REGULAR PUBLIC MEETING
FEBRUARY 12, 2020

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Public Work Session Meeting of the Teaneck Board of Education, held on Wednesday, February 12, 2020, in the Cheryl Miller Porter, 3rd Floor Student Center, Teaneck High School, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on January 13, 2020."

III. Roll Call

Board Member	*Present*	*Absent*
Ms. Burns (Linda)		
Ms. Fisher (Victoria)		
Mrs. Rappoport (Sarah)		
Mr. Reiner (Gerald)		
Mr. Rodriguez (Sebastian)		
Mr. Rose (Howard)		
Ms. Sanders (Denise)		
Dr. Walser (Ardie)		
Mrs. Williams (Clara)		

Student Board Liaison	*Present*	*Absent*
Sharlene Guiracocha		
Yasmine Halmane		
Eitan Hiller		
Nuri Khan		
Nyahti Monroe		

IV. Reaffirmation of 2019-2020 District Goals

V. Superintendent's Report

- Board Presentations

VI. Public Comments (Agenda/Non-Agenda items)

VII. Board Committee Reports

A. Policy

B. Board Operations

C. School Operations and Curriculum

D. Finance and Budget

E. Personnel

VIII. Executive Session (as required)

IX. Adjournment

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Goals for 2019-2020

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

POLICY **FEBRUARY 12, 2020**

Any Board member who takes exception to any of the following listed actions under the category of Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the FIRST OR SECOND READING following *revised or new* **Board Policies / Regulations** resolution:

1.

· 1613 - Disclosure and Review of Applicants Employment History
· 2431 - Athletic Competition
· 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities
· 5116 - Education of Homeless Children
· 5350 - Student Suicide Prevention
· 5460 - High School Graduation
· 5517 - Student ID's
· 5533 - Student Smoking
· 5535 - Passive Breath Alcohol Sensor Device
· 7440 - School Security
· 7446 - School Security Program
· 7510 - Use of Facilities
· 8350 - Records Retention
· 8462 - Reporting Potentially Missing or Abused Children
· 8561 - Procurement Procedures For School Nutrition Programs
· 5561 - Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
· 4160 - Physical Examination (support staff)

Policy 01 thru 01

Motion:	***Second:***			
Board Member	***Yes***	***No***	***Abstain***	***Absent***
Ms. Burns (Linda)				
Ms. Fisher (Victoria)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

Any Board member who takes exception to any of the following listed actions under the category of Board Operations may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations:

1. that the Board approve the Minutes from the Re-Organization Meeting, Workshop Meeting, Regular Public Meeting and the Special Executive Meeting held on January 2, 2020, January 8, 2020, January 15, and January 22, 2020 respectively.

   EXPLANATION: The Board approves all minutes from the Board meetings.

2. that the Board approve the all-inclusive Teaneck school district calendar for the 10- and 12-month employees for the 2020-2021 school year (see attached).

3. that the Board approve the provisions of Board Policy #7510 Use of Facilities for the 2019-2020 school year at no cost to the Lentz and Lentz SAT prep to hold SAT classes at Teaneck High School for students in partnership with the Teaneck Board of Education for the period of March 2020 - April 2020 from 6:00 pm -9:00 pm at a discounted tuition rate of $430.00 to students. The dates classes will be held are Wednesdays, 3/4, 3/11, 3/18, 3/25, 4/1, 4/15, 4/22/20. The actual cost of the building usage is $1,050.00. A letter of waiver attached.

   EXPLANATION: The Board must approve to waive any provisions of Board Policy by resolution.

Board Operations 01 thru 03

Motion:	***Second:***			
Board Member	***Yes***	***No***	***Abstain***	***Absent***
Ms. Burns (Linda				
Ms. Fisher (Victoria)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

SCHOOL OPERATIONS and CURRICULUM

FEBRUARY 12, 2020

Any Board member who takes exception to any of the following listed actions under the category of School Operations and Curriculum may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **School Operations and Curriculum** resolutions:

1. **Be It Resolved,** that the Board is in receipt of the Harassment, Intimidation, and Bullying (HIB) incident report and approve the decision of the Superintendent as reported and
   Be It Further Resolved, that the Board approves the decision of the Superintendent regarding Harassment, Intimidation and Bullying (HIB) incidents reported to the Board in Executive Session.

2. that the Board approve the volunteers for the 2019-2020 school year:

   1. Richard Contrera
   2. Catherine Contrera
   3. Justine Mateo

   EXPLANATION: Volunteers are approved by the Board pending criminal history review.

3. **WHEREAS**, the Teaneck Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.
WHEREAS, the Teaneck Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.
WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.
WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.
WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.
WHEREAS, the Teaneck Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools.
WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships**.**
WHEREAS, the Teaneck Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.
WE HEREBY APPOINT, all schools in the district will be agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.
WE AGREE TO, complete district actions and to support the district's schools in completing their actions.
THEREFORE, BE IT RESOLVED that the Teaneck Board of Education agrees to participate in Sustainable Jersey for Schools and it is the Board's intention to pursue certification for all schools in the district.

School Operations 01 thru 03

Motion:	***Second:***			
Board Member	***Yes***	***No***	***Abstain***	***Absent***
Ms. Burns (Linda)				
Ms. Fisher (Victoria)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

Any Board member who takes exception to any of the following listed actions under the category of Finance and Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Finance and Budget** resolutions:

1. that the Board approve payment of the following 2019-2020 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

   DECEMBER 1, 2019 through DECEMBER 31, 2019

General	$8,751,285.34
Special Revenue	$384,107.55
Enterprise	$36,828.63
Food Service	$162,193.09
Total of Approved Payments	**$9,334,414.61**

   EXPLANATION: These bills have been examined by a member of the Finance Committee and were found to be in order for Board approval.

2. that the Board approve 2019-2020 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.

3. **WHEREAS**, the Board of Education has received the Report of the Board Secretary and the Report of the Treasurer of School Monies for the month of December 2019 and determined that both reports are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now
BE IT RESOLVED, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting); and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the Board certifies that after a review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Executive County Superintendent.

4. that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded $15.18) (District funded $14,474.51) (Title II Funded $991.83) (Title IV $2,923.71) total cost $18,405.23.

   EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (FORUM Grant Funded $589.87) and (District Funded $4,538.47 (Parent Funded $15,763.74) total cost $20,892.08.

   EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

6. that the Board approve the attached list of Student Fundraising activities by school.

   EXPLANATION: Proposed fundraising activities are approved by the Board.

7. that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2019-2020 school year, as per the attached list.

   EXPLANATION: The schools listed would provide services to students in accordance with their respective IEPs.

8. that the Board approve the contracts with those clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2019- 2020 school year.

9. that the Board approve a donation from Mr. Patrick Bertollo, for the Hawthorne Media Center, to purchase literary items in the amount of $1,050.

EXPLANATION: This donation from Mr. Patrick Bertollo in memory of his late wife Lois Jean Bono, former Hawthorne School Teacher, will be used to purchase literary materials to enhance and expand Hawthorne School's Media Collection. The books will allow students to research projects in direct correlation to Teaneck School District's Curriculum.

10. **RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEANECK IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING THE SOLICITATION OF BIDS FOR A TAX-EXEMPT LEASE PURCHASE FINANCING FOR THE ACQUISITION AND INSTALLATION OF VARIOUS EQUIPMENT AND THE AWARD AND EXECUTION OF A LEASE PURCHASE FINANCING**

WHEREAS, The Board of Education of the Township of Teaneck in the County of Bergen, New Jersey (the "Board") seeks to acquire and to install various telephonic, electrical, fire alarm, public address and HVAC equipment, including all related equipment (collectively, the "Project"); and

WHEREAS, the Board intends to finance the Project through a tax-exempt, lease purchase financing in an amount not to exceed $1,600,000 (the "Lease Purchase Financing"); and

WHEREAS, the Board wishes to solicit bids for such Lease Purchase Financing, to delegate the award of such bid to the Business Administrator/Board Secretary and to authorize the entering into such Lease Purchase Financing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEANECK IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

SECTION 1. The Board hereby approves and directs Phoenix Advisors (the "Municipal Advisor") and Wilentz, Goldman & Spitzer ("Bond Counsel") to solicit bids, on behalf of the Board, to finance the Project through a tax-exempt Lease Purchase Financing in an amount not to exceed $1,600,000.

SECTION 2. The Board reasonably expects to reimburse itself from the proceeds of the Lease Purchase Financing for certain costs of the Project paid prior to the execution and delivery of the Lease Purchase Financing from sources other than the Lease Purchase Financing which have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 2 is intended to be and hereby is a declaration of the Board's official intent to

reimburse any expenditures toward certain costs of the Project to be incurred and paid prior to the execution and delivery of the Lease Purchase Financing in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Code. The proceeds of the Lease Purchase Financing used to reimburse the Board for any expenditures toward certain costs of the Project will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Lease Purchase Financing, or any other agreement, with respect to any obligation of the Board or to replace funds, or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board. The Lease Purchase Financing used to reimburse the Board for any expenditure toward certain costs of the Project, as described above, will be issued in an amount not to exceed $1,600,000. The costs to be reimbursed with the proceeds of the Lease Purchase Financing will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This Section 2 shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 3. Upon receipt of the bids and the analysis thereof, the Business Administrator/Board Secretary, is authorized to award the Lease Purchase Financing to the lessor which bid the most economically advantageous proposal to the Board based upon the advice and recommendation of the Municipal Advisor. The term of the Lease shall not exceed five (5) years. In consultation with Bond Counsel and the Municipal Advisor, the Board President, the Board Vice President, the Superintendent and the Business Administrator/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefor or incidental thereto.

SECTION 4. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease Purchase Financing, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase Financing. The Lease Purchase Financing will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 5. This resolution shall take effect immediately upon its adoption.

11. that the Board approve a withdrawal from Tuition Reserve, in accordance with N.J.A.C. 6A:23A-17.1, in the amount of $100,000; and the Board approve the appropriation of said funds to acct#11-000-100-566-49-61-C-C for re-bills from Out-of-District tuition contracts from prior years for Special Education Out-Of-District tuitions.

EXPLANATION: Per 6A:23A-14.4 3 ii, iii make full appropriation of the reserve for the tuition adjustment in the second year following the contract year; and transfer by Board resolution to the General Fund.

12. that the Board approve the additional funding with Bergen County Special Services School District, for the 2019-2020 school year, to provide chapter 192-193 services (Compensatory, Education, ESL, Home Instruction, Examination and Classification, Annual Review, Speech Correction and Supplemental Instruction), in the amount of $69,077. in accordance with the fees approved by the NJDOE.

Chapter 192 - $16,224.00
Chapter 193 - $52,853.00
Total - $69,077.00

EXPLANATION: Annual acceptance of non-public Chapter 192/193 Grant entitlements.

13. that the Board approve payment to JHAHEART, LLc., (Jabari Hall, Speaker) for presenting "JHasHeart's #BullyingStopsNow" presentation to students at Benjamin Franklin Middle School. The speaker presented to grade 5-8 students during 2 assemblies on October 7, 2019 at a cost not to exceed $1200.00. Title 1 Purchase Educational Services account #20-231-100-320-85-58-I-F will be utilized.

EXPLANATION: This agenda item supports initiatives and allowable uses as indicated in the Title SWP for BFMS.

14. **Whereas,** the Paterson School district have students in their district that have been deemed homeless under the McKinney Vento law.
Whereas, the family's last district of residence is Teaneck.
Be It Resolved, that the Teaneck Board of Education approve the tuition agreements for the following Paterson School district students:
ID#7855717641, ID#6559084332, ID#3993207769
as Teaneck residents under McKinney Vento law for 2019-2020 school year.

15. **Whereas,** the Glen Rock Public School district has a student in their Pre-K school that has been deemed homeless under the McKinney Vento Law.
Whereas, the family's last district of residence is Teaneck.
Be It Resolved, that the Teaneck Board of Education approve the tuition agreement for the Glen Rock School district student ID#7941533651 as a Teaneck resident under McKinney Vento Law for the the 2019-2020 school year (Sept. 2019 - June 2020).

16. **Whereas,** the Paterson Public School district has a student in their Middle school that has been deemed homeless under the McKinney Vento Law.
Whereas, the family's last district of residence is Teaneck.
Be It Resolved, that the Teaneck Board of Education approve the tuition agreement for the Paterson School district student ID#9759268588 as a Teaneck resident under McKinney Vento Law for the period of Sept. 2018 - Jan. 2019 in the amount not to exceed $17,621.

17. that the Board approve and appoint, Melissa Simmons, school Business Administrator/Board Secretary as the District's Public Agency Compliance Officer (P.A.C.O.) pursuant to N.J.A.C. 17:27-3.2. The PACO is the liaison official for matters concerning P.L. 1975, C.127 (NJAC 17:27), Mandatory Affirmative Action Language Procurement, Professional and Service Contracts.

18. that the Board approve the agreement with Broad Street Consulting Group, LLC., to provide direct support and execute strategic projects and initiatives as identified by the Superintendent and the School Business Administrator to the Teaneck School district for the 2019-2020 school year in the amount not to exceed $39,900.

    EXPLANATION: To effectively manage key strategic projects and tasks and provide administrative support and manage district and Pre-School Expansion Grant.

19. that the Board approve payment to The Jeremy Anderson Group, LLC (Speaker = Jeremy Anderson) for presenting one keynote presentation for the student body at Teaneck High School (8:00 am - 9:00 am) and one Professional Development session with the staff at Teaneck High School (2:00 pm - 3:00 pm). The events will be held at Teaneck High School on Monday, March 23, 2020. The cost is not to exceed $7,000.00. Title IV funds from account # 20-280-100-300-73-50-I-0 will be utilized.

    EXPLANATION: This agenda item supports initiatives and allowable uses as indicated in the approved, 2019-2020 Title IV portion of the Consolidated Grant Application.

20. that the Board approve Ms. Jennifer Gavarin (Vendor #2355), Educational Consultant, for tutoring services at Ben Porat Yosef School, total cost not to exceed $5325.00. Services will be funded by Non-public Title I account #: 20-231-100-320-92-58-I-P.

    EXPLANATION: Ms. Gavarin will teach academically at-risk students techniques to improve reading and comprehension skills. Title I provides funding for tutoring consultants at non-public schools.

21. that the Board approve the placement of Student ID# 104408 at Bergen County Special Services Brownstone School effective 2/10/2020.

    EXPLANATION: As per student's IEP, the student was placed by Case Manager in the out-of-district school.

Finance and Budget 01 thru 21

Motion:	***Second:***			
Board Member	***Yes***	***No***	***Abstain***	***Absent***
Ms. Burns (Linda)				
Ms. Fisher (Victoria)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

1. that the Board approve the following certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:

   a. Sandra Endemano, Middle School Language Arts Teacher, at an annual salary of $57,000 (TTEA BA/ step 3) assigned to Thomas Jefferson Middle School, effective April 13, 2020 through June 30, 2020, replacing Roland Bianchi, retired (PC#: 10-11-05/anf).

   b. Nicola Richardson, Special Education Teacher, at an annual salary of $67,000 (TTEA MA/ step 6) assigned to Hawthorne Elementary School, effective April 13, 2020 through June 30, 2020, replacing employee #5368, terminated (PC#: 10-05-33/aqu).

   EXPLANATION: The Board approves the appointment of certificated staff members.

2. that the Board approve the following non-certificated staff appointments, following a 90 - day probationary period, effective dates as indicated, pending criminal history review:

   a. Sheila Moore, Secretary 12M/C, at an annual salary of $60,250 (TTEA Sec 12M/C step 3) assigned to Teaneck High School, effective February 03, 2020 through June 30, 2020, replacing Jennifer Murray, resigned (31-12-74/axt).

   b. Alban Islami, Technology Support Specialist Level 1, at an annual salary of $50,000 (off-guide), assigned to Central Administration Office, effective February 10, 2020 through June 30, 2020, new position.

   EXPLANATION: The Board approves the appointment of non-certificated staff members.

   item a. - Ms. Sheila Moore was previously approved on the January 15, 2020 regular agenda. Updated to reflect start date.

   item b. - Ms. Alban Islami was previously approved on the December 11, 2019 regular agenda. Updated to reflect start date.

3. that the Board approve the retirement of the following staff members:

   a. Hilary Almeida, ESL Teacher, Thomas Jefferson Middle School, effective July, 01, 2020, 19 years of service.

   b. Julie Basch, Secretary B, Curriculum and Instruction Department, effective July 01, 2020, 27 years of service.

   EXPLANATION: The Board approves the separation of staff members from the district.

4. that the Board approve the following leave of absences for the dates and reasons stated:

a. Employee #2256, paid maternity leave of absence with benefits, using 30 sick days from April 29, 2020 through June 11, 2020. Unpaid with benefits from June 12, 2020 through June 19, 2020, under FMLA.

b. Employee #1975, paid medical leave of absence with benefits, using 2 personal illness days, 2 personal business days and 1 family illness day from January 14, 2020 through January 21, 2020. Unpaid with benefits from January 22, 2020 through January 28, 2020, under FMLA.

c. Employee #3947, paid maternity leave of absence with benefits, using 33 personal illness days, from February 24, 2020 through April 15, 2020, under FMLA. Unpaid maternity leave of absence with benefits from April 16, 2020 through May 18, 2020, under FMLA. Unpaid from May 19, 2020 through June 19, 2020, under NJFLA.

d. Employee #5188, paid medical leave of absence with benefits, using 16 personal illness days, 3 personal business days from January 09, 2020 through February 05, 2020, under FMLA. unpaid leave of absence with benefits, from February 06, 2020 through February 28, 2020, under FMLA.

e. Employee #5118, paid maternity leave of absence without benefits, using 12.5 personal illness days, from April 13, 2020 through April 28, 2020, under FMLA. Unpaid maternity leave of absence without benefits, from April 28, 2020 through June 19, 2020, under FMLA.

f. Employee #2663, miscellaneous leave of absence without benefits, using 8.5 personal illness days, .5 personal business day, from December 16, 2019 through January 06, 2020. Unpaid miscellaneous leave of absence without benefits, from January 07, 2020 through a date to be determined.

g. Employee #0150, miscellaneous leave of absence without benefits, from February 11, 2020 through March 20, 2020.

h. This item has been removed.

i. Employee #3696, paid maternity leave of absence with benefits, using 39 personal illness days, 4 personal business days, 3 family illness days and 14 vacation days from February 18, 2020 through May 12, 2020, under FMLA. Using 34 vacation days from May 13, 2020 through June 30, 2020, under NJFLA.

EXPLANATION: The Board approves leaves based upon the Superintendent's recommendation.

Item i. - Previously approved on the January 15, 2020 regular agenda. Updated to reflect a change to the start date.

5. that the Board approve the following long term substitute teacher at $260 per-diem, after twenty-one days of employment, assigned to a non-tenure track position, effective date as indicated, pending criminal history review:

a. Diogenes Moronta, February 03, 2020 through June 30, 2020, with no benefits, assigned to Teaneck High School, replacing employee #2530.

b. Adam Lubatkin, February 24, 2020 through June 30, 2020, with no benefits, assigned to Benjamin Franklin Middle School, replacing employee #4841.

c. Ann Riordan, February 18, 2020 through June 30, 2020 with no benefits, assigned to Hawthorne Elementary School, replacing employee #3947.

d. Michelle McMillon, February 13, 2020 through June 30, 2020 with no benefits, assigned to Teaneck High School, replacing Faith Allen, retired.

EXPLANATION: Long term substitute teachers holding the appropriate New Jersey Department of Education certification are approved by the Board to non-tenure track positions for the continuity of instruction.

item a. - Mr. Diogenes Moronta was previously approved on the January 15, 2020 regular agenda. Updated to reflect start date.

item b. - Mr. Adam Lubatkin was previously approved on the January 15, 2020 regular agenda. Updated to reflect start date.

6. that the Board approve Rita Urevitch as Lead Nurse, Extra Work for Extra Pay stipend of $2,000, for the 2019-2020 school year.

EXPLANATION: The Board approves payment to staff members for extra work throughout the school year.

7. that the Board approve payment to the following teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective date as indicated, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

Name	Subject	Date	Rate
a. Amanda Detrick	English	01/16/20 - 06/30/20	$70.00 (MA)
b. Michael Germinario	Special Ed.	02/13/20 - 06/30/20	$60.00 (BA)
c. Michael Hofsaes	Special Ed.	02/13/20 - 06/30/20	$60.00 (BA)

EXPLANATION: The Board approves the compensation of teachers who assume additional teaching assignments.

8. that the Board approve payment to the following staff members, for conducting two (2) Parent Engagement Events, on April 23, 2020 and May 07, 2020, at the rate of $50 per hour (one hour of preparation and one hour of presentation), not to exceed a total of $800 max. Title I funds this program:

Name	Position	Hours	Stipend Amount (not to exceed)
a. Darlene Bagnuolo	Conductor	4	$200
b. Julianne Boyle	Conductor	4	$200
c. Amanda Meller	Conductor	4	$200
d. Marie Rosegren	Conductor	4	$200

EXPLANATION: The Board approves staff members participating in extracurricular activities.

9. that the Board approve payment to the following staff members, for conducting a Living Museum Book Character (Parent Engagement Event) on February 25, 2020, at the rate of $50 per hour (one hour of preparation and one hour of presentation), not to exceed a total of $1,200 max. Title I funds this program:

Name	Position	Hours	Stipend Amount (not to exceed)
a. Darlene Bagnuolo	Conductor	2	$100
b. Jemara Blount	Conductor	2	$100
c. Amanda Meller	Conductor	2	$100
d. Marie Rosegren	Conductor	2	$100
e. Colette Brantley	Conductor	2	$100
f. Jennifer Cortez	Conductor	2	$100
g. Jennifer Domingues	Conductor	2	$100
h. Amber Halpern	Conductor	2	$100
i. Barbara Jenner	Conductor	2	$100
j. Kara Lindner	Conductor	2	$100
k. Kristin Nunez	Conductor	2	$100
l. Shena Thomas	Conductor	2	$100

EXPLANATION: The Board approves staff members participating in extracurricular activities.

10. that the Board approve payment to the following teachers for planning and facilitating the Title I Parent Engagement Session at Thomas Jefferson Middle School on February 13, 2020, at the rate of $50 per hour. Title I funds this program.

Name	Position	Hours	Stipend Amount (not to exceed)
a. Paulette Szalay	Planner/Facilitator	2	$100
b. Mark Martinez	Planner/Facilitator	2	$100
c. Dolores Connors	Planner/Facilitator	2	$100

EXPLANATION: The Board approves payment to employees who participate in Title I programs.

11. that the Board approve payment to the following teachers for planning and facilitating the Title I Parent Engagement Session at Thomas Jefferson Middle School on March 31, 2020, at the rate of $50 per hour. Title I funds this program.

Name	Position	Hours	Stipend Amount (not to exceed)
a. Gillian Iappelli	Planner/Facilitator	2	$100
b. Terrie Roberts	Planner/Facilitator	2	$100
c. Dolores Connors	Planner/Facilitator	2	$100
d. Matthew McMillan	Planner/Facilitator	2	$100

EXPLANATION: The Board approves payment to employees who participate in Title I programs.

12. that the Board approve the following athletic coaches for the 2019-2020 school year, stipend in accordance with the TTEA contract:

Name	Position	Stipend Amount
a. Alteriq Taylor	Asst. Basketball Coach (B)	$5,661
b. Matthew Green	Asst. Baseball Coach (B)	$5,661
c. Edward Klimek	Head Baseball Coach (B)	$7,927
d. Lance Parham	Asst. Baseball Coach (B)	$5,661
e. Luke Short	Volunteer Baseball Coach (B)	no pay
f. Emmanuel Viray	Asst. Crew Coach (B&G)	$5,661
g. Kerrie Viray	Head Crew Coach (B&G)	$7,927
h. Kate Agusto	Asst. Softball Coach (G)	$5,661
i. Charles Bell	Asst. Softball Coach (G)	$5,661
j. James Lagomarsino	Head Softball Coach (G)	$7,927
k. Daniel Olender	Volunteer Softball Coach (G)	no pay
l. Jolyann Diienno	Asst. Softball Coach (G)	$5,661
m. Christie Prepis	Volunteer Softball Coach (G)	no pay
n. John Paladino	Head Tennis Coach (B)	$5,661
o. Frank Piccininni	Asst. Tennis Coach (B)	$3,963
p. Centryll Scott	Asst. Volleyball Coach (B)	$5,661
k. Jason McDonald	Head Volleyball Coach (B)	$7,927
r. Jahaziel Valeriano	Volunteer Volleyball Coach (B)	no pay
s. Ashley Pryce	Volunteer Volleyball Coach (B)	no pay
t. Brian Walker	Head Track Coach	$7,927
u. Valbert Wyche	Asst. Track Coach (B)	$5,661
v. Lawrence Athil	Asst. Track Coach (B)	$5,661
w. Kerri Czorniewy	Asst. Track Coach (G)	$5,661
x. Michael Gee	Asst. Track Coach (G)	$5,661
y. Samuel Griffin	Weight Room Supervisor	$3,000

EXPLANATION: The Board approves the appointment of athletic coaches for the 2019-2020 school year.

13. that the Board approve the following Extra Work for Extra Pay assignments, for the 2019-2020 school year, stipends in accordance with TTEA contract.

Staff Member	Activity	Stipend Amount
a. Spencer Jones	Ski Club Adv. (TJMS)	$700
b. Dominique Chiu	Ski Club Adv. (BFMS)	$700

EXPLANATION: The Board approves payment to staff for serving as advisors for clubs and activities throughout the school year.

14. that the Board approve the following chaperones/advisors for the Annual Terpsichorean Show, at the rate of $50 per hour:

    February 15, 2020, at 7:00 pm

    a. Jason McDonald
    b. Ashley Pryce

    February 16, 2020, at 2:00 pm

    c. Jahaziel Valeriano
    d. Latoya Watt

    EXPLANATION: The Board approves district staff members serving as chaperones/advisors for extracurricular activities.

15. that the Board approve the following staff members writing a social skills curriculum for the Behavioral Disability program, at the rate of $50 per hour, not to exceed 20 hours max.:

Name	Position	Hours	Stipend Amount (not to exceed)
a. Janine Lawler	Curriculum Writer	20	$1,000
b. Keith Orapello	Curriculum Writer	20	$1,000

    EXPLANATION: The Board approves payment to staff members for extra work throughout the school year.

16. that the Board accept the resignation of the following staff members:

    a. Elizabeth Borkowski, Grade 6 Teacher, Thomas Jefferson Middle School, effective April 1, 2020.

    EXPLANATION: The Board accepts the resignation of district staff members.

17. that the Board approve the following individuals to work for the Teaneck Community Education Center's summer camp program (Camp Kookooskoos) for the 2020-2021 school year, effective June 22, 2020 to August 02, 2020, pending criminal history review:

Name	**Position**	**Stipend Amount (not to exceed)**
a. Christopher Infante	Director	$8,200
b. Melvin Maclin	Asst. Director	$5,775
c. Kelli Shiels	Nurse	$43.00 per hour

EXPLANATION: Camp Kookooskoos runs for six weeks from June 22, 2020 through July 31, 2020. This program provides a rewarding and safe experience for children in the areas such as music, arts, travel, swimming and other sports.

18. that the Board approve Yaritza Gonzalez as a substitute secretary at $15 per hour for the 2019-2020 school year.

EXPLANATION: The Board approves substitute secretaries.

19. that the Board approve the retirement of the following staff members:

a. Faith Allen, Special Education Teacher, Teaneck High School, effective January 01, 2020, 32 years of service.

b. Virgil Madrinan, World Language Teacher, Teaneck High School, effective March 01, 2020, 12 years of service

EXPLANATION: The Board approves the separation of staff members from the district.

20. that the Board approve payment to the following teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective date as indicated, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

Name	**Subject**	**Date**	**Rate**
a. Katierose Augustine	Special Ed.	02/12/20 - 06/30/20	$80.00 (MA+32)
b. Ashley Pryce	Special Ed.	02/12/20 - 06/30/20	$80.00 (MA+32)
c. Chloe Sosa-Jarrett	Special Ed.	02/12/20 - 06/30/20	$70.00 (MA)
d. Patrick Delaney	Special Ed.	02/12/20 - 06/30/20	$80.00 (MA+32)
e. Matthew Ramagli	Special Ed.	02/12/20 - 06/30/20	$80.00 (MA+32)

EXPLANATION: The Board approves the compensation of teachers who assume additional teaching assignments.

Personnel 01 thru 20

Motion:	***Second:***			
Board Member	***Yes***	***No***	***Abstain***	***Absent***
Ms. Burns (Linda)				
Ms. Fisher (Victoria)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

· 1613 - Disclosure and Review of Applicants Employment History
· 2431 - Athletic Competition
· 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities
· 5116 - Education of Homeless Children
· 5350 - Student Suicide Prevention
· 5460 - High School Graduation
· 5517 - Student ID's
· 5533 - Student Smoking
· 5535 - Passive Breath Alcohol Sensor Device
· 7440 - School Security
· 7446 - School Security Program
· 7510 - Use of Facilities
· 8350 - Records Retention
· 8462 - Reporting Potentially Missing or Abused Children
· 8561 - Procurement Procedures For School Nutrition Programs
· 5561 - Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
· 4160 - Physical Examination (support staff)

Explanation:

ATTACHMENTS:

Description	Type
TBOE-POLICIES	Cover Memo
TBOE-POLICIES	Cover Memo
TBOE-POLICIES	Cover Memo
TBOE-POLICIES	Cover Memo
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1613 DISCLOSURE AND REVIEW OF APPLICANT'S EMPLOYMENT HISTORY

A school district, charter school, nonpublic school, or contracted service provider holding a contract with a school district, charter school, or nonpublic school (hiring entity) shall not employ for pay or contract for the paid services of any person serving in a position which involves regular contact with students unless the hiring entity complies with the requirements of N.J.S.A. 18A:6-7.6 et seq. and as outlined in Policy and Regulation 1613.

An applicant the hiring entity seeks to offer employment to and will fill a position which involves regular contact with students shall be required to provide their employment history pursuant to N.J.S.A. 18A:6-7.7.a.(1). The applicant shall also provide written authorization that consents to and authorizes the disclosure of information regarding the applicant's employment history and the release of related records by the applicant's current or former employer(s) regarding child abuse and/or sexual misconduct pursuant to N.J.S.A. 18A:6-7.7.a.(2). The applicant shall also provide a written statement as to whether the applicant has any employment history regarding child abuse or sexual misconduct pursuant to N.J.S.A. 18A:6-7.7.a.(3).

A hiring entity shall review an applicant's employment history as required in N.J.S.A. 18A:6-7.7.b. and if the hiring entity determines to continue the applicant's employment application process, the hiring entity shall contact those employers listed by the applicant and request confirmation of the information provided by the applicant pursuant to N.J.S.A. 18A:6-7.7.a.

Upon the hiring entity receiving and reviewing the information disclosed by the applicant's current and/or former employer(s), and finding an affirmative response to any of the inquiries required in N.J.S.A. 18A:7.7.b.(2), and if the hiring entity determines to continue with the applicant's job application process, the hiring entity shall make further inquiries of the applicant's current or former employer(s) to ascertain additional details regarding the information disclosed.

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The failure of an employer to provide the information requested by the hiring entity pursuant to N.J.S.A. 18A:6-7.7.b. within a twenty-day timeframe may be grounds for the automatic disqualification of an applicant from employment with a hiring entity in accordance with N.J.S.A. 18A:6-7.9.c.

In accordance with the provisions of N.J.S.A. 18A:6-7.9.c., a hiring entity shall not be liable for any claims brought by an applicant who is not offered employment or whose employment is terminated because of any information received or due to the inability to conduct a full review of the applicant's employment history pursuant to N.J.S.A. 18A:6-7.7.

In accordance with the provisions of N.J.S.A. 18A:6-7.9.d., a hiring entity shall have the right to immediately terminate an individual's employment or rescind an offer of employment if the applicant is offered employment or commences employment following June 1, 2018 and information regarding the applicant's history of sexual misconduct or child abuse is subsequently discovered or obtained by the employer that the employer determines disqualifies the applicant or employee from employment under N.J.S.A. 18A:6-7.6 et seq. The termination of employment pursuant to N.J.S.A. 18A:6-7.9 shall not be subject to any grievance or appeals procedures or tenure proceedings pursuant to any collectively bargained or negotiated agreement or any law, rule, or regulation.

A hiring entity may employ or contract with an applicant on a provisional basis for a period not to exceed ninety days pending review of information received pursuant to N.J.S.A. 18A:6-7.7.b. provided the conditions outlined in N.J.S.A. 18A:6-7.10.b. are satisfied.

All requests for information sent to this school district, charter school, or nonpublic school from a hiring entity regarding a current or former employee in accordance N.J.S.A. 18A:6-7.6 et seq. shall be directed to the Superintendent or designee. The Superintendent or designee shall review the request for information and confirm the applicant's employment relationship and ensure the written authorization is in compliance with N.J.S.A. 18A:6-7.7.a.(2) prior to the release of information requested and the release of related records in accordance with N.J.S.A. 18A:6-7.6 et seq.

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On or after June 1, 2018, a hiring entity may not enter into a collectively bargained or negotiated agreement, an employment contract, an agreement for resignation or termination, a severance agreement, or any other contract or agreement or take any action that is prohibited as outlined in N.J.S.A. 18A:6-7.12. Any provision of an employment contract or agreement for resignation or termination or a severance agreement that is executed, amended, or entered into after June 1, 2018 and that is contrary to N.J.S.A. 18A:6-7.6 et seq. shall be void and unenforceable.

Pursuant to N.J.S.A. 18A:6-7.11, information received by a school district, charter school, or nonpublic school under Policy and Regulation 1613 and N.J.SA. 18A:6-7.6 et seq. shall not be deemed a public record under N.J.S.A. 47:1A-1 et seq. or the common law concerning access to public records. A school district, charter school, or nonpublic school that provides information or records about a current or former employee or applicant shall be immune from criminal and civil liability for the disclosure of the information, unless the information or records provided were knowingly false.

N.J.S.A. 18A:6-7.6; 18A:6-7.7; 18A:6-7.8; 18A:6-7.9;
18A:6-7.10; 18A:6-7.11; 18A:6-7.12; 18A:6-7.13
New Jersey Department of Education Guidance and Resources to Assist with Pre-Employment Requirements of P.L. 2018, c.5. - June 25, 2018

Adopted:

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2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of ~~a program of~~ athletic competition ~~for both boys and girls~~ as an integral part of the total school experience. Game activities and practice sessions provide opportunities to learn the values of competition and good sportsmanship. ~~Programs of athletic competition, both intrascholastic and interscholastic, offer students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that offered by the class or school or school district alone, and an opportunity for career and educational development.~~

For **the** purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, ~~and/or~~ intramural athletic programs within a school or among schools in the district**,**

Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity.

Student participation in a program of athletic competition shall be governed by the following eligibility standards:

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.

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Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.

2. A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in school district sponsored programs of athletic competition. An attendance record is unsatisfactory if the number of unexcused absences exceed 18 school days in the prior to the student commencing participation in school district sponsored programs of athletic competition.

   A student who is absent for a school day may not participate in school district sponsored programs of athletic competition the afternoon or evening of that school day.

   A student who is serving an in-school or out-of-school suspension may not participate in school district sponsored programs of athletic competition while serving the suspension.

3. A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.

Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad

The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care **pursuant to N.J.A.C. 6A:16-1.3**. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation

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shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student-athletes who are injured or disabled in the course of any athletic program or activity, and

any other first aid procedures or other health related trainings required by law or the Superintendent.

The Superintendent shall prepare and present to the Board for its approval procedures for the emergency treatment of injuries and disabilities that occur in the course of any athletic program or activity. Emergency procedures shall be reviewed not less than once in each school year and shall be disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of

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this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.

Academic Performance

Therefore, the Board believes that it is in the best interests of District students to require a higher level of academic performance for all students to be eligible to participate in any District athletic competition activities.

With this perspective, the Board requires that in order to be eligible to participate in any athletic practice/competition, each student shall maintain a minimum cumulative grade average of ~~**2.0 for the Class of 2015, 2.3 for the Class of 2016 and**~~ 2.5 ~~**for all subsequent classes beginning with the Class of 2017**~~.

Participation in athletic competition is a privilege, not a right. The right to participate may be limited or terminated based upon behavior which is subject to discipline.

The Superintendent shall develop procedures to govern the implementation of this policy.

N.J.S.A. 2C:21-11
N.J.S.A. 18A:11-3 et seq.**; 18A:40-41; 18A:40-41.10**
N.J.A.C. 6A:7-1.7**(d)**; 6A:16-1.**3**~~**4**~~; 6A:16-2.1 et seq.

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[Required for School Districts with any of the Grades 9-12]

2431.8 VARSITY LETTERS FOR INTERSCHOLASTIC EXTRACURRICULAR ACTIVITIES

In accordance with the provisions of N.J.S.A. 18A:42-7, a school district that includes any of the grades nine through twelve shall adopt a policy to provide a student enrolled in those grades who participates in any school-sponsored, interscholastic extracurricular activity that includes competitions in which the student competes against students enrolled in schools outside of the school district may be eligible to earn a varsity letter awarded by the school district.

The Board of Education, upon the recommendation of the Superintendent of Schools, shall approve the school-sponsored, interscholastic extracurricular activities that include competitions in which students compete against other students enrolled in schools outside of the school district. The criteria for a student to earn a varsity letter in the school-sponsored, interscholastic extracurricular activity shall be approved by the Superintendent or designee.

Nothing in N.J.S.A. 18A:42-7 or this Policy shall be construed to require the school district to award varsity letters or to establish any school-sponsored, interscholastic extracurricular activity.

N.J.S.A. 18A:42-7

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5116 EDUCATION OF HOMELESS CHILDREN

The Board of Education will admit and enroll homeless children in accordance with Federal and State laws and New Jersey Administrative Code. The Board of Education adopts this Policy to be in compliance with law and administrative code to ensure the enrollment of homeless children in school and to respond to appeals made by parents or other parties related to the enrollment of homeless children.

The Board of Education shall determine that a child is homeless when he or she resides in a publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers. A child is also determined homeless when he or she resides in a public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; temporary shelters provided to migrant workers and their children on farm sites; and the residence of relatives or friends where the homeless child resides out of necessity because his or her family lacks a regular or permanent residence of its own. A child is also determined homeless when he or she resides in substandard housing ~~or any temporary location wherein children and youth are awaiting foster care placement~~.

The school district of residence for a homeless child is responsible for the education of the child and shall assume all responsibilities as required in N.J.A.C. 6A:17-2.3. The school district of residence for a homeless child means the school district in which the parent of a homeless child resided prior to becoming homeless.

The school district liaison designated by the Superintendent of Schools for the education of homeless children will facilitate communication and cooperation between the school district of residence and the school district where the homeless child resides and shall assume all responsibilities as outlined in N.J.A.C. 6A:17-2.4(a).

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When a homeless child resides in a school district, the school district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, the Department of Human Services or the Department of Children and Families, a shelter director, an involved agency, or a case manager. Upon notification of the need for enrollment of a homeless child, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child pursuant to N.J.A.C. 6A:17-2.5(b).

The Superintendent of the school district of residence or designee shall decide in which school district the homeless child shall be enrolled in accordance with the provisions of N.J.A.C. 6A:17-2.5.

Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.1 et seq.

When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or the designee(s) of the involved district(s) or the child's parent(s) shall immediately notify the Executive County Superintendent of Schools, who, in consultation with the Department of Education's McKinney-Vento Homeless Education Coordinator or designee, shall immediately decide the child's status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent of Schools, who shall immediately make a determination, if possible, but no later than within forty-eight hours.

If the dispute regarding determination of district of residence does not involve the determination of homelessness and/or district enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the Department of Education pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f) and

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request a determination from the Division of Administration and Finance. If an appeal of a determination of district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

Any dispute or appeal shall not delay the homeless child's immediate enrollment or continued enrollment in the school district. The homeless child shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal. Disputes and appeals involving the services provided to a homeless child with a disability shall be made pursuant to N.J.A.C. 6A:14.

Financial responsibility, including the payment of tuition for the homeless child, will be in accordance with N.J.A.C. 6A:17-2.8. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence shall no longer list the student on its ASSA. The State shall assume fiscal responsibility for the tuition of the child pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. under the circumstances outlined in N.J.A.C. 6A:17-2.8(c).

N.J.S.A. 18A:7B-12; 18A:7B-12.1
N.J.A.C. 6A:17-2.1 et seq.

Adopted:

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5350 STUDENT SUICIDE PREVENTION

The Board of Education recognizes that depression and self-destruction are problems of increasing severity among **students** ~~children and adolescents~~. ~~A~~ **S**~~s~~tudent**s** under severe stress cannot benefit fully from the educational program and may pose a threat to **themselves** ~~himself or herself~~ or others.

The Board directs all school **district staff members** ~~personnel~~ to be alert to **a** ~~the~~ student who exhibits ~~behavioral~~ warning signs of ~~potential~~ self-destruction or who threatens or attempts suicide. Any such **warning** signs or the report of such **warning** signs from another student or staff member **shall** ~~should~~ be taken with the utmost seriousness and reported immediately to the ~~Building~~ Principal **or designee**~~, who shall notify the student's parent and other professional staff members in accordance with administrative regulations~~.

The Principal or designee shall immediately contact the parent(s) of the ~~A potentially suicidal~~ student **exhibiting warning signs of suicide to inform the parent(s) the student will** ~~shall~~ be referred to the Child Study Team **or a Suicide Intervention Team, appointed by the Superintendent or designee, for a preliminary assessment. Upon completion of the preliminary assessment, the Principal or designee shall meet with the parent(s) to review the assessment. Based on the preliminary assessment, the parent(s) may be required to obtain** ~~for appropriate evaluation and/or recommendation for independent~~ medical or psychiatric services **for the student**. In the event ~~that~~ the parent objects to the **recommendation** ~~recommended evaluation~~ or indicates an unwillingness to cooperate in the best interests of the student, the ~~Child Study Team~~ **Principal or designee will** ~~may~~ contact the **New Jersey** Department of Children and Families, Division of Child Protection and Permanency to request ~~that agency's~~ intervention on the student's behalf.

In the event the student is required to obtain medical or psychiatric services, the parent(s) will be required to submit to the Superintendent a written medical clearance from a licensed medical professional, selected by the parent(s) and approved by the Superintendent, indicating the student has received medical services, does not present a risk to themselves or others, and is cleared to return to school. The written medical clearance may be reviewed by a Board of Education healthcare professional before the student is permitted to return to school. The parent(s) shall be required to authorize their healthcare professional(s) to release relevant medical information to the school district's healthcare professional, if requested.

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Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall immediately report the information to the Principal or designee or their immediate supervisor who will immediately report it to the Superintendent or designee. The Superintendent or designee shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families in accordance with N.J.S.A. 30:9A-24. In accordance with N.J.S.A. 30:9A-24i, any person who reports an attempted or completed suicide shall have immunity from any civil or criminal liability on account of the report, unless the person has acted in bad faith or with malicious purpose.

In accordance with the provisions of N.J.S.A. 18A:6-111 and 18A:6-112, as part of the required professional development for teachers as outlined in N.J.A.C. 6A:9C-3 et seq., every teaching staff member must complete at least two hours of instruction in suicide prevention, to be provided by a licensed health care professional with **training and** experience in mental health issues, in each professional development period. The instruction in suicide prevention shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

The Superintendent shall prepare and disseminate **guidelines to assist school district** ~~regulations for the guidance of~~ staff members in recognizing the **warning signs of a** student who **may be** ~~contemplates~~ **contemplating** suicide, **to respond to a threat** ~~in responding to threatened~~ or attempted suicide, and **to prevent** ~~in preventing~~ contagion when a student commits suicide.

N.J.S.A. 18A:6-111; 18A:6-112
N.J.S.A. 30:9A-23; 30:9A-24
N.J.A.C. 6A:9C-3 et seq.

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[See POLICY ALERT Nos. 90, 95, 121 153, 157, 169, 186, 205, 208, 209, and 211]

5460 HIGH SCHOOL GRADUATION

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements

A graduating student must have earned a minimum of _____ **(four-year high school: no fewer than one hundred twenty ~~credits~~)** credits in courses designed to meet all of the New Jersey ~~Core Curriculum Content~~ **Student Learning** Standards **(NJSLS)** including, but not limited to, the following credits:

1. ___ **(At least twenty)** credits in **English** language arts ~~literacy~~ aligned to grade nine through twelve standards;

2. ___ **(At least fifteen)** credits in mathematics, including Algebra I or the content equivalent**;** ~~("content equivalent" is defined at N.J.A.C. 6A:8-1.3) including~~ geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;

3. ___ **(At least fifteen)** credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;

4. ___ **(At least fifteen)** credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall

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include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;

5. ___ **(At least three and three-quarters)** credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;

6. ___ **(At least five)** credits in visual and performing arts;

7. ___ **(At least five)** credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);

8. ___ **(At least two and one-half)** credits in financial, economic, business, and entrepreneurial literacy;

9. Technological literacy, consistent with the **NJSLS** ~~Core Curriculum Content Standards~~, integrated throughout the curriculum;

10. ___ **(At least five)** credits in 21st century life and careers, or career-technical education; and

11. Electives as determined by the high school program sufficient to total a minimum of _____ **(must be at least one hundred twenty)** credits.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

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1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the **NJSLS** ~~Core Curriculum Content Standards~~.

a. Individualized student learning opportunities in all **NJSLS** ~~Core Curriculum Content Standards~~ areas include, but are not limited, to the following:

(1) Independent study;

(2) Online learning;

~~(3) Work-based programs, internships, apprenticeships;~~

(**43**) Study abroad programs;

(~~5~~**4**) Student exchange programs; and

(~~6~~**5**) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.

b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the **NJSLS** ~~Core Curriculum Content Standards~~ shall:

(1) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;

(2) Include demonstration of student competency;

(3) Be certified for completion based on the district process adopted according to 2. below; and

(4) Be on file in the school district and subject to review by the Commissioner or designee.

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c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the **NJSLS** ~~Core Curriculum Content Standards~~ shall be permitted and shall be approved in the same manner as other approved courses.

2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the **NJSLS** ~~Core Curriculum Content Standards~~ at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.

   a. The district shall choose assessments that are aligned with or exceed the **NJSLS** ~~Core Curriculum Content Standards~~ and may include locally designed assessments.

   b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the **NJSLS** ~~Core Curriculum Content Standards~~:

      (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;

      (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or

      (3) Department **of Education**-approved locally designed competency-based assessments.

3. The district shall establish a process to approve post-secondary learning opportunities that may consist of: ~~**(select one or more options)**~~ ___ Advanced Placement (AP) courses; ___ the College-

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Level Examination Program (CLEP); or ___ concurrent/dual enrollment at accredited higher education institutions.

a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the **NJSLS** ~~Core Curriculum Content Standards~~.

B. Additional Graduation Requirements

1. Attendance requirements as indicated in Policy and Regulation 5200;

2. Other requirements established by the Board of Education as indicated below:

_____

_____

_____;

3. Any statutorily mandated requirements for earning a high school diploma; and

4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education **(NJDOE)**, and as outlined in C. below.

C. Statewide Assessment Graduation Requirements

1. The requirement that all students demonstrate proficiency in the high school end-of-course Partnership for Assessments of Readiness for College and Careers (PARCC) assessment in ELA 10 and Algebra I, or through the alternate means set forth at N.J.A.C. 6A:8-5.1(f) through (i);

2. The Board of Education will provide students who have not demonstrated proficiency on the high school end-of-course PARCC assessments in ELA 10 and Algebra I with the opportunity to demonstrate such competence through one of the alternate means set forth below:

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a. For the graduating classes of 2016, 2017, 2018, and 2019, students who do not take both the ELA 10 and the Algebra I end-of-course PARCC assessments or who take, but do not achieve a passing score on both assessments, as required by N.J.A.C. 6A:8-5.1(a)6, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics in one of the following ways:

(1) Achieve a passing score, as determined by the Commissioner, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or

(2) Meet the criteria of the portfolio appeals process; and

b. For the graduating class of 2020, students who take all applicable high school end-of-course PARCC assessments for all courses in which they are enrolled, including those students who received a waiver for ELA 11 pursuant to N.J.A.C. 6A:8-4.1(c)3i, as of September 6, 2016, and thereafter, but do not achieve a passing score on both the ELA 10 and Algebra I end-of-course PARCC assessments pursuant to N.J.A.C. 6A:8-5.1 (a)6, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics in one of the following ways:

(1) Achieve a passing score, as determined by the Commissioner, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or

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(2) Meet the criteria of the portfolio appeals process.

3. Beginning with the graduating class of 2021, students who take all applicable high school end-of-course PARCC assessments for all courses in which they are enrolled, including those students who received a waiver for ELA 11 pursuant to N.J.A.C. 6A:8-4.1(c)3i, as of September 6, 2016, and thereafter, but do not achieve a passing score on both the ELA 10 and

Algebra I end-of-course PARCC assessments pursuant to N.J.A.C. 6A:8-5.1(a)6, by the conclusion of their senior year and after multiple opportunities to take the assessments, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics by meeting the criteria of the portfolio appeals process.

4. In accordance with a NJDOE Memorandum dated January 24, 2017, students in the graduating cohort of 2020 and 2021 who completed an Algebra I course prior to September 6, 2016 and:

a. Took the PARCC Algebra I assessment, but did not pass and are now in an advanced mathematics course (e.g. Geometry or Algebra II); or

b. Did not receive a valid test score, but are now in an advanced mathematics course (e.g. Geometry or Algebra II); or

c. Did not have an opportunity to take the PARCC Algebra I assessment because the NJDOE did not offer a summer test administration, but are now in advanced mathematics course (e.g. Geometry or Algebra II). Only students in the graduating cohorts of 2020 and 2021 described in the three specific groups above in a. b., and c. are eligible to utilize the following pathways to demonstrate proficiency in mathematics:

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(1) Take or retake the PARCC Algebra I assessment and pass; or

(2) Utilize the NJDOE portfolio appeals process, provided they take the PARCC Geometry assessment and the PARCC Algebra II assessment (if enrolled in the Algebra II course) and receive valid scores; or

(3) Take and pass the Geometry or Algebra II assessment.

5. All English Language Learners (ELLs) shall satisfy the requirements for high school graduation, except ELLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a Department of Education-approved English fluency assessment.

6. Students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act who participate in the alternative assessment for students with disabilities are not required to participate in repeated administration of high school end-of-course PARCC assessments.

~~1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.~~

~~2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the "cut score" on the PARCC assessments or meeting the "cut score" on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.~~

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3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.

4. **[OPTION – Select one option below**

___ The NJDOE has developed "concordant" cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:

a. English Language Arts

- PARCC ELA Grade 9 >= 750 (Level 4); or
- PARCC ELA Grade 10 >= 750 (Level 4); or
- PARCC ELA Grade 11 >= 725 (Level 3); or
- Prior to 3/1/16 SAT Critical Reading >= 400; or
- 3/1/16 or later SAT Evidence-Based Reading and Writing Section >= 450 OR SAT Reading Test >= 22; or
- ACT Reading or ACT PLAN Reading >= 16; or
- Accuplacer Write Placer >= 6; or
- Accuplacer Write Placer ESL >= 4; or
- PSAT10 Reading or PSAT/NMSQT Reading* >= 40; or
- PSAT10 Reading or PSAT/NMSQT Reading** >= 22; or
- ACT Aspire Reading >= 422; or
- ASVAB – AFQT Composite >= 31; or
- Meet the Criteria of the NJDOE Portfolio Appeal

b. Mathematics

- PARCC Algebra I >= 750 (Level 4); or
- PARCC Geometry >= 725 (Level 3); or
- PARCC Algebra II >= 725 (Level 3); or
- Prior to 3/1/16 SAT Math >= 400; or
- 3/1/16 or later SAT Math Section >= 440 OR SAT Math Test >= 22
- ACT or ACT PLAN Math >= 16; or
- Accuplacer Elementary Algebra >= 76; or

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~~- PSAT10 Math or PSAT/NMSQT Math* >= 40; or~~
~~- PSAT10 Math or PSAT/NMSQT Math** >= 22; or~~
~~- ACT Aspire Math >= 422; or~~
~~- ASVAB - AFQT Composite >= 31; or~~
~~- Meet the Criteria of the NJDOE Portfolio Appeal~~

~~Note: * PSAT taken prior to October 2015; ** PSAT taken after October 2015.~~

~~The NJDOE has developed "concordant" cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics in accordance with the current NJDOE approved "concurrent" cut scores for additional substitute assessments.]~~

D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

E. Students with Disabilities

1. Through the **Individualized Educational Plan (**IEP**)** process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.

   a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.

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b. The district shall develop and implement procedures for assessing whether a student with a disability has met **the specified** ~~any~~ alternate requirements for graduation individually determined in an IEP.

2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.

a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.

3. If the Board of Education grants an elementary school diploma, a student with a disability who fulfills the requirements of his or her IEP shall qualify for and receive a diploma.

4~~3~~. Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.

5~~4~~. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.

6~~5~~. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to

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the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

F. High School Diploma

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.

2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.

a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty~~,~~ or until the requirements for a State-endorsed diploma have been met, whichever comes first.

b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to **pass high school end-of-course PARCC assessments to demonstrate proficiency as set forth in N.J.A.C. 6A:8-5.1(f) pursuant to the standards applicable to the student's graduating class. Students in graduating classes prior to 2016 shall demonstrate proficiency as set forth in N.J.A.C. 6A:8-5.1(f)1** ~~meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements~~. Upon certification of **passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8** ~~meeting these requirements~~, a State-endorsed diploma shall be granted by the high school of record.

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3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).

4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student**, regardless of grade level, who:** ~~formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.~~

a. Has demonstrated proficiency in the high school end-of-course PARCC assessments in ELA 10 and Algebra I, or as set forth in N.J.A.C. 6A:8-5.1(f);

b. Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and

c. Has formally requested such early award of a State-endorsed high school diploma.

G. Notification

Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education **at a public meeting not later than September 30,** and to the Commissioner of Education**:** ~~the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.~~

1. The total number of students graduated;

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2. The number of students graduated under the substitute competency test process;

3. The number of students graduated under the portfolio appeals process;

4. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEP's;

5. The total number of students denied graduation from the twelfth grade class; and

6. The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.

I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy ~~and requirements are~~ **is** revised.

N.J.S.A. 18A:7C-1 ~~et seq.~~; 18A:35-1;
18A:35-4.9; 18A:35-7; 18A:36-17
N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2; 6A:14-4.11 et seq.

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POLICY GUIDE

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5517 **SCHOOL DISTRICT ISSUED** STUDENT IDENTIFICATION CARDS

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents**,** and community members in school buildings. In recognizing this important responsibility, the **Principal or designee** ~~Board~~ **may** require~~s~~ ~~all~~ students to carry school district issued identification cards **(Identification Card).** ~~at all times while in school. A student must present the card to any school staff member upon request. Students who fail to have the card in their possession or to produce it when asked to do so may be disciplined.~~

An ~~The school district issued~~ Identification Card will be issued to all students in **the middle schools and the high school.**

~~**Choose one or more of the following:**~~

~~___ all school buildings,~~

~~___ elementary schools,~~

~~___ middle schools,~~

~~___ high schools,.~~

The Principal or designee may require a student to present their Identification Card ~~and may be presented for:~~ **at any time during the school day or at any time during a school-sponsored activity on school grounds.**

~~1. Identification at school district activities on school district property other than the school attended by the student;~~

~~2. Admission to school dances and other school-related activities;~~

~~3. Identification for library media services to include library book, periodical and other resource check-out;~~

~~4. Entrance for Scholastic Aptitude Tests, State Standardized Tests and other testing programs administered on school district property;~~

~~5. Identification for transportation services offered by the district including the use of activity and/or late buses;~~

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POLICY GUIDE

~~6. Identification for admission to certain school-related and school district sponsored functions; and~~

~~7.~~

~~Other purposes and activities as determined by the Building Principal.~~

Notwithstanding any provision of this Policy, the Principal or designee may also require students carry an Identification Card at any school-sponsored, off-campus activity, including but not limited to, field trips or interscholastic sports programs pursuant to N.J.S.A. 18A:36-43a. The provisions of this Policy shall not be construed to require a student to carry the Identification Card while participating in an athletic contest or competition, an activity involving fine arts or performing arts, or any other activity that the Commissioner of Education determines does not require the physical possession of an Identification Card. An Identification Card used in accordance with N.J.S.A. 18A:36-43a shall include, but need not be limited to, the following information: the student's name; an up-to-date photograph; and the current school year.

Any student who fails to have the Identification Card in their possession or fails to present it when required may be denied access to an event or activity and may be subject to appropriate discipline.

An Identification Card issued in accordance with this Policy shall not be considered a government record pursuant to P.L. 1963, c.73 (N.J.S.A. 47:1A-1 et seq.), P.L. 2001, c.404 (N.J.S.A. 47:1A-5), or the common law concerning access to government records.

~~Students will be issued _____ card(s) every _____. A replacement fee will be charged, at the cost equal to the reproduction cost, for all lost identification cards.~~

N.J.S.A. 18A:36-43

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[See POLICY ALERT Nos. 98, 158, 170, 188, 199 and 215]

5533 STUDENT SMOKING

The Board of Education recognizes the use of tobacco presents a health hazard that can have serious implications both for the smoker and the nonsmoker and that smoking habits developed by ~~the~~ young **people** may have lifelong harmful consequences.

For the purpose of this Policy, "smoking" means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe, or any other matter or substance which contains tobacco or any other matter that can be smoked, ~~including the use of smokeless tobacco and snuff,~~ or the inhaling or exhaling of smoke or vapor from an electronic smoking device **pursuant to N.J.S.A. 26:3D-57**. **For the purpose of this Policy, "smoking" also includes the use of smokeless tobacco and snuff.**

For the purpose of this Policy, "electronic smoking device" means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, ~~or~~ pipe**, or any cartridge or other component of the device or related product pursuant to N.J.S.A. 2A:170-51.4**.

For the purpose of this Policy, "school buildings" and "school grounds" means and includes land, portions of land, structures, buildings, and vehicles, owned, operated or used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and any other central facilities including, but not limited to, kitchens and maintenance shops. "School buildings" and "school grounds" also include athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands **and night field lights**; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. "School buildings" and "school grounds" also include other facilities as defined in N.J.A.C. 6A:26-1.2; playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

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N.J.S.A. 2A:170-51.4 prohibits the sale or distribution to any person under twenty-one years old of any cigarettes made of tobacco or any other matter or substance which can be smoked, or any cigarette paper or tobacco in any form, including smokeless tobacco; and any electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, pipe, or any cartridge or other component of the device or related product. Consequences for a student possessing such an item will be in accordance with the Student Code of Conduct.

The Board prohibits smoking by students at any time in school buildings **or** ~~and~~ on ~~any~~ school grounds, at **school-sponsored** events ~~sponsored by the Board~~ away from school, **or** ~~and~~ on **a school bus** ~~any transportation vehicle supplied by the Board~~.

The Board also prohibits the possession of any item listed in N.J.S.A. 2A:170-51.4 at any time in school buildings or on school grounds, at school-sponsored events away from school, or on a school bus. Such items will be confiscated and may be returned to the parent, upon request.

[Optional – Prohibited Items and Controlled Dangerous Substances

___ If it appears to an educational staff member or other professional, upon confiscating such item(s), that the student may currently be under the influence of alcohol or other drugs, the staff member shall inform the Principal or designee. The Principal or designee will immediately notify the parent and the Superintendent or designee. The Principal or designee will arrange for an immediate medical examination of the student and shall comply with all of the provisions of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 – Substance Abuse.

In the event the Principal or designee, after inspection of the confiscated item(s), has reason to believe the item(s) may have contained or may contain a controlled dangerous substance or a controlled dangerous analog pursuant to N.J.S.A. 2C:35-2, the Principal or designee will immediately notify the parent and the

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Superintendent or designee. The Principal or designee will arrange for an immediate medical examination of the student and shall comply

with all of the provisions of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 – Substance Abuse. Principals and designees will be trained to identify controlled dangerous substances in electronic smoking devices.]

A sign indicating smoking is prohibited in school buildings and on school grounds will be posted at each public entrance of a school building in accordance with law. The sign shall also indicate violators are subject to a fine.

A s~~S~~tudent~~s~~ who violate**s** the provisions of this Policy shall be subject to appropriate disciplinary measures in accordance with the district's Student Discipline/Code of Conduct and may be subject to fines in accordance with law. In the event a student is found to have violated this Policy and the law, the Principal or designee may file a complaint with the appropriate Municipal Court or other agency with jurisdiction as defined in N.J.A.C. 8:6-9.1(c).

[Optional

A student found to have violated this Policy and the law may be required to participate in additional educational programs to help the student understand the harmful effects of smoking and to discourage the use of tobacco products. These programs may include, but are not limited to, counseling, smoking information programs, and/or smoking cessation programs sponsored by this school district or available through approved outside agencies.**]**

The Board directs that the health curriculum include instruction in the potential hazards of the use of tobacco. All school staff members shall make every reasonable effort to discourage students from developing the habit of smoking.

The Board of Education will comply with any provisions of a municipal ordinance which provides restrictions on or prohibitions against smoking equivalent to, or greater than, those provided in N.J.S.A. 26:3D-55 through N.J.S.A. 26:3D-63.

N.J.S.A. 2A:170-51.4
N.J.S.A. 2C:35-2
N.J.S.A. 18A:40A-1
N.J.S.A. 26:3D-55 through 26:3D-63

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N.J.A.C. 6A:16-~~1.3~~**4.3**
N.J.A.C. 8:6-7.2; 8:6-9.1 through 8:6-9.5

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5535 PASSIVE BREATH ALCOHOL SENSOR DEVICE

The Board of Education recognizes ~~that~~ a student's abuse of harmful substances seriously impedes ~~that~~ **a** student's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take additional necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances.

In keeping with its commitment to protect all students and the school community from the harm of alcohol use, the Board of Education authorizes the use of a passive breath alcohol sensor device (PBASD) in certain circumstances. A PBASD enables school district staff to check an approximate alcohol level quickly and efficiently without requiring the student's active participation. A PBASD may be used in certain circumstances as defined in this Policy and as determined by the ~~Building~~ Principal or designee or the staff member(s) in charge of a school-related or school-sponsored event or activity. The purpose for using a PBASD is to protect students who may be under the influence of alcohol, other students, staff, and community members attending such events and to deter the use of alcohol by students.

The Board authorizes PBASD screening before, during, and after school activities/events including, but not limited to: dances, athletic events, proms, class trips, drama productions, graduation ceremonies, or school assemblies when the ~~Building~~ Principal or designee has reason to believe the use of alcohol by students may be present. When it is determined a PBASD will be used, **a random number sequence will be selected by the Principal or designee prior to the event to determine which students in line for entrance will be screened. For example, if the number five is selected every fifth student in line for entrance into the activity/event shall be screened. In the alternative, the Principal or designee may determine to screen every student in line for entrance into the activity/event.**

Written notice indicating the use of a PBASD will be displayed at the point of sale of a ticket for the activity/event or at the entrance of the activity/event if tickets are not required. Upon the purchase of a ticket to gain entry into an activity/event or upon the entry of a student into an activity/event that does

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not require the purchase of a ticket, a student shall be considered under the supervision of school district staff and shall be subject to the provisions of this Policy. ~~every student or student participating in such event will be screened~~.

If the PBASD screening indicates the presence of alcohol on a student, **additional** ~~a second~~ **PBASD** screening**s** will be conducted. If **additional PBASD** ~~the second~~ screening**s** ~~indicates~~ **confirm** the presence of alcohol on a student, the matter shall be reported to the ~~Building~~ Principal or designee and the certified or noncertified school nurse, or the school physician according to the reporting, notification, and examination requirements of N.J.S.A. 18A:40A-12, N.J.A.C. 6A:16-4.3, and Policy and Regulation 5530 - Substance Abuse.

~~In addition, a PBASD may be used to screen a student upon a report to the Building Principal or designee, certified or noncertified school nurse, or the school physician if an educational staff member or other professional believes a student may be currently under the influence of alcohol on school property or at a school function provided an adult student and/or the student's parent/legal guardian consents to such screening. Notwithstanding the results of the PBASD screening under these circumstances, the Building Principal or designee must comply with the reporting, notification, and examination procedures of N.J.A.C. 6A:16-4.3 and Policy and Regulation 5530 - Substance Abuse.~~

A PBASD will only be used in accordance with the guidelines of this Policy. The ~~Building~~ Principal or designee shall be responsible for the proper training of school staff members in the use of the PBASD in accordance with the manufacturer's specifications.

N.J.S.A. **18A:**40A-12
N.J.A.C. 6A:16-4.1 et seq.

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7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. **The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.**

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

The Board shall provide to local law enforcement authorities a copy of the current blueprints and maps for all schools and school grounds within the school district or nonpublic school. In the case of a school building located in a municipality in which there is no municipal police department, a copy of the blueprints and maps shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised copies to the applicable law enforcement authorities or designated entities any time that there is a change to the blueprints or maps.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

~~**Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13.**~~

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The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

N.J.S.A. **18A:7G-5.2;** 18A:17-43.1; 18A:17-43.2; 18A:17-43.3**;**
18A:41-7.1; ~~18A:41-10~~; ~~18A:41-11~~; ~~18A:41-12~~; ~~18A:41-13~~
N.J.A.C. 6A:16-1.3; 6A:26-1.2

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School Security Program
Feb 17

7446 SCHOOL SECURITY PROGRAM

The safety of students, staff members, and visitors on school grounds is an important concern for the Board of Education.

School Resource Officer Program

The Board of Education authorizes a School Resource Officer Program in partnership with the municipality and local law enforcement. The Program is designed for municipal officials, law enforcement officers, and school authorities to work together to identify major problems faced by their schools and to create a more secure school environment through the presence of law enforcement officers within the school district. A School Resource Officer assigned to the school district shall remain an employee of the municipality and its Police Department.

The School Resource Officer may be a full-time Police Officer ~~**or a Class Three Special Law Enforcement Officer**~~ employed by the municipality in accordance with the provisions of N.J.S.A. 40A:14-146.11. ~~**A Class Three Special Law Enforcement Officer is authorized to exercise full powers and duties similar to those of a permanent regularly appointed full-time police officer while providing security at a public school during hours when school is normally in session or when occupied by students or school staff members. The use of a firearm by a Class Three Officer is authorized pursuant to the provisions of N.J.S.A. 40A:14-146.14. A Class Three Officer shall not carry a firearm except when engaged in the actual performance of the Officer's official duties as a School Resource Officer and when specifically authorized by the Chief of Police or in the absence of the Chief, a designee.~~ The Board of Education and the municipality shall enter into a partnership agreement that sets forth the respective obligations of the municipality, local law enforcement, and the school district. The agreement shall include, but is not limited to, the following terms: the number of police officers assigned to the school district; the school(s) to be covered; the days of police coverage in the school district; the process for the Police Department to assign and the process for the Board of Education to approve a School Resource Officer(s); the duties of the assigned School Resource Officer(s); the reporting requirements for the School Resource Officer; and the financial obligations of the parties. The School Resource Officer Program Agreement shall be approved by the Board of Education.

A School Resource Officer who is a full-time Police Officer ~~**or a Class Three Special Law Enforcement Officer**~~ must comply with all statutes and codes regarding their law enforcement status and all other statutory and administrative code responsibilities.

School District Employed Security Officers – (Unarmed)

The Board of Education authorizes the employment of school district security officers. The district's security officers will be required to wear Board-approved uniforms and shall work in cooperation with the school administration to provide security services on school grounds. The security officers will be provided the necessary equipment to perform the security functions assigned by the administration. The district's security officers will not carry a gun. The Superintendent of Schools will ensure all school district security officers receive appropriate training for the responsibilities of the position.

This Policy will be reviewed and approved by the Board attorney for compliance with applicable statutes and administrative code provisions before initial adoption and subsequent re-adoptions by the Board.

N.J.S.A. 2C:39-4; 2C:39-5; 2C:39-6; 2C:58-4; 40A:14-146.10; 40A:14-146.11; 40A:14-146.14

Adopted:

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7510 USE OF SCHOOL FACILITIES

The Board of Education believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational and co-curricular programs of the school district. For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the Business Administrator/Board Secretary. The Board reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

In weighing competing requests for the use of school facilities, the Board will give priority to the following uses, in the descending order given:

A. Uses and groups directly related to the schools and the operations of the schools, including pupil and teacher groups;

B. Uses and organizations indirectly related to the schools, including the P.T.A., P.T.O., Home-School Association, and other school-parent related organizations;

C. Departments and agencies of the municipal government (i.e. police, recreation);

D. Governmental agencies (State, Federal);

E. Community organizations **501(c)3 non-profit corporations** formed for charitable, civic, social, or educational purposes;

F. Community political organizations;

G. Community church groups;

H. Private groups and organizations;

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Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. Each user shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user's access to the school facility until such conditions are addressed. Users shall be financially liable for damage to the facilities and for proper chaperonage as required by the school district administration.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy No. 7520. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, certain items of equipment may only be used by a qualified operator approved by the school district administration.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

1. The use of school facilities for activities for groups A-E shall be without cost to the user except that the user shall be responsible for any custodial costs incurred by the use on Sunday at a rate set forth by the Board.

2. All other organizations or persons granted the use of school shall pay in advance the scheduled fee required by the use.

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The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than $50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34

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8350 RECORDS RETENTION

The New Jersey Department of the Treasury - Records Management Services places all public records on Records Retention Schedules that list the minimum legal and fiscal time periods public records must be retained by State and local governmental and educational agencies. Records Management Services determines these retention periods in conformance with State and Federal codes, regulations, and statutes of limitation. Final approval of the schedules comes from the State Records Committee, which is comprised of representatives of the Attorney General, State Treasurer, State Auditor, Director of Local Government Services, and the director of the division.

Part and parcel to a good records management program is the timely destruction of records once their retention period has expired. This pertains to the destruction of paper records as well as those that are microfilmed, have been imaged, or are electronic. Unique records disposal request (such as the disposal of fire damaged records which have not yet outlived their retention period) require specific authorization from the State Records Committee.

As per the Destruction of Public Records Act of 1953 (P.L. 1953, c. 410), the Board of Education must receive prior written authorization from Records Management Services to dispose of their public records regardless of the medium in which the information is maintained. Authorization to dispose public records shall be submitted electronically by the school district custodian of such records to Records Management Services. Records must be retained in accordance with the Records Retention Schedules and shall not be disposed until approval for such disposal is obtained from Records Management Services.

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8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

The Board of Education recognizes early detection of missing, abused, or neglected children is important in protecting the health, safety, and welfare of all children. In recognition of the importance of early detection of missing, abused, or neglected children, the Board of Education adopts this Policy pursuant to the requirements of N.J.S.A. 18A:36-24 and 18A:36-25. The Board provides this Policy for its employees, volunteers, or interns ~~**to provide**~~ for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities pursuant to N.J.S.A. 18A:36-24 and 18A:36-25 et seq., N.J.A.C. 6A:16-11.1, and N.J.S.A. 9:6-8.10.

Employees, volunteers, or interns working in the school district shall immediately notify designated child welfare authorities of incidents of alleged missing, abused, and/or neglected children. Reports of incidents of alleged missing, abused, or neglected children shall be reported to the New Jersey State Central Registry (SCR) at 1-877 NJ ABUSE or to any other telephone number designated by the appropriate child welfare authorities. If the child is in immediate danger a call shall be placed to 911 as well as to the SCR.

The person having reason to believe that a child may be missing or may have been abused or neglected may inform the Principal or other designated school official(s) prior to notifying designated child welfare authorities if the action will not delay immediate notification. The person notifying designated child welfare authorities shall inform the Principal or other designated school official(s) of the notification, if such had not occurred prior to the notification. Notice to the Principal or other designated school official(s) need not be given when the person believes that such notice would likely endanger the reporter or student involved or when the person believes that such disclosure would likely result in retaliation against the student or in discrimination against the reporter with respect to his or her employment.

The Principal or other designated school official(s) upon being notified by a person having reason to believe that a child may be missing or may have been abused or neglected, must notify appropriate law enforcement authorities. Notification to appropriate law enforcement authorities shall be made for all

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reports by employees, volunteers, or interns working in the school district. Confirmation by another person is not required for a school district employee, volunteer, or intern to report the suspected missing, abused, or neglected child situation.

School district officials will cooperate with designated child welfare and law enforcement authorities in all investigations of potentially missing, abused, or neglected children in accordance with the provisions of N.J.A.C. 6A:16-11.1(a)5.

The district designates the Superintendent as the school district's liaison to designated child welfare authorities to act as the primary contact person between the school district and child welfare authorities with regard to general information sharing and the development of mutual training and other cooperative efforts. The district designates the Superintendent or designee as the school district's liaison to law enforcement authorities to act as the primary contact person between the school district and law enforcement authorities, pursuant to N.J.A.C. 6A:16-6.2(b)1, consistent with the Memorandum of Agreement, pursuant to N.J.A.C. 6A:16-6.2(b)13.

An employee, volunteer, or intern working in the school district who has been named as a suspect in a notification to child welfare and law enforcement authorities regarding a missing, abused, or neglected child situation shall be entitled to due process rights, including those rights defined in N.J.A.C. 6A:16-11.1(a)9.

The Superintendent or designee shall provide training to school district employees, volunteers, or interns on the district's policy and procedures for reporting allegations of missing, abused, or neglected child situations. All new school district employees, volunteers, or interns working in the district shall receive the required information and training as part of their orientation.

There shall be no reprisal or retaliation against any person who, in good faith, reports or causes a report to be made of a potentially missing, abused, or neglected child situation pursuant to N.J.S.A. 9:6-8.13.

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~~Any employee, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall report the information to the Department of Human Services, Division of Mental Health and Addiction Services, in a form and manner prescribed by the Division of Mental Health and Addiction Services pursuant to N.J.S.A. 30:9A-24.a.~~

N.J.S.A. 18A:36-24; 18A:36-25 et seq.
N.J.A.C. 6A:16-11.1

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8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board of Education is ultimately responsible for ensuring all procurement procedures for any purchases by the Board of Education and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board of Education procurement policies; and any other applicable State and local laws. FSMC's billing invoices will be monitored to ensure compliance with Federal and State procurement regulations and will comply with any additional monitoring requirements as outlined in the approved FSMC Contract.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board of Education intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.

A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:

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1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358 - Appendix. Formal procurement procedures will be used as required by 2 CFR 200.318-.326 and any State and local procurement code and regulations. Informal procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.

2. The following procedures will be used for all purchases:

Product/Services	Estimated Dollar Amount	Procurement Method	Evaluation	Contract Award Type	Contract Duration/Frequency
FSMC		RPF	Scoring	Board Award	1 Base with 4 Addendum Years
Equipment	Up to $4,000	Competitive Quotes	Lowest Price	PO	1 time
Equipment	>$29,000 total	Formal Bid	Lowest Responsive Bid	Board Approved	1 time
General Supplies	Up to $6,000	Formal Quote	N/A	PO	1 time
General Supplies	Greater than $6,000 Up to $29,000	Competitive Quotes	Lowest Prive	PO	1 time
Cleaning or Repair Services	Up to $29,000	Competitive Quotes	Lowest Price	PO	1 time
Cleaning or Repair Services	>$29,000	Formal Bid	Lowest Responsive Bid	Board Approved	Annual up to 2 Annual Renewals

Micro-Purchases:

Purchases of supplies or services, within the micro-purchase threshold (the aggregate amount does not exceed $3,500 as defined by 2 CFR 200.67) will be awarded without soliciting competitive price quotations if the price is reasonable. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

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3. Formal bid procedures will be applied on the basis of:

   X a centralized system
   X State Contract

4. Because of the potential for purchasing more than the public or non-public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.

B. Formal Procurement

When a formal procurement method is required, the following competitive sealed bid or an Invitation for Bid (IFB) or competitive proposal in the form of a Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board of Education to purchase needed items. The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.

2. An advertisement in the official newspaper for at least one day is required for all purchases over the school district's small purchase threshold as outlined in Appendix – Federal Funds Procurement Method Section Chart. The advertisement will contain the following:

   a. A general description of items to be purchased;

   b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;

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c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;

d. The deadline for submission of sealed bids or proposals; and

e. The address of the location where complete specifications and bid forms may be obtained.

3. In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.

4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.

5. The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:

   a. Contract period;

   b. The Board of Education is responsible for all contracts awarded (statement);

   c. Date, time, and location of IFB/RFP opening;

   d. How the vendor is to be informed of bid acceptance or rejection;

   e. Delivery schedule;

   f. Requirements (terms and conditions) the bidder must fulfill in order for bid to be evaluated;

   g. Benefits to which the Board of Education will be entitled if the contractor cannot or will not perform as required;

   h. Statement assuring positive efforts will be made to involve minority and small business;

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i. Statement regarding the return of purchase incentives, discounts, rebates, and credits to the Board of Education's nonprofit school food service account;

j. Contract provisions as required in Appendix II to 2 CFR 200;

k. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;

l. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;

m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;

n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-42. The "index rate" means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;

o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous bidder/offeror with price as the primary factor among factors considered);

p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);

q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;

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r. Provision requiring access by duly authorized representatives of the Board of Education, New Jersey Department of Agriculture (NJDA), United States Department of Agriculture (USDA), or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;

s. Method of shipment or delivery upon contract award;

t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;

u. Description of process for enabling vendors to receive or pick up orders upon contract award;

v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);

w. Signed statement of non-collusion;

x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);

y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and USDA Guidance Memo SP 38-2017; and

z. Specifications and estimated quantities of products and services prepared by the school district and provided to potential contractors desiring to submit bids/proposals for the products or services requested.

6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, interpretation will be

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provided in writing to all potential bidders by the School Business Administrator/Board Secretary or designee and will specify the deadline for all questions.

a. The School Business Administrator/Board Secretary will be responsible for securing all bids or proposals.

b. The School Business Administrator/Board Secretary will be responsible to ensure all Board of Education procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.

c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.

7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation and negotiations, a firm fixed price or cost reimbursable contract is awarded.

a. The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the Board of Education, price as the primary, and other factors considered. Any and all bids or proposals may be rejected in accordance with the law.

b. The School Business Administrator/Board Secretary or designee is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.

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c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.

d. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified was received.

e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board of Education, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the Buy American Provision.

f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.

g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

C. Small Purchase Procedures

If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – See Appendix, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.

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2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.

3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.

4. The price quotes will receive appropriate confidentiality before award.

5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.

6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.

7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.

8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.

9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

D. Noncompetitive Proposal Procedures

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If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.

2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.

3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.

4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.

5. The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than $3,500 to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.

6. A member or representative of the Board of Education will approve, in advance, all procurements that result from noncompetitive negotiations.

E. Miscellaneous Provisions

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1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.

2. The Board of Education agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.

3. Payment will be made to the vendor when the contract has been met and verified and has met the Board of Education's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)

4. Specifications will be updated as needed.

5. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

F. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The emergency procedures to be followed for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7. All emergency procurements shall be approved by the School Business Administrator/Board Secretary. At a minimum, the following emergency procurement procedures shall be documented to include, but not be limited to: item name; dollar amount; vendor; and reason for emergency.

G. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board of Education will ensure that competitive

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procurements are conducted in accordance with 2 CFR Part 200.318-.326 and applicable program regulations and guidance.

2. When utilizing the services of a co-op, agent, or third party the Board of Education will ensure that the following conditions have been met:

a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;

b. The existing contract allows for the inclusion of additional Board of Educations that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;

c. The specifications in the existing contract meets their needs and that the items being ordered are in the contract;

d. The awarded contract requires all the Federally required certifications; e.g. Buy American, debarment, restrictions on lobbying, etc.;

e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the needs to re-bid the contract;

f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;

g. The Buy American provisions are included in the procurement of food and agricultural products; and

h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will

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be returned to each participating agency when utilizing a cost-reimbursable contract.

H. Records Retention

1. The Board of Education shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not

been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board of Education shall maintain, at a minimum, the following documents:

a. Written rationale for the method of procurement;

b. A copy of the original solicitation;

c. The selection of contract type;

d. The bidding and negotiation history and working papers;

e. The basis for contractor selection;

f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;

g. The basis for award cost or price;

h. The terms and conditions of the contract;

i. Any changes to the contract and negotiation history;

j. Billing and payment records;

k. A history of any contractor claims;

l. A history of any contractor breaches; and

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m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.

I. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board of Education seeks to conduct all procurement procedures in compliance with stated regulations and

to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.

2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of his or her immediate family, his or her partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.

4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.

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5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.

J. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA

program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.

2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.

3. In accordance with N.J.S.A. 18A:18A-5a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A – Public School Contracts Law

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APPENDIX

FEDERAL FUNDS PROCUREMENT METHOD SELECTION CHART		
THERE ARE TWO (2) PROCUREMENT METHODS, FORMAL AND INFORMAL. THE METHOD THE SCHOOL FOOD AUTHORITIES (SFA) NEEDS TO USE DEPENDS ON TWO (2) FACTORS, THE AMOUNT OF THE CONTRACT AND WHETHER THE SFA IS A PUBLIC/CHARTER OR NON-PUBLIC SCHOOL.		
NEW JERSEY PUBLIC/CHARTER SCHOOLS PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below $3,500 *	Micro - purchases 2 CFR 200.320(a)	Sound Business Practice *
	SINGLE TRANSACTION AGGREGATE COST LESS THAN $3,500	
* Or LESS than $3,500 if local SFA Procurement Policies are more restrictive		
SMALL PURCHASE PROCEDURES		
$3,501 up to $29,000/$40,000	N.J.S.A. 18A:18A–37 ANY PURCHASE EXCEEDING $3,500 REQUIRES A QUOTE UP TO THE APPLICABLE N.J.S.A. BID THRESHOLDS OF $29,000 (without a QPA*) OR $40,000 (with a QPA*)	Quotation using SFA Internal Procurement Procedures
NOTE: ANNUAL AGGREGATE AMOUNTS		
FORMAL PROCUREMENT		
$29,000 or $40,000 and above	N.J.S.A. 18A:18A–37 Bid Threshold without a QPA* - $29,000 Bid Threshold with a QPA* - $40,000	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)
* QUALIFIED PURCHASING AGENT		

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NEW JERSEY NON-PUBLIC SCHOOL PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below $3,500 *	Micro - purchases 2 CFR 200.320(a) Single Transaction aggregate cost less than $3,500	Sound Business Practice *
* Or LESS than $3,500 if local SFA Procurement Policies are more restrictive		
$3,501 - $149,999	Small purchase procedures 2 CFR 200.320(b)	Quotation using SFA Internal Procurement Procedures
FORMAL PROCUREMENT		
$150,000 and above	As per Federal requirements in 2 CFR Parts 200.317 - 200.326	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)

State Agency Form #358 - July 2017

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[See POLICY ALERT Nos. 192, 215 and 216]

5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

[Select Only One Option Below

___ The Board of Education does not allow for the use of restraint and seclusion for students with disabilities.

___ The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4 through 13.7.**]**

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;

2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;

3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;

4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A **post-incident** ~~full~~ written **notification** report of the incident of physical restraint shall

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be provided to the parent within forty-eight hours of the occurrence of the incident;

5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and

6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan **(IEP)** meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the ~~individualized education plan~~ **IEP** team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;

2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and

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3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next ~~individualized education plan~~ **IEP** meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the ~~individualized education plan~~ **IEP** team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's ~~individualized education plan~~ IEP team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant to N.J.S.A. 18A:46-13.7.

The Superintendent or designee may gather input from school staff members and parents of students with disabilities on this Policy and Regulation. All students with disabilities and their parents shall be afforded the procedural safeguards provided by the Individuals with Disabilities Education Act (IDEA).

The Superintendent or designee shall annually inform parents of students with disabilities about the Board's Policy regarding restraint and seclusion.

N.J.S.A. 18A:46-13.4; 18A:46-13.5; 18A:46-13.6; 18A:46-13.7
New Jersey Department of Education Restraint and Seclusion Guidance for Students with Disabilities – July 10, 2018

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4160 PHYSICAL EXAMINATION

The Board of Education requires each **candidate for employment who receives a conditional offer of employment to** ~~newly employed support staff member~~ undergo a physical examination**(s) to determine whether the candidate is able to perform with reasonable accommodation job-related functions pursuant to P.L. 101-336, Americans with Disabilities Act of 1990 (ADA).**

If upon completing an examination(s) it is determined a candidate for employment who received a conditional offer of employment is unable to perform with reasonable accommodation job-related functions pursuant to the provisions of the ADA, the conditional offer of employment will be rescinded either by the Superintendent of Schools, if the Board has not yet approved the appointment, or by the Board, if the Board had approved the appointment at a Board meeting.

The physical examination shall include, but is not limited to, a health history to include past serious illnesses and injuries; current health problems; allergies; and a record of immunizations. The physical examination shall also include a health screening to include**, but not limited to:** height and weight; blood pressure; pulse and respiratory rate; vision screening; **and** hearing screening~~; and Mantoux test for tuberculosis~~.

~~A support staff member may provide health status information, including medications, which may be of value to medical personnel in the event of an emergency requiring treatment. The staff member may also choose to share with the Principal and, if desired, with the certified school nurse, information regarding current health status to assure ready access in a medical emergency. School employee physicals, examinations and/or annual medical updates do not require screening or disclosure of HIV status.~~

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[Candidates for employment who have received a conditional offer of employment will be required to be tested ~~The Board of Education will require testing~~ for the usage of controlled dangerous substances as they are defined in N.J.S.A. 2C:35-2 ~~as part of any physical examination which is required of any candidate for employment~~. This testing will be completed in accordance with New Jersey Department of Health and Department of Education guidelines. **Testing for the usage of controlled or dangerous substances, if required by the Board, will be required for all candidates for employment who have received a conditional offer of employment.]**

~~The physical examinations required by this policy shall be limited to those assessments or information necessary to determine the individual's physical and mental fitness to perform with reasonable accommodation in the position he/she seeks or currently holds and to detect any health risks to students or other employees.~~

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Pursuant to N.J.S.A. 18A:16-3, the Board shall bear the cost of p~~P~~Physical examinations required by this **P**~~p~~olicy ~~may be~~ **performed** ~~conducted~~ by a physician or institution designated by the Board**.** ~~or,~~ **However, the candidate shall bear the cost if the examination is performed** ~~at the employee's election,~~ by a physician or institution designated by the **candidate** ~~employee and approved~~ **with approval of** ~~by~~ the Board. ~~The cost of any such examination conducted by the physician or institution designated by the Board shall be borne by the Board. The cost of any such examination conducted by the physician or institution chosen by the employee and approved by the Board shall be borne by the employee.~~ **In the event the Board approves the physician or institution designated by the candidate to complete an examination required by this Policy, the candidate will be provided with the detailed requirements of the examination.**

School employee physicals, examinations, and/or annual medical updates do not require screening or disclosure of HIV status.

A Mantoux tuberculosis test shall be given to all student teachers, school bus drivers on contract with the district, and contractors or volunteers who have contact with students.

All staff members' medical and health records, including computerized records, will be secured**,** ~~and will be~~ stored**,** and maintained separately from other personnel files. The information contained in medical records will be kept confidential. Only the staff member, the Superintendent, and the school medical inspector shall have access to medical information regarding an individual employee. **Health records may be shared only with authorized individuals in accordance with N.J.S.A. 18A:16-5.** The **staff member may provide health-status information, including medications that may be of value to medical personnel in the event of an emergency requiring treatment. In such instances, the staff member may also choose to share** ~~section of the medical record that contains the health history may be shared~~ with the staff member's Building Principal and**, if desired, with** the **certified** school nurse**, information regarding current health status to assure ready access in a medical emergency** ~~with the consent of the staff member~~.

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Additional individual psychiatric or physical examinations of any staff member may be required by the Board whenever, in the judgment of the Board, a staff member shows evidence of deviation from normal physical or mental health. Any additional individual examinations will be pursuant to the requirements of N.J.A.C. 6A:32-6.3. Additional examinations and/or certifications may be required to verify fitness in accordance with Policy ~~No.~~ **4**~~3~~161 or disability in accordance with Policy**ies** ~~Nos.~~ **4**~~3~~425 and **4**~~3~~435.

42 U.S.C.A. 12101
N.J.S.A. 18A:16-2 ~~et seq.~~
N.J.A.C. 6A:32-6.1; 6A:32-6.2; 6A:32-6.3

Adopted:

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Teaneck Public Schools

Regular Public Meeting
February 12, 2020
Board Operations - 2.

that the Board approve the all-inclusive Teaneck school district calendar for the 10- and 12-month employees for the 2020-2021 school year (see attached).

Explanation:

ATTACHMENTS:

Description	Type
2020-21 District calendar	Cover Memo

Teaneck Public Schools
2020 - 2021 District Calendar

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SEPTEMBER

1 & 2 Teachers/Paraprofessionals & 10 Month Secretaries Report Superintendent's Convocation on Sept. 1

3 Schools Open (Students Report)

7 **District Closed – Labor Day**

18 4 hour session for Students & Staff for Rosh Hashanah (begins at sundown)

28 **District Closed – Yom Kippur**

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER

5 **4 hour session for Students/ Staff PD (PM)**

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER

3 **District Closed (Election Day)**

5 Schools Closed **(**NJEA Convention)

6 Schools Closed (NJEA Convention)

25 4 hour session for Students & Staff

26 **District Closed - Thanksgiving Day**

27 **District Closed - Thanksgiving Recess**

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER

7 4 hour session for Students/ Staff PD (PM)

23 4 hour session for Students & Staff

24 **District Closed - Holiday Recess**

25 **District Closed - Holiday Recess**

28 Schools Closed - Holiday Recess

29 Schools Closed - Holiday Recess

30 Schools Closed - Holiday Recess

31 **District Closed – New Year's Eve**

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY

1 **District Closed - New Year's Day**

18 **District Closed -M.L.K. Jr. Day**

FEBRUARY

15 **District Closed – Presidents' Day**

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

22 4 hour session for Students/ Staff PD (PM)

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

2 **District Closed - Good Friday**

5-9 Schools Closed – Spring Recess

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

13 **District Closed – Eid al Fitr**

28 4 hour session for Students & Staff

31 **District Closed - Memorial Day**

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

17 Last Day for Students/ High School Graduation

18 Last Day Teachers & Paras/10 Month Secretaries

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

182 School Days for Students

186 Work Days for Teachers/Paraprofessionals/ 10 Month Secretaries

School begins/ends for School Staff

School begins/ends for Students

District Closed

4 hour session for Student/Staff PD

4 hour session Students & Staff

Schools Closed

This calendar includes two (2) emergency days. Any additional days needed will be made up during spring recess. The Board of Education and the District Administration reserve the right to make adjustments to the school calendar when it is deemed necessary. ***For 12-month employees only, the District will be closed on Friday, July 3, 2020 (total of 15 paid holidays).***

Board Approved: DRAFT 5

Teaneck Public Schools
2020 - 2021 District Calendar

For 12-month employees only, the District will be closed on Friday, July 3, 2020 (total of 15 paid holidays). Please note Professional Development Days in August.

JULY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY
3 District Closed (Independence Day)

AUGUST
11 & 12 Executive Team Retreat (Tentative)
17-21 Superintendent's PD Days
24-28 New Teacher Orientation

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2020 Board Meeting Dates – All Meetings Take Place at Teaneck High School, 8 pm.

No Meeting in July (special meetings may be planned)

WORKSHOP	**REGULAR**
August N/A	August 26
September 9	September 16
October 7	October 14
November 4	November 11
December 2	December 9

Reorganization Meeting – Thursday, January 6, 2021

TEANECK PUBLIC SCHOOLS *The Teaneck Advantage: Educational Excellence for All*

Teaneck Public Schools

Regular Public Meeting
February 12, 2020
Board Operations - 3.

that the Board approve the provisions of Board Policy #7510 Use of Facilities for the 2019-2020 school year at no cost to the Lentz and Lentz SAT prep to hold SAT classes at Teaneck High School for students in partnership with the Teaneck Board of Education for the period of March 2020 - April 2020 from 6:00 pm -9:00 pm at a discounted tuition rate of $430.00 to students. The dates classes will be held are Wednesdays, 3/4, 3/11, 3/18, 3/25, 4/1, 4/15, 4/22/20. The actual cost of the building usage is $1,050.00. A letter of waiver attached.

Explanation:

The Board must approve to waive any provisions of Board Policy by resolution.

ATTACHMENTS:

Description	Type
Lentz-Waiver Request	Cover Memo

(845) 638-2826

Lentz & Lentz SAT Prep, Inc.

A Preparatory Program Servicing

New York, New Jersey, Connecticut, Massachusetts and Rhode Island for 46 Years
14 Manor Court
New City, NY 10956
Website: www.LentzSATprep.com Email: info@lentzsatprep.com

January 30, 2020

Teaneck Board of Education
1 Merrison Street
Teaneck, NJ 07666

Dear Teaneck Board of Education:

As per the BOE previously approved fall room rental reduction, Lentz & Lentz is asking that Teaneck Board of Education continues to honor the agreed upon reduced facility usage rate of $80 per session for our SAT review classes conducted at Teaneck High School this spring.

The reduced rate allows us not to raise tuition on Teaneck families keeping the course affordable and accessible. Also, please be advised that Lentz & Lentz provides need based student aid scholarships to Teaneck High School families. This spring we have awarded a $330.00 scholarship to a Teaneck High School student whose mother could not afford full tuition. The reduced facility rental enables us to continue providing tuition assistance to families who need it.

Thank you,

Jeremy Lentz
Jeremy Lentz
Director

that the Board approve 2019-2020 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.

Explanation:

ATTACHMENTS:

Description	Type
Transfers	Cover Memo

FINANCE & BUDGET **MOTION #2**

Teaneck Board of EducationTransfer List

December 2, 2019, December 31, 2019 and January 13, 2020 through January 16, 2020

	ACCOUNT	DESCRIPTION	AMOUNT TRANSFERRED From	To
T28	11-002-270-511-92-52-0-D	CONT/TRANS/PRIV PARCHL	(62,100.79)	
	11-000-270-503-92-52-0-0	AILO PAYMENT FOR NON-PUBLIC		62,100.79
	EXPLANATION: AIL NON-PUBLIC STUDENTS			
T29	20-009-100-100-73-10-G-H	FORUM/J.JUSTICE TCHR STIPEND	(1,354.56)	
	20-009-270-512-73-52-G-H	FORUM J.JUSTICE FIELD TRIPS		1,354.56
	EXPLANATION: FORUM FIELD TRIPS			
T30	11-000-221-600-85-49-I-0	OFFICE SUPPLIES C&I	(12,000.00)	
	11-000-221-320-85-58-I-D	ED/CONSULT/C&I		5,000.00
	11-000-223-580-19-50-I-D	TRAVEL & CONFERENCES C&I		7,000.00
				12,000.00
	EXPLANATION: PROFESSIONAL DEVELOPMENT INHOUSE & TRAVEL EXPENSES			
T31	11-190-100-610-15-44-L-D	SOC STUD/INTTR SUPPLIES/DIST	(2,000.00)	
	11-190-100-640-15-44-L-D	SOC STUD/TEXTBOOKS/DIST	(1,000.00)	
			(3,000.00)	
	11-000-270-512-03-52-N-D	BUSINESS/FIELD TRIPS/DIST		3,000.00
	EXPLANATION: BUSINESS CLASS FIELD TRIPS			
T32	11-000-223-320-13-58-B-D	STAFF DEVELPMT CONSULT/SCIENCE	(1,500.00)	
	11-000-223-580-19-50-I-D	TRAVEL & CONFERENCES/C&I		1,500.00
	EXPLANATION: PROFESSIONAL DEVELOPMENT WORKSHOPS			
T33	20-231-200-320-22-58-I-J	TITLE -EDUC'L/CONSULT/TJMS	28,000.00	
	20-231-100-610-22-40-I-J	TITLE I-INSTRU'L SUPPL/TJMS		28,000.00
	EXPLANATION: TITLE I EDUCATIONAL SUPPLIES			
T34	11-000-213-600-74-40-C-C	OTHER MEDICAL SUPPLIES	(3,019.00)	
	12-000-213-732-74-32-C-C	EQUIPMENT/HEALTH SERVICES		3,019.00
	EXPLANATION: VISION SCREENING MACHINE FOR TJ			
T35	11-000-216-320-72-58-C-0	PURCH'D PROF'L SERV/PT	(30,000.00)	
	11-000-216-320-72-58-C-C	PRCH'D PROF'L SERV/OT		30,000.00
	EXPLANATION: SERVICES FOR LEONIA AND RIDGEFIELD DISTRICT STUDENTS			
T36	20-510-100-600-92-40-W-F	NP TECH/SAUT UL FURQUAN	(972.00)	
	20-510-200-300-92-40-W-F	OTHR PURCH SRV/SAUT UL FURQUAN		972.00
	EXPLANATION: MAINTENANCE AND SUPPORT OF EQUIPMENT, SAUT UL FURQUAN			
T37	11-000-270-517-92-52-0-D	NONPUBLIC TRANS-CTSA REG	(12,574.80)	
	11-000-270-517-18-52-0-D	TRANSPORTATION PUBLIC/CTSA	(10,392.70)	
			(22,967.50)	
	11-000-270-503-92-52-0 0	AILO PAYMENTS FOR NON PUBLIC		22,987.50
	EXPLANATION: AIL PAYMENTS FOR NON PUBLIC STUDENTS			
T38	11-000-270-511-18-52-0-E	CONTR/TRANSP/PUBLIC LOCAL	(11,581.21)	
	11-000-270-514-46-52-0-C	CONTR/TRAN/SP-ED DIST	(41,971.09)	
	11-000-270-514-49-52-0-C	COTR/TRANS/S-ED OUT DIST	(15,000.00)	
			(68,552.30)	
	11-000-270-518-49-52-0-C	SP ED CONTR SRV-CTS		68,552.30
	EXPLANATION:SPECIAL ED TRANSPORTATION SERVICES			
T39	11-000-222-600-75-40-W-D	MEDIA CR SIPPLIES/DW	(6,000.00)	
	11-000-222-340-75-56-W-H	PURCH SERV/ELEC LIBR/HS		6,000.00
	EXPLANATION: THS ELECTRONIC LIBRARY RENEWAL- FOLLETT			
T40	11-000-219-600-72-40-C-C	SUPPLIES/CST	(2,500.00)	
	11-000-213-600-74-40-C-T	SUPPLIES/MEDICAL/TEANECK HS		2,500.00
	EXPLANATION: MEDICAL SUPPLIES FOR THS NURSES OFFICE			
T41	11-000-216-106-46-15-C-A	STIPENDS/ABA SERVICES/IN-DIST	(7,650.00)	
	11-000-217-104-53-71-C-C	EXT SCH YR/BEHAVORIST		7,650.00
	EXPLANATION: BEHAVORIST			

FINANCE COMMITTEE SIGNATURE _____ DATE _____

that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded $15.18) (District funded $14,474.51) (Title II Funded $991.83) (Title IV $2,923.71) total cost $18,405.23.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

ATTACHMENTS:

Description	Type
C&I Professional Development February 2020	Cover Memo
Special Educational Services Prof Dev	Cover Memo
PD- Business Office/Technology	Cover Memo
Additional PD - LK	Cover Memo
Additional C&I PD	Cover Memo
Add'l Special Educational Services Prof Dev	Cover Memo

Professional Development

Name: Julianne Boyle
School or Department: Hawthorne Elementary/Bryant Schools
Conference/Seminar/Workshop: American Young Voices Teacher's Workshop
Location: Newark, New Jersey
Dates: March 17, 2020
Estimated Cost: $0.00 – Substitute Required (No Funding Required)

Name: Linea Rondael
School or Department: Benjamin Franklin Middle School
Conference/Seminar/Workshop: American Young Voices Teacher's Workshop
Location: Newark, New Jersey
Dates: March 17, 2020
Estimated Cost: $0.00 – Substitute Required (No Funding Required)

Name: Christine Johnson
School or Department: Central Office
Conference/Seminar/Workshop: 2020 National Council of Supervisors of Mathematics Annual Conference
Location: Chicago, Illinois
Dates: March 29 – April 1, 2020
Estimated Cost: $2,898.00 – Substitute Not Required (District Funded)

Name: Jazmin Rotger de Parra
School or Department: Curriculum & Instruction Office
Conference/Seminar/Workshop: 2020 National Council of Supervisors of Mathematics Annual Conference
Location: Chicago, Illinois
Dates: March 29 – April 1, 2020
Estimated Cost: $2,898.00 – Substitute Not Required (District Funded)

Name: Tony Thomas
School or Department: Teaneck High School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 11, 2020
Estimated Cost: $166.56 – Substitute Required (District Funded)

Name: Joseph Laborde
School or Department: Teaneck High School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 11, 2020
Estimated Cost: $166.56 – Substitute Required (District Funded)

Professional Development

Name: James Pruden
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 11, 2020
Estimated Cost: $166.21 – Substitute Required (District Funded)

Name: Rolando Monserrat
School or Department: Teaneck High School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 10, 2020
Estimated Cost: $166.56 – Substitute Not Required (District Funded)

Name: Kristin Nunez
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 10, 2020
Estimated Cost: $165.58 – Substitute Required (District Funded)

Name: Dennis Hiel
School or Department: Lowell Elementary School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 10, 2020
Estimated Cost: $167.54 – Substitute Required (District Funded)

Name: James DiMicelli
School or Department: Whittier Elementary School
Conference/Seminar/Workshop: Next Generation Science Standards Aligned Lessons and Assessments Conference
Location: Branchburg, New Jersey
Dates: March 10, 2020
Estimated Cost: $167.75 – Substitute Required (District Funded)

Professional Development

Name: Danielle Amato & Michelle Doonan
School or Department: Teaneck High School
Conference/Seminar/Workshop: DLM Alternative Testing
Location: Lowell Elementary School – Teaneck, New Jersey
Dates: January 31, 2020
Estimated Cost: $0

Name: Colette Brantley
School or Department: Hawthorne Elementary School
Conference/Seminar/Workshop: Oppositional Aggressive Attention – Seeking Uncooperative - PESI
Location: Fairfield, New Jersey
Dates: March 23, 2020
Estimated Cost: $219.99 (Title II Funded)

Name: Danielle Cardona
School or Department: Lowell Elementary School
Conference/Seminar/Workshop: Restoring Oral Muscular Phonetic Targets – Bridging Course
Location: The Prompt Institute – New Providence, New Jersey
Dates: May 27-29, 2020
Estimated Cost: $556.33 (District Funded)

Name: Lydia DeRuiter
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Executive Functioning Skills
Location: Ewing, NJ
Dates: March 13, 2020
Estimated Cost: $0

Name: Iris Hernandez & Lisa Sgambati
School or Department: Lowell Elementary School
Conference/Seminar/Workshop: Applied Behavior Analysis NYC Conference
Location: New York, NY
Dates: March 13, 2020
Estimated Cost: $150.00 – (District Funded)

Name: Spencer Jones
School or Department: Cognitive Behavioral Therapy Training
Conference/Seminar/Workshop: Cognitive Behavioral Therapy Training
Location: Board Office – Teaneck, NJ
Dates: March 10-12, 2020
Estimated Cost: $0 - School - Climate Transformation Grant

Professional Development

Name: Lisa Sgambati
School or Department: Lowell Elementary School
Conference/Seminar/Workshop: Bergenfield Bear Den (18-21yrs program)
Location: Bergenfield, New Jersey
Dates: January 15, 2020
Estimated Cost: $0

Name: Lisa Sgambati
School or Department: Lowell Elementary School
Conference/Seminar/Workshop: Autism NJ 2020 Transition Conference
Location: Newark, New Jersey
Dates: February 24, 2020
Estimated Cost: $174.00 (District Funded)

Name: Natasha Titre
School or Department: Business Office/Central Office
Conference/Seminar/Workshop: National School Foundation Association – 2020 National Conference
Location: Philadelphia, PA
Dates: March 2-4, 2020
Estimated Cost: $1,100.42 (District Funded)

Name: Adrienne Williams
School or Department: SAC – Teaneck High School
Conference/Seminar/Workshop: Embracing Wellness in Our Students and Ourselves
Location: Atlantic City, New Jersey
Dates: February 26-28, 2020
Estimated Cost: $583.51 (Title IV Grant Funded)

Name: Steven Tichenor
School or Department: Torah Academy of Bergen County (Non-Public)
Conference/Seminar/Workshop: NJ School Buildings and Grounds Conference
Location: Atlantic City, NJ
Dates: 3/23/2020 – 3/25/2020
Estimated Cost: $771.84 (Title II Funded)

Professional Development

Name: Mickell Taylor
School or Department: Benjamin Franklin Middle School
Conference/Seminar/Workshop: Protecting Students and the School Community after School Sports and Special Events Security
Location: Rowan College – Glassboro, NJ
Dates: 1/30/2020
Estimated Cost: $125.16 (District Funded)

Name: Tunde Adedoyin & Cameron Cox
School or Department: Central Office
Conference/Seminar/Workshop: Advanced Staff and Student Investigation Techniques – NJSPA
Location: Foundation for Educational Administration – Monroe, NJ
Dates: 3/10/2020
Estimated Cost: $300.00 (District Funded)

Professional Development

Name: Fayth Petrucci
School or Department: Business Office, Eugene Field
Conference/Seminar/Workshop: 51st Annual New Jersey Pupil Transportation Conference
Location: Golden Nugget, Atlantic City, NJ
Dates: 3/25/20, 3/26/20 & 3/27/20
Estimated Cost: $786.60 – Substitute Not Required (District Funding)

Name: Anthony D'Angelo
School or Department: Operations & Maintenance
Conference/Seminar/Workshop: NJ School Buildings & Grounds
Location: Harrah's Atlantic City, NJ
Dates: 3/23/20, 3/24/20 & 3/25/20
Estimated Cost: $500.00 – Substitute Not Required (District Funding)

Name: Mohammed Saleh
School or Department: Director, Technology
Conference/Seminar/Workshop: 2020 District Technology Coordinator Training
Sponsored by: NJ DOE Office of Assessments
Location: Birchwood Manor – Whippany, NJ 07981
Dates: 2/26/20
Estimated Cost: $0 – Substitute Not Required

Additional Professional Development

Name: Dr. Christopher C. Irving
School or Department: Superintendent
Conference/Seminar/Workshop: The 32nd Annual Facing Forward Conference
Forum on Workplace Inclusion
Sponsored by: Augsburg University, Minneapolis, MN
Location: Minneapolis Convention Center, Minneapolis, MN
Date(s): March 9 – 12, 2020
Estimated Cost(s): $2,781 Substitute Not Required **(District Funded)**

Additional Professional Development

Name: Amanda Zorn
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Go Digital With Your Writing
Location: Paramus, New Jersey
Dates: March 19, 2020
Estimated Cost: $75.00 – Substitute Required (District Funded)

Name: Daisy Diaz-Granados
School or Department: Teaneck High School
Conference/Seminar/Workshop: American Educational Research Association Annual Meeting
Location: San Francisco, California
Dates: April 17- 20, 2020
Estimated Cost: $0.00 – Substitute Required (No Funding Required)

Name: Antoinette Bush
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Changing How We Feel by Changing What We Eat
Location: Hasbrouck Heights, New Jersey
Dates: March 23, 2020
Estimated Cost: $0.00 – Substitute Required (No Funding Required)

Name: Keshia Golding Cooper
School or Department: Guidance Services
Conference/Seminar/Workshop: Gang Awareness
Location: Hackensack, New Jersey
Dates: May 19, 2020
Estimated Cost: $0.00 – Substitute Not Required (No Funding Required)

Name: Dr. Lottie Watson
School or Department: Teaneck High School
Conference/Seminar/Workshop: Building Your Personal Resilience: Stress, Burnout and Vicarious Trauma in School Communities
Location: Branchburg, New Jersey
Dates: March 6, 2020
Estimated Cost: $15.18 – Substitute Not Required (Grant Funded)

Name: Rolando Monserrat
School or Department: Teaneck High School
Conference/Seminar/Workshop: New Jersey Association of School Administrators 2020 Techspo
Location: Atlantic City, New Jersey
Dates: January 30 & 31, 2020
Estimated Cost: $861.22 – Substitute Not Required (District Funded)

Additional Professional Development

AMENDED
Name: Tunde Adedoyin & Cameron Cox
School or Department: Central Office
Conference/Seminar/Workshop: Advanced Staff and Student Investigation Techniques – NJSPA
Location: Foundation for Educational Administration – Monroe, NJ
Dates: 3/10/2020
Estimated Cost: $402.11 (District Funded)

Name: Angela Davis
School or Department: Central Office
Conference/Seminar/Workshop: Gang Awareness
Location: Bergen County Administration Bldg - Hackensack, New Jersey
Dates: May 19, 2020
Estimated Cost: $0

Name: Cameron Cox
School or Department: District – Coordinator of Student Safety & Truancy Services
Conference/Seminar/Workshop: Drug Violence Prevention Training Conference
Location: Hard Rock Café – Atlantic City, New Jersey
Dates: February 23-25, 2020
Estimated Cost: $1,050.24 (District Funded)

Name: Adrienne Williams
School or Department: THS/Substance Abuse Coordinator
Conference/Seminar/Workshop: Drug Violence Prevention Training Conference
Location: Hard Rock Café – Atlantic City, New Jersey
Dates: February 23-25, 2020
Estimated Cost: $1,050.24 (Title IV Funded)

Name: Danny Gareri
School or Department: THS/Transition Coordinator
Conference/Seminar/Workshop: Arc of Ocean County
Location: The Boggs Center – Lakewood, New Jersey
Dates: March 24, 2020
Estimated Cost: $44.31 (Title II Funded)

Name: Keshia Golding-Cooper
School or Department: Guidance Department
Conference/Seminar/Workshop: A Dreamed Deferred: The Future of African American Education
Location: Chicago, IL
Dates: 3/11/2020 – 3/13/2020
Estimated Cost: $2,340.20 (Title IV Funds)

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that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (FORUM Grant Funded $589.87) and (District Funded $4,538.47 (Parent Funded $15,763.74) total cost $20,892.08.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

ATTACHMENTS:

Description	Type
C&I Field Trips February 2020	Cover Memo
Special Educational Services Field Trips	Cover Memo
Additional Professional Development-updated	Cover Memo

Field Trips

Name: Christine Mayers, Dr. Antoinette Bush, Daisy Diaz-Granados
School or Department: Teaneck High School
Trip Planned: New Jersey City University
Location: Jersey City, New Jersey 40 Students
Date(s): March 6, 2020 Depart: 9:00 AM Return: 3:00 PM
Estimated Cost: $297.54 – Substitute Required (District Funded)
EXPLANATION: The Terpsy students will share dances and gain dance and performance experience.

WALKING TRIP
Name: Frederica Ogletree, Lindsay Fisher, Kristina Arocho, Aya Shabarek
School or Department: Thomas Jefferson Middle School
Trip Planned: Teaneck Public Library
Location: Teaneck, New Jersey 40 Students
Date(s): February 19, 2020 Depart: 1:15 PM Return: 2:45 PM
Rain Date: February 20, 2020
Estimated Cost: $0.00 – Substitute Not Required (No Funding Required)
EXPLANATION: Students will learn about the library and sign out books to read.

WALKING TRIP
Name: Karen Butler, Dennis Coppola, One Parent Chaperone
School or Department: Thomas Jefferson Middle School
Trip Planned: Teaneck Public Library
Location: Teaneck, New Jersey 20 Students
Date(s): February 13, 2020 Depart: 12:30 PM Return: 3:00 PM
Rain Date: February 14, 2020
Estimated Cost: $0.00 – Substitute Not Required (No Funding Required)
EXPLANATION: Students will learn about the library and sign out books to read.

Name: Christine Mayers, Dr. Antoinette Bush, Parents Attending
School or Department: Teaneck High School
Trip Planned: Dwight Englewood High School
Location: Englewood Cliffs, New Jersey 40 Students
Date(s): February 21, 2020 Depart: 7:45 PM Return: 9:00 PM
Estimated Cost: $0.00 - Substitute Not Required (No Funding Required)
EXPLANATION: Students will share Black History performances to Dwight Englewood's Latino/Black Affinity Program.

Name: Antoine Green, Natasha Thomas, Lea Ann Richards, Nishat Hafeez, Amanda Maikisch, Lauren Finizio, Stacie DiBona,
School or Department: Lowell Elementary School
Trip Planned: Benjamin Franklin Middle School
Location: Teaneck, New Jersey 87 Students
Date(s): June 15, 2020 Depart: 9:15 AM Return: 11:00 AM
Estimated Cost: $308.32 – Substitute Required (District Funded)
EXPLANATION: This is the moving up ceremony for fourth grade students.

Field Trips

Name: Dominique Chiu, Linea Rondael, Emily Fisher, Michael Smith, Victor Stanic, Allison Spadaro
School or Department: Benjamin Franklin Middle School
Trip Planned: Storm King Art Center
Location: New Windsor, New York 40 Students
Date(s): May 29, 2020 Depart: 9:00 AM Return: 3:00 PM
Estimated Cost: $310.15 – Substitute Required (Parent Funded)
EXPLANATION: Art students will be able to experience art and nature and be exposed to the content they have been studying all year.

Name: Linea Rondael, Dominique Chiu, Belkis Peltrus, Allison Spadaro, Victor Stanic, Veronica Lopez, Roberta Weiss
School or Department: Benjamin Franklin Middle School
Trip Planned: Prudential Center
Location: Newark, New Jersey 60 Students
Date(s): June 2, 2020 Depart: 1:30 PM Return: 9:30 PM
Estimated Cost: $892.62 – Substitute Required (Parent Funded)
EXPLANATION: Students will perform with professional musicians in an authentic venue along with 7,000 other student singers.

Name: Eve Klein, 2 Parent Chaperones
School or Department: Benjamin Franklin Middle School
Trip Planned: Care One of Teaneck
Location: Teaneck, New Jersey 20 Students
Date(s): June 3, 2020 Depart: 10:00 AM Return: 12:15 PM
Estimated Cost: $154.16 – Substitute Not Required (Parent Funded)
EXPLANATION: Dreams students will share their poems, present instrumental pieces and learn the value of volunteering and community outreach.

Name: Katie Cannao, Marc Monroe, James Lagomarsino
School or Department: Teaneck High School
Trip Planned: Ramapo College
Location: Mahwah, New Jersey 30 Students
Date(s): March 11, 2020 Depart: 8:20 AM Return: 2:15 PM
Estimated Cost: $277.58 – Substitute Required (District Funded)
EXPLANATION: Students will review career clusters, job placement skills, communication skills and the tools required to earn and keep a job in high growth career areas.

Name: Karen Simpson, Keith Orapello, James DiMicelli, Ashley Davis, Mindy Fliegelman, Gerald Henry, 10 Parent Chaperones
School or Department: Whittier Elementary School
Trip Planned: Spring Lake
Location: Ringwood, New Jersey 81 Students
Date(s): June 1, 2020 Depart: 8:30 AM Return: 2:30 PM
Estimated Cost: $6,630.21 – Substitute Required (Parent Funded)
EXPLANATION: This is the annual trip for fourth grade students.

Field Trips

Name: Keith Orapello, James DiMicelli, Karen Simpson, Ashley Davis, Mindy Fliegelman, Gerald Henry
School or Department: Whittier Elementary School
Trip Planned: Benjamin Franklin and Thomas Jefferson Middle Schools
Location: Teaneck, New Jersey 81 Students
Date(s): May 28, 2020 Depart: 9:00 AM Return: 11:00 AM
Estimated Cost: $650.00 – Substitute Not Required (District Funded)
EXPLANATION: This is the annual middle school visits for fourth grade students.

Name: Elzbieta Biernacka, Allen Gonzalez, Angela Avery-deVlugt, Zain Conteh, Amy Moran, Joseph Tauriello, Angelina Cusack, Paula Fischkelta, Patrick O'Connor, Roberta Weiss, Munyiva Munguti, Hina Mehta, Mickell Taylor, Colleen Pagan, Vatrell Graves, 13 Paras
School or Department: Benjamin Franklin Middle School
Trip Planned: New York Hall of Science
Location: Corona, New York 135 Students
Date(s): March 20, 2020 Depart: 8:45 AM Return: 2:30 PM
Estimated Cost: $2,776.60 – Substitute Required (Parent Funded)
EXPLANATION: Students will learn about the solar system, engineering design, stars and constellations and participate in activities.

Name: Stephanie Paz, Michael Smith, Terrence Williams, Hina Mehta, Danielle Cata, Samantha Elie
School or Department: Benjamin Franklin Middle School
Trip Planned: Golf Course/Overpeck Park
Location: Teaneck, New Jersey 46 Students
Date(s): March 11, 2020 Depart: 8:45 AM Return: 11:30 AM
Rain Date: March 18, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Name: Stephanie Paz, Michael Smith, Terrence Williams, Hina Mehta, Danielle Cata, Samantha Elie
School or Department: Benjamin Franklin Middle School
Trip Planned: Golf Course/Overpeck Park
Location: Teaneck, New Jersey 50 Students
Date(s): March 11, 2020 Depart: 12:00 PM Return: 2:30 PM
Rain Date: March 18, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Field Trips

Name: Jessie Gorant, Terrence Williams, Eve Klein, Veronica Lopez, Mickel Taylor, Barbara Preziosi
School or Department: Benjamin Franklin Middle School
Trip Planned: Teaneck Creek Conservancy
Location: Teaneck, New Jersey 45 Students
Date(s): March 12, 2020 Depart: 8:45 AM Return: 11:30 AM
Rain Date: March 19, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Name: Jessie Gorant, Terrence Williams, Eve Klein, Veronica Lopez, Mickel Taylor, Barbara Preziosi
School or Department: Benjamin Franklin Middle School
Trip Planned: Teaneck Creek Conservancy
Location: Teaneck, New Jersey 49 Students
Date(s): March 12, 2020 Depart: 12:00 PM Return: 2:30 PM
Rain Date: March 19, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Name: Walter Hickey, David Deubel, Javalda Powell, Mariam Muheisen, Victor Stanic, Andrea Berrios
School or Department: Benjamin Franklin Middle School
Trip Planned: Kayak Launch/Overpeck Park
Location: Teaneck, New Jersey 45 Students
Date(s): March 13, 2020 Depart: 8:45 AM Return: 11:30 AM
Rain Date: March 20, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Name: Walter Hickey, David Deubel, Javalda Powell, Mariam Muheisen, Victor Stanic, Andrea Berrios
School or Department: Benjamin Franklin Middle School
Trip Planned: Kayak Launch/Overpeck Park
Location: Teaneck, New Jersey 49 Students
Date(s): March 13, 2020 Depart: 12:00 PM Return: 2:30 PM
Rain Date: March 20, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will participate in a study of the local watershed and will have first-hand experience with data collection, analysis and citizen science research.

Field Trips

Name: Stephanie Paz, Terrence Williams, Hina Mehta, Victor Stanic, Josephine Cinnella
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Overpeck Park Golf Course
Location: Haworth and Teaneck, New Jersey 50 Students
Date(s): May 6, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 18, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will tour the treatment plant and conduct water sampling and data collection activities.

Name: Jessie Gorant, Michael Smith, Barbara Preziosi, Mickell Taylor, Margaret Tewey
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Overpeck Park Golf Course
Location: Haworth and Teaneck, New Jersey 46 Students
Date(s): May 6, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 18, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will tour the treatment plant and conduct water sampling and data collection activities.

Name: Veronica Lopez, Marina Williams, Hina Mehta, Eve Klein, Danielle Cata
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Kayak Launch Overpeck Park
Location: Haworth and Teaneck, New Jersey 49 Students
Date(s): May 12, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 20, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will tour the treatment plant and conduct water sampling and data collection activities.

Name: Jessie Gorant, Walter Hickey, Andrea Berrios, Barbara Finkelstein, Samantha Elie
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Teaneck Creek Conservancy
Location: Haworth and Teaneck, New Jersey 45 Students
Date(s): May 12, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 26, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will tour the treatment plant and conduct water sampling and data collection activities.

Field Trips

Name: Stephanie Paz, Terrence Williams, Javalda Powell, Victor Stanic, Jeanne McVerry
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Teaneck Creek Conservancy
Location: Haworth and Teaneck, New Jersey 49 Students
Date(s): May 13, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 27, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 7 students will tour the treatment plant and conduct water sampling and data collection activities.

Name: Mickell Taylor, David Deubel, Andrea Berrios, Kathy Crimmins, Mariam Muheisen
School or Department: Benjamin Franklin Middle School
Trip Planned: Suez Water Treatment Plant and Overpeck Park Kayak Launch
Location: Haworth and Teaneck, New Jersey 45 Students
Date(s): May 13, 2020 Depart: 8:45 AM Return: 3:00 PM
Rain Date: May 27, 2020
Estimated Cost: $0.00 – Substitute Required (Funded by National Environment Education Foundation)
EXPLANATION: Grade 8 students will tour the treatment plant and conduct water sampling and data collection activities.

AMENDED
Name: David Deubel, Michael Smith, Mickell Taylor, Dominque Chiu, Mariam Muheisen, Kathy Crimmins, Diana Spain, Walter Hickey, Barbara Preziosi, Margaret Tewey, Vanessa Lospalluto, 3 Paras
School or Department: Benjamin Franklin Middle School
Trip Planned: Camelback Aquatopia Indoor Waterpark & Adventures
Location: Tannersville, Pennsylvania 100 Students
Date(s): June 12, 2020 Depart: 8:00 AM Return: 6:30 PM
Estimated Cost: $5,000.00 – Substitute Required (Parent Funded)
EXPLANATION: This is the eighth grade culminating and celebratory trip.

Name: Charles Clark, James Belluzzi, Jason McDonald, Susie Ciprano
School or Department: Teaneck High School
Trip Planned: St. Leon Community Center
Location: Fairlawn, New Jersey 60 Students
Date(s): March 19, 2020 Depart: 8:30 AM Return: 1:30 PM
Estimated Cost: $580.22 – Substitute Required (District Funded)
EXPLANATION: The Heroes & Cool Kids students will learn how to mentor sixth grade students.

Field Trips

Name: Yvonne Witter, Nick Campestre, Victoria Alexander
School or Department: Teaneck High School
Trip Planned: Holiday Inn
Location: Hasbrouck Heights, New Jersey 21 Students
Date(s): March 18, 2020 Depart: 7:45 AM Return: 2:15 PM
Estimated Cost: $589.87 – Substitute Not Required (Funded by FORUM Grant)
EXPLANATION: This is the Interact Youth Conference for the Interact Club.

Name: Charles Clark, James Belluzzi, Jason McDonald, Susie Ciprano
School or Department: Teaneck High School
Trip Planned: Benjamin Franklin and Thomas Jefferson Middle Schools
Location: Teaneck, New Jersey 60 Students
Date(s): February 14, 2020 Depart: 8:30 AM Return: 11:00 AM
Estimated Cost: $280.00 – Substitute Required (District Funded)
EXPLANATION: The Heroes & Cool Kids will mentor the sixth grade students.

FIELD TRIPS

Trip Leader(s): Danielle Amato & Michelle Doonan (Plus 9 Chaperones)
School/Department: Teaneck High School
Trip Planned: On the Border
Destination: Paramus, NJ
Date(s): 5/8/2020
Estimated Cost: $189.97 – No Substitute Required (District Funded)
Students: 31
Departing: 10:30am – **Return:** 1:30Noon
Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Trip Leader(s): Sean Aumack & Danny Gareri (Plus: 1 Chaperone)
School/Department: Teaneck High School
Trip Planned: Garden State Plaza
Destination: Paramus, NJ
Dates: 2/24/2020
Estimated Cost: $669.87 – No Substitute Required (District Funded)
Students: 19
Departing: 11:00am – **Return:** 3:00pm
Explanation: To improve, generalize, and maintain targeted behavior and social skills. Benefits IEP driven goals.

Trip Leader(s): Sean Aumack & Danny Gareri (Plus: 1 Chaperone)
School/Department: Teaneck High School
Trip Planned: NJ Convention & Expo Center
Destination: Edison, NJ
Dates: 5/26/2020 & 5/27/2020
Estimated Cost: $379.74 – No Substitute Required (District Funded)
Students: 20
Departing: 8:00am – **Return:** 2:00pm
Explanation: All students will work to generalize language, academic and social skills from the classroom into the community. Benefits IEP driven goals.

Additional Field Trips

Name: Caridad Clavelo, Yvette Ortega-Ullubay, 5 Parent Chaperones
School or Department: Teaneck High School
Trip Planned: New Jersey City University
Location: Jersey City, New Jersey 80 Students
Date(s): April 1, 2020 Depart: 9:00 AM Return: 3:00 PM
Estimated Cost: $595.08 – Substitute Required (District Funded)
EXPLANATION: Students will be exposed to a rich cultural environment and will learn about cultural practices, products and perspectives of Spanish speaking countries.

AMENDED
Name: Christine Mayers, Dr. Antoinette Bush, Daisy Diaz-Granados
School or Department: Teaneck High School
Trip Planned: New Jersey City University
Location: Jersey City, New Jersey 40 Students
Date(s): March 5, 2020 Depart: 10:40 AM Return: 3:00 PM
Estimated Cost: $310.15 – Substitute Required (District Funded)
EXPLANATION: The Terpsy students will share dances and gain dance and performance experience.

Name: Leading Through Lessons
School or Department: 10 students (in total) from Benjamin Franklin Middle School & Thomas Jefferson Middle School
Trip Planned To: Arbor Terrace Senior Living, 600 Frank W. Burr Boulevard, Teaneck, NJ
Date(s): March 27, 2020 Depart: 11:00 AM Return: 1:30 PM
Estimated Cost: $0
EXPLANATION: New volunteer partnership program whereby seniors from Arbor Terrace will share their knowledge and experience about various educational topics.

Name: AUCC Academy Staff (Gigi Lyons, Rita Goldherz, Nour Alnajdawi, Jessica Drakeford and Gabriella Marquez
School or Department: Early Childhood Preschool Program
Trip Planned To: Shoprite, 500 South River Street, Hackensack, NJ 07601
Date(s): 2/14/20 Depart: 10:00 AM Return: 12:00 PM
Estimated Cost: $250.00 (Allocated from AUCC Academy Budget)
EXPLANATION: Familiarize students with roles for the February theme “Super Market”

that the Board approve the attached list of Student Fundraising activities by school.

Explanation:

Proposed fundraising activities are approved by the Board.

ATTACHMENTS:

Description	Type
Student Fundraising	Cover Memo

Fundraising Activities by School

School or Department: Thomas Jefferson Middle School
Fundraising Activity: TJ Pride/School Spirit Day – Students Pay $1.00 To Participate
Sponsoring Organization: Student Council
Name of sponsors: Frederica Ogletree – Faculty
Participants: The students will sell to students and staff
Location(s): Main Lobby - Afterschool
Date(s): Feb 17, 2020 – June 15, 2020
Estimated funds to be raised by this activity: $200
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to purchase materials for activities.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Bake Sale
Sponsoring Organization: 7th & 8th Grade Achievers Club
Name of sponsors: Michael Smith – Staff
Participants: The students will sell to the student body, staff and faculty
Location(s): Main Lobby - Afterschool
Date(s): Feb 22, 2020 – June 30, 2020
Estimated funds to be raised by this activity: $200
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be utilized towards prizes, rewards and end of year pizza party.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Talent Show Tickets
Sponsoring Organization: Student Council
Name of sponsors: Mrs. Mehta & Mrs. Petrus - Faculty
Participants: The students will sell to the student body & school community
Location(s):
Date(s): March 15, 2020 – March 19, 2020
Estimated funds to be raised by this activity: $500 +
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used for student activity “Brain Challenge”.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Movie Tickets, Hot Cocoa & Treats
Sponsoring Organization: Student Council
Name of sponsors: Mrs. Mehta & Mrs. Petrus - Faculty
Participants: The students will sell to the student body
Location(s): Auditorium
Date(s): March 6, 2020
Estimated funds to be raised by this activity: $500
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used for student activities.

Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Girl Scout Cookie Sale
Sponsoring Organization: Studio 2B
Name of sponsors: Yris Acevedo - Faculty
Participants: Registered girl scouts & Studio 2B club will sell to students, staff, friends, relatives and community
Location(s):
Date(s): Feb 12, 2020 – May 30, 2020
Estimated funds to be raised by this activity: $5,000
Funds to sponsoring organization: 25%

EXPLANATION: The funds will offset additional costs for bowling tournaments and lane rentals.

School or Department: Teaneck High School
Fundraising Activity: Apparel Sale
Sponsoring Organization: Baseball Team
Name of sponsors: Ed Klimek & Lance Parham – Coach
Participants: The players will sell to Teaneck residents, relatives and community
Location(s): Online @www.fancloth.com
Date(s): March 10 – March 20, 2020
Estimated funds to be raised by this activity: $500
Funds to sponsoring organization: 100%

EXPLANATION: The funds will offset additional costs for equipment, awards and team dinner/meals.

School or Department: Teaneck High School
Fundraising Activity: Beefsteak Dinner Ticket Sale
Sponsoring Organization: JV & Varsity Baseball Team
Name of sponsors: Ed Klimek – Coach
Participants: The nightingale's catering will sell to players, families, and supporters
Location(s): Knights of Columbus, Teaneck, NJ - (3/28/2020)
Date(s): March 15 – March 25, 2020
Estimated funds to be raised by this activity: $1,500
Funds to sponsoring organization: 100%

EXPLANATION: The funds will offset additional costs for miscellaneous equipment and league fees.

School or Department: Teaneck High School
Fundraising Activity: Raffle Tickets
Sponsoring Organization: Theatre Department
Name of sponsors: TS Murphy – Staff
Participants: The theatre production staff will sell to the patrons and the audience
Location(s): Main Lobby - Auditorium
Date(s): March 27 – March 29, 2020
Estimated funds to be raised by this activity: $500
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used for the graduating senior moving onto secondary education in theatre and technical theatre.

Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Organic Soap Sale
Sponsoring Organization: Boys Volleyball Team
Name of sponsors: Stephanie Baer – Coach
Participants: The players & coaches will sell to staff, faculty, family, friends, relatives and the Teaneck community
Location(s):
Date(s): March 20 – April 20, 2020
Estimated funds to be raised by this activity: $300+
Funds to sponsoring organization: $8.50/sale

EXPLANATION: The funds will offset the costs for senior gifts, senior night expenses (i.e. balloons, flowers, pictures) end of season dinner, video recap and the Trinidad athletic scholarship.

School or Department: Teaneck High School
Fundraising Activity: Urban Air Trampoline Park Event
Sponsoring Organization: Boys Volleyball Team
Name of sponsors: Jason McDonald – Coach
Participants: The players will sell to students, faculty, friends, relatives and the Teaneck community
Location(s): Urban Air Trampoline Park 69 Wesley St, South Hackensack, NJ
Date(s): April 7, 2020
Estimated funds to be raised by this activity: $200
Funds to sponsoring organization: 20%

EXPLANATION: The funds will offset the costs for senior gifts, senior night expenses (i.e. balloons, flowers, pictures) end of season dinner, video recap and the Trinidad athletic scholarship.

School or Department: Teaneck High School
Fundraising Activity: Volleyball Serve-A-Thon
Sponsoring Organization: Boys Volleyball Team
Name of sponsors: Jason McDonald – Coach
Participants: The players & coaches will serve volleyballs to set number of monetary contributions
Location(s): Teaneck High School – Gymnasium 4pm – 5pm
Date(s): April 8, 2020
Estimated funds to be raised by this activity: $200
Funds to sponsoring organization: 70%

EXPLANATION: The funds will offset the costs for senior gifts, senior night expenses (i.e. balloons, flowers, pictures) end of season dinner, video recap and the Trinidad athletic scholarship.

Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Flowers & Bears
Sponsoring Organization: Student Council
Name of sponsors: Natasha Green – Staff
Participants: The students will sell to the senior body
Location(s): At the Graduation
Date(s): June 18, 2020
Estimated funds to be raised by this activity: $1,000
Funds to sponsoring organization: 20%

EXPLANATION: The funds will be donated to the incoming seniors.

School or Department: Teaneck High School
Fundraising Activity: Water
Sponsoring Organization: Student Council
Name of sponsors: Natasha Green – Staff
Participants: The students will sell to the attendees at graduation
Location(s): At the Graduation
Date(s): June 18, 2020
Estimated funds to be raised by this activity: $1,000
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to pay a deposit on the incoming seniors' prom.

School or Department: Teaneck High School
Fundraising Activity: Teaneck Jackets
Sponsoring Organization: Student Council
Name of sponsors: Natasha Green – Staff
Participants: The students will sell to faculty and staff
Location(s): Student Center during lunch
Date(s): February 18 – March 18, 2020
Estimated funds to be raised by this activity: $1000
Funds to sponsoring organization: 5%

EXPLANATION: The funds will offset the costs for the homecoming dance.

School or Department: Teaneck High School
Fundraising Activity: Chipotle, Bake Sale Apparel Sale, Car Wash, Dinner Sales
Sponsoring Organization: Teaneck Track Program
Name of sponsors: Carlene Cummings – Staff
Participants: The students will sell to faculty, staff, students and the community
Location(s): Afterschool Main Lobby; At Track Meets & THS Parking Lot
Date(s): March 2020 – May 2020
Estimated funds to be raised by this activity: $1000
Funds to sponsoring organization: 100%

EXPLANATION: The funds will support the student athletes' entry & travel to Nationals and team apparels.

Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Coupon Book Fundraiser
Sponsoring Organization: Softball Team
Name of sponsors: James Lagomarsino – Staff
Participants: The students will sell to faculty, staff, friends and family
Location(s): Teaneck Township and Surrounding Community
Date(s): March 21 – April 21, 2020
Estimated funds to be raised by this activity: $3000
Funds to sponsoring organization: 50%

EXPLANATION: The funds will help pay for the end of season awards celebration, custom apparels and snacks for longer away games.

School or Department: Teaneck High School
Fundraising Activity: Concession Stand Snacks & Basketball Apparel
Sponsoring Organization: Boys Basketball Team
Name of sponsors: Damon Wright – Staff
Participants: The students will sell to students, faculty, staff and game attendees
Location(s): THS Gymnasium
Date(s): February 13, 2020 – March 2020
Estimated funds to be raised by this activity: $3000
Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to purchase team spirit wear, fund team bonding events, end of season dinner and summer basketball events.

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that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2019-2020 school year, as per the attached list.

Explanation:

The schools listed would provide services to students in accordance with their respective IEPs.

ATTACHMENTS:

Description	Type
Special Educational Services Tuition	Cover Memo

Student ID#	Placement	Tuition	Start Date	1:1 Aide
100091	Rockland BOCES	$75,088.16	9/1/2019	
102248	BCSS Brownstone School	$44,505.00	11/25/2019	
100024	BCSS Washington Elementary School	$51,408.00	12/9/2019	
97687	Pascack Valley High School	$20,937.50	1/28/2019	
103593	New Beginnings	$35,924.13	1/27/2020	$20,295.00
	Totals	**$227,862.79**		

ADDITIONAL TUITION ONLY 2019-2020

Student ID#	Placement	Tuition	Start Date	NOTES
97687	Pascack Valley High School	$20,937.50	1/28/2020	AMENDED Year Correction
102798	Sage Day	$30,514.00	2/3/2020	New Contract
96863	Windsor Preparatory High School	$27,925.68	1/29/2020	New Contract
	Totals	**$79,377.18**		

that the Board approve the contracts with those clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2019- - 2020 school year.

Explanation:

ATTACHMENTS:

Description	Type
Clinicians	Cover Memo

Student ID#	Placement	Discipline/Rate	NOT TO EXCEED
	Silvergate Prep	Bedside Instruction/ $50hr	$15,000.00
	Ridgefield Board Of Education	OT	$25,000.00
	Ridgefield Board Of Education	PT	$15,000.00
	Professional Education Services	Bedside Instruction/ $50hr	$15,000.00
	Dr. Esther Fridman	Psychiatric Evaluation and Report / $625.00	$10,000.00
#95182	Contract Admendment The Camphill School	Related Services - OT, PT, and SP	$4,998.00
		Total	$84,998.00

Additional Clinicians

Student ID#	Placement	Discipline/Rate	NOT TO EXCEED
98504	Its A New Day, LLC	ABA Therapy / Implementation/Direct Therapy $55.00 , Supervision/Curriculum Planning/Training $110.00	$20,000.00

that the Board approve a withdrawal from Tuition Reserve, in accordance with N.J.A.C. 6A:23A-17.1, in the amount of $100,000; and the Board approve the appropriation of said funds to acct#11-000-100-566-49-61-C-C for re-bills from Out-of-District tuition contracts from prior years for Special Education Out-Of-District tuitions.

Explanation:

Per 6A:23A-14.4 3 ii, iii make full appropriation of the reserve for the tuition adjustment in the second year following the contract year; and transfer by Board resolution to the General Fund.

ATTACHMENTS:

Description	Type
Tuition Rebills-Feb2020	Cover Memo

Tuition Re-Bills as of 2/3/2020

School Name	Year	Amount	RO#:
Windsor Learning Center	2018-2019	$46.00	R02623
Spectrum 360	2018-2019	$2,232.60	R02620
Windsor School	2018-2019	$4,757.55	R02622
The CTC Academy	2018-2019	$15,769.94	R02608
The CTC Academy	2016-2017	$7,308.88	R02624
Benway School	2018-2019	$1,399.00	R02625
Bergenfield Board of Education	2017-2018	$174.24	R02626
The Form School	2016-2017 & 2018-2019	$6,424.00	R02627
Felician School	2018-2019	$4,800.00	R02635
Burlington County Special Services	2017-2018	$19,004.00	R02636
Ridgefield Board of Education	2017-2018	$21,799.96	R02628
	TOTAL:	**$83,716.17**	

that the Board approve the additional funding with Bergen County Special Services School District, for the 2019-2020 school year, to provide chapter 192-193 services (Compensatory, Education, ESL, Home Instruction, Examination and Classification, Annual Review, Speech Correction and Supplemental Instruction), in the amount of $69,077. in accordance with the fees approved by the NJDOE.

Chapter 192 - $16,224.00
Chapter 193 - $52,853.00
Total - $69,077.00

Explanation:

Annual acceptance of non-public Chapter 192/193 Grant entitlements.

ATTACHMENTS:

Description	Type
Chapter 192/193	Cover Memo

New Jersey
Department of Education

Office of School Finance

CH192/193 Funding Statement and Additional Funding Request — 01/17/2020

*UNOFFICIAL Funding Statement **

County: 03-BERGEN — District: 5150-TEANECK TWP

2019-20 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193 LAWS OF 1977 AS AMENDED

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192

Program	2019-20 Rate/Pupil		Pupils		Alloc. for each Service 2019-20	Add'l Pupils	Additional 2019-20 Funding	Total 2019-20 Funding to Date
Compensatory Education*	$995.33	X	98	=	$79,497.00	28	$16,224.00	$95,721.00
E.S.L*	$1,015.00	X	26	=	$21,508.00	0	$0.00	$21,508.00
Transportation*					$15,893.00		$0.00	$15,893.00
Total Alloc. for CH.192 Services - 2019-20					$116,898.00		$16,224.00	$133,122.00 (A)

* Prorated at 81.50%

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193

Program	2019-20 Rate/Pupil		Pupils		Alloc. for each Service 2019-20	Add'l Pupils	Additional 2019-20 Funding	Total 2019-20 Funding to Date
Initial Exam & Class.*	$1,326.17	X	99	=	$128,665.00	0	$0.00	$128,665.00
Annual Exam & Class.*	$380.00	X	104	=	$38,730.00	0	$0.00	$38,730.00
Corrective Speech*	$930.00	X	54	=	$49,216.00	24	$18,046.00	$67,262.00
Supplemental Instr.*	$826.00	X	98	=	$79,329.00	50	$34,807.00	$114,136.00
Total Alloc. for CH.193 Services - 2019-20					$295,940.00		$52,853.00	$348,793.00 (B)

* Prorated at 98%

Total CH. 192/193 Allocation Payable (A + B): $481,915.00

Calculated Monthly Payments:

SEP	$41,284.00	NOV	$46,339.00	JAN	$50,525.00	MAR	$51,011.00	MAY	$51,011.00
OCT	$41,283.00	DEC	$47,428.00	FEB	$51,011.00	APR	$51,011.00	JUN	$51,012.00

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**Official monthly Funding Statements are available through School Aid - School Aid Payments and Notices website on the homeroom after requests have been certified and the payment is processed each month.*