** of the following *New* or *Revised* Board Policies:

- ByLaw 0152 - Board Officers - Revised
- ByLaw 0161 - Call, Adjournment, and Cancellation - Revised
- ByLaw 0162 - Notice of Board Meetings - Revised
- Policy 2423 - Bilingual and ESL Education - Mandated - Revised
- Policy 5200 - Attendance - Mandated - Revised
- Policy 8140 - Student Enrollment - Mandated - Revised
- Policy 8330 - Student Records - Mandated - Revised

2. **WHEREAS**, The New Jersey Department of Education released The Road Forward in June 2021.

WHEREAS, The New Jersey Department of Education has not released any recommendations or requirements regarding protocols for COVID-19 for the 2022-23 school year, therefore Policy Guide 1648.11 should be abolished.

BE IT RESOLVED that Policy Guide 1648.11 be abolished as the legal requirements set forth therein are no longer required by the New Jersey Department of Education.

3. **WHEREAS**, The Governor issued an Executive Order that rescinded requirements to adopt a policy regarding School Employee Vaccination Requirements.

BE IT RESOLVED that Policy Guide 1648.13 be abolished as the legal requirements set forth therein as a result of the Governor issuing Executive Order 302.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Board Operations**:

1. that the Board approve the minutes from the following meetings:

Workshop Public Meeting held Wednesday, February 8, 2023

Regular Public Meeting held Wednesday, February 15, 2023

Executive Session held on Wednesday, February 8, 2023

2. that the Board approve provisions of Board Policy #7510 Use of Facilities for the 2022-2023 school year at the reduced facility usage fee of \$400 charged to Lentz and Lentz SAT Prep to hold classes at Teaneck High School for any student taking SAT prep classes through Lentz and Lentz with its continued partnership with the Teaneck Community Education Center for the period of March 2023 - April 2023 from 6:30pm - 9:30pm. The dates classes will be held are: 3/15, 3/22, 3/29, 4/1, 4/2, 4/19, 4/26, 5/3/23. Teaneck resident students will receive a discounted tuition rate of \$445.00 and the non-resident will receive a tuition rate of \$499.00. The custodial rate if charged would be \$1,337.04 and the building usage fee of \$50 per class would be \$400 with a grand total of \$1,737.04.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **School Operations and Curriculum** resolutions:

1. That the Board approve a computer science partnership between the Teaneck School District and Fairleigh Dickinson University beginning in April 2023 and ending in March 2024. The Computer Science for All Partnership will provide professional development to K-12 teachers on the New Jersey Student Learning Standards for Computer Science and Design Thinking. This partnership is tuition-free, and is sponsored by The New Jersey Department of Education.

2. that the board approve the Theodora Smiley Lacey School Afterschool Robotics/STEM program to partner with Seton Hall Prep High School Robotics Club to teach robotics to students. Under the supervision of Ms. LaMui (Kindergarten Teacher) and Mr. Trin (Seton Hall Club Advisor), at no cost to the district for the program.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Finance and Budget** resolutions:

- 1. that the Board approve payment of the following 2022-2023 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Interim Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

February 1, 2023 through February 28, 2023

General	\$8,523,824.37
Special Revenue	\$ 723,952.37
Enterprise	\$ 5,125.53
Food Service	\$ 153,548.41
Capital Outlay	\$ 12,866.20

Total of Approved Payments \$9,419,316.88

- 2. **WHEREAS**, the Board of Education has received the Report of the Interim Board Secretary for the months of December 2022 and January 2023; and **WHEREAS**, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now **BE IT RESOLVED**, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of it’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4,and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting).
- 3. that the Board approve 2022-2023 budget transfers for the month of February 2023 which are attached and a part of the official record.
- 4. that the Board approve the attached list of virtual and or in-person Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent (District funded \$1,288.69) (Grant Title II funded \$0) with a total of \$1,288.69.

5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (District Funded \$3,850) (ESSER Grant Fund \$1,500.00) with a total of \$5,350.00.
6. that the Board approve the attached list of Student Fundraising activities by school.
7. that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2022-2023 school year, as per the attached list, in the amount of \$155,075.09.
8. that the Board approve the proposal with services from DiCara Rubino, Architects to prepare and submit the ROD Grant Applications to the NJDOE including cost estimates and schematic plans for approval of the projects throughout the district in the amount of \$22,000. See attached proposal.
9. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ELECTRICAL UPGRADE at
BRYANT Elementary School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

10. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ELECTRICAL UPGRADE & FIRE ALARM UPGRADE

at

LOWELL Elementary School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

11. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ELECTRICAL UPGRADE & FIRE ALARM UPGRADE
at
HAWTHORNE Elementary School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

12. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ELECTRICAL UPGRADE
at
WHITTIER Elementary School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

13. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

FIRE ALARM UPGRADE
at
BENJAMIN FRANKLIN MIDDLE School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

14. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ASBESTOS ABATEMENT IN PIPE TUNNELS
&
ELECTRICAL UPGRADE
&
FIRE ALARM UPGRADE
at
THOMAS JEFFERSON MIDDLE School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

15. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ASBESTOS ABATEMENT IN PIPE TUNNELS
at
TEANECK HIGH School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

16. Whereas, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Kitchen Renovations at
Benjamin Franklin Middle School, Thomas Jefferson Middle School & Teaneck High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TEANECK PUBLIC School District IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

17. that the Board approve the New Jersey Department of Education Waiver Application request for the three classrooms at Bryant Elementary school that do not meet the minimum square footage for the Preschool program. The waiver will be sent to the Bergen County Superintendent of Schools for approval (see attached waiver).
18. **Whereas**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and **Whereas**, the budget includes the following appropriations:

Account Code	Professional/Technical Service	Amount
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11-000-213-300	Health - School Physician	\$
11-000-216-320	Purchased Student Related Support Services	\$
11-000-217-320	Purchased Professional Extraordinary Services	\$
11-000-218-320	Student Guidance Services - Medical Screenings	\$
11-000-219-320/390	Purchased Prof-Ed Services - Educational/Medical Services Provided to Students	\$
11-000-221-320/500	Improvement Instruction Purch Ed Serv	\$
11-000-222-320/390	Educational Media Purch Services	\$

11-000-223-320/390	Purchased Professional Development Services - Speakers	\$
11-000-230-331	Legal Services	\$
11-000-230-332	Auditor Fees	\$
11-000-230-334/390	Architect/Engineer Services	\$
11-150-100-320	Hospital Based Homebound Instruction	\$
11-190-100-320/340	Substitute Instructional Staff/Tech Services	\$
11-190-100-500	Regular Program Inst Other Purchased Services	\$
12-000-400-334/390	Capital Projects - Architect/Engineer Services	\$
	Total	\$

Whereas, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

Whereas, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

Now Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2023-2024 school year.

19. **Whereas**, the Teaneck Board of Education, in the County of Bergen, approves the Preliminary 2023-2024 School Year Budget in accordance with N.J.S.A.18A:7F-6 as follows and,

Transfer to Charter Schools (Fund 10)	
Current General Expense (Fund 11)	
Capital Outlay (Fund 12)	
SUBTOTAL GENERAL FUND	
Special Revenue (Fund 20)	
Debt Service (Fund 40)	
TOTAL APPROPRIATIONS	

Whereas, said budget was advertised in the Bergen Record in accordance with the format promulgated by the New Jersey Department of Education and according to law; and

Whereas, a Public Hearing on the budget for the 2023-2024 school year is being conducted during the April 26, 2023 Board of Education Meeting;

Now, Therefore Be It Resolved, that the GENERAL FUND tax levy of \$___ and DEBT SERVICE tax levy of \$___ are approved to support the 2023-2024 school year budget.

20. **Whereas**, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2023-2024	
2% Allowable Tax Levy Adjustment	
Base 2021-2022	
Total Available Tax Levy Authority	

Whereas, the Board has approved that there should be raised, for the General Fund, a tax levy of \$____, which includes a ____% tax levy increase in the amount of \$____,

Now, Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey approves that the unused, unexpired taxing authority of \$___(Banked Cap) be held for potential use in the subsequent allowable fiscal years.

21. **Whereas**, this budget includes a budgeted deposit into Capital Reserve in the amount of \$_____, and

Whereas, this budget includes a withdrawal from Capital Reserve, in the amount of \$_____, with a net balance in Capital Reserve in the amount of \$_____, and

Whereas, the transfer of these reserves supports the following capital projects that are in addition to the Facilities Efficiency Standards determined by the Commissioner of Education necessary to achieve the Student Learning Standards adopted by the State Board of Education:

Now, Therefore Be It Resolved, that the amount authorized to be withdrawn from the Capital Reserve account is \$_____

22. **Be It Resolved**, that in accordance with N.J.A.C. 6A:23A-7.3(a), which provides that the Teaneck Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted or such travel and expense reimbursement for the 2022-2023 school year, and
Whereas, school district policy and N.J.A.C.6A:23A-7.3(a) provides that the Teaneck Board of Education established in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2022-2023; and
Whereas, the maximum expenditure amount allotted for travel and expense reimbursement for the 2022-2023 was \$____; and
Whereas, travel and expense reimbursement has reached a total amount of \$____ as of March 1, 2023,
Now, Therefore Be It Resolved, that the Teaneck Board of Education, in the County of Bergen, New Jersey hereby establishes the school district travel maximum for the 2023-2024 at the sum of \$____, and,
Be It Further Resolved, that the Interim School Business Administrator shall track and record these costs to ensure that the maximum is not exceeded.
23. that the Board approve a donation from the Gallery Bergen at Bergen Community College in the amount of \$900. The donation will be used for bus transportation for Teaneck High school students to attend a Faith Ringgold art exhibition at Bergen Community College.
24. that the Board approve remuneration to Kiker Learning for one, one-hour professional development for all Teaneck High School staff members to understand how to run originality reports for the Google Classroom in an amount not to exceed \$500. Funded by Title II account# 20-270-200-320-19-50-I-0

25. that the Board approve the following three student art projects at Teaneck High School:

1. The first is to transform the two hallways that all of the foreign languages teach in. For this project, a senior graphic designer will design different cultural flags and phrases that revolve around the languages taught in those sections of the hallway. For example, by the French room it would say Bonjour with the colors of the French flag, an Eiffel Tower, and a Baguette flanking the phrase. This will occur in a few select locations in both hallways to represent the cultural diversity of not only the classes taught here, but also to represent the cornucopia of cultural diversity that attends THS. Once designed they will be printed out on large format vinyl stickers, cut out, and adhered to the walls.

2. The second will be to bring a calming landscape to brighten up the sterile walls of the nurse's office. This office is located in the center of the building rendering it windowless. By creating a view to the outside world, we will be giving solace to any individual seeking help. A senior student will design and paint this project.

3. The third will be a motivational mural located in the new Writing Center. A senior painter in consultation with other Writing Center students will design the mural. The mural will evoke creativity, productivity, and self-confidence.

Project funds will come from the School Climate Transformation Grant. Mr. Marc Calello, Art Teacher at THS, will receive a stipend of no more than \$2000 (20-427-200-100-57-15-0-0). Mr. Calello was already approved to receive this stipend at the November 16, 2022 BOE meeting.

26. that the Board approve tuition payment to **LearnWell** in the amount of \$55.00 per course, 10 course sessions per week, for student ID#105374. Services will commence 2/21/2023 through 3/21/2023. The home instruction charge, as per contract, will reflect an amount not to exceed \$2,750. (5 weeks at \$550 per week).

27. that the Board approve tuition payment to **LearnWell** in the amount of \$55.00 per course, 10 course sessions per week, for student ID#107558. Services will commence 2/21/2023 through 3/21/2023. The home instruction charge, as per contract, will reflect an amount not to exceed \$2,500. (4 weeks at \$550 per week).

28. that the Board approve transportation to the Historically Black Colleges & Universities Panel Discussion and Mix & Mingle on Thursday, February 23, 2023 at The Bergen Community College, located at 400 Paramus Road, Paramus, NJ. Transportation provided by Teaneck Public Schools for 11 students to be picked up at 5:30 P.M. at Teaneck High School and returned at 9:30 P.M. at Teaneck High School.

29. that the Board approve payment to Nancy Frederick, Wilson Literacy Reading Consultant, for three in-person coaching days, on March 21, 2023, March 28, 2023 and March 30, 2023 not to exceed \$5,400. Funded by Title II account # 20-270-200-320-19-50-I-0.

30. that the Board approve payment to Ceire Monahan, mathematics consultant and professional developer, from Staff Development Workshops for a three hour workshop on the Standards for Mathematics Practice for fifth and sixth grade mathematics teachers. This workshop will be held on March 20, 2023 from 2:00 PM to 5:00 PM in an amount not to exceed \$1100. Funded by Esser-3 account # 20-488-200-320-57-50-I-0.
31. that the Board approve payment to Samantha Passo, literacy consultant and professional developer, from Staff Development Workshops, for a three-hour workshop to be held on March 20, 2023 from 2:00 PM to 5:00 PM for all fourth grade, fifth grade and sixth grade language arts teachers in an amount not to exceed \$1200. Funded by Title II account # 20-270-200-320-19-50-I-0.
32. that the Board approve a donation from James Pruden, Science Teacher from Thomas Jefferson Middle School, in the amount of \$1000. The donation will be used to sponsor activities for Thomas Jefferson Middle School's Mock Trial Club.
33. **WHEREAS**, Teaneck Public Schools is seeking an Alternate Revenue Projection for the SEMI 2023-2024 FY budget. The student count projected is higher than the actual amount of 166 eligible students per the October 2022 count. Therefore, Special Services has requested County Approval for an Alternate Revenue Projection based on the District's population and health related services from \$111,045 (projected at 90%) to \$63,345 for the 2023-2024 budget.
34. that the Board approve **Daniele Kaplan**, to conduct one workshop on Art Therapy on April 18, 2023 with the **Network Group**, for High School students grades 9-12 in an amount not to exceed **\$300**. (Account # 20-010-100-300-73-50-G-H Township Forum Purchase Ed. Svs)
35. that the Board approve payment to The Bayar Group for coaching staff on internet/social media safety and abuse prevention at Ma'ayanot High School (non-public). Sessions will be conducted between the end of March 2023 and June 15, 2023. Times to be determined. The cost is not to exceed \$5000. Non-public, Title II funds will be utilized (20-270-200-320-92-50-I-M).
36. **AMEND:**
Be It Resolved that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves Haquisha Q. Taylor to assist during the Business Office staff transition period effective February 7, 2023 through March 14, 2023, at a rate of \$95.00 per hour (previously approved at \$75 per hour at the Feb. 15, 2023 Board meeting).

37. **Be It Resolved**, that the Board accept and approve the Letter of Agency received from Matrix Design Group and Millennium Communications Group to act as our Agent on behalf of the Teaneck Board of Education to relocate utility lines. This project will come at no cost to the district.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the following **Personnel** resolutions:

1. that the Board approve the following certificated staff appointments, following a 90-day probationary period, effective dates as indicated or upon availability:
 - a. Centryll Scott, Mathematics Teacher, at an annual salary of \$60,250 (TTEA / BA Step 6) assigned to Teaneck High School, effective March 16, 2023 through June 30, 2023, replacing Eileen Kreskey, resigned (PC#: 10-12-11/agi).

2. that the Board approve the following certificated staff transfer and reclassification for the 2022-2023 school year, effective on or around May 16, 2023, depending on replacement hire:
 - a. Barbara Kilgore, Secretary B at Central Office, transferred to Preschool Social Worker, at an annual salary of \$71,400 (TTEA / MA Step 7) at Bryant Elementary School, replacing Employee #5854, terminated.

3. that the Board approve the retirement of the following staff member:
 - a. Jae Nam Kim, Mathematics Teacher, Thomas Jefferson Middle School, effective January 1, 2023, 21 years of service.

4. that the Board accepts the resignation of the following staff member:
 - a. Samantha Elie, Mathematics Teacher, Benjamin Franklin Middle School, effective April 25, 2023.

5. that the Board approve the following leaves of absence for the dates and reasons indicated:
 - a. Employee ID# 4840, paid maternity leave of absence without benefits, from September 01, 2022 through September 30, 2022, using 13 personal illness days, 3 personal business days and 3 family illness days under FMLA. October 03, 2022 through February 10, 2022, unpaid without benefits, under FMLA and NJFLA. Unpaid child rearing leave without benefits from February 13, 2022 through June 30, 2024.
 - b. Employee ID# 0591, paid medical leave of absence with benefits using 1 personal business day, 55 sick days from January 11, 2023 through April 10, 2023 under FMLA.
 - c. Employee ID# 3599, paid maternity leave of absence with benefits from September 7, 2022 through September 30, 2022 using 16 personal illness days under FMLA. Unpaid maternity leave with benefits from October 1, 2022 through November 11, 2022 under FMLA. Unpaid maternity leave with benefits from November 14, 2022 through April 7, 2023 under NJFLA.
 - d. Employee ID# 2809, paid medical leave of absence with benefits using 1 personal business day, March 1, 2023 under FMLA. Unpaid medical leave of absence with benefits from March 2, 2023 through March 24, 2023 under FMLA.
 - e. Employee ID# 5116, paid medical leave of absence, with benefits from February 2, 2023, through February 7, 2023 (am) using .5 personal illness day, 1 personal business day, 2 family illness days under FMLA. Unpaid medical leave of absence, with benefits from February 7, 2023 (pm) through March 3, 2023 under FMLA.
 - f. Employee ID# 5443, paid maternity leave of absence with benefits, using 1 personal business day and 22 personal illness days from May 16, 2023 through June 16, 2023 under FMLA. Unpaid child rearing leave without benefits from September 1, 2023 through June 30, 2024 under NJFLA.
 - g. Employee ID# 5623, paid medical leave of absence with benefits, using 6 personal illness days and 3 family illness days from March 27, 2023 through April 6, 2023 under FMLA.
 - h. Employee ID# 2553, paid medical leave of absence with benefits, using 16 personal illness days from February 16, 2023 through March 10, 2023 under FMLA.

6. that the Board approve payment for the following teachers for instructing a course for SACC's student enrichment program. Classes will begin in February and run for 4 weeks. Each course will run for two sessions, depending on student interest. Teachers will be compensated \$50/hour for planning and instruction.

Course/Project	Instructor	SACC Program/School	Stipend (not to exceed)
Science	Dana Orner	Bryant Elementary School	\$550
Music & Movement	Dana Orner	Bryant Elementary School	\$550

7. that the Board approves the following Extra Pay for Extra Work assignment, for the 2022 2023 school year, at Benjamin Franklin Middle School, stipends in accordance with TTEA contract:

Name	Activity	Tier	Stipend
Tiffany Torres	Mock Trial	I	\$1,000

8. that the Board approve the following staff members to participate in and teach the Whittier Family Literacy Night (One School, One Book), Tuesday March 14th, 2023, from 6:15 PM to 8:45 PM, with .5 hour of professional development, at \$50 per hour, .5 hour working without students, at \$50 per hour, 2 hours working with students for six (6) of the teachers, at \$50 per hour, and up to 3 hours working without students for two (2) teachers, at \$50 per hour.

Name	Position	Stipend (not to exceed)
Maria Martinez	Teacher	\$150
Megan Jang	Teacher	\$150
Tatiana Stripling	Teacher	\$150
Linda Harrison	Teacher	\$150
Keith Orapello	Teacher	\$150
Jean Choi	Teacher	\$150
Christine Taylor	Teacher	\$150
Stephanie Baer	Teacher	\$150
Total		\$1,200

9. that the Board approve payment to the following FORUM staff members, to provide services in the PASS (Police/Parents and School Students) Partnership at a rate of \$50 per hour, not to exceed 720 hours and \$36,000 for the period of January 1, 2023 through December 31, 2023.

Account#: 20-009-100-100-73-10-G-H FORUM/J.JUSTICE/TCHR Stipends

Staff Member	Assignment	Hours	Stipend (not to exceed)
Nicholas Campestre	Program Supervisor/Counselor	150	\$7,500
Jason Juxon-Smith	High School Counselor	70	\$3,500
Giannil Hidalgo	Middle/High School Counselor	240	\$12,000
Javalda Powell	Middle School Counselor	160	\$8,000
Jessica Murphy	Administrative Support	100	\$5,000

10. that the Board approve Rita Urevitch as Lead Nurse for the 2022-2023 school year.

Differential: \$5,000

11. that the Board approve the following staff members to participate in and teach the Lowell Family Math Night, effective April 27, 2023, from 6:15 PM to 8:45 PM, up to 0.5 hour of professional development, at \$50 per hour, up to 0.5 hour working without students to set up and clean the event, at \$50 per hour, up to 2 hours working with students for the Teachers, at \$50 per hour, and up to 3 hours working without students for the Program Coordinator (1), at \$50 per hour. Substitute (1) is included in the event of staff absences up to 0.5 hour of professional development, at \$50 per hour, up to 0.5 hour working without students, at \$50 per hour, up to 2 hours working with students for the Teachers, at \$50 per hour.

Name	Position	Stipend Amount (not to exceed)
a. Justine Lopez	Program Coordinator	\$ 150
b. Mary Sandvig	Teacher	\$ 150
c. Carrie Williams	Teacher	\$ 150
d. Dennis Hiel	Teacher	\$ 150
e. Abigail Aleksa	Teacher	\$ 150
f. Jennifer Connolly	Teacher	\$ 150
g. Georgia Jacquett	Teacher	\$ 150
h. Tiffany Echavarria	Teacher	\$ 150
i. Maureen Pafford	Substitute	\$ 150 *If needed
TOTAL:		\$ 1,200

12. that the Board approve the following Extra Pay for Extra Work assignment, for the 2022-2023 school year, at Teaneck High School, stipend in accordance with TTEA contract:

Name	Activity	Tier	Stipend
Lillian Smith	Choreographer	2	\$4,500

13. that the Board approve the following additional staff member as a Home Instructor, on an as needed basis, at \$50 per hour, for the 2022-2023 school year:

Jemara Blount

14. that the Board approve the following individuals to be paid for work in the Teaneck Community Education SACC (School Age Child Care) program, for the 2022-2023 school year, effective March 16, 2023 through June 16, 2023, pending medical clearance and criminal history review:

Name	Position	Salary
Daniela Vega-Camacho	SACC Aide	\$15/hour
Rehana Abbasi	SACC Aide	\$15/hour

15. that the Board approve payment to the following high school teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective date as listed. Staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

Name	Subject	Rate	Effective Date
Joseph Laborde	Environmental Science	\$80 (MA +32)	February 22, 2023
Eileen Glassey	Environmental Science	\$80 (MA +32)	February 22, 2023

16. that the Board approve payment to the following high school teachers, for assuming a seventh period assignment, on a temporary basis, at their negotiated contractual per class rate, effective date as listed. Staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

Name	Subject	Rate	Effective Date
Matthew Ramagli	Environmental Science	\$80 (MA +32)	February 22, 2023
Katierose Augustine	Environmental Science	\$80 (MA +32)	February 22, 2023

17. that the Board approve payment to the following middle school teacher, for assuming a sixth period assignment, on a temporary basis, at the negotiated contractual per class rate, effective February 6, 2023. Ms. Connors will receive payment upon submission of the appropriate payroll bill form for each pay date, and will receive payment on the subsequent pay date:

Name	Subject	Rate
Delores Connors	Inclusion Math 7	\$80 (MA +32)

18. that the Board approve the following athletic coaches for the 2022-2023 school year, effective March 16, 2023 through June 30, 2023, pending approval of NJSIAA and program/activity completion.

Girls Track	Assistant Coach	Tyler Kearney	\$5,831
Girls Track	Volunteer	James Evans	\$0
Girls Softball	Volunteer	Brianna Montgomery	\$0
Girls Flag Football	Volunteer	Michael Miuccio	\$0

19. that the Board approve payment to the following teachers (pending student enrollment) for conducting the afterschool program for instructional support in Mathematics/STEM and Language Arts/Literacy and SEL at Theodora Smiley Lacey School on Tuesdays and Wednesdays starting on February 21, 2023 to March 29, 2023 from 2:45 pm to 4:00 pm. Teachers will receive 12 hours of compensation for working with students at the rate of \$50 per hour, not to exceed \$600, 3 hours of professional development per staff, at \$50 per hour, not to exceed \$150 per stipend for professional development and/or planning hours for each staff member. One teacher will receive up to 20 hours for instructional/coordinator duties, professional development and serve as the parent/family contact at the rate of \$50 per hour, not to exceed \$1,000.

The program will take place on the days listed below.

February 2023	16-Professional Development, 21, 22, 28
March 2023	1, 7, 8, 14, 15, 21, 22, 28, 29

Name	Title	Hours	Total Stipend (not to exceed)
Emily Smith	Teacher/Coordinator	20	\$1,000
MeiLinh LaMui	Teacher	15	\$750
Jessica Brown	Teacher	15	\$750
Monica Lawson	Teacher	15	\$750
Amis Aguero	Nurse	15	\$750
TOTAL			\$4,000

WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Bylaw 0152 – Board Officers

Bylaw Guide 0152 has been revised to provide additional clarification on a few issues. The existing Bylaw Guide 0152 indicates a Board President and Vice President shall be elected with a majority vote of the Board members present and constituting a quorum and the procedure shall be repeated until someone receives a majority vote of the Board members present and constituting a quorum.

However, the statute, N.J.S.A. 18A:15-1, is silent as to the number of votes required for electing Board officers, which would permit a Board to require the Board President and Vice President to be elected with a majority vote of all members of the Board. In addition, *Martello v. Board of Education of the Township of Willingboro* indicates a Board officer can be elected with a plurality of members voting when more than two candidates are seeking one seat, which is not an option Boards typically consider.

Therefore, Bylaw Guide 0152 has been revised to provide a Board two options for electing Board officers – one with a majority vote of the members of the Board present and the other with a majority vote of all members of the Board.

The Board must select one of the following:

1. Voting shall take place by written paper ballot, which is then read aloud by the Board Secretary, identifying the Board member and their vote; OR
2. Verbal Roll Call where Board members announce their vote – **this is the choice in the Board's current policy.**

The Board must also select one of the following:

1. Elect Officers with a majority vote of all of the Board members present, so long as there is a quorum – **recommended.**
2. Elect Officers with a majority vote of **all** the members of the Board – thus the inability to act/elect if all Board members are not present.

N.J.S.A. 18A:15-2, the statute governing the removal of a Board President or Vice President, requires a majority vote of all the members of the Board. This revision has been made in the last paragraph of Bylaw Guide 0152.

Bylaw Guide 0152 is not mandated, but is **highly recommended.**

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Board Officers
Dec 22

0152 BOARD OFFICERS

The Board of Education shall organize at its first regular meeting by electing one of its members as President and another as Vice President.

Any **Board** member may place a **Board** member's name in nomination for **Board President and Vice President**; a second **on the nomination** is not required. Election for each office will be conducted by a vote when the nominations for that office are closed. ~~The candidate receiving a majority vote of the members of the Board present and constituting a quorum will be elected to office.~~

Select Option 1 or 2 below

[Option 1 – Written Paper Ballot

Voting shall take place by written ballot after nominations are closed for each position, President and Vice President. Each Board member will be provided a paper ballot after nominations are closed for each position. Each Board member shall write the name of one Board member they wish to vote for on the paper ballot. Each Board member must print and sign their name on their paper ballot. The ballots shall be read aloud by the Board Secretary identifying the Board member and their vote. ~~The person with the majority vote of the members of the Board present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.]~~

[Option 2 – Verbal Roll Call Vote

Voting shall take place by verbal roll call vote after nominations are closed. When more than one person has been nominated **for a single position**, the Board will vote on candidates in the order in which they were nominated. ~~In the event no candidate receives a majority vote of the members of the Board present and constituting a quorum, the procedure shall continue until someone receives a majority vote.]~~

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Board Officers

Select Option 1 or 2 below

[Option 1 – Elect Officers With a Majority Vote of all the Board Members Present

The person with the majority vote of the members of the Board present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.]

[Option 2 – Elect Officers With a Majority of all the Members of the Board

The person with the majority vote of all of the members of the Board shall be elected. In the event no candidate receives a majority vote of all of the members of the Board, the procedure shall be repeated until someone receives a majority vote of all of the members of the Board.]

Officers shall serve for one year and until their respective successors are elected and shall qualify, but if the Board shall fail to hold the organization meeting or to elect Board officers as prescribed by N.J.S.A. 18A:15-1, the Executive County Superintendent shall appoint from among the members of the Board a President and/or Vice President.

A President or Vice President who refuses to perform a duty imposed upon **them** ~~him/her~~ by law may be removed by a majority vote of **all of the Board members of the Board** ~~present and constituting a quorum~~. In the event the office of President or Vice President shall become vacant the Board shall, within thirty days thereafter, fill the vacancy for the unexpired term. If the Board fails to fill the vacancy within such time, the Executive County Superintendent shall fill the vacancy for the unexpired term.

N.J.S.A. 18A:15-1; 18A:15-2

Adopted:



WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Bylaw 0161 – Call, Adjournment, and Cancellation

Bylaw Guide 0161 has been revised to better align with the current governing statute, N.J.S.A. 18A:10-6, and administrative code, N.J.A.C. 6A:32-3.1. These minor revisions are not substantive, but provide additional details in the current administrative code regarding the process for calling a special meeting.

Bylaw Guide 0161 is not mandated, but is **recommended**.

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Call, Adjournment, and Cancellation
Dec 22

0161 CALL, ADJOURNMENT, AND CANCELLATION

All ~~The~~ Board of Education ~~meetings~~ shall ~~be meet~~ in public **and each Board shall hold a meeting** session at least once every two months during the period in which the schools in the district are in session.

~~All meetings shall be called to commence not later than 8:00 p.m. of the day designated.~~

The Secretary of the Board shall call a special meeting of the Board whenever: requested by the President of the Board; requested by the Superintendent when the Board fails to meet within two months during the period in which the schools in the district are in session; or when presented with a petition signed by a majority of the full membership of the Board requesting the special meeting.

~~A meeting not regularly scheduled may be called by the Board Secretary at the request of the President or upon the presentation to the Board Secretary of a petition requesting a meeting and signed by a majority of the full Board.~~

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced **at the time of the recess or before** the adjournment takes place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was passed.

When circumstances are such as to prevent the attendance of a majority or all of Board members or to frustrate the purpose of the meeting, a meeting may be canceled by the Board Secretary at the request of the President. Notice of the cancellation shall be given, by expedient means, to all Board members, to the Superintendent, and, whenever possible, to the newspapers in which notice of Board meetings is regularly given. If possible, written notice of the cancellation shall also be posted at the place where the canceled meeting was scheduled to occur. Notice of the cancellation shall include the date, time, and place of the next scheduled meeting. Notice of the cancellation shall be read at the next following Board meeting and shall be duly recorded in the official minute book.

N.J.S.A. 18A:10-6
N.J.A.C. 6A:32-3.1

Adopted:



WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Bylaw 0162 – Notice of Board Meetings

Bylaw Guide 0162 has been revised to better align with the current governing statute, The Open Public Meetings Act, and N.J.S.A. 18A:10-6. Bylaw Guide 0162 has been updated to provide:

- the statutory definition of “adequate notice” from N.J.S.A. 10:4-8, the Open Public Meetings Act;
- additional details on a Board conducting an emergency meeting without adequate notice; and
- some additional details on the requirements for a *RICE* notice.

These revisions are not substantive, but provide additional details regarding notice of Board meetings. Bylaw Guide 0162 is not mandated, but is **recommended**.

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Notice of Board Meetings
Dec 22

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Adequate Public Notice

The Board Secretary shall provide written advance notice of at least forty-eight hours, giving the time, date, location and, to the extent known, the agenda of any regular, special, or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be prominently posted in at least one public place reserved for such or similar announcements; mailed, telephoned, telegrammed, or hand delivered to at least two newspapers which newspapers shall be designated by the public body to receive such notices because they have the greatest likelihood of informing the public within the area of jurisdiction of the public body of such meetings, one of which shall be the official newspaper, where any such has been designated by the public body or if the public body has failed to so designate, where any has been designated by the governing body of the political subdivision whose geographic boundaries are coextensive with that of the public body; and filed with the clerk of the municipality when the public body's geographic boundaries are coextensive with that of a single municipality, with the clerk of the county when the public body's geographic boundaries are coextensive with that of a single county, and with the Secretary of State if the public body has Statewide jurisdiction. Where annual notice or revisions thereof in compliance with N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act, set forth the location of any meeting, no further notice shall be required for such meeting.

~~The Board Secretary shall notify, in writing and no later than forty eight hours in advance of the meeting, each Board member and each person who has duly requested such notification of the time, date, location, and, to the extent it is known, the agenda of any regular, special, or rescheduled meeting. Forty eight hour notice shall also be posted in the _____, delivered to two newspapers designated by the Board, and filed with the clerk of the~~



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Notice of Board Meetings

~~_____~~, except that forty eight hour notice is not required where the time, date, and location of the meeting has been published in the annual list of meetings approved by the Board in accordance with law.

In accordance with N.J.S.A. 10:4-9, uUpon the affirmative vote of three-quarters of the members present, the Board may hold a meeting meet notwithstanding the failure to provide adequate notice if:

- 1. Such meeting is required in order to deal with matters of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and**
- 2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and**
- 3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of the same in the public place described in N.J.S.A. 10:4.8.d., and also by notifying the two newspapers described in N.J.S.A. 10:4.8.d. by telephone, telegram, or by delivering a written notice of same to such newspapers; and**
- 4. Either the public body could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided or although the public body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.**

~~in the absence of adequate notice, provided that discussion and action is limited to specific and unforeseen or unforeseeable matters of such urgency and importance that delay for the provision of notice would be likely to result in substantial harm to the public interest and that notice is given as soon as possible after the call of the meeting in accordance with the provisions of law and this bylaw.~~



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Notice of Board Meetings

Personal Notice of Meeting

~~The Board shall provide personal notice in writing to an adult student, the parent(s) or legal guardian(s) of a minor student, an employee or officer of this district, or a prospective employee whose privacy may be invaded or whose employment may be affected by the Board's deliberations in private session.~~

In accordance with the provisions of N.J.S.A. 10:4-12.b.(8), the Board may exclude the public from that portion of a meeting at which the Board discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the Board, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

The Board will provide notice to the affected person that Such personal notice will include the date and time of the **closed session private meeting, the subject or subjects scheduled for discussion at the **closed session** private meeting, and the right of the **affected person** individual given notice to request that the discussions be conducted at a public meeting. **Such Personal** notice will be given no less than **forty-eight hours** _____ **(days or hours)** in advance of the **closed session** private meeting.**

~~A written request for public discussion must be signed by the person making the request and must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.~~

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.



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Notice of Board Meetings

Nothing in this Bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a disabled student.

N.J.S.A. 10:4-6 et seq.; 10:4-8d; 10:4-9b
N.J.S.A. 18A:6-11; 18A:10-6
N.J.A.C. 6A:32-3.1

Adopted:



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WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Policy 2423 – Bilingual and ESL Education

Revisions in N.J.A.C. 6A:15 – Bilingual Education required updates to Policy Guide 2423 – Bilingual and ESL Education. A few of the key revisions include:

- the addition of an alternate English language proficiency assessment for students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10, to assess their English language proficiency on listening, speaking, reading, and writing, that is aligned to the State’s academic achievement standards;
- a revision to the definition of “native language”; and
- a requirement school districts administer the Statewide home-language survey to determine which students have a native language other than English.

A Statewide screening process is a change from the district being required to develop their own screening process. Policy Guide 2423 is **mandated**.

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M

2423 BILINGUAL AND ESL EDUCATION

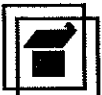
The Board of Education will provide programs of bilingual education, English as a second language (ESL), and English language services **program** for English language learners (ELLs) as required by law and rules of the **New Jersey State Board of Education**. ELLs are those students whose native language is other than English and who have varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English speaking ability pursuant to N.J.S.A. 18:35-15 **through** ~~to~~ 26.1.

Identification of **Eligible** ELLs

The district shall use a multi-step process at the time of enrollment to determine the native language of each ELL. The district shall:

- 1. Maintain a census indicating all identified students whose native language is other than English; and**
- 2. Administer the Statewide home-language survey to determine which students in Kindergarten to grade twelve whose native language is other than English must be screened further to determine English language proficiency. The Statewide home-language survey shall be administered by a bilingual/ESL or other certified teacher and shall be designed to distinguish students who are proficient English speakers and need no further testing.**

The district shall determine the English language proficiency of all Kindergarten to grade twelve students who are not screened out and whose native language is other than English by administering an English language proficiency test, assessing the level of reading in English, reviewing the previous academic performance of students, including their performance on standardized tests in English, and reviewing the input of teaching staff members responsible for the educational program for ELLs. Students who do not meet the New Jersey Department of Education (Department) standard on a language proficiency test and who have at least one other indicator shall be considered ELLs. The district shall also use age-appropriate methodologies to identify preschool ELLs to determine their individual language development needs.



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Bilingual and ESL Education

~~The Board will conduct a screening process to determine the native language of each ELL at the time of enrollment in the school district. A census shall be maintained of all identified students whose native language is other than English. The English language proficiency of each student whose native language is not English shall be determined by a screening process that includes the administration of a New Jersey Department of Education-approved English language proficiency test, an assessment of the student's level of reading in English, a review of the student's previous academic performance including their performance on standardized tests in English, and a review of the input of teaching staff members responsible for the educational program for ELLs.~~

Bilingual Programs for ELLs Program Implementation

The district shall provide the following programs:

1. ~~An English language services program in accordance with N.J.A.C. 6A:15-1.2 to improve the English language proficiency of ELLs whenever there are at least one, but fewer than ten ELLs enrolled in the school district. English language services shall be provided in addition to the regular school program;~~
2. ~~An ESL program in accordance with N.J.A.C. 6A:15-1.2 that provides at least one period of ESL instruction based on student language proficiency whenever there are ten or more ELLs enrolled in the school district; and~~
3. ~~A bilingual education program in accordance with N.J.A.C. 6A:15-1.2 whenever there are twenty or more ELLs in any one-language classification enrolled in the school district pursuant to N.J.S.A. 18A:35-18. Where the age range, grade span, and/or geographical location of eligible students makes a full time bilingual program impractical, the Board may annually offer an instructional program alternative, provided a waiver for the alternative program has been requested and approval has been granted by the Department of Education. The Board may establish a program in bilingual education for any language classification with fewer than twenty students.~~



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Bilingual and ESL Education

All teachers in these programs shall be appropriately certified in accordance with the requirements as outlined in N.J.A.C. 6A:15-1.9. Every student participating in a bilingual, ESL, or English language services program shall be entitled to continue such participation for a period of three years pursuant to N.J.S.A. 18A:35-19.

Bilingual, English as a Second Language, and English Language Services Program Enrollment, Assessment, Exit, and Re-entry

Students enrolled in ~~the~~ a bilingual, ESL, or English language services program shall be assessed annually using **English Language Placement (ELP) assessments** ~~a New Jersey Department of Education-approved English language proficiency test~~ to determine their progress in achieving English language proficiency goals and readiness for exiting the program. **Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2., shall be assessed annually using an alternate ELP assessment.**

ELLs enrolled in the bilingual, ESL, or English language services program shall be placed in a monolingual English program when they have demonstrated readiness to ~~exit a bilingual, ESL, or English language services program through a Department-established criteria on an ELP assessment and a Department-established English language observation form.~~ **A function successfully in an English-only program.** ~~The process to determine the readiness or inability of the individual student to function successfully in the English-only program shall be initiated by the student's level of English proficiency as measured by a~~ **first achieve the New Jersey Department of Education-established English proficiency standard as measured by an ELP assessment on an English language proficiency test.** ~~The student's readiness of the student shall be further assessed by on the use basis of a Department-established English language observation form~~ **multiple indicators that considers shall include, at a minimum:** classroom performance; the student's reading level in English; the judgment of the teaching staff member or members responsible for the educational program of the student; and performance on achievement tests in English.

In accordance with provisions of N.J.S.A. 18A:35-22.1, a parent may remove a student who is enrolled in a bilingual education program at any time; except that during the first three years of a student's participation in a bilingual education program, the parent may only remove the student at the end of each school year.



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Bilingual and ESL Education

~~If during the first three years of a student's participation in a bilingual education program,~~ a parent wishes to remove the student prior to the end of each school year, the removal ~~shall~~ **must** be approved by the Executive County Superintendent ~~of Schools~~. **If the Executive County Superintendent determines the student should remain in the bilingual education program until the end of the school year,** ~~the parent may appeal the Executive County Superintendent's decision to the Commissioner of Education or designee pursuant to the provisions of N.J.S.A. 18A:35-19.2.~~

Newly exited students who are not progressing in the mainstream English program may be considered for re-entry to bilingual and ESL programs in accordance with the provisions of N.J.A.C. 6A:15-1.10(e)1. through (e)5.

When the review process for exiting a student from a bilingual, ESL, or English language services program has been completed, the student's parent shall be informed by mail of the placement determination. A parent or teaching staff member who disagrees with the proposed placement may appeal the decision in writing to the Superintendent of Schools or designee, who will provide a written explanation for the decision within seven working days. The complainant may appeal this decision in writing to the Board within seven calendar days of receiving the Superintendent's or designee's written explanation of the decision. The Board will review the appeal and respond in writing to the parent within forty-five calendar days of the Board's receipt of the parent's written appeal to the Board. **Upon exhausting an appeal to the Board, the A complainant not** ~~satisfied with the Board's determination of the appeal~~ may appeal to the Commissioner of Education.

Parental Involvement

The parents of ELLs will be notified in accordance with the provisions of N.J.A.C. 6A:15-1.13 that their child has been identified as eligible for enrollment in a bilingual, ESL, or English language services **education** program. Notice shall be in writing and in the language in which the parent(s) possesses a primary speaking ability, and in English. The notice must also include a statement that the parents have the option of declining their child's enrollment in a bilingual program, and shall be given an opportunity to do so if they choose.

The district will notify the parents of ELLs by mail within thirty days of the child's identification.



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Bilingual and ESL Education

Parents shall receive progress reports of students enrolled in bilingual, ESL, or English language services programs in the same manner and frequency as progress reports are sent to parents of other students enrolled in the district.

The Superintendent or designee will provide for the maximum practical involvement of parent(s) of ELLs in the development and review of program objectives and dissemination of information to and from the district Boards of Education and communities served by the bilingual, ESL, or English language services education programs. A school district that implements a bilingual education program shall establish a parent advisory committee on bilingual education of which the majority membership **shall** will be parents of ELLs.

Graduation

ELLs will qualify for graduation from high school in accordance with N.J.A.C. 6A:8-5.1(a) and Policy 5460.

Program Plan

The Superintendent shall prepare and submit a plan for a bilingual, ESL, or English language services program every three years to the Board and the New Jersey Department of Education for approval in accordance with the provisions of N.J.A.C. 6A:15-1.6.

N.J.S.A. 18A:35-15 through 18A:35-26.125
N.J.A.C. **6A:14-4.10**; 6A:15-1.1 et seq.

Adopted:



WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Policy 5200 – Attendance

Revisions in administrative code sections N.J.A.C. 6A:32-8.1 through 8.6 required updates to Policy and Regulation Guides 5200. In reviewing a school district's attendance Policy and Regulation, it is important to be familiar with the distinction between daily student attendance recorded in the school register for State and Federal reporting purposes and how student absenteeism is addressed for the purposes of district-level decision-making. There are rules for excused and unexcused absences for reporting absences in the school register in accordance with State and Federal reporting requirements pursuant to N.J.A.C. 6A:32-8.1 through 8.6 and provided in Section A. of the updated Regulation Guide 5200. There are different rules for a school district to locally determine excused and unexcused absences for the purposes of expectations and consequences regarding truancy, student conduct, promotion, retention, and award of course credit pursuant to N.J.A.C. 6A:16-7.6 and provided in Section B. of the updated Regulation Guide 5200. There are only a few excused absences for recording in the school register while excused and unexcused absences under N.J.A.C. 6A:16-7.6 are determined locally.

Policy Guide 5200 adds the definition of "parent" and the word "retention" in the second paragraph.

Policy Guide 5200 is **mandated**.

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5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, ~~guardian~~, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

For the purpose of this Policy and Regulation 5200, “parent” means the natural parent(s), adoptive parent(s), legal guardian(s), resource family parent(s), or surrogate parent(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, **retention**, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of Policy and Regulation 5200, a student’s absence from school will either be excused or unexcused. Unexcused absences will count toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete



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for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

~~[For districts with secondary school(s)]~~

~~or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.]~~

Students shall be subjected to the school district's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4. and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:36-25.6; 18A:38-25; **18A:38-25.1;**
18A:38-25.2; 18A:38-26

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:30-5.2; **6A:32-8; 6A:32-13** ~~6A:32-8.3~~

Adopted:



WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Policy 8140- Student Enrollment

N.J.A.C. 6A:32-8.1 and 8.2 were recently revised and Strauss Esmay has updated Policy and Regulation Guides 8140 to reflect the changes in the administrative code. The requirement to keep separate registers depending on a student's grade or classification has been removed from N.J.A.C. 6A:32-8.1 and is reflected in the revised Policy Guide 8140. The data collection process for the Application for State School Aid has been revised to assign data collection responsibilities to the Superintendent or designee and the School Business Administrator/Board Secretary or designee. There are also several minor edits to both Policy and Regulation Guides 8140 to reflect changes to the language in N.J.A.C. 6A:32-8.1 and 8.2.

Policy Guide 8140 is **mandated**.

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8140 STUDENT ENROLLMENTS

The Board of Education recognizes that efficient district operations require an accurate and up to date accounting of the number of students resident in this district and enrolled in district classes and programs.

Student attendance shall be recorded in the school register during school hours on each day the school is in session pursuant to N.J.A.C. 6A:32-8.3. A staff member designated by the Superintendent shall keep in the school register, attendance of all students, and shall maintain the attendance records in accordance with N.J.A.C. 6A:32-8 and N.J.A.C. 6A:32-8.1(c) ~~Separate registers shall be kept for students attending preschool, Kindergarten, grades one through five, grades six through eight, grades nine through twelve, each preschool class for the disabled, each class for the disabled, shared time classes for regular students, shared time classes for students with disabilities, full time bilingual education programs and vocational day programs, summer schools operated by the district, and any other programs as required by the New Jersey Department of Education and N.J.A.C. 6A:32-8.1(d).~~

In accordance with N.J.A.C. 6A:32-8.1(e), a student who has been placed on home instruction shall have **their** ~~his or her~~ attendance status recorded on the regular register attendance pages for the program in which the student is enrolled. **The student shall be marked absent for** ~~For~~ the period beginning the first day the student is unable to attend school and ending the day before the first instructional day at the student's place of confinement, ~~the student shall be marked absent.~~ **Absences shall not** ~~No absences will~~ be recorded for the student while on home instruction, **provided** ~~providing~~ the hours of instruction are no less than required by N.J.A.C. 6A:14-4.8 and 4.9 **and N.J.A.C. 6A:16-10.1 and 10.2.** The number of possible days of **in membership** enrollment for a student on home instruction shall be the same as for other students in the program in which the student is enrolled.

Such records shall be made and maintained as will enable the Board to plan program and facilities development, to make appropriate allocation of district resources, and receive the district's maximum amount of State and Federal aid.



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The Superintendent or designee shall annually and in accordance with the timelines established by the Commissioner, file a report with the Commissioner stating the school district's enrollment.

N.J.S.A. 18A:25-4

N.J.A.C. 6A:14-4.8; 6A:14-4.9; **6A:16-10.1**; **6A:16-10.2**; 6A:32-8.1;
6A:32-8.2; **6A:32-8.3**

Adopted:



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WEINER LAW GROUP_{LLP}

629 Parsippany Road
Parsippany, New Jersey 07054
P (973) 403-1100 F (973) 403-0010

Summary of Policy 8330- Student Records

Recent revisions in administrative code sections N.J.A.C. 6A:32-2.1 and N.J.A.C. 6A:32-7.8 required revisions in Policy and Regulation Guides 8330. The revisions in Policy Guide 8330 are minor with most of the changes being citation and language updates. The majority of these revisions are located in Regulation Guide 8330.

Policy Guide 8330 is **mandated**.

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8330 STUDENT RECORDS

The Board of Education believes that information about individual students must be compiled and maintained in the interest of the student's educational welfare and advancement. The Board will strive to balance the student's right to privacy against the district's need to collect, retain, and use information about individual students and groups of students. The Board authorizes the establishment and maintenance of student files that include only those records mandated by law, rules of the State Board of Education, authorized administrative directive, and those records permitted by this Board.

The Superintendent shall prepare, present to the Board for approval, and distribute regulations that implement this Policy and conform to applicable State and Federal law and rules of the State Board of Education.

General Considerations

The Board shall compile and maintain student records and regulate access **in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99**, disclosure, or communication of information contained in **student** educational records in a manner that assures the security of ~~the such~~ records in accordance with the provisions of N.J.A.C. 6A:32-7.1 et seq. Student records shall contain only ~~such~~ information **that** as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record. The ~~school~~ district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and **Board local** policies shall be made available upon request. The ~~school~~ district shall make every effort to notify parents and adult students in their dominant language.



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Nonadult ~~A non-adult~~ students may assert rights of access only through **their** his or her parent(s). However, nothing in N.J.A.C. 6A:32-7 shall be construed to prohibit certified school personnel from disclosing at their discretion student records to non-adult students or to appropriate persons in connection with an emergency, if **the information contained in the record** ~~such knowledge~~ is necessary to protect the health or safety of the student or other persons.

No liability shall be attached to any member, officer, or employee of the Board permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 et seq.

Student Information Directory

A student information directory is a publication of the Board that includes information relating to a student as defined in N.J.A.C. 6A:32-2.1. This information includes: name; grade level; date and place of birth; dates of school attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information. The student information directory shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption.

In the event the school district publishes a student information directory, the Superintendent or designee will provide a parent or adult student a ten-day period to submit to the Superintendent a written statement prohibiting the **inclusion of school district from including** any or all types of information about the student in any student information directory before allowing access to **the such** directory **and school facilities** to educational, occupational, and military recruiters pursuant to N.J.S.A. 18A:36-19.1, P.L. 114-95 §8528, and 20 U.S.C. §8528 - Armed Forces Recruiter Access to Students and Student Recruiting Information of the **Every Student Succeeds Act of 2015** ~~Elementary and Secondary Education Act (ESEA)~~ of 1965. In accordance with N.J.S.A. 18A:36-19.1, military recruiters will be provided the same access to a student information directory that is provided to educational and occupational recruiters.



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School Contact Directory for Official Use

A school contact directory for official use is a compilation by the school district that includes the following information for each student: name; address; telephone number; date of birth; and school enrollment. The district shall compile and maintain a school contact directory for official use **in accordance with N.J.A.C. 6A:32-7.2**, that is separate and distinct from the student information directory. The student contact directory may be provided for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question. To exclude any information from the school contact directory for official use the parent, adult student, or emancipated minor shall notify the Superintendent or designee in writing.

Mandated and Permitted Student Records

Mandated student records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with N.J.A.C. 6A:32-7.3.

Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare. The Board shall authorize the permitted records to be collected by adopting **this** Policy and Regulation 8330, which will list such permitted records.

Maintenance and Security of Student Records

The Superintendent or designee shall be responsible for the security of student records maintained in the school district **in accordance with the provisions of N.J.A.C. 6A:32-7.4**. **This** Policy and Regulation 8330 assure that access to **student** such records is limited to authorized persons.

Records for each individual student may be stored electronically or in paper format. When student records are stored electronically, proper security and back-up procedures shall be administered.

Student health records, whether stored on paper or electronically, shall be maintained **in accordance with N.J.A.C. 6A:32-7.1(l)** ~~separately from other student records, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.~~ Records shall be accessible during the hours in which the school program is in operation.



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Any district internet website shall not disclose any personally identifiable information about a student ~~without receiving prior written consent from the student's parent~~, in accordance with the provisions of N.J.S.A. 18A:36-35 and N.J.A.C. 6A:32-2.1 ~~Personally identifiable information means student names; student photos; student addresses; student e-mail addresses; student phone numbers; and locations and times of class trips.~~

Access to Student Records

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under N.J.A.C. 6A:32-7.1 et seq. within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.

The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth at N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.

The district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations in accordance with N.J.A.C. 6A:32-7.5(c).

~~The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.~~

Access to and disclosure of a student's health record shall meet the requirements of the **FERPA** Family Education Rights and Privacy Act, ~~34 C.F.R. Part 99 (FERPA).~~

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records.



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Nothing in N.J.A.C. 6A:32-7.1 et seq. or in **this** Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons.

In complying with N.J.A.C. 6A:32-7 – Student Records, **the district** individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA) and **FERPA** 34 CFR Part 99, ~~the Family Educational Rights and Privacy Act (FERPA).~~

Conditions for Access to Student Records

All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.1 et seq. shall have access to ~~the records of~~ a student **record**, subject to conditions outlined in N.J.A.C. 6A:32-7.6(a).

Rights of Appeal for Parents and Adult Students

Student records are subject to challenge by parents and adult students on the grounds of inaccuracy, irrelevancy, **impermissible** ~~impermissive~~ disclosure, inclusion of improper information, or denial of access to organizations, agencies, and persons in accordance with N.J.A.C. 6A:32-7.7(a).

To request a change in the **student** record or to request a stay of disclosure pending final determination of the challenged procedure, the parent or adult student shall follow the procedures pursuant to N.J.A.C. 6A:32-7.7(b).

Appeals relating to student records for students with disabilities shall be processed in accordance with the requirements of N.J.A.C. 6A:32-7.7(c**b**).

Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons for **contesting a portion of the student record, including the decision made in the appeal.** ~~disagreement with the decision made in the appeal.~~ Such statements **The parent's or adult student's statement** shall be maintained as part of the student record, as long as the contested portion of the **student** record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.



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Retention and Disposal of Student Records

A student record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the school district. The **Board** school district shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.

Student records of currently enrolled students, other than **the records** that described in N.J.A.C. 6A:32-7.8(fe), may be disposed of after the information is no longer necessary to provide educational services to a student and in accordance with the provisions of N.J.A.C. 6A:32-7.8(cb).

Upon graduation or permanent departure of a student from the school district, the parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request. Information in student records, other than that described in N.J.A.C. 6A:32-7.8(fe), may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq. Such disposition shall be in accordance with the provisions of N.J.A.C. 6A:32-7.8(c)2.

No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.

In accordance with N.J.A.C. 6A:32-7.8(fe), the New Jersey public school district of last enrollment, graduation, or permanent departure of the student from the school district shall keep for 100 years, a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

N.J.S.A. 18A:36-19; 18A:36-19.1; 18A:40-4; 18A:40-19
N.J.A.C. 6A:32-7.1; 6A:32-7.2; 6A:32-7.3; 6A:32-7.4; 6A:32-7.5;
6A:32-7.6; 6A:32-7.7; 6A:32-7.8
20 U.S.C. §8528

Adopted:



TEANECK BOARD OF EDUCATION
Office of Curriculum and Instruction



Patricia S. Dent
Director of School Innovation, English and ESL

Rolando Monserrat
Supervisor of Science, Engineering and Technology

To: The Teaneck Board of Education
From: R. Monserrat, Supervisor of Science, Engineering and Technology
Re: Computer Science Partnership with Fairleigh Dickinson University
Date: February 27, 2023

The **Computer Science Hub at Fairleigh Dickinson University** was established with funding from the **New Jersey Department of Education** to expand equitable access for all **K-12 students**. The grant provides for high-quality computer science professional learning for educators. In addition, curricula development support, and expanded computer science activities are offered to participating school districts. All attendees will receive a stipend in the amount of \$1100, and will receive micro:bits (computer science equipment) to use in their classrooms

The **Computer Science Hub at Fairleigh Dickinson University** has conducted professional development workshops for teachers from 6 partnering school districts as well as other non-partnering school districts. In total, 73 teachers from 33 school districts in New Jersey have been trained. Participating schools have access to a web repository which includes developed curricula (aligned with the 2020 NJSLS-CS standards), lesson plans, and resources that can be implemented immediately.

Program Highlights Include:

- A competitive, prestigious educational experience that addresses NJSLS-CS paired with effective teaching through content, engagement and collaboration, with a focus on how to teach CS through methods of inquiry based hands-on learning.
- A fully integrated program to orient teachers to sophisticated tools and equipment and to assist teachers in bringing cutting edge CS into the classroom.
- Collaboration with school districts to share resources and provide support to implement the 2020 NJSLS-CS standards.
- Implementing a replicable model of collaboration to increase the interest level for CS among all students.
- Graduate students and teaching assistants to visit classroom to assist in implementing lesson plans.

Additional information can be viewed by visiting: <https://www.fducshub.com/repository>.



Attachment B - Affirmation of Partnership Form

CS for All: Implementing the 2020 Computer Science Student Learning Standards, Year Two

April 2023–March 2024

Instruction to Partner Agency

This document is to be signed by an eligible **partner** and included with the application as evidence of the collaboration between the applicant/lead agency and the eligible **partner** in the CS for All: Implementing the 2020 Computer Science Student Learning Standards grant program. The chief school administrator (CSA) must complete and sign the statement below:

I **commit** to being a collaborative partner with **Fairleigh Dickinson University**, the applicant/lead IHE and to ensure that my agency acts in full support of the proposed project through the provision of personnel, time, activities, information, data, services, and/or resources necessary to plan, implement, monitor and evaluate the grant project with fidelity.

I **agree** to protect the confidentiality of individual students and/or educators as necessary when providing information to the applicant and the project evaluator to fulfill project requirements.

I **certify** that a designated representative, my agency's grant lead person, will continue to collaborate with the applicant to meet the requirements of this grant opportunity as specified in the grant application.

(Print Name) (CSA from Partner LEA):

of (Print Name) (LEA): Teaneck School District

Signature of CSA from Partner LEA:

Date:

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	24,902,166	73,628	24,975,794	2,497,579	(52,468)	-0.21%	2,445,111	2,550,048
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	16,629,703	74,405	16,704,108	1,670,411	57,747	0.35%	1,728,158	1,612,664
12160 40580	Skills/Remedial – Instruct., Total Bilingual Education –	11-000-216, 217								
41080	Instruction, Total Undistributed Expend – Speech, OT., Total Undist. Expend. – Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	1,088,309	740	1,089,049	108,905	(16,546)	-1.52%	92,359	125,451
19620 20620	School-Sponsored Athletics – Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional Alternative									
23620 25100	Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	12,948,596	86,006	13,034,602	1,303,460	402,046	3.08%	1,705,506	901,414
29680 30620	Total Undistributed Expenditures – Atten, Total Undistributed	11-000-211, 213,	7,738,937	65,707	7,804,644	780,464	(12,934)	-0.17%	767,531	793,398
41660 42200	Expenditures – Healt, Total Undist. Expend. – Guidance, Total	218, 219, 222								
43620	Undist. Expend. – Child Study Team, Total Undist. Expend. – Edu. Media Serv.									
43200 44180	Total Undist. Expend. – Improvement of I, Total Undist. Expend. – Instructional St	11-000-221, 223	2,222,681	7,374	2,230,055	223,005	(221,249)	-9.92%	1,757	444,254
45300	Support Serv. - General Admin	11-000-230-XXX	1,363,794	55,866	1,419,660	141,966	193,298	13.62%	335,264	(51,332)
46160	Support Serv. - School Admin	11-000-240-XXX	3,555,110	5,112	3,560,222	356,022	70,205	1.97%	426,228	285,817
47200 47620	Total Undist. Expend. – Central Services, Total Undist. Expend. – Admin. Info. Tec	11-000-25X-XXX	1,541,012	2,043	1,543,055	154,306	(174,249)	-11.29%	(19,944)	328,555
51120	Total Undist. Expend. – Oper. & Maint. O	11-000-26X-XXX	10,001,519	431,681	10,433,200	1,043,320	222,751	2.14%	1,266,071	820,569
52480	Total Undist. Expend. – Student Transpor	11-000-270-XXX	6,945,342	161,811	7,107,153	710,715	927,882	13.06%	1,638,598	(217,167)
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	11-XXX-XXX-2XX	13,458,984	85,108	13,544,092	1,354,409	(956,977)	-7.07%	397,432	2,311,386
72020	Total Undistributed Expenditures – Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		102,396,153	1,049,480	103,445,633	10,344,563	439,507	0.42%	10,784,070	9,905,056

District: **Teaneck Board of Education**

Monthly Transfer Report NJ

Month / Year: **Feb 28, 2023**

03/03/23

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	2/28/2023	+ or - Data	Col5/Col3	Col4+Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	462,000	380,452	842,452	84,245	(212,538)	-25.23%	(128,293)	296,783
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	2,939,112	1,500	2,940,612	294,061	1,124,469	38.24%	1,418,530	(830,408)
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		3,401,112	381,952	3,783,064	378,306	911,931	24.11%	1,290,237	(533,625)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	8,019,886	1,000	8,020,886	802,089	(252,196)	-3.14%	549,893	1,054,285
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		113,817,151	1,432,431	115,249,582	11,524,958	1,099,242	0.95%	12,624,201	10,425,716

School Business Administrator Signature

Date

Professional Development

Name: Ashley Sularz

School or Department: Office of Curriculum and Instruction

Conference/Seminar/Workshop: New Jersey Principals and Supervisors Association – Gifted and Talented: How to Meet the Challenges of K-2 and High School Gifted and Talented Identification and Programming

Location: Virtual

Dates: April 26, 2023

Estimated Cost: \$0.00 – No Funding Required

Substitute Not Required

EXPLANATION: The workshop provides additional strategies for identifying gifted and talented students.

Name: D'Aisha Smith

School or Department: Thomas Jefferson Middle School

Conference/Seminar/Workshop: Rutgers Division of Diversity, Inclusion, and Community Engagement - Critical Practices for Social Justice Education

Location: New Brunswick, New Jersey

Dates: March 30 and March 31, 2023

Estimated Cost: \$59.92 – District Funded

Substitute Not Required

EXPLANATION: The workshop will provide practical strategies and resources that will impact student achievement in social studies through an informed and culturally responsive lens.

Professional Development

Name: Theresa Avella, Jessica Diaz, Dounia Jaafar, Maria Manning, Amy Morik, Tracey Nagengast, Diana Salib, Dr. Kristine Thielman, and Robert Villegas

School or Department: District CST

Conference/Seminar/Workshop: RegionV – The PSW Method for Identification of Specific Learning Disabilities

Location: Bethany Community Center – Washington Township, NJ

Dates: 3/16/2023

Estimated Cost: \$.00

Name: Samantha Laliker

School or Department: TJMS

Conference/Seminar/Workshop: ERI Conference

Location: South Bergen Jointure Commission – Lodi, NJ

Dates: 3/16/2023

Estimated Cost: \$.00

Name: Cecilia Chan

School or Department: TJMS – School Nurse

Conference/Seminar/Workshop: NJ Principals & Supervisors Association – Multiple Roles of the School Nurse

Location: Virtual Conference

Dates: 3/01/2023

Estimated Cost: \$125.00 (District funded)

Name: Diana Salib

School or Department: Whittier School – LDT-C

Conference/Seminar/Workshop: Bergen County Special Services – Educational Enterprises Conference (School Based OT Services, Behavior Analysis, SEL, and Transition Process)

Location: Paramus, New Jersey

Dates: 3/24/2023

Estimated Cost: \$1.75 (District funded)

Name: Kristine Thielman

School or Department: Special Services Coordinator

Conference/Seminar/Workshop: Bergen County Special Services – Increasing inclusive opportunities for students with differentiated needs.

Location: Paramus, NJ

Dates: 3/24/2023

Estimated Cost: \$18.98 (District funded)

Professional Development

Name: Anthony D'Angelo

School or Department: Director of Facilities & Grounds

Conference/Seminar/Workshop: NJSBGA Conference & Expo

Location: Harrah's Convention Center, Atlantic City, NJ

Dates: 2/19/23 – 2/22/23

Estimated Cost: \$835.63 No Substitute Required

District Funded: Yes

Name: Andre D. Spencer

School or Department: Superintendent

Conference/Seminar/Workshop: NJSBA District Leadership in Finance

Location: Princeton Junction, NJ

Dates: March 1, 2023

Estimated Cost: \$247.41 No Substitute Required

District Funded: Yes

Job/CBI Sites for Board Approval

Old Navy Outlet	670 Bergen Town Center Ste A9 Paramus, NJ 07652	201-556-1023
Old Navy	One Garden State Plaza Ste 1041 Paramus, NJ 07652	201-350-3275
Retro Fitness	100 Commerce Way Hackensack, NJ 07601	201-342-0494
RPM Raceway	99 Caven Point Rd Jersey City, NJ 07305	201-333-7223
Tac Ops - Tactical Laser Tag	373 US-46 d110 Fairfield, NJ 07004	973-753- 2651
The Funplex	182 NJ-10 East Hanover, NJ 07936	973-428-1166
Dave & Buster's Wayne	310 Willowbrook Mall Wayne, NJ 07407	973-435-9244
Camp Bernie	327 Turkey Top Rd Port Murray, NJ 07865	908-832-5315
Lego Store at American Dream Mall	1 American Dream Way Suite A East Rutherford, NJ 07073	551-234-6381
Walgreens	406 South Washington Ave Bergenfield, NJ 07621	201-384-4447

FIELD TRIP

Trip Leader(s): Tara Costa

School/Department: Hawthorne School

Trip Planned: THS – You're a Good Man Charlie Brown

Destination: Teaneck High School

Date(s): 3/24/2023

Estimated Cost: \$.00

Explanation: Elementary schools supporting high school live performance.

Trip Leader(s): Dinahlee Rodriguez

School/Department: TJMS

Trip Planned: Community Based Instruction

Destination: Various locations (List attached)

Date(s): Various Dates (List attached)

Estimated Cost: \$.00

Explanation: Community Based Instruction program attended by the Transition, MD and 18-21 classes for the 2022-2023 SY. Students will follow the requirements of their IEP, gain life skills and learn work related tasks.

AMEND

Trip Leader(s): Colleen Pagan, Varelle Graves, Amanda Detrick (Plus 11 Chaperones)

School/Department: BFMS

Trip Planned: Turtle Back Zoo

Destination: West Orange, NJ

Date(s): 5/15/23 (District Funded)

Estimated Cost: \$400.00

Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Trip Leader(s): Spencer Jones & Megan McBryde

School/Department: TJMS – Community Based Instruction

Trip Planned: Boomberg Deli (Walking Trip)

Destination: Teaneck, NJ

Date(s): 4/28/23

Estimated Cost: \$.00

Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

FIELD TRIP

Trip Leader(s): Spencer Jones & Megan McBryde

School/Department: TJMS – Community Based Instruction

Trip Planned: Teaneck Hot Bagels (Walking Trip)

Destination: Teaneck, NJ

Date(s): 4/14/23

Estimated Cost: \$.00

Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Field Trips

Name: Luke Short, Joey Hochgesang, Lee Ann Newland

School or Department: Teaneck High School

Trip Planned: BFMS & TJMS

Location: Teaneck, New Jersey

40 Students

Date(s): March 22, 2023

Depart: 9:00 AM

Return: 1:45 PM

Estimated Cost: \$0.00

Substitute Required

EXPLANATION: Members of the THS Band and Orchestra will perform for middle school students. This trip is being used to recruit students for the high school music department.

Name: Doug Book, Margot Todman-Mack, Ryan Pruitt (Volunteer)

School or Department: Teaneck High School

Trip Planned: University of Pennsylvania

Location: Philadelphia, Pennsylvania

25 Students

Date(s): April 27, 2023

Depart: 8:00 AM

Return: 6:30 PM

Estimated Cost: \$1050.00- (District Funded for Transportation)

Substitute Not Required

EXPLANATION: The Be All You Club will go on a college tour, participate in career discussions, and hear a lecture from a well-known author.

Name: Danielle Jackson, Lisa Brown, Tara Costa, Beatriz Garcia, Kara Lindner,

Marie Rosegren, Filiz Zeybek, Audrey Appel, Rita Urevitch, 12 Parent Chaperones

School or Department: Hawthorne Elementary School

Trip Planned: Turtle Back Zoo

Location: West Orange, New Jersey

85 Students

Date(s): April 19, 2023

Depart 9:00 AM

Return: 2:30 PM

Rain Date: April 20, 2023

Estimated Cost: \$2290.00 – (PTA/Parent Funded)

Substitute Not Required

EXPLANATION: Students in kindergarten and first grade will learn about animals and how they adapt in their habitat.

Name: Zara Matragas, Jennifer Domingues, Felix Mejia, Lorena Valer, Anisa Khan,
9 Parent Chaperones

School or Department: Hawthorne Elementary School

Trip Planned: Bergen County Zoo

Location: Paramus, New Jersey

54 Students

Date(s): May 4, 2023

Depart: 9:30 AM

Return: 2:30 PM

Rain Date: May 16, 2023

Estimated Cost: \$1484.00 – (PTA/Parent Funded)

Substitute Not Required

EXPLANATION: Second grade students will study animals in order to compare the diversity of life on land and in water habitats.

Field Trips

Name: Kara Lindner, Betty Garcia, Lisa Brown, Danielle Jackson, Filiz Zeybek. Tara Costa, Marie Rosegren, Audrey Appel, Rita Urevitch, 12 Parent Chaperones

School or Department: Hawthorne Elementary School

Trip Planned: McFaul Environmental Center

Location: Wyckoff, New Jersey

85 Students

Date(s): May 16, 2023

Depart: 9:00 AM

Return: 2:30 PM

Estimated Cost: \$1350.00 (PTA/Parent Funded)

Substitute Not Required

EXPLANATION: Students in kindergarten and first grade will learn about animal adaptations in their natural environments.

Name: Tawana Smith, Daniel Bassett, Emily Depinto, Kristen Ferreira, Samuel Griffin, Saundra Warren-Givens, Elizabeth Woo

School or Department: Hawthorne Elementary School

Trip Planned: Thomas Jefferson Middle School

Location: Teaneck, New Jersey

67 Students

Date(s): June 14, 2023

Depart: 9:00 AM

Return: 11:00 AM

Estimated Cost: \$300.00 (District Funded for Transportation)

Substitute Not Required

EXPLANATION: Annual Moving Up Rehearsal.

Name: Tawana Smith, Daniel Bassett, Emily Depinto, Kristen Ferreira, Samuel Griffin, Saundra Warren-Givens, Elizabeth Woo

School or Department: Hawthorne Elementary School

Trip Planned: Thomas Jefferson Middle School

Location: Teaneck, New Jersey

67 Students

Date(s): June 15, 2023

Depart: 9:00 AM

Return: 11:00 AM

Estimated Cost: \$500.00 (District Funded for Transportation)

Substitute Not Required

EXPLANATION: Annual Moving Up Ceremony.

Name: Debra Benitez, Brandon Vargas, D'Aisha Smith, Karen Butler, Rana Omar, Heather Jacobs, Judy Thomas, Lindsay Fisher, Cassandra San Emeterio, Jennifer Oriolo, Dinahlee Rodriguez, Megan McBryde, Spencer Jones, Amy Brenna, Ryan Flannery, Nina Cuellar, Humaira Abazi, Ibtasam Ashfaq, Jennie Brolewicz, Gillian Iappelli, Joseph Murphy, Cecilia Chan, 15 Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Liberty Science Center

Location: Jersey City, New Jersey

142 Students

Date(s): April 27, 2023

Depart: 8:30 AM

Return: 2:45 PM

Estimated Cost: \$5676.00 (Parent Funded)

Substitute Not Required

EXPLANATION: Students will visit the Liberty Science Center's planetarium to observe moon phases and planets. This aligns to the study of Earth & Space Science.

Field Trips

Name: D'Aisha Smith, Cassandra San Emeterio Debra Benitez, Brandon Vargas
 Karen Butler, Rana Omar, Heather Jacobs, Judy Thomas, Lindsay Fisher, Jennifer Oriolo,
 Dinahlee Rodriguez, Megan McBryde, Spencer Jones, Amy Brenna, Ryan Flannery, Nina
 Cuellar, Humaira Abazi, Ibtasam Ashfaq, Jennie Brolewicz, Gillian Iappelli, Joseph Murphy,
 Cecilia Chan, 15 Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Bronx Zoo

Location: Bronx, New York

142 Students

Date(s): May 31, 2023

Depart: 8:45 AM

Return: 2:30 PM

Rain Date: June 7, 2023

Estimated Cost: \$2652.00 (Parent Funded)

Substitute Not Required

EXPLANATION: Students will experience a wide range of wildlife and geological phenomena
 As part of the study of Life Science.

WALKING TRIP

Name: Karen Butler, Brandon Vargas, Debra Benitez, D'Aisha Smith, Rana Omar,
 Heather Jacobs, Judy Thomas, Lindsay Fisher, Cassandra San Emeterio, Jennifer Oriolo,
 Dinahlee Rodriguez, Megan McBryde, Spencer Jones, Amy Brenna, Ryan Flannery, Nina
 Cuellar, Humaira Abazi, Ibtasam Ashfaq, Jennie Brolewicz, Gillian Iappelli, Joseph Murphy,
 Cecilia Chan, 7 Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: Ammann Park

Location: Teaneck, New Jersey

142 Students

Date(s): June 12, 2023

Depart: 9:30 AM

Return: 11:20 AM

Rain Date: June 13, 2023

Estimated Cost: \$0.00 (No Funding Required)

Substitute Not Required

EXPLANATION: Fifth grade students will participate in team-building activities while
 enhancing their social skills.

Name: Valarie Astor, Jean Choi, Keith Orapello, Danielle Drakeford, Janine Lawler,
 Yadira Bustamante, 8 Parent Chaperones

School or Department: Whittier Elementary School

Trip Planned: Meadowlands Environmental Center

Location: Lyndhurst, New Jersey

67 Students

Date(s): March 31, 2023

Depart: 9:00 AM

Return: 2:00 PM

Estimated Cost: \$2206.00, (\$500.00-District Funded for Transportation),
 (\$1706.00-Parent Funded)

Substitute Not Required

EXPLANATION: Students will have the opportunity to explore life systems, green living
 solutions, and to visit a refurbished wildlife habitat in the state of New Jersey.

Field Trips

AMENDED MOTION – TRIP APPROVED ON FEBRUARY 15, 2023

Name: Linea Rondael, Todd Murphy, Rosa Lazzizera

School or Department: Teaneck High School

Trip Planned: Our Lady of the Lake

Location: Verona, New Jersey

42 Students

Date(s): February 17, 2023

Depart: 11:30 AM

Return: 5:00 PM

Estimated Cost: \$0.00 – (No Funding Required)

Substitute Required

EXPLANATION: Students will take part in a workshop with Voces8, an international acapella group, and have the opportunity to sing in an authentic setting with professional artists.

Name: Marc Calello, Ramon Medina

School or Department: Teaneck High School

Trip Planned: Bergen Community College

Location: Paramus, New Jersey

18 Students

Date(s): March 23, 2023

Depart: 8:15 AM

Return: 11:30 AM

Estimated Cost: \$320.00 – (Donation Funded)

Substitute Required

EXPLANATION: Students will be visiting the Faith Ringgold exhibit at Bergen Community College. Faith Ringgold is an American painter, writer, mixed media sculptor, and performance artist, best known for her narrative quilts. This trip is aligned to the district's unit on mixed media artists.

Name: Christine Mayers, Centrell Scott, Kim Pitre

School or Department: Teaneck High School

Trip Planned: African Burial Ground

Location: New York, New York

40 Students

Date(s): April 11, 2023

Depart: 8:30 AM

Return: 2:00 PM

Estimated Cost: \$10.00 – (No Funding Required)

Substitute Required

EXPLANATION: Students will have the opportunity to visit one of the largest and earliest sites associated with 18th-century slavery in the United States.

Name: Katherine Cannao, Margot Mack, James Lagomarsino

School or Department: Teaneck High School

Trip Planned: Consumer News and Business Channel (CNBC)

Location: Englewood Cliffs, New Jersey

25 Students

Date(s): April 26, 2023

Depart: 10:30 AM

Return: 1:45 PM

Estimated Cost \$0.00 – (No Funding Required)

Substitute Required

EXPLANATION: In partnership with Junior Achievement, a global organization dedicated to educating K-12 students about entrepreneurship, work readiness, and financial literacy, Teaneck High School Business students will visit CNBC and take part in a variety of financial and entrepreneurial activities with CNBC business mentors.

Field Trips

Name: Dennis Hiel, Natalia Drelich, Marisel Lopez, Kellie Costa, Monique Frazier-Ellington,
9 Parent Chaperones

School or Department: Lowell Elementary School

Trip Planned: Teaneck Municipal Court

Location: Teaneck, New Jersey

71 Students

Date(s): April 12, 2023

Depart: 11:45 AM

Return: 2:45 PM

Estimated Cost \$750.00 – (Grant Funded)

Substitute Not Required

EXPLANATION: Third grade students will learn firsthand about the ways in which local government operates. Students will also engage in conversations with the judge and tour the courthouse and police station.

Name: Chris Hernandez, Sandy Joseph, Scott Bushoven, Monique Frazier-Ellington,
6 Parent Chaperones

School or Department: Lowell Elementary School

Trip Planned: Teaneck Municipal Court

Location: Teaneck, New Jersey

55 Students

Date(s): April 12, 2023

Depart: 12:00 PM

Return: 2:30 PM

Estimated Cost \$750.00 – (Grant Funded)

Substitute Not Required

EXPLANATION: Second grade students will learn firsthand the ways in which local government operates. Students will also engage in conversations with the judge and tour the courthouse and police station.

Name: Jean Uwisavve, Katherine Crimmins, Mariam Muheisen, Samantha Elie,
Donna Jackson, Jessie Gorant, Margaret Tewey, William Mazerolle, 4 Parent Chaperones

School or Department: Benjamin Franklin Middle School

Trip Planned: Alvin Ailey Theater

Location: New York, New York

146 Students

Date(s): March 10, 2023

Depart: 11:45 AM

Return: 4:15 PM

Estimated Cost \$5150.00 – (\$3650.00- Parent Funded)

(\$1500.00- District Funded for Transportation)

Substitute Required

EXPLANATION: This field trip is in support of one of our own students. Sofia Ales, who was cast in Allerleirauh, an off Broadway production based upon a single mother and her blind daughter working to overcome grief and realize their own resilience.

Fundraising Activities by School

School or Department: Teaneck High School

Activity: **Pizza, Snacks and Bake Sale**

Sponsoring Organization: H.E.A.L. Club (Help Each Other Achieve Longevity)

Name of Sponsors: Alex Cavallo & Breanne Millet, Staff Members

Participants: H.E.A.L Members to students and staff.

Date(s): March - June 2023

Location: Teaneck High School Lobby once monthly.

Estimated funds to be raised by this activity: \$750

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for the H.E.A.L Club supplies, program enhancements, donations, and end-of-year scholarships.

School or Department: Teaneck High School

Activity: **Bake Sale, Fan Cloth Sale, and Car Wash**

Sponsoring Organization: DECA Club (Distributive Education Clubs of America)

Name of Sponsors: Suzette Brown, Staff Member

Participants: DECA Club Members to students, staff and community.

Date(s): March - June 2023

Location: Teaneck High School Lobby once monthly.

Estimated funds to be raised by this activity: \$1000

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for DECA Club registration, activities, and club regalia.

School or Department: Teaneck High School

Activity: **Star Wars Movie Event**

Sponsoring Organization: Theater Club

Name of Sponsors: Todd Murphy, staff member

Participants: Theatre Club Members sell to students and staff.

Date(s): May 4, 2023

Location: Teaneck High School Lobby once monthly.

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for theatrical supplies and activities.

Fundraising Activities by School

School or Department: Teaneck High School

Activity: **T-Shirt Sale**

Sponsoring Organization: Studio 2B

Name of Sponsors: Gianni Jaramillo, FORUM staff member

Participants: Club Advisor would sell to Studio 2B Members

Date(s): March 16, 2023 – June 16, 2023

Location: THS FORUM

Estimated funds to be raised by this activity: \$115

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for Mother/Daughter Brunch & Empowerment Camp, guest speakers, sashes and Girl Scout patches.

School or Department: Teaneck High School

Activity: **Sale of Corsages & Boutonnieres for Prom 2023**

Sponsoring Organization: Senior Class Cabinet

Name of Sponsors: Ashley Pryce & Michael Miuccio, staff members

Participants: Senior Class 23 sell to Senior Class and attendees.

Date(s): April – May 2023.

Location: Room 106 after school on same day and time as Prom ticket sales.

Estimated funds to be raised by this activity:

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for Senior Class activities.

School or Department: Teaneck High School

Activity: **DoubleGood Popcorn**

Sponsoring Organization: Senior Class Cabinet

Name of Sponsors: Ashley Pryce & Michael Miuccio, staff members

Participants: Senior Class 23 sell to friends, family, and staff.

Date(s): February – May 2023

Location: Online popcorn sales

Estimated funds to be raised by this activity: \$1,000

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for the Senior Class and their activities.

Fundraising Activities by School

School or Department: Teaneck High School

Activity: **Talent Show Ticket Sales**

Sponsoring Organization: BYO/Junior Class Student Council

Name of Sponsors: Christine Mayers, staff member

Participants: BYO/Junior Class Student Council would sell to students.

Date(s): March 30 – April 28, 2023

Location: THS Auditorium (6pm – 8pm) or prior to event (4/27 or 5/4 5pm – 7pm) and online.

Estimated funds to be raised by this activity:

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for scholarships and graduation sashes.

School or Department: Thomas Jefferson School

Activity: **Indoor Soccer Game (Students vs. Faculty)** Sponsoring Organization: French Honor Society

Name of Sponsors: Jaclyn Kiely & Rana Omar, staff members

Participants: Club Advisors would sell to TJMS students, staff and community.

Date(s): April 19 – 27, 2023

Location: TJMS lobby (presale) 4/19/23 (3pm – 3:45pm); Event 4/27/23 (3:30 pm – 5:00 pm)

Estimated funds to be raised by this activity: \$200

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for the 22-23 French Honor Society.

School or Department: Thomas Jefferson School

Activity: **Movie Matinee Ticket Sales and Snacks**

Sponsoring Organization: French Honor Society

Name of Sponsors: Jaclyn Kiely & Rana Omar, staff members

Participants: Club Advisors would sell to TJMS students, staff and community.

Date(s): April 19 – 25, 2023

Location: TJMS lobby (presale) 4/19/23 (3pm – 3:45pm); Matinee 4/25/23 (3:30 -5:00 pm)

Estimated funds to be raised by this activity: \$200

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for the 22-23 French Honor Society.

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>	<u>Start Date</u>
104908	Strang School	\$84,313.49	2/1/2022
100336	High Point School of Bergen County	\$70,761.60	2/21/2023
	Grand Total	\$155,075.09	



(SENT VIA EMAIL ba@teaneckschools.org)

February 8, 2023

Teaneck Public School District
651 Teaneck Road
Teaneck, NJ 07666

ATT: Ms. Dora Zeno
Interim Business Administrator/Board Secretary

Re: Proposal for Professional Services for ROD Grant Applications
D|R Proposal No. 23-39

Dear Ms. Zeno:

Thank you for the opportunity to submit our proposal to provide professional services for the submission of ROD Grant Applications to the NJDOE.

Based on our understanding of the scope of work, Di Cara | Rubino Architects will provide the following:

I. SCOPE OF SERVICES:

Preparation of NJDOE Grant Application:

Di Cara | Rubino Architects will prepare necessary documents to submit the proposed projects to the NJDOE including application, cost estimate, and schematic plans for approval for the following projects.

- Electrical Upgrade at Bryant School
- Electrical Upgrade at Hawthorne School
- Fire Alarm Upgrade at Hawthorne School
- Electrical Upgrade at Lowell School
- Fire Alarm Upgrade at Lowell School
- Electrical Upgrade at Whittier School
- Fire Alarm Upgrade at Benjamin Franklin M.S.
- Asbestos Abatement in Pipe Tunnels at Thomas Jefferson M.S.
- Electrical Upgrade at Thomas Jefferson M.S.
- Fire Alarm Upgrade at Thomas Jefferson M.S.
- Asbestos Abatement in Pipe Tunnels at Teaneck H.S.

II. FEE PROPOSAL:

NJDOE Grant Application Submission: \$22,000.00



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February 8, 2023
D|R Proposal No. 23-39
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Should the Teaneck Board of Education decide to move forward with the approved grant project, Di Cara | Rubino Architects will credit the District 50% of the NJDOE submission fee stated above toward the schematic phase of the project.

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, photocopies, printing, plotting and facsimiles and will be invoiced at 1.15 times the expense.

Exclusions:

The following services are excluded from the basic services outlined in this proposal:

- Identification and/or abatement of hazardous materials including, but not limited to, asbestos, lead, or soil contaminants
- Environmental engineering
- Civil Engineering
- Soil testing and/or Geotechnical Engineering
- Utility assessments
- Zoning/Planning Board Meetings
- Surveys, testing, or environmental studies
- Off-site improvements
- Interior design services
- Testing and commissioning of M/E/P systems
- Renderings and/or models
- Filing fees, permits, and applications
- Legal Services
- Construction Documents
- Bidding and Negotiations
- Contract Administration

Conditions:

Standard of Care: Services performed by Di Cara | Rubino Architects under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty, guarantee, or fiduciary responsibility is included or intended in this Agreement, or in any report, opinion, document or otherwise.

Hidden Conditions Verification of Existing Conditions: It is understood by the parties to this Agreement that the remodeling or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions that are hidden from view. Because some of these assumptions may not be verifiable without expending additional sums of money or destroying



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February 8, 2023
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otherwise adequate or serviceable portions of the structure or its equipment, the Owner agrees that, where verification of existing conditions is impractical or impossible, and where the Architect has used reasonable care and diligence in the making of assumptions, the Owner will hold harmless, indemnify, and defend the Architect from and against any and all claims arising out of the professional services provided under this Agreement.

Safety: Di Cara | Rubino Architects is not responsible for the implementation, discharge, or monitoring of construction safety standards or practices. These items are explicitly excluded from our scope.

Hazardous Materials: Di Cara | Rubino Architects is not responsible for identification and/or removal of hazardous materials including, but not limited to, asbestos, lead, and contaminated soils.

Limit of Liability: Client agrees that Di Cara | Rubino Architects' liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be limited to an amount equal to Di Cara | Rubino Architects' fee. Di Cara | Rubino Architects, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall Di Cara | Rubino Architects be liable for special, consequential, or exemplary damages or for damages due to delay in the work.

Ownership of Documents: Client may use the documents for the project or purposes contemplated by this Agreement. Client may not reuse the documents, or any of Di Cara | Rubino Architects' concepts or approaches in the Proposal to Client, for any extension of the project or other project without our prior written consent. Any unauthorized reuse or extension of Di Cara | Rubino Architects' work is at Clients' sole risk and without liability to Di Cara | Rubino Architects, and Client will indemnify, defend, and hold Di Cara | Rubino Architects harmless from all claims or damages arising from any unauthorized reuse or extension of our work. All documents related to a project will be destroyed in accordance with Di Cara | Rubino Architects' Document Retention Guidelines in effect at that time.

Indemnification/Hold Harmless: The Owner agrees to indemnify, defend, and hold harmless Di Cara | Rubino Architects, their respective trustees, officers, employees and agents from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses in connection therewith arising from a third party claim on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly in whole or in part by the negligent act of or omission of the Client, and/or anyone directly or indirectly employed by the Client.

Limitations: The Team will rely on the accuracy of any information submitted to us by the District in the performance of our services and will not be held responsible for errors or inaccuracies contained in information provided to us. In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be modified as appropriate. We would notify you as soon as possible if potentially significant areas of concern are encountered.

Preliminary Budgeting: A preliminary budget will be prepared and issued as part of the scope of work for approval. The budget will be incorporated into submission to the Department of Education.



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When providing opinions or estimates of probable construction costs upon request of the Board, such budgets are based on DiCara | Rubino Architects' (DRA) experience and qualifications and only represents our judgment as a professional generally familiar with the industry. It is recognized that neither DRA, nor the Board has control over, among other things: (1) the cost of labor, materials, or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, DRA cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Board agrees that DRA cannot be held liable for any damages claimed to have arisen out of construction costs exceeding DRA estimates of same, if any.

Sub-Consultant Charges: In the event that a sub-consultant charge is incurred outside of the original scope of work in this proposal, these additional fees incurred by Di Cara | Rubino Architects will be billed at 1.2x the expense to the Client. These fees are different than reimbursable expenses, which are billed at the stated rate found in this proposal.

Thank you for your time and consideration and the opportunity to be of service. On behalf of Di Cara | Rubino Architects, we look forward to assisting the Teaneck School District with this project. If this proposal is acceptable, please sign below, initial each page, and return one copy for our records authorizing Di Cara | Rubino Architects to proceed.

If you have any questions or require additional information, please feel free to call me at 973-256-0202.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

Roderick G. Watkins, AIA
Principal

RGW

cc: Anthony D'Angelo, Director of Facilities and Grounds

Accepted by:

**Ms. Dora Zeno, Interim Business Administrator/
Board Secretary**

Date: _____

New Jersey Department of Education Waiver Application

County Bergen

County Code # 03

School District Teaneck

District Code # 5150

“Waiver” means approval to avoid compliance with either a specific procedure(s) or a specific rule’s substantive requirements for reasons that are judged educationally, organizationally and fiscally sound.

1. List the specific Administrative Code citation(s) that necessitates the proposed waiver. As **the Department cannot waive an entire chapter, subchapter or section** (e.g., N.J.A.C. 6A:5, N.J.A.C. 6A:5-1 or N.J.A.C. 6A:5-1.1, respectively), all applications must include a citation at least at the subsection level (e.g., N.J.A.C. 6A:5-1.1(a)). Do *not* include a statutory citation (N.J.S.A. or N.J.S.) as the Department does not have the authority to waive state law.

6A:13A-7.1 Space requirements

For any school district or charter school that received preschool education aid in August 2017 or thereafter, the district board of education or charter school shall ensure all preschool classrooms in the district or in the charter, as applicable, and at the contracted private provider and local Head Start agency are a minimum of 950 square feet per classroom consisting of 750 square feet of usable space, 150 square feet of storage, and equipment or furnishings that are either built-in or not easily movable, and 50 square feet of the toilet room.

Bryant Elementary School:

Classroom 11: 720 sq ft

Classroom 12: 658 sq ft

Classroom 32: 693 sq ft

2. Describe what the school district intends to accomplish through the waiver that is currently prevented or disallowed by the existing rule(s).

Teaneck Public Schools will continue to provide a high quality, free full day preschool program to the residents of Teaneck.

3. Describe why a waiver is necessary to accomplish the desired or measurable result(s).

A waiver is necessary in order to maintain the number of available seats for our preschool program. Our program uses the largest classrooms available, and at this time there are no other options for classroom space or room for expansion of the existing classrooms.

4. Describe how the proposed waiver meets the following three criteria, pursuant to N.J.A.C. 6A:5-1.3(a):
- The spirit and intent of N.J.S.A. 18A, applicable Federal laws and regulations, and N.J.A.C. 6A are served by granting the waiver;
 - The provision of a thorough and efficient education to the school district's students is not compromised as a result of the waiver; and
 - There will be no risk to student health, safety or civil rights by granting the waiver.

Our program has been in existence since January 2019 utilizing the current classrooms seeking the space requirement waiver. These classrooms are fully furnished and meet the environmental requirements per the Early Childhood Environmental Rating Scale (ECERS). These classrooms have been provided with the same resources and materials as all other classrooms in our preschool program. We will continue to provide the students with a high quality educational experience.

5. Describe the process, including solicitation of input and public comment, employed to inform the community, parents, district board of education members, administrators and staff during the proposal's development.

Key stakeholders are represented on our Early Childhood Advisory Council (ECAC) and are a part of our decision making process. Our annual Preschool Operational Plans and Budgets are included in our Board Agendas.

6. Provide the date the district board of education adopted a resolution supporting the proposed waiver.

March 15, 2023

I, _____, certify the information presented in this application is true and accurate to the best of my knowledge.

Chief School Administrator

Signature

Date

Please submit the completed application to your executive county superintendent.