Teaneck Public Schools
651 Teaneck Road
Teaneck, New Jersey 07666

CHARTER

2026-2027 MANDATORY REGISTRATION

Registration and residency forms are to be completed and submitted to the Teaneck Board of Education Central Registration Office located at 651 Teaneck Road. Registration Office hours vary by time of year, please call (201) 833-5512 to confirm hours.

Regular Registration Office hours are as follows:

Monday through Friday

9:00 a.m. – 3:30 p.m.

The office will be closed for lunch from 12:00 p.m. to 1:00 p.m.

For evening appointments, please contact the Registrar at (201) 833-5512 or via email at registrar@teaneckschools.org.

If you have a question regarding residency or registration requirements, please contact Rose Antinori, Registrar, (201) 833-5512 or via email at registrar@teaneckschools.org.

* **If the child you are registering is already enrolled in one of our schools please let the Registrar know.**

The following documents will be accepted for consideration at the time of registration:

(All documents must be officially translated in English)

A. **Completed Registration packet**
B. **Original Birth Certificate** (Passport can be used to establish official date of birth if birth certificate is not available).
C. **Record of Immunization**. *New Jersey State Law prohibits students from entering school without a* Record of Immunization.
D. **Proof of Residency** – See next page for list of acceptable proof of residency.
E. **Name and address of previous school** for transcript purposes.
F. After residency is established and verified **YOU MUST SCHEDULE AN APPOINTMENT WITH THE SCHOOL THAT YOUR CHILD WILL ATTEND.**

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ACCEPTABLE PROOF OF RESIDENCY

OPTION 1: IF YOU OWN A HOME

1. Please provide a copy of your current property tax bill, tax assessment card or a copy of your deed.

AND

2. Most recent utility bill (i.e. PSE&G, water company, cable, telephone bill).

OPTION 2: IF YOU LEASE

1. Please provide a current copy of your lease and it must include the name of the parent/guardian.

AND

2. Most recent utility bill (i.e. PSE&G, water company, cable, telephone bill).

***OPTION 3:* IF YOU RENT AND DO NOT HAVE A LEASE**

1. You must have the owner/landlord of the property complete an ***Affidavit of Landlord*** form. The owner of the property ***must sign the form and have it notarized***.

AND

2. The owner must provide a copy of the current property tax bill, tax assessment card or a copy of the deed.

AND

3. Copy of your (Parent/Guardian) most recent utility bill (i.e. PSE&G, water company, cable, telephone bill).

***OPTION 4:* IF IT IS A PRIVATE HOME AND YOU DO NOT PAY RENT**

1. You must have the owner/landlord of the property complete an ***Affidavit of Landlord*** form. The owner of the property ***must sign the form and have it notarized***. You do not need to disclose any rent amount on the form.

AND

2. The owner must provide a copy of their current property tax bill, tax assessment card or a copy of the deed.

AND

3. The parent/guardian must provide a copy of a current utility bill (i.e. PSE&G, water company, cable, telephone bill) or any bill that shows the Teaneck address.

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CHARTER SCHOOLS - REGISTRATION FORM FOR 2026-2027

FOR REGISTRATION OFFICE STAFF:

REGISTRAR: _____ **SKYWARD ID:** _____

Registration Date: _____ Grade: ____ Entry Code: _____

SCHOOL RESIDENT 004-Whittier ☐ 005-Hawthorne ☐ 006-Bryant ☐ 007-Lowell ☐ 010-BF ☐
011-TJ ☐ 012 THS ☐

SCHOOL ATTENDING:

(020) Teaneck Community Charter ☐
(900) Bergen Arts & Science Charter ☐
(930) Englewood on the Palisades Charter ☐
(966) Passaic Arts & Science Charter ☐
Has the student been accepted to a Charter School? ☐ NO ☐
Letter of Acceptance submitted Yes ☐ No ☐

STUDENT INFORMATION – Please fill out one form per student.

* **Is the student currently enrolled or has ever been enrolled in the Teaneck School system?** Yes ☐ **NO** ☐

Student First Name **Middle Name** Male ☐ Female ☐ Grade:

Stud Name

(As name appears on birth certificate)

Student's Home Address **City** **State** **Zip**

Student's Mailing Address (if different from above) **City** **State** **Zip**

Name of Parent(s)/Guardian: **Primary/Home Telephone**

Person Enrolling Student: **Relationship to student**

Ethnicity (must check one) ☐ Hispanic ☐ Non-Hispanic

Race (check all that apply) ☐ White ☐ Black/African American ☐ American Indian/Alaskan Native
☐ Asian ☐ Native Hawaiian/Pacific Islander

Birthdate **City of Birth** **State of Birth** **Country of Birth**

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Family Information

(One form per family)

Parent/Guardian #1 - Relationship to Student: Mother ☐ Father ☐ Legal Guardian ☐

Last Name | First Name | Middle Name | Title

Mailing Address

Primary/Home Telephone | Cell/Alt Phone | Email Address

Parent/Guardian #2 - Relationship to Student: Mother ☐ Father ☐ Legal Guardian ☐

Last Name | First Name | Middle Name | Title

Mailing Address

Primary/Home Telephone | Cell/Alt Phone | Email Address

Please list any siblings **currently attending** Teaneck Public Schools.

Siblings	Grade	Gender	Age	School

Signature of Parent/Guardian _____ Date _____

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CERTIFICATE OF RESIDENCY

I, _____ hereby certify that the statements hereinafter set forth are true:
(Name of parent/Legal guardian*)

I am the _____ of _____
(Father, Mother, Legal Guardian*) (Student Name and Age)

_____ who

is an applicant for admission to the Teaneck Public Schools.

This applicant/student resides with me and _____
(List all individuals with whom you reside)

_____

at _____ in the Township of Teaneck.
(Residence address)

We have been in actual residence at this address since _____
(Month / Day / Year)

Mark the forms of proof you are providing to demonstrate your physical address. <u>Refer to Options 1-4 from page 2</u>

- ☐ Copy of Tax Bill or Tax Assessment Card and utility bill
- ☐ Copy of Deed and utility bill
- ☐ Copy of Current Lease Agreement and utility bill
- ☐ Affidavit of Landlord – see option 3 or 4
- ☐ Other (pending approval)

1. Does Parent/Guardian OWN or RENT home address: _____

2. If Mother/Father of applicant/student lives in a separate household:

   Reason: ☐ Divorced ☐ Separated ☐ Other:_____

   Address:_____

3. Is there a custodial court order or written agreement designating the district for school attendance?
YES ☐ NO ☐ **If yes, please submit a copy of the written agreement to this form at the time of registration.**

4. Does the student reside with one parent for the entire year? YES ☐ NO ☐ If so, with which parent at what address:_____ _____

5. If the student does not reside with one parent for the entire year, explain the portion of time the student resides with each parent and at what addresses.

_____

7. If you are claiming to be an emancipated student, are you living independently in your own permanent home in the district?

_____

_____

FOR YOUR INFORMATION:

I have been advised that the Board of Education of the Township of Teaneck will not accept non-resident pupils and that the following are the only exceptions permitted to the established policy:

A. Any students whose parents move out of Teaneck during a current school year may complete only the current school year provided that the proportionate tuition rate be paid in advance to the Board Secretary.
B. Students whose parents have pending arrangements for establishing residence within the district may enroll and attend school during any particular month provided that the full tuition rate for that month is paid in advance to the Board Secretary.
C. Should further time be involved in establishing residence, the parents may submit to the principal, affidavits in support of their declared plans or situation. If these are approved, the parents will be permitted to continue the attendance of their children by paying the next full monthly tuition rate in advance to the Board Secretary.

D. Longer periods of attendance beyond two calendar months must be approved by the Board of Education.

The purpose of this certificate of residency is to secure admission of said application into the Public School System of the Township of Teaneck as a resident student.

_____ _____
(Parent/Legal Guardian* Signature) TBOE Attendance Officer Initials

Registration Conditional ☐

*Guardianship papers must be produced for examination. Parent/Guardian: _____

DISTRICT OFFICE USE ONLY

Physical verification of residency by TBOE Attendance Officer:_____

Date of verification:_____

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AFFIDAVIT OF LANDLORD

STATE OF NEW JERSEY)
SS:
COUNTY OF BERGEN)

I _____ of full age, and being duly sworn upon his or her oath, according to law, deposes and says:

1. I am the owner of property located at _____,
In the Township of Teaneck.
2. _____ is a tenant and has been a tenant at the above premises since _____(month/day/year). A copy of this tenant's lease, if same is in written form, is attached hereto.
In the event that tenant does not have a written lease, the pertinent terms of said lease are as follows:
   A. Circle one of the following: Month to Month / Year to Year
   B. Rental amount $ _____ per _____
   C. The names of permissible tenants are as follows:
      1. _____ 4. _____
      2. _____ 5. _____
      3. _____ 6. _____
3. I am making this affidavit knowing that the Board of Education of the Township of Teaneck will rely on same in determining whether _____ will be considered a pupil who is entitled to an education free of charge.

I understand that if any of the statements made by me are willfully false that I am subject to punishment.

_____
(LANDLORD)

Sworn and subscribed before
me this _____ day of _____

_____
(A Notary Public)