

Minutes of the proceedings of the **REGULAR PUBLIC MEETING** held on Wednesday, October 10, 2018, in the Cheryl Miller Porter, 3rd Floor Student Center, THS, at 8:00 PM. *Dr. Ardie Walser, Board President, presided.*

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, October 10, 2018, in the Cheryl Miller-Porter 3rd Floor Student Center at Teaneck High School at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk of the Township of Teaneck, posted to the district website and posted inside the Teaneck Board of Education, One Merrison Street, on February 21, 2018."

III. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Arjumand (Shahanaz)	X	
Ms. Fisher (Victoria)	X	
Mr. Ramirez (Martin)	X	
Mrs. Rappoport (Sarah)	X	
Mr. Rodriguez (Sebastian)	X	
Mr. Rose (Howard)	X	
Ms. Sanders (Denise)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)	X	

IV. Reaffirmation of 2018/19 District Goals

V. Superintendent's Report

- Board Presentations
- Bergen County Commission on the Status of Women Junior Commissioners Recognition

VI. Board Committee Reports

VII. Public Comment (agenda ONLY)

- A. Board Operations
- B. School Operations and Curriculum

C. Finance and Budget

D. Personnel

VIII. Public Comment (non-Agenda)

Discussed Security

Middle School students would like Police Officer on duty?

IX. Executive Session (required)

Mr. Rodriguez motioned to convene into Executive Session at 10:05 pm. Said motion was seconded by Mr. Rose, and carried by unanimous vote.

Mr. Rodriguez motioned to adjourn Executive Session at 11:21 pm. Said motion was seconded by Mr. Rose, and carried by unanimous vote.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

X. Adjournment

Mr. Rodriguez motioned to convene back to the public meeting at 11:21 pm and adjourn at 11:12 pm. Said motion was seconded by Mr. Rose, and carried by unanimous vote.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			

Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

Respectfully submitted,

Melissa Simmons
Business Administrator/Board Secretary

Teaneck Public Schools

Goals for 2018-2019

GOAL 1: Students attending the Teaneck Public Schools will acquire the critical thinking skills, knowledge, and understanding to be successful global citizens in the twenty-first century.

GOAL 2: Teachers and administrators in the Teaneck Public Schools will continue the development of the skills, knowledge, and understanding necessary to support students.

GOAL 3: The Teaneck Public Schools will be proactive in creating safe and inclusive school environments for students and adults by utilizing support services available in the community.

GOAL 4: The Teaneck Public Schools will communicate effectively with parents and with the greater community.

GOAL 5: The Teaneck Public Schools will explore additional revenue sources to support goals 1-4 beyond local and state aid to further its educational mission.

BOARD OPERATIONS

OCTOBER 10, 2018

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations resolutions:

1. that the Board waive the provisions of Board Policy #7510 Use of School Facilities, for the 2018-2019 school year, at no cost to the Teaneck Film Festival for the use of the Benjamin Franklin Middle School auditorium for custodian and building use fees.
2. that the Board waive the provisions of Board Policy #7510 Use of School Facilities, for the 2018-2019 school year, at no cost to the Girl Scout of Northern New Jersey, Troop#95970 for the use of the Bryant Elementary School cafeteria for custodian and building use fees. The meeting dates are as follows: 10/26, 11/16, 12/7, 12/21, 1/11/19, 2/8, 2/22, 3/8, 3/22, 4/12, 5/3, 5/17, 6/14/19.
3. that the Board waive the provisions of Board Policy #7510 Use of Facilities, for the 2018-2019 school year at no cost to the Girl Scout of Northern New Jersey, Troop#95963 for the use of Thomas Jefferson Middle School Cafeteria for custodian and building use fees. The meeting dates are as follows: 10/19, 10/21, 11/10, 11/16, 12/14 or 12/15, 1/11, 1/12, 1/25, 2/8, 2/23, 3/22, 4/26, 5/17, 6/18 and 6/14/19.
4. that the Board waive the provisions of Board Policy #7510 Use of Facilities, for the 2018-2019 school year at no cost to the Girl Scout of Northern New Jersey, Troop# 96006 for the use of Thomas Jefferson Middle School classroom #117B for custodian and building use fees. The meeting dates are as follows: 10/18, 11/1, 11/15, 12/6, 12/20, 1/10, 1/24, 2/7, 2/28, 4/11, 4/25, 5/2, 5/16, 5/23/19.
5. that the Board waive the provisions of Board Policy #7510 Use of Facilities, for the 2018-2019 school year at no cost to Teaneck Jr. Football League for the use of Eugene Field Gymnasium for custodian and building use fees. The meeting dates are as follows: 10/11, 10/15, 10/17, 10/18, 10/22, 10/24, 10/25, 10/29, 11/5, 11/7, 11/8, 11/12, 11/14, 11/15, 11/19, 11/21, 11/26, 11/28, 11/29, 12/3/18.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

**SCHOOL OPERATIONS and
CURRICULUM**

OCTOBER 10, 2018

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following School Operations and Curriculum resolutions:

1. that the Board approve payment to Erika Turner, to conduct one workshop on Healthy Relationships to middle school students enrolled in the FORUM's Parent and Student/School Partnership (PASS) Program, on November 29, 2018, in an amount not to exceed \$300. Funded by the Bergen County Department of Human Services.
2. that the Board approve payment to Flying Eagles Youth Coalition, to conduct two workshops on Violence Prevention/Healthy Decision-Making, for high school students enrolled in the FORUM's Parent and Student/School Partnership (PASS) Program, on October 30 and November 12, 2018, at \$300 each, in an amount not to exceed \$600. Funded by the Bergen County Department of Human Services.
3. that the Board approve payment to High Impact Youth Training Solutions, to conduct a workshop on Social Media Awareness, Internet Safety and Cyberbullying on December 6, 2018, for middle school students enrolled in the FORUM's Parent and Student/School Partnership (PASS) Program, in an amount not to exceed \$300. Funded by the Bergen County Department of Human Services
4. that the Board approve payment to Jean Clervil, to conduct two workshops on Career Building that would be held on November 13 and November 28, 2018, for students enrolled in the FORUM's Parent and Student/School Partnership (PASS) Program at \$300 each, in an amount not to exceed \$600. Funded by the Bergen County Department of Human Services.
5. that the Board approve payment to John Thompson, to conduct two workshops on Life Choices/Healthy Decision-Making, on October 22 and October 25, 2018, for students enrolled in the FORUM's Parent and Student/School Partnership (PASS) Program, at \$300 each in an amount not to exceed \$600. Funded by the Bergen County Department of Human Services.
6. that the Board approve payment to Nicholas Campestre, for supervising Open Gym Nights at Teaneck High School, on Mondays, Tuesdays and Wednesdays from 7:00 to 9:00PM October 15, 2018, through May 22, 2019, six (6) hours per week for 20 weeks, in the amount of \$50/hr., not to exceed \$6,000. The Township FORUM Grant funds this program. Substitute: Owen Barnes

7. that the Board approve Planned Parenthood, to conduct one workshop with high school students enrolled in the Young Women's Group, on STI Prevention, General Health & Sexuality, Consent, Hygiene, Life Skills: Decision making, refusal skills, delay tactics, and Body Image and/or Anatomy on the following date: November 13, 2018. There is no cost for this workshop.
8. that the Board approve payment to Plethora Media Group to present the "*Picture of Success*" program to middle school students enrolled in the Parent and Student/School Partnership Program, in an amount not to exceed \$700. The Forum Juvenile Justice grant would fund this program.

Program dates: October 16, November 6, November 20 and December 13, 2018.

1st Session: Basic photography skills workshop for participating students. A disposable camera would be provided to students that participate.

2nd Session: Students and staff trip to take photos that represent values and goal setting for their photography project.

3rd Session: Students will preview and select photos for inclusion in their final presentation and create captions/ blurbs for the selected photos.

4th Session: Students would finalize the project and present to staff and peers.

9. that the Board approve the YWCA-Healing Space, to conduct five workshops with high school students enrolled in the FORUMs Young Men's Group, on dating and healthy relationships, Internet Safety & Social Media, and Sexual Violence Prevention, on the following dates: November 29, December 6, December 13, December 20, 2018, and January 3, 2019. There is no cost for this program.
10. that the Board approve the YWCA-Healing Space, to conduct two workshops with high school students enrolled in the FORUM Parents and Student/School Partnership Program, on dating and healthy relationships, Internet Safety & Social Media, and Sexual Violence Prevention, on October 17 and December 10, 2018. There is no cost for this program.
11. that the Board approve Planned Parenthood, to conduct one workshop with high school students enrolled in the FORUMs Parents and Student/School Partnership Program, on STI prevention, General Health & Sexuality, Consent, Hygiene, Life Skills: Decision making, refusal skills, delay tactics, Body Image and/or Anatomy on November 7, 2018. There is no cost for this program.

12. that the Board approve the YWCA-Healing Space, to conduct (10) ten workshops with high school students enrolled in the FORUMs Young Women's Group, on dating and healthy relationships, Internet Safety and Social Media and Sexual Violence Prevention, on the following dates:

November 20, December 4, and December 18, 2018; January 8, January 22, February 5, February 19, March 5, March 19, and, April 2, 2019. There is no cost for this program.
13. that the Board approve payment to Team Life, Inc., to conduct two full day sessions of babysitter certification classes, on November 5 and November 6, 2018, to students enrolled in the FORUM's employment enrichment program, in an amount not to exceed \$1,050. Funded by the Township FORUM grant.
14. that the Board approve compensation to Team Makers, to conduct one workshop on teamwork, for middle school PASS students (Parents and Student/School Partnership Program) on October 16, 2018 in an amount not to exceed \$300. Funded by the Juvenile Justice Grant.
15. that the Board approve payment to Leaving The Village to provide two half day professional development workshops for teachers and an assembly for students at Benjamin Franklin Middle School, in an amount not to exceed \$6,280. Title I funds this program. Account # 20-231-200-320-22-58-I-F, 20-231-100-320-85-58-I-F.
16. that the Board approve payment to Dr. Eric Milou, Professor of Mathematics to provide a two (2) hour professional development for the kindergarten to fourth grade teachers to introduce and reinforce Mathematics – Differentiated Instruction. Title I funds this professional development, in an amount not to exceed \$1,000. Account #20-231-200-320-22-58-I-5.
17. that the Board approve payment to TAMKA Educational Products LLC, Toby J. Karten, to provide a two (2) hour professional development for the kindergarten to fourth grade teachers to introduce and reinforce Co-Teaching Methods. Title I funds this professional development, in an amount not to exceed \$1,200. Account #20-231-200-320-22-58-I-5.
18. that the Board approve remuneration to Staff Development Workshops for the consultation work of Samantha Passero who is a writing consultant for the primary grades. Ms. Passero will provide professional development to all kindergarten teachers on the following dates: October 15th, December 3rd, February 11th and March 18th in an amount not to exceed \$6000.
19. that the Board approve the 2017-18 District Report of Violence and Vandalism and our annual observance of the Week of Respect, October 1-5, 2018, and School Violence Awareness Week, October 15-19, 2018, a copy of the report is appended to and made a part of the minutes.

- 20. that the Board approve the 2018-2019 Nursing Services Plan. The annually adopted Nursing Services Plan will be kept at the Board office and a copy of the plan is appended to and made a part of the Minutes.

- 21. that the Board approve the Crisis Management Plans districtwide for the 2018-2019 school year.

- 22. that the Board approve a contract for Heroes and Cool Kids mentoring services for students at the high school during the 2018-2019 school year, in an amount not to exceed \$4,500.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

FINANCE AND BUDGET

OCTOBER 10, 2018

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Finance and Budget resolutions:

- 1. that the Board approve payment of the following **2018-2019 bills and payroll**, as detailed in lists **attached** to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

AUGUST 1, 2018 through AUGUST 31, 2018

FUND 10	\$3,843,446.37
FUND 20	\$265,372.79
FUND 60	\$59,450.82

Total of Approved Payments \$4,168,269.98

- 2. that the Board approve 2018-2019 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.
- 3. **WHEREAS**, the Board of Education has received the Report of the Board Secretary and the Report of the Treasurer of School Monies for the month of August 2018 and determined that both reports are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now
BE IT RESOLVED, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary’s monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting); and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the Board certifies that after a review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Executive County Superintendent.
- 4. that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded \$3,880.81) (District funded \$3,323.16) total cost \$7,203.97.

5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent, (Grant Funded \$0) and (District Funded \$41,222.88) (Parent Funded \$9,434.76) total cost \$50,657.64.
6. that the Board approve the attached list of Student Fundraising activities by school.
7. that the Board approve the contracts, for out-of-district tuition, for students who would require a special education program during the 2018-2019 school year, as per the attached list.
8. that the Board approve the contract(s) with those clinician(s) and agencies on the attached list who would provide related services and / or independent evaluations during the 2018-2019 school year.
9. that the Board approve the Resolution Agreement between the parents of Student ID #98257 and the Teaneck Board of Education, to reimburse the parents in an amount not to exceed \$1,500, (parents shall be responsible for any costs exceeding this amount) for a neuropsychological evaluation. Upon completion of the evaluation, the parents shall forward a copy to the Teaneck Board of Education.
10. that the Board approve the amendments to the Chapter 192/193 Non-Public Services grant for an increase in funding provided to Teaneck, as reflected in the funding statements appended to and made a part of the Minutes. This funding is provided to the Teaneck School District by the New Jersey Department of Education to provide additional Chapter 192, Compensatory Education, and Chapter 193, Supplemental Instruction, Annual Reviews, Initial Evaluations to determine eligibility for Special Education and Speech Services.
11. that the Board recognize and sanction the Teaneck High School Project Graduation event following graduation ceremonies the evening of Thursday, June 20, 2019 and the morning of Friday, June 21, 2019. The event will be funded entirely by the Teaneck High School PTSO. Furthermore, the Board authorizes the School Business Administrator to sign all related documents and contracts, to issue a certificate of insurance naming Teaneck High School PTSO as an additional insured and to obtain from Teaneck High School PTSO a certificate of insurance naming Teaneck Board of Education as an additional insured.
12. that the Board approve the Stipulation of Settlement Agreement between the parents of Student ID #93811 and the Teaneck Board of Education, dated June 21, 2017, in an amount not to exceed \$3,500, for the 2017 Extended School Year Program.
13. that the Board approve the Edvocate School Support to provide the district with assistance in the procurement of custodial services for the Teaneck Public Schools. Service will include but not limited to specification development, advertisement, pre-bid meetings, bid openings, proposal analysis and vendor award and contract development. The fees for managing the RFP process is \$10,375.00. Fees are inclusive of all expenses.

14. Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Resolution:

That the board, pursuant to N.J.S.A. 18A:18A-4.3 (a), authorizes the use of the Competitive Contracting procurement process for the purpose of entering into a contract with a custodial management services company. The Competitive Contracting process shall be administered by the School Business Administrator pursuant to N.J.S.A. 18A:18A-4.3 (b) pending approval from the Department of Community Affairs.
15. that the Board approve to award the Request for Quote for Strategic Planning for the Teaneck Public Schools to Performance Excellence Group, LLC., 8 Mayfaire Circle, Westampton, NJ 08060 in the amount of \$37, 900.
16. **WHEREAS**, pursuant to N.J.A.C. 6A:26A, the New Jersey Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and
WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Teaneck Board of Education are consistent with these requirements; and
WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;
NOW THEREFORE BE IT RESOLVED, that the Teaneck Board of Education hereby authorizes and directs the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 in compliance with New Jersey Department of Education requirements.
17. that the Board approve the annual request to the Executive County Superintendent of Schools, for approval of a Kindergarten Toilet Waiver, for the 2018-2019 school year.
18. that the Board approve payment to BP Consultants and Mike Miles to provide a series of Professional Development workshops during the 2018-2019 school year for the Superintendent Leadership Development for Administrators in an amount not to exceed \$30,000 and \$25,000 respectively.

19. **WHEREAS**, the Employer has heretofore maintained an arrangement intended to satisfy the requirements of Section 403(b) of the Code;

WHEREAS, final regulations under Section 403(b) of the Code issued by the Internal Revenue Service on July 26, 2007 require that the Employer's 403(b) arrangement be maintained pursuant to the terms of a written plan document; and

WHEREAS, through execution of an Adoption Agreement, the Employer wishes to amend and restate the Employer's 403(b) arrangement as set forth herein and in such Adoption Agreement;

NOW THEREFORE, the Employer hereby amends and restates its 403(b) arrangement effective October 10, 2018 as provided herein and in the Adoption Agreement.

20. that the Board approve a withdrawal from Tuition Reserve, in accordance with N.J.A.C. 6A:23A-17.1, in the amount of \$100,000; and the Board approve the appropriation of said funds to acct#11-000-100-566-49-61-C-C.

21. WHEREAS, the District has to advertise for Related Services for Special Education for the 2018-2019 school year,
 WHEREAS, the Purchasing Agent/Business Administrator advertised for Request For Proposal and on May 17, 2018 proposals were received. An evaluation team was selected and proposals were evaluated.
 NOW THEREFORE BE IT RESOLVED, that based on the recommendations of the committee, the Business Administrator recommends that the Board approve the following additional vendors for the Related Services for the school year 2018-2019:

Teaneck Speech & Language	\$95/30 min sess. \$145/45 min sess. \$190/60 min sess. \$600 Evaluation \$70/hr social skills group \$950 diagnostic eval \$105 Reading Therapy	\$25,000
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22. that the Board approve payment to Douglass Outreach at Rutgers University for services to be supplied for Student #91434, in an amount not to exceed \$25,440.

23. that the Board approve the attached list of Student Fundraising activities by school.

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x			
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

PERSONNEL

OCTOBER 10, 2018

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Personnel resolutions:

1. that the Board approve the following certificated staff appointments for the 2018-2019 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:
 - a. Allison Sparado, Dance Teacher, at the annual salary of \$61,200 (TTEA Guide MA/Step 2), assigned to Thomas Jefferson Middle School and Benjamin Franklin Middle School, effective October 11, 2018 through June 30, 2019, new position.
 - b. Debra Elwell, Theater Teacher, at an annual salary of \$60,800 (TTEA Guide BA/Step 7), assigned to Teaneck High School, effective September 18, 2018 through June 30, 2019, replacing employee #4602, non renewal (PC#: 10 12 25/afa).
 - c. Nancy Cochrane, High School/18-21 Teacher Program, at an annual salary of \$54,500 (TTEA Guide BA/Step 1), Assigned to Teaneck High School, effective October 11, 2018 through June 30, 2019, new position.
2. that the Board accept the resignation of the following staff members:
 - a. Linda Distler, School Psychologist, Thomas Jefferson Middle School, effective November 20, 2018.
 - b. Benimapi Coulibaly, World Language Teacher, Teaneck High School, effective November 7, 2018.
3. that the Board approve the following per diem substitute teachers for the 2018-2019 school year, at \$120 per day:
 - a. Ruqayyah Sanders
 - b. Michael Flores
 - c. Dawn Martin
 - d. Marita Pechulis
 - e. Lancelot Brown
 - f. Jessica Smith
 - g. Cara Lyons
 - h. Claudia Barreto
 - i. Cassandra Feimster

4. that the Board rescind the appointment of the following long-term substitute teacher for the 2018-2019 school year, effective immediately:
 - a. Kristine Heinemann, September 04, 2018 through January 28, 2019, with no benefits, assigned to Benjamin Franklin Middle school, replacing Colleen Pagan.
 - b. Carolyn Gallagher, September 04, 2018 through October 19, 2018, with no benefits, assigned to Benjamin Franklin Middle School, or until a replacement is found.

5. that the Board approve the removal of the following employees from the district substitute teacher list, effective immediately:
 - a. Employee #5013
 - b. Employee #3476

6. that the Board approve the following individuals be included on the list of Home Instructors to be employed, as needed, at \$50.00 per hour, during the 2018-2019 school year:

Kamal Ahmad
Faith Allen
Paola Arias
Katierose Augustine
Andrew Bellin
Alyssa Cestaro
Ken Chung
Susie Cipriano
Caridad Clavelo
Delores Connors
Nicole Cooper
John Dean
Lori DiSarro
Sheree Green
Marsha Gundy
Anila Hoxha
Jennifer Joyce
Jae Kim
Joseph Laborde
James Lagomarsino
Mary Joyce Laqui
Janine Lawler
Charlotte LoSchiavo
Barbara Metzler
Michael Moldovan
Fayth Mootoo
Yvette Ortega-Ulubay
John Paladino
Toni Peleg
Ashley Pires
Jacqueline Prince
Rena SanGeorge
Paul Sheppard
Jennifer Taylor
Vinod Thomas
Michael VanBrunt
Payne Vazquez
Luigi Venezia
Jan Girgan
Elizbieta Biernacka

7. that the Board approve payment to the following elementary school secretaries serving as School Treasurer, at \$1,092.00 each, for the 2018-2019 school year:

- a. Ruthanne Ahearn Lowell Elementary School
- b. Dawn Santamaria Hawthorne Elementary School
- c. Chanon McDuffie Bryant Elementary School

8. that the Board approve the following Extra Pay for Extra Work assignments, for the 2018-2019 school year, at Thomas Jefferson Middle School, stipends in accordance with TTEA contract:

Activity	Staff Member	Stipend Amount
TJ Achievers	Ramon Ortiz Jr.	\$2,184.00
Grade 5/6 Band	Daniel Sullivan	\$2,094.00
Book and Supply Room	Joanne Appel	\$2,388.00
Bridge Club	TBD	\$731.00
Chorus	TBD	\$2,094.00
Drama Director	Valerie Johnson	\$1,466.00
Drama Assistant Director	TBD	\$731.00
Environmental /Activist Club	Antoinette Bush	\$731.00
Jazz Band	Reginald Pittman	\$2,094.00
Math Club	Jennie Brolewicz	\$731.00
National Junior Honor Society	Matthew McMillan	\$1,864.00
Orchestra	Reginald Pittman	\$2,094.00
STEPS Mentoring for Girls	TBD	\$2,184.00
Student Council	Rena San George Frederica Ogletree	\$2,020.50 \$2,020.50
Treasurer	Susan Reis	\$2,388.00
Yearbook	Sue Luckman Jacobs	\$1,840.00
Physical Education Intramurals (boys)	Matthew Green	\$1,465.00
Physical Education Intramurals (boys)	Glen Mezzatesta	\$1,465.00
Physical Education Intramurals (boys)	George Prepis	\$1,465.00
Physical Education Intramurals (Girls)	Danielle Lawlor	\$2,198.50
Physical Education Intramurals (Girls)	Tracy Wells	\$2,198.50
Total:		\$38,447.00

9. that the Board approve the following Extra Pay for Extra Work assignments, for the 2018-2019 school year, at Benjamin Franklin Middle School, stipends in accordance with the TTEA contract:

Activity	Staff Member	Stipend Amount
Jazz Band	Daniel Sullivan	\$2,094.00
Orchestra	Daniel Bassett	\$2,094.00

10. that the Board approve payment to the following high school teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective September 05, 2018, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

Name	Subject	Rate
a. Christie Prepis	Physical Education	\$80.00 (MA+32)
b. Yevgeniya Miller	Special Education	\$80.00 (MA+32)
c. William Zarro	Special Education	\$80.00 (MA+32)
d. Patrick Delaney	Special Education	\$80.00 (MA+32)

11. that the Board approve the following athletics coach assignments for the 2018-2019 school year. stipend in accordance with the TTEA contract:

Activity	Staff Member	Stipend Amount
a. Cheerleader (Winter HC)	Atyana Hyatt	\$4,353.00
b. Girls Basketball Assistant	Raina Warren	\$5,661.00
c. Boys Fencing Head Coach	Charles Clark	\$6,795.00
d. Indoor Track Assistant	Daniel Henry	\$5,661.00
e. Boys Wrestling Volunteer	Charles Levin	No pay
f. Girls Track Assistant (Spring)	Daniel Henry	\$2,830.50

12. that the Board approve payment to the following employees who separated from the district for unused personal illness and unused vacation days with the maximum number of days indicated:
 - a. Michel Dabal, Mechanic, 9.5 unused vacation days at \$245.41 per diem, total payment of \$2,331.41.
 - b. Peter Miele, Custodian, 25 unused sick/personal days at \$40.00 per diem, total of \$1,000.00. 22 unused vacation days at \$253.07 per diem, total of \$5,567.52, total payment of \$6,567.52.
 - c. Renee Forte-Clarke, Academic Support Counselor, 12.5 unused sick/personal days at \$55.00 per diem, total of \$687.50. 39 unused vacation days at \$194.66 per diem, total of \$7,591.74., total payment of \$8,279.24.
 - d. Regina Melnyk, English Teacher, 3.5 unused sick days at \$75.00 per diem, total payment of \$262.50.
 - e. Stephen Welbert, Elementary School Teacher, 120.5 sick days at \$75.00 per diem, total payment of \$9,037.50.

13. that the Board approve the following certificated staff members to serve on the Intervention and Referral Services (I&RS) committee for the 2018-2019 school year, stipend \$948.00:

Teaneck High School:

- a. Katierose Augustine
- b. Daniel Olender
- c. Beth Fleischer
- d. Lori DiSarro
- e. Claudia Belotti

Lowell Elementary School:

- f. Sandy Joseph
- g. Dennis Hiel
- h. Kristine Thielman

Thomas Jefferson Middle School:

- i. Rena San George
- j. Delores Connors
- k. Paulette Szalay
- l. Robert Davis
- m. Ramon Ortiz Jr.

Hawthorne Elementary School:

- n. Deborah Nicotera
- o. Colette Brantley
- p. Jemara Blount

Whittier Elementary School:

- q. Willa Rudy
- r. Krysten Perez
- s. Dannette Coston

14. that the Board approve the salary guide reclassification effective September 01, 2018 for the following teachers:

Name	18-19 Guide Step	Salary	Reclassification	New Salary
a.Volodymyr Hunko	MA/Step 5	\$64,100	MA+32/Step 5	\$71,000

15. that the Board approve payment to the following Bryant School staff members to conduct the Families, Learning, Improving and Promoting Success (F.L.I.P.S.) Program, total cost not to exceed \$1,800, 4 hours, at \$50.00 students/families (4 meetings) and 8 hours, at \$50.00 planning time (4 meetings):

- a. Kate Augusto, LET, 12 hours, at \$50.00 per hour
- b. Jessica Brown, Guidance/Outreach, 12 hours, at \$50.00 per hour
- c. Teri Wilcox, ESL (English as a Second Language), 12 hours, at \$50.00 per hour

16. that the Board approve Ms. Caridad Clavelo as the Spanish Translator at Teaneck High School at the rate of \$50 per hour.

17. that the Board approve the following Social Worker Interns for the 2018-2019 school year:
 - a. Briana Carr Hawthorne Elementary School
 - b. Seo Yeong Tina Baek Hawthorne/Whittier Elementary School
 - c. Jonnell Heron Hawthorne Elementary School
 - d. Gillian Zenna Whittier Elementary School
 - e. Sara Naparstek Hawthorne Elementary School
 - f. Joanna Candanedo Hawthorne Elementary School
 - g. Kristen Derarian-Della Lowell Elementary School

18. That the Board approve the following job description (attachment) for the 2018-2019 school year:
 - a. Bus Driver (off-guide).

19. that the Board approve the following retirement:
 - a. Susan Reis, Secretary, Thomas Jefferson Middle School, retirement March 01, 2019.

20. that the Board approve the attached list of leaves of absence for the dates and reasons stated:

21. that the Board approve the following substitute custodians for the 2018-2019 school year:
 - a. Richard Oates
 - b. Fitzray Byndloss
 - c. Linval Joseph

22. that the Board rescind the appointment of the following certificated staff member for the 2018-2019 school year, effective immediately:
 - a. Employee ID #5089, Mathematics Teacher, at an annual salary of \$54,500 (TTEA Guide BA/Step 1), assigned to Teaneck High School, effective September 01, 2018 through June 30, 2019, replacing Susan Soss, retired. (PC#:10-12-11/adv).

23. that the Board approve Paula Huber for working an Extra Pay for Extra Work assignment for the 2018-2019 school year, stipend in accordance with the TTEA contract, total cost \$8,493:

24. that the Board approve payment to the following non-tenured instructional staff for participating in a four hour Saturday Foundation training session on September 15, 2018, in an amount not to exceed \$200 each.

1. Sharmaine Joseph
2. Paula Fischkelta
3. Filiz Zeybek

25. that the Board approve the following job description (attachment) for the 2018-2019 school year:

- a. Youth Development Specialist (Grant-Funded Position).

26. that the Board approve the longevity payment for the following staff members, in accordance with the TTEA contract:

<u>Staff Member</u>	<u>Salary</u>	<u>Longevity Amount</u>
a. Janet Bus	\$111,000	\$1,578.00
b. Alison Colahan	\$110,500	\$1,578.00
c. Eve Klein	\$111,000	\$1,578.00
d. Jason McDonald	\$110,000	\$1,578.00
e. Matthew McMillan	\$111,000	\$1,578.00
f. Frank Piccininni	\$98,000	\$1,578.00
g. Willa Rudy	\$111,000	\$1,578.00
h. Kimberly Sullivan	\$76,250	\$1,578.00
i. Tawana Smith	\$70,500	\$1,578.00

27. that the Board approve the following Extra Pay for Extra Work assignments, for the 2018-2019 school year, at Teaneck High School, stipends in accordance with TTEA contract:

<u>Activity</u>	<u>Staff Member</u>	<u>Stipend Amount</u>
Pan Asian Organization	Mary Joyce Laqui	\$1,098.00

28. that the Board approve payment to the following staff members for conducting programs during zero period for the 2018-2019 school year, total cost not to exceed \$6,860.00:

- a. Katierose Augustine, Co-Chairing Teaneck High School (Peer Leadership Program), stipend \$1,420.00.
- b. Eileen Glassey, Teaneck High School (AP Chemistry), stipend \$1,810.00.
- c. Kerrie Viray, Teaneck High School (AP Environmental Science), stipend \$2,210.00.

29. that the board approve the following staff members to serve in the after school/weekend detention program (working with students), during the 2018-2019 school year, as needed at a rate of \$50 per hour.
 - a. Natasha Green
 - b. Olivia Betances
 - c. Gregory Cooper
 - d. Charles Clark
 - e. Susie Cipriano
 - f. Jason McDonald
 - g. Andrew Bellin
 - h. Sharon Bellin
 - i. Luigi Venezia
 - j. Damion Campbell
 - k. Kamal Ahmad
 - l. Daniel Olender
 - m. Nicole Cooper

30. that the Board approve payment to the Gregory Cooper for participating in the Freshman Orientation Program held during the last week in August, 2018, not to exceed five (5) hours at the rate of \$50 per hour, total cost not to exceed \$250.00.

31. that the Board accept the resignation of the following long-term substitute teacher:
 - a. Lisa Yodice Broniszewski, Hawthorne Elementary School, effective October 12, 2018.

32. that the Board approve the following teachers serving as teacher mentors to provisionally certified novice teachers as required under the New Jersey Department of Education Provisional Teaching Process:

<u>Novice Teacher</u>	<u>Mentor Teacher</u>	<u>School</u>
a. Daniel Velez	Lee Ann Richards	Lowell Elementary School
b. Angie Dubon	Sandy Joseph	Lowell Elementary School
c. Jahaziel Valeriano	Robert Sherbine	Teaneck High School
d. Dania Sanchez	Jennifer Cortez	Whittier Elementary School
e. Gyu Ho Cho	Stephanie Baer	Bryant/Lowell
f. Emily Fisher	Jeremy LoVerde	Benjamin Franklin Middle School
g. Brittany Shepard	Kate Augusto	Bryant Elementary School
h. Rebecca Pflueger	Kamal Ahmad	Teaneck High School
i. Summer Pirro	Jovana Vljajic-Murusic	Teaneck High School
j. Brielle Rubin	Mark Martinez	Thomas Jefferson Middle School
k. Maria Garcia-Iglesias	Amanda Meller	Hawthorne
l. Andrew DeBlock	Lydia Deruiter	Thomas Jefferson Middle School
m. Shanice Jackson	Merin Matarazzo	Benjamin Franklin Middle School
n. Joshua Luscombe	Katierose Augustine	Teaneck High School
o. Amanda Detrick	Eileen Mursch	Benjamin Franklin Middle School
p. Elizabeth Bennett	Bonnie Meneely	Bryant Elementary School
q. Megan McBryde	Gillian Iappelli	Thomas Jefferson Middle School
r. Aya Shabarek	Ramon Ortiz Jr.	Thomas Jefferson Middle School
s. William Lane	Linea Rondael	Benjamin Franklin Middle School

33. that the Board approve the appointment of Katierose Augustine as Program Coordinator of the Strive Academic Support Program at Teaneck High School, from October 15, 2018 through June 14, 2019, at \$50 per hour, not to exceed 150 hours, total cost \$7,500.00.

34. that the Board approve the appointment of the following staff members serving as Program Co-Directors of the Strive Academic Support Program at Teaneck High School, from October 15, 2018 through June 14, 2019, at \$50 per hour, not to exceed 30 combined hours, total cost \$1,500.00.

- a. Olivia Betances
- b. Breanne Millett

35. that the Board approve the following chaperones, for the Annual Powder Puff Game, November 02, 2018 from 4pm-7pm, at \$50 per hour:
- a. Jason McDonald
 - b. Luigi Venezia
 - c. Katierose Augustine
 - d. Erick Akselrad

36. that the Board approve the following teaching staff members serving as volunteers to advise clubs during the 2018-2019 school year:
- a. Katleen DeMoncada - Medical Club
 - b. Liza Azria - Yarn Club
 - c. Kathryn King Dyker - Yarn Club
 - d. Mary Joyce Laqui - Activism Club
 - e. Adrienne Williams - Muslim Student Association
 - f. Jared Meli - Recycling Club

37. that the Board approve the retroactive longevity payment of the following teaching staff members:

<u>Staff Member</u>	<u>Retro Payment</u>
a. Peter Antonakis	\$3,156.00
b. Lisa Brown	\$3,156.00
c. Charles Clark	\$1,578.00
d. Jennifer Cortez	\$1,578.00
e. Kara Lindner	\$1,578.00
f. Glen Mezzatesta	\$1,578.00
g. Saundra Warren-Givens	\$3,156.00
h. Willa Rudy	\$1,578.00
i. Tawana Smith	\$1,578.00

38. that the Board approve the following location assignment, salary, guide/step, for the 2018-2019 school year, effective September 01, 2018. through June 30, 2019:
- a. Natasha Thomas, Special Education Teacher, Teaneck High School, \$105,000.00 TTEA Guide (MA+32 step 13).

39. that the Board approves the following Student Teacher Practicum assignment, for the 2018-2019 school year:
- a. Winston Andraca, student teacher from Montclair State University, assigned to Teaneck High School and Hawthorne Elementary School from September 04, 2018 through May 10, 2018.

40. that the Board approve the following job description (attachment) for the 2018-2019 school year:
- a. Master Teacher - Early Childhood
41. that the Board approve the following job description (attachment) for the 2018-2019 school year:
- a. Parent Liaison - Early Childhood
42. that the Board approve the following certificated staff appointment for the 2018-2019 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:
- a. Laura Nivar, Spanish Teacher, at an annual salary of \$76,000 (TTEA Guide MA+32/Step 7), assigned to Benjamin Franklin Middle School, effective November 12, 2018 June 30, 2019, replacing employee #3990, non-renewal (PC#: 10-10-06/aji).

Motion: S. Rodriguez	Second: H. Rose			
Board Member	Yes	No	Abstain	Absent
Ms. Arjumand (Shahanaz)	x			
Ms. Fisher (Victoria)	x			
Mr. Ramirez (Martin)	x			
Mrs. Rappoport (Sarah)	x			
Mr. Rodriguez (Sebastian)	x			
Mr. Rose (Howard)	x			
Ms. Sanders (Denise)	x		#3	
Dr. Walser (Ardie)	x			
Mrs. Williams (Clara)	x			

**2017 - 2018
Student Safety Data System Report
Districtwide - Final**

School	Incidents*	Other Incidents Leading to Removal**	HIB Confirmed	HIB Alleged	HIB Training	HIB Programs
Teaneck High School	56	40	5	5	17	2
Benjamin Franklin MS	56	87	5	7	17	2
Thomas Jefferson MS	33	18	14	22	7	3
Bryant	0	0	0	1	11	1
Hawthorne	3	0	3	0	18	1
Lowell	1	0	1	3	12	1
Whittier	0	0	0	0	11	2
Totals - Districtwide	149	145	28	38	93	12

Incidents include: Violence, Vandalism, Substance, Weapons and HIB Confirmed.

Other Incidents Leading to Removal: Any Incident, other than those types listed above, that take place on or off school grounds that result in a disciplinary removal of more than one half day must be reported.

2016 - 2017
Electronic Violence and Vandalism Reporting System
Districtwide - Final

School	Violence	Vandalism	Weapons	Substance Abuse	HIB
Teaneck High School	1	1	6	6	4
Benjamin Franklin MS	2	1	4	0	5
Thomas Jefferson MS	7	1	0	1	3
Bryant School	0	0	0	0	0
Hawthorne School	4	3	1	0	3
Lowell School	0	0	0	0	3
Whittier School	0	0	0	0	0
Totals - Districtwide	14	6	11	7	18

Teaneck District Nursing Services Plan 2018-2019

(N.J.A.C. 6A:16-2.1 through 2.5)

District Name: Teaneck Public Schools

School Year: 2018-2019

Board of Education Approval Date: ENTER THE DATE YOUR PLAN WAS APPROVED AND SUBMIT THE BOARD RESOLUTION (as per N.J.A.C. 16:A-2.1 (b))


District Contact Person: Dr. Christopher C. Irving, Superintendent

I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (i))

Basic services: N.J.A.C. 16A and N.J.S.A. 18A:40, federal law (such as FERPA- 20 U.S.C.§1232g, 34 CFR Part 99) and N.J. Sanitation Code. Under the direction of the School Physician, the following services are provided to students:

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1. Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards	
b) Immunization record	(N.J.A. C.6A:16-2.2 (a))
c) Medical history	
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2 (k))
e) Physical examinations for:	
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.S.A. 18A: 40-41.9 and N.J.A.C. 6A:16-2.2 (h)1)
(a) Distribution of educational fact sheet annually to parents or guardians of students of Sports-Related Eye Injuries	
(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h) 3)
(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2 (h) 5)
f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))

g) Adherence to Family Education Rights and Privacy Act	(FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.4 (c))
2. Determine student status for admission or retention with unacceptable evidence of immunizations	(N.J.A.C. 6A:16-2.2(b))
3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (c))
B. Medications, health care treatments, procedures and care:	(N.J.A.C. 6A:16-2.1 (a) 2)
1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1 (a) 2)
2. Approval of self administered medications	(N.J.S.A.18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v)
3. Designate and train annually epinephrine and glucagon auto injector delegates	(N.J.A.C. 6A:16-2.1(a) 2 vi N..J.S.A. 18A:40-12.5; 12.6 & 12.14)
4. Permit the school nurse or trained designee to administer epinephrine via a pre-filled auto-injector mechanism to any student without a known history of anaphylaxis when the nurse or trained designee in good faith believes the student is having an anaphylactic reaction <u>or</u> any student whose parent has <u>not</u> ; a) Provided written authorization for the administration of epinephrine; b) Provided written orders from the physician or advanced practice nurse that the student requires epinephrine for anaphylaxis; c) Received written notice from the board of education (BOE) or nonpublic school chief school administrator that the agencies and their employees or agents have no liability as a result of an injury arising from the administration of epinephrine; and d) Signed a statement releasing the BOE or nonpublic school of liability.	(N.J.S.A. 18A:40-12.5a-d and N.J.S.A. 18A:40-12.6)
C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders	(N.J.A.C. 6A:16-2.1 (a) 3)
D. Provide Health Care	(N.J.A.C. 6A:16-2.1 (a) 4)
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP and Medical Home Practitioner's orders.	(N.J.A.C. 6A:16-2.1 (a)10 (N.J.S.A. 45:11-23)- New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1 (a) 4(iv))
5. Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1 (a) 4 (v))
6. Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma	(N.J.A.C. 6A:16-2.1 (a) 4)

medications etc.	
7. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs and instruction of staff.	(N.J.A.C.6A:16-2.1(a)10(i) and (N.J.A.C. 6A:16-2.3 (b) 3(xii))
8. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	(N.J.A.C. 6A:16-2.3 (a) 3(vi) and N.J.A.C 6A:16-2.3(b) 3(i))
E. Administer asthma related care	(N.J.A.C. 6A:16-2.1 (a) 5)
1. Obtain training for administration of medication via nebulizer	(N.J.S.A.18A:40-12.8 (a) & (N.J.A.C. 6A:16-2.1(a) 5 ii)
2. Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.2 (e))
3. Require Students to have a current "Asthma Action Plan	(N.J.A.C. 6A:16-2.1 (a) 5 (iii))
F. Health history and examinations	(N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6)
1. Provide health examination for student's without medical homes	(N.J.A.C. 6A:16-2.2 (f) 6)
G. Establish and maintain procedures for universal precautions	(N.J.A.C.6A:16-2.1 (a) 7)
H. Provide nursing services to nonpublic school located in district	(N.J.A.C. 6A:16-2.1 (a) 8)
I. Instruct students/ teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)3. xv
1. Communicable diseases, blood borne pathogens	
2. Asthma management	
3. Anaphylaxis and symptoms of hyperglycemia and hypoglycemia	
4. Classroom health curriculum (not CSN with a "Non-Instructional" certificate)	
5. Other health concerns	
J. Provide information for:	
1. NJ Family Care program	(N.J.A.C. 6A:16-2.2 (i))
K. Implementation of the Nurse Practice Act by.....	
L. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	
2. Provision of nursing care for actual or potential emotional health problems	
3. Health teaching in health office	
4. Health teaching in classroom	
5. Health counseling	

II. Summary of Nursing Services Required to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.3 (b)3)

Services Required to Address Specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, procedures and administration of medications, procedures or treatments.	Bryant Pre K - K	Hawthorne K - 4	Lowell K - 4	Whittier K - 4	Thomas Jefferson 5 - 8	Benjamin Franklin 5 - 8	Teaneck High School
First-Aid / Office Visits / month	182	360	200	300	490	450	150
Dental: tooth avulsion, caries, braces, etc. / month	2	5	6	2	8	15	2
Health Screenings Ht., Wt., & BP yearly	306	310	341	328	546	540	776
Visual Acuity screening K,2,4,6,8,10	169	310	341	328	143	254	224
Auditory screening K,1,2,3,7,11	169	310	341	328	138	143	296
Scoliosis screening biennially age 10-18	0	0	0	0	254	286	408
Diabetic Glucose testing, insulin pump management	1 student	0	1 student	0	1 student	1 student	3 students
Mantoux/PPD testing	0	0	0	0	0	0	0
Medication Administration- daily	2	1	3	3	2	1	2
Medication Administration - PRN	14	23	10	10	16	7	28
Nebulizer/inhalers/peak flow measurements	10	32	21	15	20	16	64
Tube feedings	0	0	0	0	0	0	0
Urinary catheterizations	0	0	0	0	0	0	0
Ventilator care	0	0	0	0	0	0	0
Referral for vision evaluations	10	51	15	37	36	20	32
Referral for hearing evaluations	1	1	0	1	0	7	8
Referral for Alcohol and drug use/abuse testing	0	0	0	0	1	1	24
Referral for pregnancy	0	0	0	0	0	0	2
Nursing Diagnosis /Case-finding of actual or potential	1	2	2	1	7	7	10

physical health problems per month								
Provision of nursing care for actual or potential emotional health problems	1	2	2	1	1	4	20	
Case finding	2	2	4	2	3	3	19	
Health teaching in health office	Daily	Daily	Daily	Daily	Daily	Daily	Daily	
Health teaching in classroom	Upon request	Upon request	Upon request	Upon request	Upon request	Upon request	0	
Health counseling	Daily	Daily	Daily	Daily	Daily	Daily	Daily	
Hearing aid check / daily	0	0	0	0	0	1	0	
Other								
Attendance/Late passes	2 x's/day	Yes	Yes	Yes	n/a	n/a	n/a	

III. Emergency Management (N.J.A.C. 6A:16-2.1 (a) 4

A. Acute Care Management Plan:

1. All health offices are equipped with Emergency Go-Bag for utilization in Crisis and/or an Emergency Evacuation.
2. Cardiac or Respiratory Distress Action Plan
 - a) AEDs (Automatic External Defibrillators) deployment and delegates trained (reference Janet's Law Requirement)
 - b) CPR trained school nurse (NJAC 6A:13.3
 - c) CPR trained coaches/athletic trainers/teachers/staff
 - d) Asthma Nebulizer trained nurses
 - e) Universal Precautions trained staff

B. IEHPs/Chronic Care Management Plans:

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
2. Asthma Action Plan
3. Diabetic Action Plan
4. Sickle Cell Anemia Action Plan
5. Seizure Action Plan
6. Pacemaker Action Plan
7. Emergency Evacuation of Students with Disabilities Plan

C. District Crisis Management Plan:

1. Triage Action Plans in District Crisis Management Plan

D. Community Rescue Squad and Emergency Paramedic Services

1. 911 is called by either the nurse or staff member. Teaneck Township responds with police, ambulance, paramedics and/or fire department. Sick or injured are usually transported to Holy Name Hospital, which is located in Teaneck.

IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A 16-2.3 (b))

Schools →		Bryant	Hawthorne	Lowell	Whittier	TJ	BF	THS
Grade levels		Pre K - K	K - 4	K - 4	K - 4	5 - 8	5 - 8	9 - 12
Enrollment number as of Oct. 1 st .		273	315	333	339	523	543	1178
Number of students receiving:								
Special Services/ IEPs		101	60	90	88	122	156	280
504s		4	10	3	1	18	10	62
I&Rs		19	42	31	28	35	54	26
IHPs		24	66	30	60	35	39	30
IEHPs		24	66	30	60	35	39	30
Emergency Evacuation Accommodations Plan for students with disabilities		1	0	1	1	0	5	2
Nursing Assignments- number of:								
N.J.A.C. 6A:9-13.3	Certified School Nurse- CSN	1	1	1	1	1	1	1
	Registered Nurse- not CSN	0	0	0	0	0	0	0
	Licensed Practice Nurse- LPN	0	0	0	0	0	0	0
N.J.A.C. 6 A:9-13.3 (b)	CPR Certified	1	1	1	1	1	1	1
N.J.A.C. 6A:9-13.3 (b)	AED Certified	1	1	1	1	1	1	1
N.J.A.C. 6A:16-2.1(a)5iii	Asthma Nebulizer trained	1	1	1	1	1	1	1
Unlicensed Assistive Personnel Assignments								
Nursing Assistants		0	0	0	0	0	0	0
Health Aides		0	0	0	0	0	1	0

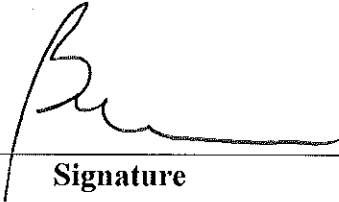
V. Nursing Services and Additional Medical Services provided to Non-Public Schools

Non-public nursing services (N.J.A.C. 6A:16-2.1(a)8)

1. Non-public nursing services are provided as requested by county-consulting agencies.

Nursing Services Plan Reviewed By:

Dr. Barry Weissman
School Physician Name


Signature

10/3/18
Date

Rita F. Urevitch, RN
Lead Nurse Name


Signature

10-03-18
Date

Dr. Christopher C. Irving
CSA Name

Signature

Date

	ACCOUNT	DESCRIPTION	AMOUNT TRANSFERRED	
			From	To
T8	20-241-200-580-21-50-I-0	TITLE III/TRAVEL	(4,600.00)	
	20-241-100-600-21-40-I-0	TITLE III/INSTR SUPPLIES	(1,054.40)	
			(5,654.40)	
	20-241-200-516-21-52-I-0	TITLE III-TRANSPORTION		5,654.40
	EXPLANATION: TITLE III SUMMER TRANSPORTATION			
T9	11-000-261-420-89-53-1-D	CONTRACTS BLDG MAINT	(12,000.00)	
	11-000-261-610-89-49-1-D	MAINTENANCE SUPPLIES		12,000.00
	EXPLANATION: MANTENANCE SUPPLIES AND REPAIR PARTS SY 2018-2019			
T10	11-000-230-590-84-49-0-D	OTH EXP/BOE/POL & COPYING	(5,000.00)	
	11-000-230-610-82-49-S-D	SUPPLIES/SUPT		5,000.00
	EXPLANATION: SUPPLIES FOR SUPERINTENDENT'S OFFICE			
T11	60-802-100-890-53-73-P-W	CAMP/K OTHER EXPENSE	(2,100.00)	
	60-802-200-800-56-73-P-W	CAMP K/REFUNDS		2,100.00
	EXPLANATION: FUNDS FOR TCEC REFUNDS TO PARENTS			

FINANCE COMMITTEE SIGNATURE

DATE

Professional Development

Name: Tatiana Stripling
School or Department: Whittier School
Conference/Seminar/Workshop: New Jersey Consortia for Excellence through Equity
Location: Paramus, New Jersey
Dates: October 19, November 15, December 18, 2018 and January 9 and 24, February 11, March 6, 2019
Estimated Cost: \$0 – Substitute Required (No Funding Required)

Name: Janine Lawler
School or Department: Whittier School
Conference/Seminar/Workshop: New Jersey Consortia for Excellence through Equity
Location: Paramus, New Jersey
Dates: October 19, November 15, December 18, 2018 and January 9 and 24, February 11, March 6, 2019
Estimated Cost: \$0 – Substitute Required (No Funding Required)

Name: Debra Benitez
School or Department: Thomas Jefferson Middle School
Conference/Seminar/Workshop: Leadership for Culturally Responsible Schools
Location: Paramus, New Jersey
Dates: October 19, November 15, December 18, 2018 and January 9, February 11, 2019
Estimated Cost: \$0 – Substitute Required (No Funding Required)

Name: Kathleen deMoncada, Yaneth Mesa
School or Department: Teaneck High School
Conference/Seminar/Workshop: Decoding Cancer Featuring BioConnect
Location: Lyndhurst, New Jersey
Dates: October 30, 2018
Estimated Cost: \$200 – Substitute Required (Grant Funded)

Name: Thomas Jefferson Middle School – Mark Martinez, Jennifer Oriolo, Brielle Rubin, Suada Charaf, Thomas Papaleo, Susan Carletta, Valerie Johnson, Lydia DeRuitter, Kim Cecchini; Benjamin Franklin Middle School – Zain Conteh, Joseph Tauriello, Allen Gonzalez, Paula Fishkelta, Laurel Lahullier, Merin Matarazzo, Claudia Grassi, Roberta Weiss, Diana Spain
School or Department: Benjamin Franklin and Thomas Jefferson Middle Schools
Conference/Seminar/Workshop: Go Math Grade 6, New Jersey Student Learning Standards
Location: Teaneck, New Jersey
Dates: October 11, 2018
Estimated Cost: \$0 – Substitute Required (No Funding Required)

Professional Development

Name: Tony Thomas
School or Department: Teaneck High School
Conference/Seminar/Workshop: New Jersey Science Convention
Location: Princeton, New Jersey
Dates: October 23, 2018
Estimated Cost: \$220.30 – Substitute Required (Grant Funded)

Name: Sharon Bellin, Rolando Monserrat
School or Department: Teaneck High School
Conference/Seminar/Workshop: Computer Design Competition Teacher Workshop
Location: Newark, New Jersey
Dates: October 31, 2018
Estimated Cost: \$0 – Substitute Required (No Funding Required)

Name: Janet Bus
School or Department: Hawthorne School
Conference/Seminar/Workshop: Literacy for All
Location: Providence, Rhode Island
Dates: October 29 and 30, 2018
Estimated Cost: \$954.86 – Substitute Not Required (Grant Funded)

Name: Danette Coston
School or Department: Whittier School
Conference/Seminar/Workshop: Introduction to Responsive Classroom
Location: New York, New York
Dates: November 30, 2018
Estimated Cost: \$229 – Substitute Not Required (Grant Funded)

Name: Volodymyr Hunko, Vinod Thomas
School or Department: Teaneck High School
Conference/Seminar/Workshop: New Jersey Science Convention
Location: Princeton, New Jersey
Dates: October 24, 2018
Estimated Cost: \$380 – Substitute Required (Grant Funded)

Name: Patricia Dent, Nina Odatalla
School or Department: Eugene Field and Thomas Jefferson
Conference/Seminar/Workshop: Leveraging Cultural and Linguistic Diversity for Academic Achievement
Location: New York, New York
Dates: October 18 & 19, 2018
Estimated Cost: \$590 – Substitute Not Required (Grant Funded)

Professional Development

Name: Terry Corallo

School or Department: District Office

Conference/Seminar/Workshop: Legal One & TMI Education - *Hot Issues in School Law*

Location: Ramapo College, Mahwah, NJ

Dates: November 15, 2018

Estimated Cost: \$139.00 - Substitute Not Required (District Funded) –

Name: Caryn Keller

School or Department: Ma'ayanot High School

Conference/Seminar/Workshop: Advanced Placement Central Workshop

Location: Queens, New York

Dates: November 6, 2018

Estimated Cost: \$276.65 – Substitute Not Required (Grant Funded)

Name: Dr. Christopher Irving

School or Department: Superintendent

Conference/Seminar/Workshop: National Alliance for Black School Educators Conference

Location: Baltimore, Maryland

Date(s): November 7 – 11, 2018

Estimated Cost(s): \$2,046.38 - Substitute Not Required (District Funded)

Professional Development

Name: Maura Tuite, Jennifer Janeira, Pepukayi West, Elizabeth Bauer, Jan Girgan, Josephine Sodano

School or Department: Special Services

Conference/Seminar/Workshop: Hot Issues in Special Education; Legally Defensible IEPs

Location: Wayne, New Jersey

Date(s): October 16, 2018

Estimated Cost(s): \$850 – No Substitute Required - (District Funded)

Name: Josephine Sodano

School or Department: Special Services

Conference/Seminar/Workshop: Addressing the Global Needs of Our Diverse Students

Location: Wayne, New Jersey

Date(s): October 19, 2018

Estimated Cost(s): \$0 – No Substitute Required - (No Funding Required)

Name: Susan Carletta, Jennifer Oriolo, Lydia DeRuiter, Erica Rose Cohen

School or Department: Special Services

Conference/Seminar/Workshop: Grade 6 Go Math

Location: Teaneck Public Schools

Date(s): October 11, 2018

Estimated Cost(s): \$0 – Substitute Requireds - (No Funding Required)

Name: Nina Demaio

School or Department: Special Services

Conference/Seminar/Workshop: Technology to Differentiate Lessons

Location: Paramus, NJ

Date(s): October 23, 2018

Estimated Cost(s): \$75 – No Substitute Required - (District Funded)

Name: Nina Demaio

School or Department: Special Services

Conference/Seminar/Workshop: Google Tools for Middle/High School

Location: Paramus, NJ

Date(s): December 4, 2018

Estimated Cost(s): \$100 – No Substitute Required - (District Funded)

Name: Shamara Walker

School or Department: Special Services

Conference/Seminar/Workshop: Early Intervention for Autism

Location: Parsippany, NJ

Date(s): November 7, 2018

Estimated Cost(s): \$208.36 – No Substitute Required - (District Funded)

Name: Claudia Belotti

School or Department: Special Services

Conference/Seminar/Workshop: Dr. Jerome Sattler: Assessment of Children

Location: Teaneck, NJ

Date(s): October 3, 2018

Estimated Cost(s): \$140.00 – No Substitute Required - (District Funded)

Professional Development

Name: Brittany Butler

School or Department: Special Services

Conference/Seminar/Workshop: National Association for the Education of Young Children

Location: Somerset, NJ

Date(s): October 19, 2018

Estimated Cost(s): \$98.00 – No Substitute Required - (District Funded)

Additional Professional Development

Name: Trina Moschella
School or Department: Eugene Field
Conference/Seminar/Workshop: MAP Graph Applying Reports
Location: Scotch Plains, New Jersey
Dates: October 17, 2018
Estimated Cost: \$100 – Substitute Not Required (Grant Funded)

Name: Tunde Adedoyin
School or Department: Eugene Field – Human Resource Management
Conference/Seminar/Workshop: Inaugural New Jersey Convening on Diversifying the Teacher Workforce
Location: Glassboro, New Jersey
Dates: October 12, 2018
Estimated Cost: \$66.42 – Substitute Not Required (District Funded)

Name: Scott Bushoven, Trecia Moltan-Soares, Angela Gigante, Jennifer Ahearn, Sandy Joseph, Angie DuBon
School or Department: Lowell School
Conference/Seminar/Workshop: 3 Stages of Learning: Numbers and Operation of Base Ten
Location: Pompton Plains, New Jersey
Dates: October 11, 2018
Estimated Cost: \$930 – Substitute Required (Grant Funded)

Field Trips

Name: Shenijah Curtis, Yris Acevedo

School or Department: FORUM

Trip Planned: Monster Mini Golf

Location: Paramus, New Jersey

12 Students

Date(s): October 24, 2018

Depart: 4:00PM

Return: 7:00 PM

Estimated Cost: \$411.03 – Substitute Not Required (Funded by Parent and Student/School Partnership (PASS) Grant)

EXPLANATION: Students would be provided an opportunity to better understand the importance of social skills and team building by being rewarded for their efforts in the program.

Name: Shenijah Curtis, Yris Acevedo

School or Department: FORUM

Trip Planned: The Gravity Vault

Location: Upper Saddle River, New Jersey

12 Students

Date(s): November 5, 2018

Depart: 3:45PM

Return: 7:00 PM

Estimated Cost: \$774.33 – Substitute Not Required (Funded by Parent and Student/School Partnership (PASS) Grant)

EXPLANATION: Students would engage in team building activities through indoor rock climbing. Through this activity, students would be instructed on the benefits of helping and encouraging each other and practice positive social skills.

Name: Shenijah Curtis, Yris Acevedo

School or Department: FORUM

Trip Planned: Maggiano's Little Italy

Location: Hackensack, New Jersey

12 Students

Date(s): November 20, 2018

Depart: 4:00PM

Return: 7:00 PM

Estimated Cost: \$774.33 – Substitute Not Required (Funded by Parent and Student/School Partnership (PASS) Grant)

EXPLANATION: Students would attend a family style dinner, receive instruction on table etiquette, and learn positive social skills and strategies throughout the course the activity.

Name: Shenijah Curtis, Yris Acevedo

School or Department: FORUM

Trip Planned: Dave & Busters

Location: Wayne, New Jersey

12 Students

Date(s): December 17, 2018

Depart: 3:45PM

Return: 7:00 PM

Estimated Cost: \$776.82 – Substitute Not Required (Funded by Parent and Student/School Partnership (PASS) Grant)

EXPLANATION: Students would engage in team building activities that enhance social relations, and define roles within teams involving collaborative tasks.

Field Trips

BRYANT ELEMENTARY SCHOOL: 23 students, 11 staff:

Bonnie Meneely, Jennifer Bell, Elizabeth Bennett, Lilymey Lam-Meza, Nabila Foad, Nofsheen Zarar, Velicia Day, Hani Flts, Farzana Quayum, Nurse

LOWELL ELEMENTARY SCHOOL: 20 students, 17 staff:

LisaMarie Sgambati, Stacie DiBona, Lauren Finizio, Sashanique Moodie, Natalia Daly, Elizabeth Weston, Tia Richardson, Dena Gochmonsky, Marcia Elam-Moore, Maria Duran, Tricia Genius, Marcela Vinueza, Hend Fathalla, Johanna Garcia, Stephanie Garcia

BENJAMIN FRANKLIN MIDDLE SCHOOL: 18 students, 12 staff:

Colleen Pagan, Vatrell Graves, Paula Castillo, Rushiana Clemmons, Janet Graham, David Martin, Arturo Leon, Anna Marie Burrell-Thomas, Michael Kutiak, Kenneth Rivera, Alphanzo Smith, Jamila Staten, Nurse

TEANECK HIGH SCHOOL: 27 students, 13 staff:

Lisa Azria, Michelle Doonan, Susan Scarano, Valerie Henderson, Mellissa Garrett, Elise Stanford, Rabra Sabra, Nancy Cochrane, Pandora Phipps, Christopher Burke, Nagah Yousef, Chris Wilson, Imani Thornhill, Nurse

EXPLANATION: The students in the Autism/MD and Transition classes would participate in structured community outings and activities as part of the curriculum. The activities would provide an opportunity for students to practice skills needed for daily living and be rewarded for positive group participation. Transition students would demonstrate their ability to perform in the community, and use the skills learned in class.

Estimated Cost: \$33,000 – Substitutes Required - (District Funded)

Field Trips

MONTH: OCTOBER

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
15	Monday	Stop & Shop	Teaneck	9:45- 11:45	BFMS
17	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
19	Friday	Bowler City	Hackensack	9:15- 12:15	THS/BFMS/LOWELL
23	Tuesday	Suez Haworth Water Treatment Plant	Haworth	8:00- 3:00	THS TRANSITION
24	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
26	Friday	Demarest Farm	Hillsdale	9:00- 3:00	LOWELL
26	Friday	ABMA Farms	Wyckoff	9:00- 2:30	THS
31	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS

MONTH: NOVEMBER

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
2	Friday	Bergen Town Center Mall	Paramus	10:30- 2:00	BFMS
2	Friday	Stop & Shop	Teaneck	9:30- 11:30	LOWELL
5	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
6	Tuesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
7	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
7	Wednesday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
14	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS

Field Trips

16	Friday	Smashburger	Hackensack	11:00-2:00	THS
20	Tuesday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS
28	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
28	Wednesday	CVS WALKING TRIP	Teaneck	9:00-11:00	THS
30	Friday	Teaneck Cinemas	Teaneck	9:30-12:30	THS/BFMS/LOWELL

MONTH: DECEMBER

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
4	Tuesday	Stop & Shop	Teaneck	9:45-11:15	BFMS
5	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
6	Thursday	Walgreens WALKING TRIP	Teaneck	9:00-11:00	THS
7	Friday	Bergen Town Center	Paramus	10:00-2:00	LOWELL
10	Monday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS
11	Tuesday	Walgreens WALKING TRIP	Teaneck	9:00-11:00	THS
12	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
14	Friday	Paper Mill Playhouse	Millburn	8:45-12:00	BFMS/LOWELL
14	Friday	Imagine That	Florham Park	9:00-1:00	BRYANT
19	Wednesday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS
19	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS

Field Trips

MONTH: JANUARY

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
2	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
4	Friday	Liberty Science Center	Jersey City	8:50- 3:00	LOWELL/THS
7	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
8	Tuesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
9	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
9	Wednesday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
11	Friday	Paramus Park	Paramus	9:30- 2:00	THS
16	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
18	Friday	Bowler City	Hackensack	9:15- 12:15	THS/BFMS/LOWELL BRYANT
23	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
25	Friday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
29	Tuesday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
30	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS

MONTH: FEBRUARY

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
1	Friday	Stop & Shop	Teaneck	9:30- 11:30	LOWELL
4	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
6	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
7	Thursday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS

Field Trips

8	Friday	Teaneck Cinemas	Teaneck	9:30-12:30	BFMS/LOWELL/THS
8	Friday	Jumpin Jax	Paramus	9:15-12:30	BRYANT
13	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
13	Wednesday	Walgreens WALKING TRIP	Teaneck	9:00-11:00	THS
20	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
22	Friday	Bounce	V.Cottage	8:30-1:30	THS
22	Friday	Riverside Square Mall	Hackensack	9:30-2:30	LOWELL
26	Tuesday	Walgreens WALING TRIP	Teaneck	9:00-11:00	THS
27	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
27	Wednesday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS

MONTH: MARCH

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
4	Monday	Stop & Shop	Teaneck	9:45-11:15	BFMS
4	Monday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS
6	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
7	Thursday	FunPlex	E.Hanover	9:00-2:00	THS
7	Thursday	Stop & Shop WALKING TRIP	Teaneck	9:00-11:00	THS
13	Wednesday	THS Weight Room	Teaneck	11:00-12:30	BFMS
13	Wednesday	CVS WALKING TRIP	Teaneck	9:00-11:00	THS
15	Friday	Bowler City	Hackensack	9:15-12:15	THS/BFMS/LOWELL
15	Friday	1 Gym 4 All	Waldwick	9:30-12:30	BRYANT

Field Trips

19	Tuesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
20	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
27	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
28	Thursday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
29	Friday	Bergen Town Center	Hackensack	10:00- 2:00	LOWELL

MONTH: APRIL

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
1	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
3	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
4	Thursday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
5	Friday	Walgreens WALKING TRIP	Teaneck	9:00- 11:00	THS
10	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
12	Friday	Bounce	V.Cottage	8:30- 1:00	THS
24	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
24	Wednesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
26	Friday	Garden State Plaza	Paramus	10:30- 12:30	BFMS
26	Friday	Riverside Square Mall	Hackensack	9:30- 2:00	LOWELL
26	Friday	Deco Daves	Teaneck	9:00- 11:00	THS
30	Tuesday	Walgreens	Teaneck	9:00- 11:00	THS

Field Trips

MONTH: MAY

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
1	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
1	Wednesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
6	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
6	Monday	On the Border	Paramus	10:30- 2:00	THS
8	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
9	Thursday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
10	Friday	Stop & Shop	Teaneck	9:30- 11:30	LOWELL
10	Friday	Deco Daves	Teaneck	9:00- 11:00	THS
14	Tuesday	CVS WALKING TRIP	Teaneck	9:00- 11:00	THS
15	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
17	Friday	Phelps Park WALKING TRIP	Teaneck	9:00- 3:00	LOWELL
17	Friday	EJ's Queen Road Walking Trip	Teaneck	11:00- 12:30	BFMS
17	Friday	Jumpin Jax	Paramus	9:15- 12:30	BRYANT
21	Tuesday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
22	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
29	Wednesday	THS Weight Room	Teaneck	11:00- 12:30	BFMS
31	Friday	Teaneck Cinemas	Teaneck	10:30- 12:30	THS/BFMS/LOWELL

Field Trips

MONTH: JUNE

DATE	DAY	DESTINATION	TOWN	PICKUP DROP OFF TIMES	SCHOOL(S)
3	Monday	Stop & Shop	Teaneck	9:45- 11:15	BFMS
3	Monday	Walgreens WALKING TRIP	Teaneck	9:00- 11:00	THS
6	Thursday	Stop & Shop WALKING TRIP	Teaneck	9:00- 11:00	THS
7	Friday	Paper Mill Playhouse	Millburn	8:50- 12:15	LOWELL
7	Friday	Votee Park WALKING TRIP (rain date 6/12)	Teaneck	9:30- 2:30	THS/BFMS
7	Friday	Van Saun (rain date 6/14)	Paramus	9:30- 2:30	BRYANT
11	Tuesday	Deco Daves	Teaneck	9:00- 11:00	THS
12	Wednesday	Votee Park (rain date) WALKING TRIP	TEANECK	9:30- 2:30	THS/BFMS
12	Wednesday	Stop & Shop	Teaneck	9:00- 11:00	THS (IF NO RAIN 6/7 THEN THIS TRIP)
18	Tuesday	Walgreens WALKING TRIP	Teaneck	9:00- 11:00	THS

Field Trips

TEANECK HIGH SCHOOL MD/TRANSITION PROGRAM: 22 students, 3 staff
 Danny Gareri, Sean Aumack, Tanisha Drake

Estimated Cost: \$7,000 – Substitute Not Required - (District Funded)

EXPLANATION: Community Based Instruction would allow students in the Transition classes to practice skills that they are learning in the classroom, school and community. Those skills include, but are not limited to, social skills, pre-vocational job skills, behavioral skills, life skills and academic skills. There are a total of 22 students and 3 staff in this program, however only a portion of the students and staff would be traveling to the below destinations on any given day. All trips will use public transportation or walk.

OCTOBER 1, 2018 – JUNE 20, 2019, 8:00AM - 3:00PM

DESTINATION	TOWN
Garden State Plaza	Paramus
Stop & Shop	Teaneck
Berkeley College	Paramus
Hackensack Hospital	Hackensack
Division of Vocational Rehab	Hackensack
Bergen Community College	Paramus
Marriott at Glenpointe	Teaneck
Center for Food Action	Hackensack

OCTOBER 1, 2018 – JUNE 20, 2019, 8:00AM - 3:00PM

JOB SITES	TOWN
ShopRite	Englewood
24 Hour Fitness	Paramus
Panera	Englewood
Holy Name Hospital	Teaneck
Amazing Savings	Teaneck
Walgreens	Bergenfield
Century 21	Paramus
EJ's Pizzeria	Teaneck
Applebees	Hackensack
Staples	Hackensack
Target	Hackensack
PetCo Animal Supplies	Hackensack
Bryant Elementary School	Teaneck
Center for Food Action	Hackensack

Field Trips

Name: Sheena Wester, Danielle Annunziata, Peter Antonakis, Amanda Estevez, Nisrene Hammoud, MeiLinh, LaMui, Monica Lawson, Kristen Panagiotou, Brittany Shepard, Morgan Owens, Emily Smith, Kerri Ann Sanders, 2 Mission One Paraprofessionals, 22 parent chaperones

School or Department: Bryant School

Trip Planned: Wightman Farms

Location: Morristown, New Jersey

165 Students

Date(s): October 19, 2018

Rain Date: October 23, 2018

Depart: 8:45 AM

Return: 2:00 PM

Estimated Cost: \$2675.32 – Substitute Required (Parent Funded)

EXPLANATION: The new science curriculum includes season and weather change. Visiting the farm to see the fall harvest gives students a hands-on experience into the attributes of fall.

WALKING TRIP

Name: Amanda Zoran, One Mission One Paraprofessional

School or Department: Thomas Jefferson Middle School

Trip Planned: Teaneck Creek Conservancy

Location: Teaneck, New Jersey

11 Students

Date(s): November 1 & 2

Rain: Date: November 5 & 3

Depart: 11:30 AM

Return: 12:10 PM

Estimated Cost: \$0 – Substitute Not Required (No Funding Required)

EXPLANATION: Students would use the natural setting of the Teaneck Creek Conservancy to enhance their writing skills.

Name: Adrienne Williams, Margot Mack, Mary Joyce Laqui

School or Department: Teaneck High School

Trip Planned: Fairleigh Dickinson University – Teens Talk about Racism

Location: Teaneck, New Jersey

12 Students

Date(s): October 15, 2018

Depart: 8:00 AM

Return: 2:00 PM

Estimated Cost: \$302.33 – Substitute Required (District Funded)

EXPLANATION: Students would address the climate and culture of the building.

Name: Katie Cannao, Marc Monroe

School or Department: Teaneck High School

Trip Planned: Junior Achievement Career Success Workshop

Location: Teaneck, New Jersey

15 Students

Date(s): November 15, 2018

Depart: 8:30 AM

Return: 2:00 PM

Estimated Cost: \$277.27 – Substitute Required (District Funded)

EXPLANATION: Students would gain skills and tools required to earn and keep a job in high growth industries.

Field Trips

Name: Jennifer Joyce, Luigi Venezia

School or Department: Teaneck High School

Trip Planned: Maskers Orchard and Bellevue Creamery

Location: Warwick, New York

14 Students

Date(s): October 17, 2018

Rain Date: October 28, 2018

Depart: 8:00 AM

Return: 3:00 PM

Estimated Cost: \$355.87 – Substitute Required (District Funded)

EXPLANATION: Students would learn about the different types of apples and how ice cream is made.

Name: Allison Norris, Kristen Nunez, MaryAnn Doris, Shena Thomas, Jolyann Schoeppler, 13 parent chaperones

School or Department: Hawthorne School

Trip Planned: Liberty Science Center

Location: Jersey City, New Jersey

78 Students

Date(s): November 13, 2018

Depart: 9:00 AM

Return: 2:30 PM

Estimated Cost: \$2259.89 – Substitute Not Required (Parent Funded)

EXPLANATION: Students would engage in engineering process lessons and various hands on interactive science explorations.

Name: Jemara Blount, Tawana Smith, Lisa Brown, Sandra Warren Givens, Felix Meija, Maryann Doris, 3 Mission One Paraprofessionals 13 parent chaperones

School or Department: Hawthorne School

Trip Planned: Sterling Hill Mine

Location: Ogdensburg, New Jersey

87 Students

Date(s): November 14, 2018

Depart: 9:00 AM

Return: 2:30 PM

Estimated Cost: \$1763.04 – Substitute Not Required (Parent Funded)

EXPLANATION: Students would have a hands-on experience as they explore the mine and relate it to the science units that they have studied on fossils and rocks.

Field Trips

Name: Todd Murphy, Jeanne McVerry, Debra Elwell

School or Department: Teaneck High School

Trip Planned: Ramapo College

Location: Mahwah, New Jersey

16 Students

Date(s): October 24, 2018

Depart: 9:00 AM

Return: 2:30 PM

Estimated Cost: \$287.41 – Substitute Required (District Funded)

EXPLANATION: Students would view a live performance and discussion of the Modern Day Odyssey.

ADDITIONAL Fundraising Activities by School

School or Department: Bryant School
 Fundraising Activity: Stop and Shop A+ Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Bryant School PTO
 Participants: Parents/Guardians
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for assemblies and field trips.

School or Department: Whittier School
 Fundraising Activity: Stop and Shop Rewards Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Pedro Valdes (Principal)
 Participants: Community Members
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase supplemental supplies for students.

School or Department: Lowell School
 Fundraising Activity: Stop and Shop Rewards Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Antoine Green (Principal)
 Participants: Community Members
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for student activities and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: "I" (Influence) Team
 Name of sponsors: Javalda Powell (staff member)
 Participants: "I" Team would sell to the students and staff
 Location: Benjamin Franklin Lobby after school as determined by the principal's office
 Date(s): November 15, 2018 through June 14, 2019 Time: 3:00pm-3:30pm
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds raised would be used to purchase team shirts and rewards for Positive Behavior Intervention and Support (PBIS). The "I" team is a diverse group of 6-8 students from each grade. Students will work with Ms. Powell and other faculty to create presentations/activities for their peers on topics such as respect, responsibility, trustworthiness, caring and citizenship.

ADDITIONAL Fundraising Activities by School

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: No Boys Allowed (NBA) Book Club
 Name of sponsors: Javalda Powell (staff member)
 Participants: No Boys Allowed (NBA) Book Club would sell to the students and staff
 Location: Benjamin Franklin Middle School Lobby
 Date(s): November 15, 2018 through June 14, 2019 Time: 3:00pm -3:30pm
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: Power Boys
 Name of sponsors: Javalda Powell (staff member)
 Participants: Power Boys would sell to the Students and Staff
 Location: Benjamin Franklin Lobby Time: 3:00pm -3:30pm
 Date(s): November 15, 2018 through June 14, 2019
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: Girls Being Girls (GBG)
 Name of sponsors: Javalda Powell (staff member)
 Participants: Girls Being Girls would sell to students and faculty
 Location: Benjamin Franklin Lobby Time: 3:00pm - 3:30pm
 Date(s): November 15, 2018 through June 14, 2019
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Thomas Jefferson Middle School
 Fundraising Activity: Jamaican Patties
 Sponsoring Organization: Drama Club
 Name of sponsors: Valerie Johnson (staff member)
 Participants: Drama Club would sell to the students and staff
 Location: Thomas Jefferson Main Lobby as determined by the principal's office
 Date(s): November 7, 2018 through May 29, 2019 Time: 3:00pm -3:30pm
 Estimated funds to be raised by this activity: \$700
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for production needs and cast party.

ADDITIONAL Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Admission
Sponsoring Organization: Senior Cabinet 2018-2019
Name of sponsors: Mr. Meli (staff member)
Participants: Senior cabinet would sell to the Senior Student body
Location: Teaneck High School student center as determined by the principal's office
Date(s): November 19, 2018
Estimated funds to be raised by this activity: \$100-\$300
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for senior class prom funds.

School or Department: Teaneck High School
Fundraising Activity: Baked Goods and Water
Sponsoring Organization: Teaneck Boys Volleyball
Name of sponsors: Jason MacDonald (staff member)
Participants: Boys Volleyball Team would sell to students
Location: High School Lobby
Date(s): November 15, 2018 through June 22, 2019
Estimated funds to be raised by this activity: \$200
Funds to sponsoring organization: 100%

Time: 3:00pm

EXPLANATION: The funds would be used to contribute to the cost of apparel.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Baked Goods
Sponsoring Organization: DREAMS
Name of sponsors: Eve Klein (staff member)
Participants: DREAMS would sell to the student body
Location: Benjamin Franklin Main Lobby as determined by the principal's office
Date(s): October 2018 through June 2019
Estimated funds to be raised by this activity: \$75 each sale
Funds to sponsoring organization: 100%

Time: 3:00pm -3:25 pm

EXPLANATION: The funds would be used to pay for bus, shirts, and end of year luncheon.

OUT-OF-DISTRICT TUITION CONTRACTS 2018-2019

STUDENT ID#	SCHOOL	TUITION	START DATE	1:1 AIDE
97313	River Dell Regional School District	\$28,367.00	9/6/2018	
96037	River Dell Regional School District	\$28,367.00	9/6/2018	
96311	River Dell Regional School District	\$28,367.00	9/6/2018	
93887	River Dell Regional School District	\$28,367.00	9/6/2018	
98210	Northern Valley H.S.	\$75,019.00	9/4/2018	\$46,800.00
100204	Windsor Prep H.S.	\$62,817.96	9/4/2018	
100091	Rockland BOCES	\$71,610.60	9/6/2018	
98115	Pascack Valley Regional High School	\$73,350.00	9/6/2018	
92015	BCSS – Career Crossroads	\$19,940.00	9/1/2018	
96631	BCSS – Career Crossroads	\$19,940.00	9/1/2018	
97889	Union County Vocational Technical School District	\$20,000.00	9/17/2018	
96287	BCSS – New Bridges		9/6/2018	\$52,000.0
TOTAL		\$456,145.56		\$98,800.00

CLINICIANS 2018-2019

CLINICIAN	RATES	NOT TO EXCEED
Pascack Valley Regional	\$100/hr Occupational Therapy	\$6,000.00
	TOTAL	\$6,000.00

CH192/193 Funding Statement and Additional Funding Request
*UNOFFICIAL Funding Statement **

09/24/2018

County: 03-BERGEN

District: 5150-TEANECK TWP

2018-19 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193 LAWS OF 1977 AS AMENDED

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192

<u>Program</u>	<u>2018-19 Rate/Pupil</u>	<u>Pupils</u>	<u>Alloc. for each Service 2018-19</u>	<u>Add'l Pupils</u>	<u>Additional 2018-19 Funding</u>	<u>Total 2018-19 Funding to Date</u>
Compensatory Education*	\$995.33 X	85 =	\$71,913.00	0	\$0.00	\$71,913.00
E.S.L.*	\$1,015.00 X	28 =	\$24,157.00	0	\$0.00	\$24,157.00
Transportation*			\$15,810.00		\$0.00	\$15,810.00
Total Alloc. for CH.192 Services - 2018-19			\$111,880.00		\$0.00	\$111,880.00 (A)

* Prorated at 85%

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193

<u>Program</u>	<u>2018-19 Rate/Pupil</u>	<u>Pupils</u>	<u>Alloc. for each Service 2018-19</u>	<u>Add'l Pupils</u>	<u>Additional 2018-19 Funding</u>	<u>Total 2018-19 Funding to Date</u>
Initial Exam & Class.*	\$1,326.17 X	71 =	\$90,392.00	0	\$0.00	\$90,392.00
Annual Exam & Class.*	\$380.00 X	95 =	\$34,656.00	0	\$0.00	\$34,656.00
Corrective Speech*	\$930.00 X	47 =	\$41,962.00	10	\$8,928.00	\$50,890.00
Supplemental Instr.*	\$826.00 X	89 =	\$70,573.00	60	\$47,578.00	\$118,151.00
Total Alloc. for CH.193 Services - 2018-19			\$237,583.00		\$56,506.00	\$294,089.00 (B)

* Prorated at 96%

Total CH. 192/193 Allocation Payable (A + B):			\$405,969.00						
Calculated Monthly Payments:									
SEP	\$40,597.00	NOV	\$40,597.00	JAN	\$40,597.00	MAR	\$40,597.00	MAY	\$40,597.00
OCT	\$40,597.00	DEC	\$40,597.00	FEB	\$40,597.00	APR	\$40,597.00	JUN	\$40,596.00

[Back to Report Menu](#)

[Print](#)

**Official monthly Funding Statements are available through [School Aid - School Aid Payments and Notices](#) website on the homeroom after requests have been certified and the payment is processed each month.*



NJ DEPARTMENT OF EDUCATION
SCHOOL FACILITIES

Form M-1

Annual Maintenance
 Budget Amount Worksheet
 Per N.J.A.C. 6A:26A

County Bergen
 District Name Teaneck
 District Number 5150
 Filing Date 10/31/18

Current Area Cost Allowance per SF \$ 143.00
 District contact name Melissa Simmons
 District contact phone (201) 833-5527
 District contact e-mail msimmons@teaneckschools.or

A	B	C	D	E	F	G
School Facility Name	School Number	Gross Building Area (GSF)	Building Replacement Value	Prior Years Actual & Current Year Budgeted expenditure (See Detailed Sheet)	Min. Annual Target Expenditure for FY 19-20	Anticipated Budget for FY 19-20
Teaneck HS	50	215,808	\$ 30,860,544	\$ 5,588,727	\$ 61,721	\$ 468,078
Benjamin Franklin Middle	60	100,202	\$ 14,328,886	\$ 2,435,111	\$ 28,658	\$ 217,334
Thomas Jefferson Middle	70	105,216	\$ 15,045,888	\$ 2,606,016	\$ 30,092	\$ 228,209
Bryant	80	47,338	\$ 6,769,334	\$ 1,167,948	\$ 13,539	\$ 102,674
Hawthorne	110	49,373	\$ 7,060,339	\$ 1,265,702	\$ 14,121	\$ 107,088
Lowell	130	47,106	\$ 6,736,158	\$ 1,166,616	\$ 13,472	\$ 102,171
Whittier	150	55,118	\$ 7,881,874	\$ 1,321,786	\$ 15,764	\$ 119,549
Eugene Field	999	25,000	\$ 3,575,000	\$ 649,732	\$ 7,150	\$ 54,224
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District Total		645,161	\$ 92,258,023	\$ 16,201,637		
Min. Required amount for FY 18-19					\$ 184,516	
Anticipated Budget amount for FY 18-19						\$ 1,399,326

Prepared by: District School Business Administrator
 District School Business Administrator
 Max. Maintenance Reserve Amount (4% of column D) \$ 3,690,321
 Current District Maintenance Reserve Amount \$ 201,000
 Print Melissa Simmons Date 10/10/2018
 Sign Melissa Simmons

District Name TEANECK District Number Detailed Actual Expenditures by Year by Building Worksheet 5150

A		B	C		I	J	K	L	M	N	O	P	Q	R	S
School/Facility Name		School Number	Gross Building Area (GSF)		FY 09-10 Actual Expenditures	FY 09-10 Actual Expenditures	FY 10-11 Actual Expenditures	FY 11-12 Actual Expenditures	FY 12-13 Actual Expenditures	FY 13-14 Actual Expenditures	FY 14-15 Actual Expenditures	FY 15-16 Actual Expenditures	FY 16-17 Actual Expenditures	FY 17-18 Actual Expenditures	FY 18-19 Budgeted Amount
Teaneck HS	50	215,808			\$ 526,983	\$ 477,899	\$ 392,019	\$ 454,271	\$ 423,248	\$ 435,390	\$ 373,186	\$ 425,165	\$ 405,800	\$ 546,170	\$ 458,900
Benjamin Franklin Middle	60	100,202			\$ 238,789	\$ 185,205	\$ 161,360	\$ 177,288	\$ 182,227	\$ 187,865	\$ 164,120	\$ 197,409	\$ 188,418	\$ 253,593	\$ 213,072
Thomas Jefferson Middle	70	105,216			\$ 267,972	\$ 199,156	\$ 179,666	\$ 186,301	\$ 191,310	\$ 197,230	\$ 189,742	\$ 207,287	\$ 197,846	\$ 266,282	\$ 223,794
Bryant	80	47,338			\$ 108,934	\$ 94,760	\$ 73,689	\$ 83,199	\$ 90,492	\$ 93,155	\$ 87,910	\$ 93,261	\$ 89,013	\$ 119,804	\$ 100,661
Hawthorne	110	49,373			\$ 115,099	\$ 96,526	\$ 92,565	\$ 95,720	\$ 92,902	\$ 95,680	\$ 113,518	\$ 97,270	\$ 92,840	\$ 124,954	\$ 104,988
Lowell	130	47,106			\$ 124,384	\$ 89,683	\$ 73,332	\$ 83,997	\$ 90,985	\$ 93,635	\$ 75,399	\$ 92,804	\$ 88,577	\$ 119,217	\$ 100,167
Whittier	150	55,118			\$ 120,333	\$ 102,949	\$ 85,635	\$ 96,002	\$ 100,124	\$ 103,225	\$ 88,223	\$ 108,588	\$ 103,643	\$ 139,494	\$ 117,204
Eugene Field	999	25,000			\$ 65,148	\$ 50,985	\$ 40,248	\$ 43,544	\$ 56,407	\$ 57,813	\$ 54,466	\$ 49,253	\$ 47,009	\$ 63,270	\$ 53,161
District Total		645,161			\$ 1,567,642	\$ 1,297,163	\$ 1,098,514	\$ 1,220,322	\$ 1,227,694	\$ 1,263,993	\$ 1,146,564	\$ 1,271,037	\$ 1,213,146	\$ 1,632,784	\$ 1,371,888

Teaneck Board Of Education Comprehensive Maintenance plan

		2017-2018 Actual	2018-2019 Budgeted	2019-2020 Planned
Teaneck HS	\$	546,170	\$ 458,900	\$ 468,078
		Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Benjamin Franklin MS	\$	253,593	\$ 213,072	\$ 217,334
		Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Thomas Jefferson MS	\$	266,282	\$ 223,734	\$ 228,209
		Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Bryant	\$	119,804	\$ 100,661	\$ 102,674
		Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Hawthorne	\$	124,954	\$ 104,988	\$ 107,088
		Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.

Teaneck Board Of Education Comprehensive Maintenance Plan

	2017-2018 Actual	2018-2019 Budgeted	2019-2020 Planned
Lowell	\$ 119,217	\$ 100,167	\$ 102,171
	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Whittier	\$ 139,494	\$ 117,204	\$ 119,549
	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
Eugene Field	\$ 63,270	\$ 53,161	\$ 54,224
	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.	Regular inspection, testing and adjustment of building systems (boilers/burners boiler water treatment. fire alarm. burglar alarm elevator etc.) Repair and or replacement of various pumps, valves and traps and other heating & plumbing system components.
District Total	\$ 1,632,784	\$ 1,371,888	\$ 1,399,326

TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS
2018 - 2019 SCHOOL YEAR

A separate form is required for each school building

SCHOOL NAME: Bryant Elementary School DISTRICT NAME: Teaneck

ROOM NUMBER(S): #3, #5, #6, #7, #8, #17, #25, #32 COUNTY NAME: Bergen

To: Executive County Superintendent:

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner:

An aide will escort the students to the nearest hallway bathroom.

Board of Education has approved this alternate method of compliance on October 10, 2018; a copy of the resolution is attached. I certify that all requirements of N.J.A.C. 6A:26-6.3 (h) 4ii and iii have been met.



Christopher C. Irving, Chief School Administrator

October 11, 2018

Date

Approved: _____

Not Approved: _____

County Superintendent

Date

TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS
2018 - 2019 SCHOOL YEAR

A separate form is required for each school building

SCHOOL NAME: Lowell Elementary School

DISTRICT NAME: Teaneck

ROOM NUMBER(S): #104

COUNTY NAME: Bergen

To: Executive County Superintendent:

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner:

An aide will escort the students to the nearest hallway bathroom.

Board of Education has approved this alternate method of compliance on October 10, 2018; a copy of the resolution is attached. I certify that all requirements of N.J.A.C. 6A:26-6.3 (h) 4ii and iii have been met.



Christopher C. Irving, Chief School Administrator

October 11, 2018

Date

Approved: _____

Not Approved: _____

County Superintendent

Date

TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS
2018 - 2019 SCHOOL YEAR

A separate form is required for each school building

SCHOOL NAME: Whittier Elementary School

DISTRICT NAME: Teaneck

ROOM NUMBER(S): #104

COUNTY NAME: Bergen

To: Executive County Superintendent:

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner:

An aide will escort the students to the nearest hallway bathroom.

Board of Education has approved this alternate method of compliance on October 10, 2018; a copy of the resolution is attached. I certify that all requirements of N.J.A.C. 6A:26-6.3 (h) 4ii and iii have been met.



Christopher C. Irving, Chief School Administrator

October 11, 2018

Date

Approved: _____

Not Approved: _____

County Superintendent

Date

**2016-2017 SCHOOL YEAR OUT OF DISTRICT PLACEMENTS
TUITION ADJUSTMENTS PER STATE OF NJ ACTUAL PER PUPIL COST COST**

Bancroft Neurohealth	\$ 1,679.52
Bergen County Special Services	\$ 50,370.00
Cresskill Public Schools	\$ 7,313.40
Legacy Treatment Services, Inc.	\$ 10,108.80
New Beginnings	\$ 4,024.00
Ridgefield Board of Education	\$ 41,785.89
River Dell Regional Board of Education	\$ 26,370.50
The North Jersey Elks Developmental	\$ 13,702.00
	<u>\$ 155,354.11</u>

ADDITIONAL Fundraising Activities by School

School or Department: Bryant School
 Fundraising Activity: Stop and Shop A+ Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Bryant School PTO
 Participants: Parents/Guardians
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for assemblies and field trips.

School or Department: Whittier School
 Fundraising Activity: Stop and Shop Rewards Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Pedro Valdes (Principal)
 Participants: Community Members
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase supplemental supplies for students.

School or Department: Lowell School
 Fundraising Activity: Stop and Shop Rewards Program
 Sponsoring Organization: Stop and Shop
 Name of sponsors: Antoine Green (Principal)
 Participants: Community Members
 Location: Stop and Shop Stores
 Date(s): October 2018 through March 2019
 Estimated funds to be raised by this activity: \$500
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for student activities and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: "I" (Influence) Team
 Name of sponsors: Javalda Powell (staff member)
 Participants: "I" Team would sell to the students and staff
 Location: Benjamin Franklin Lobby after school as determined by the principal's office
 Date(s): November 15, 2018 through June 14, 2019 Time: 3:00pm-3:30pm
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds raised would be used to purchase team shirts and rewards for Positive Behavior Intervention and Support (PBIS). The "I" team is a diverse group of 6-8 students from each grade. Students will work with Ms. Powell and other faculty to create presentations/activities for their peers on topics such as respect, responsibility, trustworthiness, caring and citizenship.

ADDITIONAL Fundraising Activities by School

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: No Boys Allowed (NBA) Book Club
 Name of sponsors: Javalda Powell (staff member)
 Participants: No Boys Allowed (NBA) Book Club would sell to the students and staff
 Location: Benjamin Franklin Middle School Lobby
 Date(s): November 15, 2018 through June 14, 2019 Time: 3:00pm -3:30pm
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: Power Boys
 Name of sponsors: Javalda Powell (staff member)
 Participants: Power Boys would sell to the Students and Staff
 Location: Benjamin Franklin Lobby Time: 3:00pm -3:30pm
 Date(s): November 15, 2018 through June 14, 2019
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Benjamin Franklin Middle School
 Fundraising Activity: Bake Sale
 Sponsoring Organization: Girls Being Girls (GBG)
 Name of sponsors: Javalda Powell (staff member)
 Participants: Girls Being Girls would sell to students and faculty
 Location: Benjamin Franklin Lobby Time: 3:00pm - 3:30pm
 Date(s): November 15, 2018 through June 14, 2019
 Estimated funds to be raised by this activity: \$300
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to purchase group t-shirts and supplies.

School or Department: Thomas Jefferson Middle School
 Fundraising Activity: Jamaican Patties
 Sponsoring Organization: Drama Club
 Name of sponsors: Valerie Johnson (staff member)
 Participants: Drama Club would sell to the students and staff
 Location: Thomas Jefferson Main Lobby as determined by the principal's office
 Date(s): November 7, 2018 through May 29, 2019 Time: 3:00pm -3:30pm
 Estimated funds to be raised by this activity: \$700
 Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for production needs and cast party.

ADDITIONAL Fundraising Activities by School

School or Department: Teaneck High School
Fundraising Activity: Admission
Sponsoring Organization: Senior Cabinet 2018-2019
Name of sponsors: Mr. Meli (staff member)
Participants: Senior cabinet would sell to the Senior Student body
Location: Teaneck High School student center as determined by the principal's office
Date(s): November 19, 2018
Estimated funds to be raised by this activity: \$100-\$300
Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for senior class prom funds.

School or Department: Teaneck High School
Fundraising Activity: Baked Goods and Water
Sponsoring Organization: Teaneck Boys Volleyball
Name of sponsors: Jason MacDonald (staff member)
Participants: Boys Volleyball Team would sell to students
Location: High School Lobby
Date(s): November 15, 2018 through June 22, 2019
Estimated funds to be raised by this activity: \$200
Funds to sponsoring organization: 100%

Time: 3:00pm

EXPLANATION: The funds would be used to contribute to the cost of apparel.

School or Department: Benjamin Franklin Middle School
Fundraising Activity: Baked Goods
Sponsoring Organization: DREAMS
Name of sponsors: Eve Klein (staff member)
Participants: DREAMS would sell to the student body
Location: Benjamin Franklin Main Lobby as determined by the principal's office
Date(s): October 2018 through June 2019
Estimated funds to be raised by this activity: \$75 each sale
Funds to sponsoring organization: 100%

Time: 3:00pm -3:25 pm

EXPLANATION: The funds would be used to pay for bus, shirts, and end of year luncheon.

THE TEANECK PUBLIC SCHOOL DISTRICT

Human Resource Management

POSITION DESCRIPTION

POSITION TITLE: BUS DRIVER

ADMINISTRATIVE RELATIONSHIP: Reports to Transportation Specialist

ESSENTIAL QUALIFICATIONS:

1. Valid NJ Commercial Driver's License
 2. Minimum of three (3) years' previous safe driving experience
 3. Ability to maintain passenger discipline to ensure their safety and well-being and protect against vandalism
 4. Compliance with DOT physical examination and Drug and Alcohol Testing Requirements prior to employment
- Such other qualifications of academic professional and personal excellence as the Teaneck Township Board of Education may specify.

Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

ESSENTIAL FUNCTIONS OF POSITION:

1. Conduct a pre-trip safety inspect of the bus prior to every trip and complete the School Bus Condition Report.
2. Notify the Transportation Specialist of any mechanical malfunctions and/or safety hazards
3. Adhere to established routes, designated stops and time schedule
4. Transport only authorized pupils
5. Obey all traffic laws and observe mandatory school bus safety regulations
6. Maintain discipline of the bus and report violations to the building principal or authorized personnel
7. Report all accidents and pupil injuries and complete required reports
8. Participate in emergency evaluation drills in accordance with established procedure and instruct passengers regarding safety regulations and other bus rules
9. Performs such other duties as may be assigned by the Superintendent or designee

Position descriptions are established by the Human Resource Management Office and adopted by the Board of Education and are intended only to summarize the essential duties, responsibilities, qualifications, and requirements for the purpose of clarifying the general nature and scope of a position's role as part of the overall organization. Position descriptions are not designed to contain or be interpreted as a comprehensive inventory of all tasks an employee might be expected to perform, and they do not limit the right of the employer/supervisor to assign additional tasks or otherwise to modify duties to be performed. Individuals shall perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload. Every employee has a duty to perform all assigned tasks. The order, of essential functions and duties of the position as listed in the position description, is not designed or intended to rank the duties in any order of importance relative to each other.

TERMS OF EMPLOYMENT:

Full Time Employment

Single Benefits offered

Exempt Group- Salary as determined by the Board of Education

EVALUATION:

The annual performance evaluation will be based upon this position description and any applicable State regulations and/or Board of Education policies.

Board Approved: 10/10/2018

- a. Molly Neff, Vocal Music Teacher, Thomas Jefferson Middle School, paid maternity leave with benefits under FMLA, from September 04, 2018 through September 14, 2018, using 7 sick days, and unpaid with benefits from September 17, 2018 through November 09, 2018, under FMLA. Unpaid with benefits from September 18, 2018 through December 08, 2018, under NJFLA, and child rearing leave, unpaid with no benefits from December 09, 2018 through January 25, 2019.
- b. Randy Allshouse, Secretary, Teaneck High School, unpaid medical leave with no benefits from October 02, 2018 through November 05, 2018.
- c. Angela Gigante, Special Education Teacher, Lowell Elementary School, paid maternity leave with benefits from October 29, 2018 through November 15, 2018, using 12 sick days, under FMLA, and unpaid maternity leave with benefits from November 16, 2018 through January 19, 2019, under FMLA. Unpaid with benefits under NJFLA, from November 11, 2018 through February 02, 2019. Unpaid with no benefits from February 03, 2019 through March 28, 2019 under child rearing leave.
- d. Brittany Nagy, School Nurse, Whittier Elementary School, paid maternity leave with benefits from December 17, 2018 through January 16, 2019 using 16 sick days, under FMLA, and unpaid with benefits from January 17, 2018 through March 09, 2019, under FMLA. Unpaid with benefits from January 20, 2019 through April 12, 2018, under NJFLA.
- e. Elizabeth Rieder, Special Education Teacher, Hawthorne Elementary School, paid maternity leave with benefits from September 04, 2018 through October 15, 2018, using 26.5 sick days under FMLA. Unpaid with benefits from October 16, 2018 through November 23, 2018 under FMLA. Unpaid with benefits from September 12, 2018 through December 03, 2018 under NJFLA.
- f. Paula Fischkelta, Special Education Teacher, Benjamin Franklin Middle School, sick leave from November 08, 2018 through November 30, 2018, using 12.5 sick days. Unpaid with no benefits from December 01, 2018 through June 30, 2019, under child rearing leave.

THE TEANECK PUBLIC SCHOOL DISTRICT

Human Resource Management POSITION DESCRIPTION

POSITION TITLE: SCHOOL BASED YOUTH SERVICES PROGRAM (FORUM)
YOUTH DEVELOPMENT SPECIALIST

ADMINISTRATIVE RELATIONSHIP: Reports to the Coordinator of The FORUM.

ESSENTIAL QUALIFICATIONS:

1. Must be able to perform essential job functions with or without reasonable accommodation.
 2. Minimum of a Bachelor's degree in Social Work, Psychology or related field.
 3. Experience working with adolescents.
 4. Ability to work effectively with students, staff, parents and community agencies to strengthen sound human relations for the improvement of the program.
 5. Demonstrated ability to work harmoniously in a multicultural, diverse community.
 6. Demonstrate a strong grasp of the personal computer and relevant word processing and/or spreadsheet software.
 7. Strong organizational and communication skills
- Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

ESSENTIAL FUNCTIONS OF POSITION:

1. Assist with the coordination and implementation of various youth development programs.
2. Supervise and case manage students participating in youth development programs.
3. Help program participants develop attitudes and behaviors that will lead to improved well-being.
4. Provide referrals to community resources.
5. Correspond with teachers, parents and students on progress while in youth development programs.
6. Develop professional relationships on behalf of the program with the wide-range of community based providers in order to better serve youth.
7. Maintain all records and data applicable to students, including their progress and attendance and protect confidentiality of said records and data.
8. Enter data into the MIS computer based system as required by the New Jersey Department of Children and Families.
9. Assist in data collection for evaluation purposes and other performance improvement projects.
10. Develop workshops and participate in assemblies for students on issues pertaining to positive youth development.
11. Provide support on recreational functions as needed (may require evening hours).
12. Implement the individual improvement plans as written into his/her evaluation report.
13. Perform, as assigned by the Superintendent or his/her designee, additional or alternate duties which are within the scope of employment.

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Individuals shall perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload. Every employee has a duty to perform all assigned tasks. The order, of essential functions and duties of the position as listed in the position description, is not designed or intended to rank the duties in any order of importance relative to each other.

TERMS OF EMPLOYMENT:

Twelve-month position. Salary determined by approved grant.

EVALUATION: The annual performance evaluation will be based on this position description, and any applicable Board of Education Policies.

THE TEANECK PUBLIC SCHOOL DISTRICT
Human Resource Management

POSITION DESCRIPTION

POSITION TITLE: MASTER TEACHER – EARLY CHILDHOOD

ADMINISTRATIVE RELATIONSHIP: Reports to the Principal

ESSENTIAL QUALIFICATIONS:

1. Hold a bachelor's degree and teacher certification from an accredited college or university. Master's Degree preferred;
2. Have a minimum of five years experience teaching in preschool programs or related to early childhood education;
3. Have experience providing professional development to classroom teachers and/or mentoring teachers.
4. Have knowledge and experience with developmentally appropriate assessments for young children as well as performance-based assessments.
5. Have a valid driver's license with no serious violation;
6. Have excellent written and communication skills;
7. Have experience in implementing developmentally appropriate and state approved preschool curriculum;
8. Demonstrate knowledge and understanding of early childhood education, child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to early childhood education.
9. Hold certification as follows: Preschool through grade three standard instructional certificate; or Standard elementary school instructional certificate and the equivalent of two academic years of full-time experience teaching three- and four-year olds under the certificate in a position that would require the preschool through grade three endorsement; or Standard New Jersey nursery school instructional certificate; or Preschool through grade three endorsement in addition to other standard instructional certificate, except as indicated at N.J.A.C. 6A:9-11.2 and 11.7.

ESSENTIAL FUNCTIONS OF POSITION:

Curriculum & Professional Development

1. Visit classrooms on a regular basis to coach and provide feedback to teachers to improve teaching practices through the reflective cycle.
2. Coach teachers on the use of Performance-Based Assessments, including supporting quality assessments, interpretation of data and use of assessment data in planning.
3. Administer structured program evaluation instruments (in assigned classrooms) in the fall-winter to measure quality practices in preschool classrooms (e.g., ECERS-3, Tools of the Mind).
4. Use performance-based assessment data and results of structured classroom observations to determine and support a high level of curriculum implementation. Plan specific goals and training opportunities, including, but not limited to, modeling classroom practices and lessons, facilitating PLC meetings, and planning and implementing workshops, to improve weak areas identified from structured observation instruments (aggregated data), curriculum observation instruments, performance-based assessment results, district evaluation data, and other information.
5. Confer with early childhood supervisors to coordinate, articulate, and provide professional development for all early childhood staff.
6. Provide individualized follow-up support to the teacher's level of development and plan small group meetings/trainings for teachers with similar needs.
7. Reflect on own professional development needs, attend workshops, read research articles, consult with others, etc.

Support

1. Confer regularly with the intervention and referral team to discuss how to support teachers and parents with children who have challenging behaviors.

Position Description: Master Teacher – Early Childhood

2. Confer regularly with the community parent involvement specialist to plan for smooth transitions for children entering preschool or going to kindergarten and assist in planning parent involvement activities (e.g., ensuring that the results of the performance-based assessment along with other information about the preschoolers are shared with kindergarten staff, planning parent workshops together, planning visits to kindergarten classrooms)
3. Confer with teachers to provide instruction on how to establish a nurturing, supportive, and positive classroom climate that encourages student responsibility, using positive motivation, clear classroom routines, challenging instructional strategies, and effective classroom management techniques.
4. Provide technical assistance to district and provider administrators to discuss curriculum goals, professional development, performance-based assessment, structured observation visits, etc.
5. Master teachers with specific expertise (e.g., inclusion, bilingual education, mathematics, literacy) will have the added responsibility of providing consultation and professional development to other master teachers.
6. Perform additional duties as assigned that are directly related to early childhood classroom improvement.
7. Assist in providing and effectively organizing a variety of materials, equipment, media, and community resources to support the instructional program, using school-approved procedures. Organize and supervise approved field trips to enhance classroom learning.
8. Exhibit a personality that demonstrates enthusiasm for early childhood education as well as interpersonal skills to relate well with students, teachers, staff, administration, parents, and the community.
9. Master teachers are required to support teachers who have English Language Learners and students who have IEP's in their classrooms.

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TERMS OF EMPLOYMENT:

Ten-month position. Salary determined by approved grant.

EVALUATION: The annual performance evaluation will be based on this position description, and any applicable Board of Education Policies.

Board Approved: October 10, 2018

THE TEANECK PUBLIC SCHOOL DISTRICT
Human Resource Management

POSITION DESCRIPTION

POSITION TITLE: PARENT LIAISON – EARLY CHILDHOOD

ADMINISTRATIVE RELATIONSHIP: Reports to the Principal.

ESSENTIAL QUALIFICATIONS:

1. High School Diploma or GED, required
2. Must be a resident of Teaneck Township.
3. Ability to help facilitate activities.
4. Ability to work well with others.
5. Ability to communicate using appropriate English
6. Bilingual candidates preferred.

ESSENTIAL FUNCTIONS OF POSITION:

1. Act as liaison between the school and parents/guardians.
2. Disseminate information to parents/guardians as it relates to the needs of children and the school.
3. Work with Principals to organize activities with their respective school to include parents and the community.
4. Assist parents according to their needs.
5. Acquire and provide parents with information about community resources.
6. Assist staff with working with parents/guardians.
7. Communicate regularly with parents/guardians in regards to their children.
8. Serve as an ombudsperson for parents/guardians.
9. Maintain a log of parents concerns and visitation for the school.
10. Keep updated parent contact information.
11. Work with Principal to develop, identify and implement activities to engage parents in the school.
12. Maintain parent resource room.
13. Perform all other task relating to parent engagement as assigned by the building principal

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Individuals shall perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload. Every employee has a duty to perform all assigned tasks. The order, of essential functions and duties of the position as listed in the position description, is not designed or intended to rank the duties in any order of importance relative to each other.

TERMS OF EMPLOYMENT:

Twelve-month position. Salary determined by approved grant.

EVALUATION: The annual performance evaluation will be based on this position description, and any applicable Board of Education Policies.

Board Approved: October 10, 2018