

**WORKSHOP AGENDA  
FEBRUARY 7, 2024**

**I. Salute to the Flag**

**II. Presiding Officer's Meeting Notice Statement**

"I hereby call to order the Public Work Session Meeting of the Teaneck Board of Education, held on Wednesday, February 7, 2024, virtually, at 8:00 PM. Adequate notice of this meeting has been sent to the Record and The Star Ledger, filed with the Municipal Clerk and posted on the school district website at [www.teaneckschools.org](http://www.teaneckschools.org), on January 23, 2024."

**III. Roll Call**

<b><i>Board Member</i></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Ms. Fisher (Victoria)		
Dr. Gruber (David)		
Mr. Ha (Edward)		
Dr. Kirshenbaum (Gerald)		
Dr. Klein (Dennis)		
Mrs. Reyes (Kassandra) - Vice President		
Mr. Rodriguez (Jonathan)		
Mrs. Williams (Clara) - President		
Mr. Wolff (James)		

**IV. Reaffirmation of District Goals**

**V. Superintendent's Report (If Needed)**

**VI. Public Comment I (Agenda Items only)**

**VII. Agenda Items**

**VIII. Public Comment II (Non-Agenda and Agenda Items)**

**IX. New and Old Business**

**X. Executive Session**

**XI. Adjournment**

## **Teaneck Public Schools**

**Mission:** The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

**Vision:** The Teaneck Advantage: Educational Excellence for All

### **Board Goals**

**GOAL 1:** Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

**GOAL 2:** The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

**GOAL 3:** The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

**GOAL 4:** The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

**GOAL 5:** The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

1. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education approves the minutes from the following meetings:
  1. January 3, 2024 - Reorganization Meeting
  2. January 14, 2024 - Board Retreat
  3. January 17, 2024 - Regular Public Meeting
  4. January 17, 2024 - Executive Session

EXPLANATION: Agenda item submitted by Ms. Taylor

2. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the annual Uniform State Memorandum of Agreement between Teaneck Board of Education and the Township of Teaneck Police Department to the Bergen County Department of Education.

EXPLANATION: Agenda item submitted by Dr. Spencer

3. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education is in receipt of the Harassment, Intimidation, and Bullying (HIB) incident reports for the months of September 2023 - January 2024.

EXPLANATION: Agenda item submitted by Dr. Spencer

1. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the Terpsichorean volunteers for the 2023-2024 school year, pending criminal history review. See page 16.

EXPLANATION: Agenda item submitted by Mr. Morgan

- 1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of:

**January 1, 2024 through January 31, 2024**

General	\$ 9,280,643.70
Debt Service	\$ 66,725.00
Special Revenue	\$ 962,921.84
Community Education	\$ 41,044.76
Food Service	\$ 345,001.21
Capital Outlay	\$ 140,797.58
<b>Total Payments</b>	<b>\$10,837,134.09</b>

EXPLANATION: Agenda item submitted by Ms. Taylor

- 2. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attendance of staff members at the **Professional Development and Conferences** listed on the attached summary costing \$4,434.97 (District Funded \$4,059.05; Title II Funded \$375.92). See page 17.

EXPLANATION: Agenda item submitted by Ms. Taylor

- 3. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves **Student Field Trips** listed on the attached listed summary totaling \$5,543.00 (District Funded \$5,543.00. See page 19.

EXPLANATION: Agenda item submitted by Ms. Taylor

- 4. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attached list of **Student Fundraising Activities**. See page 22.

EXPLANATION: Agenda item submitted by Dr. Spencer

- 5. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves out-of-district tuition contracts for students requiring Special Education out-of-district placements in accordance with their respective Individualized Educational Plans (IEPs) for the 2023-2024 school year totaling \$163,190.11. See page 24.

EXPLANATION: Agenda item submitted by Dr. Scott

6. **WHEREAS** 6A:13A-7.1 requires school districts that receive Preschool Education Aid ensure all preschool classrooms are a minimum of 950 square square feet per classroom; and

**WHEREAS** our Preschool Program uses the largest classrooms available with no other options for classroom space or room for expansion of the existing classrooms.

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the submission of the Preschool Classroom waiver application to the New Jersey Department of Education. See page 25.

EXPLANATION: Agenda item submitted by Ms. Taylor

7. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following Project Change Order. See page 27.

**PROJECT NO.:** GC-01

**ARCHITECT:** Di Cara Rubino

**PROJECT:** Electrical Upgrade at Teaneck High School

**CONTRACTOR:** TSUJ Corporation

**DATE:** 1/25/2024

<u>CONTRACTOR</u>	<u>DESCRIPTION</u>	<u>CONTRACT ALLOWANCE AMOUNT</u>	<u>CHANGE ORDER AMOUNT</u>	<u>CONTRACT ALLOWANCE BALANCE</u>
TSUJ Corp	Additional cost associated with replacing the primary feeders	50,000	\$(23,401.99)	\$26,598.01
	<b>TOTAL</b>	<b>\$50,000</b>	<b>(\$23,401.99)</b>	<b>\$26,598.01</b>

EXPLANATION: Agenda item submitted by Ms. Taylor

8. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the contract with Biagio's & The Terrace Elegant Banquet Events to host the Teaneck HS Senior Awards Lunch on Wednesday, June 5, 2024 in the amount not to exceed \$16,809.59. See page

EXPLANATION: Agenda item submitted by Ms. Taylor

9. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the contract with Lights, Camera, Action, LLC to provide services for a Photo Booth at the High School Senior Prom to be held on May 28, 2024 at The Rockleigh located on 26 Paris Avenue, Rockleigh, NJ 07647 in the amount not to exceed \$1,000. See page

EXPLANATION: Agenda item submitted by Ms. Taylor

10. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, authorizes the submission of the amendment of the 2022-2023 IDEA (Individual with Disabilities Education Act) application to the New Jersey Department of Education appropriating carryover monies from the 2022-2023 school year as detailed below:

IDEA Grant			
Grant Class	Original Application	Carryover	Amended 22-23 Application
Basic	\$1,008,519	\$25,037	\$1,033,556
Preschool	\$343,761	\$272,946	\$616,707
Total 2022-2023 IDEA Grant			\$1,650,263

EXPLANATION: Agenda item submitted by Ms. Taylor

11. **WHEREAS** Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School, and Teaneck High School were properly advertised on November 20, 2023 requesting bids in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS** on Wednesday, January 10, 2024, the Board received bids from Catcord Construction Company, Inc., Drill Construction Company, Inc., and Pal-Pro Builders, LLC in accordance with N.J.S.A. 18A:18A-1, et seq

**WHEREAS** the most responsive bid for the Project was submitted by \_\_\_\_\_ whose bid response has been reviewed by Board Counsel and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.;

**THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, awards the Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School, and Teaneck High School to \_\_\_\_\_ for \$ \_\_\_\_\_ including Base Bid, Alternates 1A, 2A, 1B, and 2B. See page 28.

EXPLANATION: Agenda item submitted by Ms. Taylor

12. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves contracts with clinicians and agencies to provide homebound bedside instruction for students receiving medical services for the 2023-2024 school year totaling \$6,930.

Student ID#	School/Agencies	Amount
#5811216183	LearnWell	\$4,620
#5961557251	LearnWell	\$2,310
<b>Total</b>		<b>\$6,930</b>

EXPLANATION: Agenda item submitted by Dr. Scott

13. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves an agreement with The Harlem Magic Masters, Inc for a 45-minute program on the topic of interpersonal skills and teamwork for 326 Hawthorne students in an amount not exceed \$1,200. Grant funded: Title IV: 20-280-100-300-00-000-000

EXPLANATION: Agenda item submitted by Dr. Marshall Scott

14. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves an agreement with Brian Chevalier, Artist and Performer, to facilitate a mindfulness assembly for 300 Lowell School students in an amount not to exceed \$875. Grant funded: Title IV: 20-280-100-300-00-000-000

EXPLANATION: Agenda item submitted by Dr. Scott

15. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves an agreement with JHasHeart, LLC for a 45-minute puppet show assembly on self-awareness, kindness, and responsible decision making for 81 Lacey School students in an amount not to exceed \$1,000. Grant funded: Title IV: 20-280-100-300-00-000-000

EXPLANATION: Agenda item submitted by Dr. Scott

16. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves an agreement with Up In Arms to facilitate a 45-minute assembly, May 9, 2024 on the topic of social emotional awareness for 129 Lacey School students in an amount not to exceed \$1,200. Grant funded: Title IV: 20-280-100-300-00-000-000

EXPLANATION: Agenda item submitted by Dr. Scott

17. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the following donations:

Item	Estimated Value	Donor	On Behalf Of
Transportation Cost	\$1600	Brothers Making a Difference - New Jersey Chapter	The Thomas Jefferson Science Department to cover the cost of transportation for science-based field trip
Two Office Desks	\$550	Delia Pomales	Human Resources Department

EXPLANATION: Agenda item submitted by Dr. Scott



18. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves thirty (30) additional hours for School Business Innovations, LLC providing Accounting Services at the rate of \$150 per hour not to exceed \$4,500.

EXPLANATION: Agenda item submitted by Ms. Taylor

1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following **certificated** appointments for the 2023-2024 school year, pending criminal history background checks and 90-day probationary period.

Name	Position/Location/Position Control	Start Date	Guide/Step	Salary
Susie Kim	Grade 4 Teacher Lowell ES PC#:10-07-63/arz	02/28/2024	TTEA/ MA Step 1	\$61,800
Paul Neralich	Teacher of Technology Benjamin Franklin MS/ PC#:10-10-14/akp	02/05/2024**	TTEA/BA step 10	\$72,000

\*\* amended start date

EXPLANATION: Agenda item submitted by Mr. Apollon

2. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following resignation:

Name	Position	Location	Position Control #	Effective Date
Justin O'Neill	Assistant Principal	Teaneck High School	PC#20-12-71/acl	03/12/2024

EXPLANATION: Agenda item submitted by Mr. Apollon

3. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, with regret, approves the retirement of Ms. Roberta Weiss, Special Education Teacher, with 8 years of completed service, effective July 01, 2024.

EXPLANATION: Agenda item submitted by Mr. Apollon

4. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following leaves of absence:

Employee #	Type	Dates of Paid Leave	Days Used	Dates of Unpaid Leave with Benefits	Days Used	Return
1510	Maternity	05/02/2024 - 06/14/2024	31 Sick days	N/A	N/A	09/01/2024
0224	Medical	01/29/2024 - 03/28/2024	43 sick days	N/A	N/A	03/29/2024
2245	Maternity	01/16/2024 - 02/26/2024**	29 sick days	02/27/2024-05/24/2024	58	05/25/2024
3890	Maternity	02/08/2024-02/27/2024**	13 sick days	02/28/2024-06/14/2024	71	09/01/2024
5532	Maternity	04/15/2024 - 5/24/2024	30 sick days	05/25/2024-6/14/2024	20	09/01/2024
5514	Paternity	01/02/2024 - 02/09/2024**	29 Sick days	N/A	N/A	02/12/2024

\*\*Amended dates

EXPLANATION: Agenda item submitted by Mr. Apollon

5. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following long term substitute teacher at \$260 per diem, assigned to a non-tenure track position, effective as indicated, pending criminal history:

Name	Position	Location	Effective Dates	Benefits
Todd Sinclair	Athletic Dept. Support	Teaneck HS	11/27/2023 - 05/30/2024**	w/o benefits
Teri Wilcox	ESL Teacher	Thomas Jefferson MS	01/02/2024 - 02/09/2024**	w/o benefits

\*\*Revised dates

EXPLANATION: Agenda item submitted by Mr. Apollon

6. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following Athletic Head coach Cekuan James for the boys high school football team at a stipend of \$10,497.00, in accordance with the TTEA contract, for the 2024-2025 school year, pending approval of NJSIAA and program/activity completion.

7. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the following job descriptions: Supervisor of School Counseling & Career and Technical Education (Revised), see attached on page 34.

EXPLANATION: Agenda item submitted by Mr. Apollon

8. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the the following additional staff member as a Home Instructor, on an as needed basis, at \$50 per hour, for the 2023-2024 school year:

Brittany Butler	Gillian Iappelli	Susie Cipriano	Matthew Lynskey
Somia Benali	Lynn Sac		

EXPLANATION: Agenda item submitted by Mr. Apollon

9. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following individuals to be employed as aides in the Teaneck Community Education SACC (School Age Child Care) program for the 2023-2024 school year.

Name	Position	Hourly Rate
Kayla Collins	Aide	\$15.13
Ezri Gorostiza	Aide	\$15.13

EXPLANATION: Agenda item submitted by Ms. Le

10. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following Extra Work Extra Pay assignment in accordance with TTEA contract for the 2023-2024 school year:

Name	Activity	Stipend	Location
Emily Ferreira	Crochet/Knitting Club	Volunteer	Teaneck High School
Adrienne Williams	Muslim Club	\$1,100.00	Teaneck High School
Paul Sheppard	Philosophy	Volunteer	Teaneck High School
Abdoulaye Diallo	Table Tennis Club	Volunteer	Teaneck High School
Tiffany Torres	Spanish Club	\$1,000.00	Benjamin Franklin MS

EXPLANATION: Agenda item submitted by Mr. Apollon

11. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, that the Board approve payments to Colette Brantley for conducting the Girls and Boys Circle Groups, once a week, not to exceed 1 hour per day, at the rate of \$50 per hour. The group will focus on introducing both boys and girls to the positive experience of a SUPPORT CIRCLE that addresses topics such as Anti Bullying, cyber bullying, exclusion, intolerance and the meaning of friendship The program will be available based on student need beginning in December, 2023. Program to be funded by Title I (Account #: 20-231-200-101-00-110-000)

EXPLANATION: Agenda item submitted by Mr. Apollon

12. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, that the Board approve payments to Ms. Colette Brantley at the contractual rate of \$50/hr. for participation in Active Parenting Circles. A strengths-based program for parents/guardians. Workshops will be scheduled between February and May (2024) and will focus on researched based parenting skills to best support students and families. Workshops will be scheduled based on need. Hour long, in-person workshops will be held at Hawthorne school in the evening. Rate: \$50 per hour; preparation 1 hour; Total = 2hrs (\$100 per workshop) Total not to exceed \$500 for all workshops. Program to be funded by Title I (Account #: 20-231-200-101-00-110-000)

EXPLANATION: Agenda item submitted by Mr. Apollon

13. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the use of COLA (cost of living adjustment) grant funds from the New Jersey Department of Children and Families for increases in salary to the following FORUM staff members. In an amount not to exceed \$11,364 for the 2023-2024 School Year.

Name	Current Salary	Increase	New Salary
Nicholas Campestre	\$81,764	\$1,894	\$83,658
Yvonne Witter	\$62,749	\$1,894	\$64,643
Victoria Alexander	\$59,811	\$1,894	\$61,705
Giannil Jaramillo	\$59,811	\$1,894	\$61,705
Jason Juxon- Smith	\$54,611	\$1,894	\$56,505
Jessica Murphy	\$47,661	\$1,894	\$49,505

EXPLANATION: Agenda item submitted by Mr. Apollon

14. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the following high school teachers for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective February 05, 2024:

Name	Class	Level	Pay
Ester Seo	Chemistry	MA+32	\$80.00
Brenda Cierech	Physical Science	MA+32	\$80.00
Eileen Glassey	Chemistry	MA+32	\$80.00
Thomas Vinod	Physical Science	MA+32	\$80.00

EXPLANATION: Agenda item submitted by Mr. Apollon

15. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the amendment for the following certificated staff to be remunerated at the revised stipend amount listed below, participating in the Hawthorne Elementary School's Title I After School Program. This resolution was previously approved at the January 17, 2024 Regular Public Meeting. Program funded by Title I (Account #: 20-231-100-101-00-110-000).

<b>Name</b>	<b>Position</b>	<b>Hours (not to exceed)</b>	<b>Stipend Amount (not to exceed)</b>
Maria Garcia Iglesias	Instructor	50	\$2,500
Victor Hernandez	Instructor	50	\$2,500
Felix Mejia	Instructor	50	\$2,500
Tawana Smith	Instructor	50	\$2,500
Lorena Valer	Instructor	50	\$2,500
Sandra Warren-Givens	Instructor	50	\$2,500
Jaqwaysia Edge	Instructor	50	\$2,500
Samuel Griffin	Instructor	50	\$2,500
<b>TOTAL:</b>			<b>\$20,000</b>

EXPLANATION: Agenda item submitted by Mr. Apollon

16. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves payment to the following teachers to teach the Whittier Elementary School Title I program. Teachers will be compensated for up to 31 hours of work with students during the program, and 6 hours of professional development.  
Account # 20- 231- 100 -101-22- 15-1-4

<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Stipend Amount</b>
Alison Goerg	Teacher	37	\$1,850.00
Alisha Montoya	Teacher	18	\$900.00
Jean Choi	Teacher	19	\$950.00
Odette Vovra	Substitute Teacher	As needed	\$50.00 hourly
<b>Total</b>			<b>\$3,700.00</b>

EXPLANATION: Item submitted by Mr. Apollon

17. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon recommendation of the Superintendent, approves the additional staff members for their services during the 2023-2024 school year, at the following athletic events. Staff may be used as needed. See attached on page 37.

EXPLANATION: Agenda item submitted by Mr. Apollon

<b>Terpsichorean Volunteers 2023-24</b>	
<b>Last Name</b>	<b>First Name</b>
Clyde	Kaleemah
Conners	Lisa
Cureton	Natalie
Daniel	Kahlil
Dowdell	Tasha
Fabres	Sebastian
Felton	Tammy
Gallman	Alfred
Miller-Porter	Cheryl
Mikell	Juanita
Owusu	Alison
Romney-Rice	Gervonne
Sills	Tiffany
Thompson	Bridghette
Worrell	Shelley



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Professional Development

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**District Funded – \$4,059.05**

**Title II Funded - \$375.92**

**Total Cost: \$4,434.97**

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**Name:** Danielle Amato

**School or Department:** THS – MD Grades 9-10

**Conference/Seminar/Workshop:** Autism Partnership Foundation

**Location:** Virtual

**Dates:** 3/7, 3/15, 3/22, 3/28, 4/5, 4/19, 4/26 & 5/3/2024

**Estimated Cost:** \$0

**Explanation:** The participant will complete a comprehensive course covering the essential skills and knowledge of behavioral disorders.

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**Name:** Victor Stanic, Danielle Cata

**School or Department:** BFMS – Special Education

**Conference/Seminar/Workshop:** Engaging Students in Middle School Civics

**Location:** Rutgers University – Piscataway, NJ

**Dates:** 5/9/2024

**Estimated Cost:** \$57.67 (District funded)

\$57.67 (Grant funded Title II)

**Explanation:** This workshop will provide suggested curriculum guides and strategies to help teachers engage students in civic life of their community, state, and nation.

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**Name:** Karen Schaefer

**School or Department:** BFMS – Special Education

**Conference/Seminar/Workshop:** NJ Council for Exceptional Children Spring Conference

**Location:** Ramapo College, Mahwah, NJ

**Dates:** 3/18/2024

**Estimated Cost:** \$182.86 (District funded)

**Explanation:** This conference will strengthen the participant in classroom management, Inclusion, SEL – Mindfulness, instructional strategies, etc. to empower all learners.

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**Name:** Edward Klimek

**School or Department:** Athletic Director

**Conference/Seminar/Workshop:** 2024 DAANJ Annual Conference

**Location:** Hard Rock Hotel – Atlantic City, NJ

**Dates:** 3/11/24 - 3/14/2024

**Estimated Cost:** \$1,246.04 (District funded)

**Explanation:** This workshop will keep the participant up to date with new and existing policy, rules, and regulations.

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**Name:** Alicia Lyle  
**School or Department:** Mathematics Supervisor  
**Conference/Seminar/Workshop:** 2024 AMTNJ Annual Conference  
**Location:** Rutgers University – Piscataway, NJ  
**Dates:** 3/15/2024  
**Estimated Cost:** \$255.47 (Grant funded – Title II)  
**Explanation:** This workshop will keep the participant up to date with new and existing rules, and regulations.

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**Name:** Barbara Kilgore  
**School or Department:** Social Worker  
**Conference/Seminar/Workshop:** Social Emotional Character Development  
**Location:** NJ Law Center – New Brunswick, NJ  
**Dates:** 3/4/2024  
**Estimated Cost:** \$62.88 (Grant funded – Title II)  
**Explanation:** This workshop will engage the participant in the five competencies of social and emotional learning in a school setting.

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**Name:** Anthony D'Angelo  
**School or Department:** Director Operations & Maintenance  
**Conference/Seminar/Workshop:** 2024 NJSBGA Conference & Expo  
**Location:** Atlantic City, NJ  
**Dates:** March 18-20, 2024  
**Estimated Cost:** \$763.08 (District funded)

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**Name:** Claire Drootin and Raina Warren  
**School or Department:** Community Education Center  
**Conference/Seminar/Workshop:** Tri-State Camp Conference 2024  
**Location:** Atlantic City, New Jersey  
**Dates:** March 12 – March 13, 2024  
**Estimated Cost:** \$1706.15 (District Funded)  
Substitute Not Required  
**EXPLANATION:** The conference will present opportunities to get fresh program ideas, meet potential vendors, and attend seminars that will provide new insight into the planning and execution of the program for summer 2024 and the summers to come.

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**Name:** Alexandra Cavallo  
**School or Department:** Teaneck High School  
**Conference/Seminar/Workshop:** Tri-State Camp Conference 2024  
**Location:** Atlantic City, New Jersey  
**Dates:** March 12 – March 13, 2024  
**Estimated Cost:** \$103.25 (District Funded)  
Substitute Required  
**EXPLANATION:** The conference will present opportunities to get fresh program ideas, meet potential vendors, and attend seminars that will provide new insight into the planning and execution of the program for summer 2024 and the summers to come.

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**FIELD TRIP**


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**District Funded – \$5,543.00**  
**Total Cost: \$5,543.00**

**Parent Funded - \$0.00**

**Title I Funded - \$0.00.**

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**Trip Leader(s):** JaQwaysia Edge & Lisa Sgambati

**School/Department:** Hawthorne & Lowell Schools

**Trip Planned:** Sea Life Aquarium/Legoland

**Destination:** East Rutherford, NJ

**Date(s):** 4/19/2024

**Estimated Cost:** \$1,539.00 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** JaQwaysia Edge & Lisa Sgambati

**School/Department:** Hawthorne & Lowell Schools

**Trip Planned:** Turtle Back Zoo

**Destination:** West Orange, NJ

**Date(s):** 5/2/2024

**Estimated Cost:** \$1,049.00 (District Funded)

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** Megan McBryde, Spencer Jones

**School/Department:** Thomas Jefferson Middle School

**Trip Planned:** Teaneck Hot Bagels – Walking Trip

**Destination:** Teaneck, NJ

**Date(s):** 2/9/2024 & 3/21/2024

**Estimated Cost:** \$.00

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** Megan McBryde, Spencer Jones

**School/Department:** Thomas Jefferson Middle School

**Trip Planned:** Boomerang Deli – Walking Trip

**Destination:** Teaneck, NJ

**Date(s):** 2/23/2024 & 4/5/2024

**Estimated Cost:** \$.00

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**Trip Leader(s):** Megan McBryde, Spencer Jones

**School/Department:** Thomas Jefferson Middle School

**Trip Planned:** CVS – Walking Trip

**Destination:** Teaneck, NJ

**Date(s):** 3/8/2024

**Estimated Cost:** \$.00

**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**FIELD TRIP**

**Trip Leader(s):** Megan McBryde, Spencer Jones  
**School/Department:** Thomas Jefferson Middle School  
**Trip Planned:** Teaneck Police Department – Walking Trip  
**Destination:** Teaneck, NJ  
**Date(s):** 4/26/2024  
**Estimated Cost:** \$.00  
**Explanation:** This field trip is part of the Community Based Instruction/MD program.

**Trip Leader(s):** Megan McBryde, Spencer Jones  
**School/Department:** Thomas Jefferson Middle School  
**Trip Planned:** Teaneck Creek – Walking Trip  
**Destination:** Teaneck, NJ  
**Date(s):** 6/3/2024  
**Estimated Cost:** \$.00  
**Explanation:** This field trip is part of the Community Based Instruction/MD program.

**Trip Leader(s):** Megan McBryde, Spencer Jones  
**School/Department:** Thomas Jefferson Middle School  
**Trip Planned:** Dairy Queen – Walking Trip  
**Destination:** Teaneck, NJ  
**Date(s):** 6/7/2024  
**Estimated Cost:** \$.00  
**Explanation:** This field trip is part of the Community Based Instruction/MD program.

**Trip Leader(s):** Dinahlee Rodriguez  
**School/Department:** Thomas Jefferson Middle School  
**Trip Planned:** Walking Trips

<u>Date</u>	<u>Trip</u>
4/19, 5/10, & 6/7/2024	Boomberg’s Bagels Grill & Deli
4/26/2024	7Eleven Convenience Store
5/3/2024	Teaneck Road Bagels
5/17/2024	Teaneck Park Little League
5/23/2024	Yo-Delight Frozen
6/11/2024	Dairy Queen

**Destination:** Teaneck, NJ  
**Date(s):** Various  
**Estimated Cost:** \$.00  
**Explanation:** This field trip is part of the Community Based Instruction/MD program.

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**FIELD TRIP**

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**Trip Leader(s):** Stephanie Davis

**School/Department:** Bryant Elementary

**Trip Planned:** We Rock the Spectrum

**Destination:** Paramus, NJ

**Date(s):** 3/18/2024

**Estimated Cost:** \$750.00 (District Funded)

**Explanation:** This venue provides a therapeutic-sensory based environment that provides positive physical, emotional, and social development for students.

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**Trip Leader(s):** Linea T. Rondael

**School/Department:** Teaneck High School

**Trip Planned:** Westminster Choir College

**Destination:** Princeton, NJ

**Date(s):** 3/7/2024

**Estimated Cost:** \$900.00 (District Funded)

**Explanation:** Students will work with college level professors and ensembles.

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**Trip Leader(s):** Adrienne Williams & Terrence Williams

**School/Department:** Teaneck High School

**Trip Planned:** Muslim Interscholastic Tournament

**Destination:** Rutgers University, New Brunswick, NJ

**Date(s):** 3/2 & 3/3/2024

**Estimated Cost:** \$1,305.00 (District Funded)

**Explanation:** Students will compete in the Muslim Interscholastic Tournament.

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**Trip Leader(s):** Pete LoGiudice, Kharisma Bettis, & Natasha Green

**School/Department:** Teaneck High School

**Trip Planned:** Annual HBCU Panel Discussion

**Destination:** Bergen County Community College, Paramus, NJ

**Date(s):** 2/22/2024

**Estimated Cost:** \$0.00

**Explanation:** Participants will engage in an Interactive Panel Discussion.

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**Fundraising Activities by School**

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School or Department: Teaneck High School

Activity: SNAP Online Fundraiser

Sponsoring Organization: DECA Club (Distributive Education Clubs of America Fund)

Name of Sponsors: Suzette Brown, Gorki Marcelo, Staff Members

Participants: THS students to friends, family and faculty

Date(s): February – June 2024

Location: Online fundraising

Estimated funds to be raised by this activity: \$2,000

Funds to sponsoring organization 100%

EXPLANATION: Funds would be used for DECA events throughout the school year.

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School or Department: Teaneck High School

Activity: Books & Bake Sale

Sponsoring Organization: Literary Magazine

Name of Sponsors: Richard Rodda, Staff Member

Participants: Looking Glass staff would sell to students and faculty

Date(s): February 12 – 16, 2024

Location: THS Media Center during week of Valentine's Day 2024

Estimated funds to be raised by this activity: \$200

Funds to sponsoring organization 100%

EXPLANATION: The Looking Glass is currently published virtually. The funds would be used to publish the Literary Magazine in print as requested high school parents.

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School or Department: Teaneck High School

Activity: Supplies Drive & Donations

Sponsoring Organization: HEAL (Helping Each Other Achieve Longevity) Female Mentoring Organization.

Name of Sponsors: Alexandra Cavallo, Breanne Millet, Staff Members

Participants: HEAL Members would sell to faculty and students

Date(s): February – April 2024

Location: Collection Boxes at THS

Estimated funds to be raised by this activity: \$150

Funds to sponsoring organization 100%

EXPLANATION: To collect items and raise funds for individuals that are victims of domestic violence and abuse.

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**Fundraising Activities by School**

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School or Department: Teaneck High School  
Activity: Clothing Sale  
Sponsoring Organization: Fashion Club  
Name of Sponsors: James Bermudez  
Participants: Club Members would sell to students and faculty  
Date(s): May 16, 2024  
Location: THS Front Lobby  
Estimated funds to be raised by this activity: \$100  
Funds to sponsoring organization 100%  
EXPLANATION: Funds would be used to supplies for the Fashion Show.

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School or Department: Teaneck High School  
Activity: Bake Sale  
Sponsoring Organization: Fashion Club  
Name of Sponsors: James Bermudez  
Participants: Club Members would sell to students and faculty  
Date(s): March – June 2024  
Location: THS Front Lobby  
Estimated funds to be raised by this activity: \$100  
Funds to sponsoring organization 100%  
EXPLANATION: Funds would be used for supplies for the Fashion Show.

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Tuitions  
February 2024

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>	<u>Start Date</u>	<u>1:1 Aide</u>
107536	Settlement Agreement - SAR Academy - 2023-2024 SY	\$70,000.00		
102034	The Community School - 2023-2024 SY	\$28,390.11	1/29/2024	
106966	BCSS - Brownstone School - 2023-2024 SY	\$64,800.00	1/29/2024	
	<b>Total</b>	\$163,190.11		



# New Jersey Department of Education Waiver Application

County Bergen

County Code # 03

School District Teaneck

District Code # 5150

“Waiver” means approval to avoid compliance with either a specific procedure(s) or a specific rule’s substantive requirements for reasons that are judged educationally, organizationally and fiscally sound.

1. List the specific Administrative Code citation(s) that necessitates the proposed waiver. As **the Department cannot waive an entire chapter, subchapter or section** (e.g., N.J.A.C. 6A:5, N.J.A.C. 6A:5-1 or N.J.A.C. 6A:5-1.1, respectively), all applications must include a citation at least at the subsection level (e.g., N.J.A.C. 6A:5-1.1(a)). Do *not* include a statutory citation (N.J.S.A. or N.J.S.) as the Department does not have the authority to waive state law.

**6A:13A-7.1 Space requirements**

For any school district or charter school that received preschool education aid in August 2017 or thereafter, the district board of education or charter school shall ensure all preschool classrooms in the district or in the charter, as applicable, and at the contracted private provider and local Head Start agency are a minimum of 950 square feet per classroom consisting of 750 square feet of usable space, 150 square feet of storage, and equipment or furnishings that are either built-in or not easily movable, and 50 square feet of the toilet room.

**Bryant Elementary School:**

Room #	Sq Ft
11	720
13	784
14	784
17	753
21	917
25	757
27	900
28	761
29	756

**Teaneck Early Learning Center at Christ Episcopal Church**

Room #	Sq Ft
TELC Rm. 4	826

2. Describe what the school district intends to accomplish through the waiver that is currently prevented or disallowed by the existing rule(s).

Teaneck Public Schools will continue to provide a high quality, free full day preschool program to the residents of Teaneck.

3. Describe why a waiver is necessary to accomplish the desired or measurable result(s).

A waiver is necessary in order to maintain the number of available seats for our preschool program. Our program uses the largest classrooms available, and at this time there are no other options for classroom space or room for expansion of the existing classrooms. Teaneck has been awarded the Preschool Facilities Grant to add two additional classrooms to Bryant School.

4. Describe how the proposed waiver meets the following three criteria, pursuant to N.J.A.C. 6A:5-1.3(a):

- The spirit and intent of N.J.S.A. 18A, applicable Federal laws and regulations, and N.J.A.C. 6A are served by granting the waiver;

- The provision of a thorough and efficient education to the school district’s students is not compromised as a result of the waiver; and

- There will be no risk to student health, safety or civil rights by granting the waiver.

Our program has been in existence since January 2019 utilizing the current classrooms seeking the space requirement waiver. These classrooms are fully furnished and meet the environmental requirements per the Early Childhood Environmental Rating Scale (ECERS). These classrooms have been provided with the same resources and materials as all other classrooms in our preschool program. We will continue to provide the students with a high quality educational experience.

5. Describe the process, including solicitation of input and public comment, employed to inform the community, parents, district board of education members, administrators and staff during the proposal’s development.

Key stakeholders are represented on our Early Childhood Advisory Council (ECAC) and are a part of our decision making process. Our annual Preschool Operational Plans and Budgets are included in our Board Agendas.

6. Provide the date the district board of education adopted a resolution supporting the proposed waiver. Regular Public Meeting, February 21, 2024

I, \_\_\_\_\_, certify the information presented in this application is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Chief School Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***Please submit the completed application to your executive county superintendent.***

**CHANGE  
ORDER**

OWNER   
ARCHITECT   
CONTRACTOR   
FIELD   
OTHER

AIA DOCUMENT G701

**PROJECT:** GC-01  
**Electrical Upgrade at Teaneck High School** DATE: 25-Jan-24  
100 Elizabeth Avenue, Teaneck, NJ 07666 ARCHITECT'S PROJECT NO.: #4020  
**TO CONTRACTOR:** CONTRACT DATE: TBD  
**TSUJ Corporation** CONTRACT FOR: GC  
P.O. Box 4621  
Wayne, NJ 07474

The Contract will change as follows:

Additional cost associated with replacing the primary feeders (See Engineer's attached cover letter email for more information.)

Total of \$23,401.99 was taken out of Allowance #1.

Total GC-01---\$23,401.99

Allowance # 1 ---\$40,000.00 Balance of Allowance# 1---\$16,598.01  
Allowance #2 ---\$10,000.00 Balance of Allowance# 2---\$10,000.00

**Not valid until signed by the Owner, Architect, and Contractor.**

The original Contract Sum was \$666,577.00  
Net change by previously authorized Change orders \$0.00  
The Contract Sum prior to this Change order was \$666,577.00  
The Contract Sum will be increased by this Change Order \$0.00

The new Contract Sum including this Change order will be \$666,577.00

The Contract Time will be changed by 0 days  
The date of Substantial Completion is unchanged by this Change Order.

**Di Cara | Rubino Architects**

ARCHITECT

30 Galesi Drive

Address

Wayne, New Jersey 07470

Address

BY: Reggie Franklin

DATE: 25-Jan-24

**TSUJ Corporation**

CONTRACTOR

P.O. Box 4621

Address

Wayne, NJ 07474

Address

BY: *D. Katz*

DATE: 1.25.24

**Teaneck Board of Education**

OWNER

651 Teaneck Road

Address

Teaneck, NJ 07666

Address

BY:

DATE:



(SENT VIA EMAIL)  
January 10, 2024

Teaneck Board of Education  
651 Teaneck Road  
Teaneck, New Jersey 07666

ATT: Haquisha Q. Taylor,  
Business Administrator / Board Secretary

**RE: Bid Results**  
**Kitchen Renovations at:**  
**Benjamin Franklin Middle School, Thomas Jefferson Middle School,**  
**& Teaneck High School**  
**D | R Project No. 4129**

Dear Ms. Taylor:

We are writing to you with the results of the bid opening held on January 10, 2024, for the following project:

**Contract A: Single Overall Contract- All Project Work for:**  
Kitchen Renovations at Benjamin Franklin Middle School

**Contract B: Single Overall Contract- All Project Work for:**  
Kitchen Renovations at Thomas Jefferson Middle School

**Contract C: Single Overall Contract- All Project Work for:**  
Kitchen Renovations at Teaneck High School

**Contract D: Single Overall Contract- All Project Work for:**  
Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School &  
Teaneck High School

In attendance at the bid opening were:

- Haquisha Q. Taylor, Business Administrator, Teaneck Board of Education
- Aneesa Baig, Executive Assistant to the Business Administrator, Teaneck Board of Education
- Anthony D'Angelo, Director of Facilities and Grounds, Teaneck Board of Education
- See attached sign-in sheet for additional attendees



**Contract A: Single Overall Contract- All Project Work for:**  
 Kitchen Renovations at Benjamin Franklin Middle School

Three (3) bids were submitted for this contract as per the attached recapitulation sheet, the bid amounts are as follows:

<b>Contract A</b>	<b>Catcord Construction</b>	<b>Drill Construction</b>	<b>Pal-Pro Builders</b>
Base Bid	\$ 555,400.00	\$ 556,500.00	\$ 680,000.00
Alternate 1A	\$ 58,000.00	\$ 59,000.00	\$ 52,000.00
Alternate 2A	\$ 36,000.00	\$ 30,000.00	\$ 30,000.00
<b>Total (All Alts.):</b>	<b>\$ 649,400.00</b>	<b>\$ 645,500.00</b>	<b>\$ 762,000.00</b>

**Contract B: Single Overall Contract- All Project Work for:**  
 Kitchen Renovations at Thomas Jefferson Middle School

Three (3) bids were submitted for this contract as per the attached recapitulation sheet, the bid amounts are as follows:

<b>Contract B</b>	<b>Catcord Construction</b>	<b>Drill Construction</b>	<b>Pal-Pro Builders</b>
Base Bid	\$ 671,900.00	\$ 684,000.00	\$ 760,000.00
Alternate 1B	\$ 65,000.00	\$ 67,300.00	\$ 56,000.00
Alternate 2B	\$ 25,000.00	\$ 21,500.00	\$ 26,000.00
<b>Total (All Alts.):</b>	<b>\$ 761,900.00</b>	<b>\$ 772,800.00</b>	<b>\$ 842,000.00</b>

**Contract C: Single Overall Contract- All Project Work for:**  
 Kitchen Renovations at Teaneck High School

Three (3) bids were submitted for this contract as per the attached recapitulation sheet, the bid amounts are as follows:

<b>Contract C</b>	<b>Catcord Construction</b>	<b>Drill Construction</b>	<b>Pal-Pro Builders</b>
Base Bid	\$ 727,000.00	\$ 797,000.00	\$ 836,000.00
<b>Total:</b>	<b>\$ 727,000.00</b>	<b>\$ 797,000.00</b>	<b>\$ 836,000.00</b>



**Contract D: Single Overall Contract- All Project Work for:**

Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School, & Teaneck High School

Three (3) bids were submitted for this contract as per the attached recapitulation sheet, the bid amounts are as follows:

<b>Contract D</b>	<b>Catcord Construction</b>	<b>Drill Construction</b>	<b>Pal-Pro Builders</b>
Base Bid	\$ 1,925,300.00	\$ 2,030,000.00	\$ 2,140,000.00
Alternate 1A	\$ 58,000.00	\$ 59,000.00	\$ 52,000.00
Alternate 2A	\$ 36,000.00	\$ 30,000.00	\$ 30,000.00
Alternate 1B	\$ 65,000.00	\$ 67,300.00	\$ 56,000.00
Alternate 2B	\$ 25,000.00	\$ 21,500.00	\$ 26,000.00
<b>Total (All Alts.):</b>	<b>\$ 2,109,300.00</b>	<b>\$ 2,207,800.00</b>	<b>\$ 2,304,000.00</b>

In addition to the Base Bid amount, bidders were requested to submit prices for alternates as listed in the specifications. Attached to this correspondence is the Bid Tabulation Sheet, which contains the “Schedule of Alternates” along with a description of each alternate below.

**CONTRACT "A" KITCHEN RENOVATIONS AT BENJAMIN FRANKLIN MIDDLE SCHOOL**

ALT No. 1A: State the cost difference to the Base Bid to remove portion of existing suspended ceiling system, lighting and provide new suspended ceiling system and new lighting and all associated work as shown on drawings.

ALT No. 2A: State the cost difference to the Base Bid to remove portion of existing ceramic wall tile and provide new ceramic wall tile as shown on the drawings.

**CONTRACT "B" KITCHEN RENOVATIONS AT THOMAS JEFFERSON MIDDLE SCHOOL**

ALT No. 1B: State the cost difference to the Base Bid to remove portion of existing suspended ceiling system, lighting and provide new suspended ceiling system and new lighting and all associated work as shown on drawings.

ALT No. 2B: State the cost difference to the Base Bid to remove portion of existing ceramic wall tile and provide new ceramic wall tile as shown on the drawings.

**CONTRACT "D" KITCHEN RENOVATIONS AT TEANECK HIGH SCHOOL**

ALT No. 1A: State the cost difference to the Base Bid to remove portion of existing suspended ceiling system, lighting and provide new suspended ceiling system and new lighting and all associated work as shown on drawings.



ALT No. 2A: State the cost difference to the Base Bid to remove portion of existing ceramic wall tile and provide new ceramic wall tile as shown on the drawings.

ALT No. 1B: State the cost difference to the Base Bid to remove portion of existing suspended ceiling system, lighting and provide new suspended ceiling system and new lighting and all associated work as shown on drawings.

ALT No. 2B: State the cost difference to the Base Bid to remove portion of existing ceramic wall tile and provide new ceramic wall tile as shown on the drawings.

A review for material defects in of the bidders proposals shall be performed by the Board's Attorney. Copies of the lowest bidder's Proposals, Forms, Bid Bonds, etc., has been forwarded to the Attorney by the District.

**Contract A: Single Overall Contract- All Project Work for:**

Kitchen Renovations at Benjamin Franklin Middle School

Allowance No. 1A: \$50,000.00 Contingency Allowance is included in the base bid amount. Any amount not used at the project completion will be returned back to the District.

**Contract B: Single Overall Contract- All Project Work for:**

Kitchen Renovations at Thomas Jefferson Middle School

Allowance No. 1B: \$50,000.00 Contingency Allowance is included in the base bid amount. Any amount not used at the project completion will be returned back to the District.

**Contract C: Single Overall Contract- All Project Work for:**

Kitchen Renovations at Teaneck High School

Allowance No. 1C: \$50,000.00 Contingency Allowance is included in the base bid amount. Any amount not used at the project completion will be returned back to the District.

**Contract D: Single Overall Contract- All Project Work for:**

Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School, & Teaneck High School

Allowance No's. 1A, 1B, & 1C: Total of \$150,000.00 Contingency Allowance is included in the base bid amount. Any amount not used at the project completion will be returned back to the District.



Based on the above, we take no exception to awarding **Contract D: Single Overall Contract – All Project Work** including **Alternates 1A, 2A, 1B, & 2B** for the Kitchen Renovations at Benjamin Franklin Middle School, Thomas Jefferson Middle School, & Teaneck High School to **Catcord Construction Company, Inc.** in the amount of \$ **2,109,300.00. (Pending Board Attorney’s Review of Bid Proposals)**

If you have any further questions regarding the above, please do not hesitate to contact our office.

Very truly yours,

**DI CARA | RUBINO ARCHITECTS**

Eric Ayers  
Project Manager

EA/

Attachment

cc: Aneesa Baig, Executive Assistant to the Business Administrator, Teaneck BOE  
Anthony D’Angelo, Director of Facilities and Grounds, Teaneck BOE  
Denis Murphy, Esq., Weiner Law, Board Attorney  
Rodney G. Watkins, AIA, Principal, Di Cara | Rubino Architects  
File



PROJECT: 4129

BID TABULATION FORM

Teaneck - Kitchen Renovations at Thomas Jefferson MS, Benjamin Franklin MS, & Teaneck HS



Di Cara | Rubino Architects  
 30 Galesi Drive, Wayne, NJ 07470  
 (973) 256-0202  
 Fax (973) 256-0227

DATE: 1/10/2024  
 TIME: 11:00 AM  
 PLACE: Board of Education Offices

BIDDER	Catcord Construction	Drill Construction	GL Group, Inc.	Northeastern Interiors	Pal-Pro Builders LLC	Premier Building & Construction Management	Tekcon
CONTRACT "A" - BASE BID	\$ 555,400.00	\$ 556,500.00	NO BID	NO BID	\$ 680,000.00	NO BID	NO BID
CONTRACT "A" - ALTERNATE 1A	\$ 58,000.00	\$ 59,000.00	NO BID	NO BID	\$ 52,000.00	NO BID	NO BID
CONTRACT "A" - ALTERNATE 2A	\$ 36,000.00	\$ 30,000.00	NO BID	NO BID	\$ 30,000.00	NO BID	NO BID
<b>CONTRACT "A" - TOTAL BID (ALL ALT.)</b>	<b>\$ 649,400.00</b>	<b>\$ 645,500.00</b>			<b>\$ 762,000.00</b>		
CONTRACT "B" - BASE BID	\$ 671,900.00	\$ 684,000.00	NO BID	NO BID	\$ 760,000.00	NO BID	NO BID
CONTRACT "B" - ALTERNATE 1B	\$ 65,000.00	\$ 67,300.00	NO BID	NO BID	\$ 56,000.00	NO BID	NO BID
CONTRACT "B" - ALTERNATE 2B	\$ 25,000.00	\$ 21,500.00	NO BID	NO BID	\$ 26,000.00	NO BID	NO BID
<b>CONTRACT "B" - TOTAL BID (ALL ALT.)</b>	<b>\$ 761,900.00</b>	<b>\$ 772,800.00</b>			<b>\$ 842,000.00</b>		
CONTRACT "C" - BASE BID	\$ 727,000.00	\$ 797,000.00			\$ 836,000.00		
<b>CONTRACT "C" - TOTAL BID</b>	<b>\$ 727,000.00</b>	<b>\$ 797,000.00</b>			<b>\$ 836,000.00</b>		
CONTRACT "D" - BASE BID	\$ 1,925,300.00	\$ 2,030,000.00	NO BID	NO BID	\$ 2,140,000.00	NO BID	NO BID
CONTRACT "D" - ALTERNATE 1A	\$ 58,000.00	\$ 59,000.00	NO BID	NO BID	\$ 52,000.00	NO BID	NO BID
CONTRACT "D" - ALTERNATE 2A	\$ 36,000.00	\$ 30,000.00	NO BID	NO BID	\$ 30,000.00	NO BID	NO BID
CONTRACT "D" - ALTERNATE 1B	\$ 65,000.00	\$ 67,300.00	NO BID	NO BID	\$ 56,000.00	NO BID	NO BID
CONTRACT "D" - ALTERNATE 2B	\$ 25,000.00	\$ 21,500.00	NO BID	NO BID	\$ 26,000.00	NO BID	NO BID
<b>CONTRACT "D" - TOTAL BID (ALL ALT.)</b>	<b>\$ 2,109,300.00</b>	<b>\$ 2,207,800.00</b>			<b>\$ 2,304,000.00</b>		

# Human Resource Management



## POSITION DESCRIPTION

**POSITION TITLE:** Supervisor of School Counseling & Career and Technical Education

**ADMINISTRATIVE RELATIONSHIP:** Assistant Superintendent of School Supervision and Support Services & Director of School Innovation

**REPRESENTATION:** Teaneck Association of Administrators and Supervisors

### **ESSENTIAL QUALIFICATIONS:**

1. Must be able to perform essential job functions with or without reasonable accommodation;
2. Valid New Jersey Administrative Certificate with Supervisor endorsement;
3. Valid New Jersey School Counselor Standard Certificate: Endorsement Code: 2702;
4. Master's degree from an accredited college/university with extensive course work and recent evidence of advanced study in area of responsibility;
5. Minimum of five years of successful school counseling experience, secondary experience preferred;
6. Demonstrated leadership in the application and leadership of a comprehensive K-12 School Counseling Program;
7. Ability to work effectively with staff, parents, community members and students to maintain and strengthen sound human relations for the improvement of the school program; and
8. Demonstrated ability to work harmoniously in a multicultural, diverse community.

Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

### **KNOWLEDGE AND ABILITIES:**

#### **Knowledge of:**

1. National standards for counseling.
2. Current school counseling practices and research.
3. Post-secondary planning including career and college planning.
4. Early College and dual-enrollment opportunities.
5. Evidence-based social and emotional learning strategies.
6. Developmentally-appropriate restorative practices.
7. Budget preparation and control.
8. Principles and practices of administration, supervision and training.
9. Applicable laws, codes, regulations and procedures.
10. Operation of a computer and assigned software.

## **ESSENTIAL FUNCTIONS OF POSITION:**

1. Develop and implement a comprehensive, results-based K-12 counseling program based on the national standards for school counseling and in alignment with the New Jersey model for school counseling.
2. Design, develop, and create tracks for career and technical education programs in collaboration with industry experts and educational standards.
3. Ensure that the district's career and technical education programs align with state and national standards, preparing students for industry certifications and workforce demands.
4. Support the district's instructional program by coordinating and supervising counseling and social and emotional learning activities.
5. Assist other administrators, counselors, and teachers in reaching resolution of student achievement, attendance, truancy and strategies for improving attendance and achievement.
6. Ensure that district counselors are providing students with support services and are informing them of procedures and techniques that will assist in their student skills and time management, test preparation, attendance practices and other academic related skills.
7. Work with K-12 administrators and counseling staff to ensure that parents/guardians are provided with ongoing information regarding school-related programs, including progress reports and report card dates, counselor appointments, parent/teacher conferences, curriculum-based informational meetings and workshops and college/career information; and encourage parent/guardian participation as appropriate.
8. Ensure that appropriate records are maintained by counselors.
9. Keep informed of the instructional and extracurricular programs of the district and utilize this information in working with staff, students, parents and others to enable students to obtain maximum benefit from their school experience.
10. Compile, regularly update and disseminate, in accordance with district procedures, a comprehensive description of the K-12 counseling program including policies, procedures and other components.
11. Maintain communication with offices and agencies that provide specialized help to students and parents.
12. Oversee the district testing program and ensure full compliance with federal and state regulations.
13. Assist in the development of the secondary school's master schedules and a timely student registration process.
14. Assist in and lead the development of an Early College program.
15. Assist in provisioning for additional dual-enrollment opportunities for secondary students.
16. Oversee the K-12 student (cumulative) record system to ensure that relevant, up-to-date information is maintained in accordance with state and federal law, Board policy, and district procedures.
17. Develop and prepare the annual preliminary budget for the department; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.
18. Train and evaluate the performance of assigned staff.
19. Assist or participate in required district, Board and committee meetings and other activities deemed necessary by the Superintendent in order to accomplish the objectives of the position and for professional achievement; represent and act on behalf of the Superintendent as directed.
20. Seek out and apply for funding from various sources (grants and other non-district funds) for the expansion of the district's guidance and counseling program.
21. Remain knowledgeable and understanding of current research related to best practices for teaching in the areas of guidance and counseling services.
22. Participate in activities that promote professional growth through attendance at conferences

and workshops, and by remaining familiar with new trends and publications in the field of guidance and counseling services.

23. Implement the professional improvement plan as specified in the observation and/or evaluation reports.
24. Perform, as assigned by the Superintendent or his/her designee, additional or alternate duties which are within the scope of employment and certification.

Position descriptions are established by the Human Resources Management Office and adopted by the Board of Education and are intended only to summarize the essential duties, responsibilities, qualifications, and requirements for the purpose of clarifying the general nature and scope of a position's role as part of the overall organization. Position descriptions are not designed to contain or be interpreted as a comprehensive inventory of all tasks an employee might be expected to perform, and they do not limit the right of the employer/supervisor to assign additional tasks or otherwise modify duties to be performed. Individuals shall perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload. Every employee has a duty to perform all assigned tasks. The order of essential functions and duties of the position as listed in the position description, is not designed or intended to rank the duties in any order of importance relative to each other.

**TERMS OF EMPLOYMENT:**

Twelve-month position. Salary determined by negotiations between the Teaneck Board of Education and the Teaneck Association of Administrators and Supervisors.

**EVALUATION:**

The annual performance evaluation will be based upon this position description, any applicable State regulations and Board of Education policies, as well as the successful implementation of the professional improvement plan as specified in the observation and/or evaluation reports.

Board Approved Date: **[TBD]**

## Event Staff

Gregory Cooper	Jason McDonald	Spencer Jones	Megan McBryde
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## Event Staff Pay Scale

<b>Crowd Control</b>	
Girls/Boys Middle School Soccer	\$60.00
Basketball - Middle School (two games)	\$65.00 total
Basketball - High School Girls (two games)	\$85.00 total
Basketball - High School Boys (three games)	\$100.00
Fencing	\$60.00
<b>Ticket Takers/Sales</b>	
Football	\$60.00
Basketball	\$70.00
Wrestling	\$60.00
Football	\$60.00
<b>Announcer</b>	
Football	\$60.00
Basketball	\$70.00
Wrestling	\$60.00
<b>Clock Operator</b>	
Basketball - High School	\$40.00 per game
Basketball - Middle School	\$30.00 per game
Volleyball - Girls/Boys	\$40.00 per game/level
<b>Non-Carded Official</b>	
Outdoor Track and Field	\$70.00
<b>Chain Crew (Football)</b>	
Chain and Marker	\$70.00