

A Special Public Meeting of the Board of Education of the Township of Teaneck, County of Bergen, New Jersey, was held in the Eugene Field, Administration Building's Margaret Angeli Staff Development Room, One Merrison Street, Teaneck, New Jersey, on Wednesday, July 18, 2012, at 8:00 p.m. Dr. Ardie Walser, President of the Board, presided.

**FLAG SALUTE**

**PRESIDING OFFICER'S MEETING NOTICE STATEMENT**

"I hereby call to order the Special Public Meeting of the Teaneck Board of Education, held on Wednesday, July 18, 2012, in the Eugene Field Administration Building's Margaret Angeli Staff Development Room. Adequate notice of this meeting has been sent to The Record, The Suburbanite, filed with the Municipal Clerk of the Township of Teaneck and posted inside the Teaneck Board of Education, One Merrison Street, on Friday, July 13, 2012."

ROLL CALL

Board Members Present:	Mr. Herbert Burack	Left Meeting @ 10:50 P.M.
	Dr. David Diuguid	
	Mrs. Margot Fisher	
	Mrs. Gervonn Rice	
	Mr. Sebastian Rodriguez	
	Mr. Howard Rose	
	Dr. Ardie Walser	
	Mrs. Clara Williams	Arrived @ 8:07 P.M.

Absent:

Others Present: Ms. Barbara Pinsak, Superintendent of Schools  
Mr. Robert S. Finger, Business Administrator/Board Secretary  
Mr. Vincent McHale, Assistant Superintendent of Curriculum and Instruction

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by an actual removal or change in the motion and noted on the Errata and Change Sheet, or will be announced by the Board President at the start of the meeting.

**PUBLIC HEARING ON MEETING AGENDA**

The public hearing on matters appearing on this meeting's business agenda commenced at 8:07 p.m. No one wished to address the Board on any agenda matters and the hearing was then closed.

**FORMAL BUSINESS AGENDA**

The Board of Education took the following indicated actions on the business agenda items for this meeting.

Motion made by Dr. Diuguid seconded by Mr. Rodriguez;

1. the Board approved **SECOND READING** of the following Board Policies:

9210 Parent Organizations (Revised) SUGGESTED

Roll call on Board Policy Motion #1; Motion approved 8-0.

Motion made by Dr. Diugid seconded by Mr. Rodriguez;

1. the Board affirmed the decisions of the Superintendent of Schools regarding **Harassment, Intimidation and Bullying** (HIB) incidents reported to the Board in Executive Session at the June 27, 2012 meeting.
2. the Board authorized submission of a grant proposal to **Women United in Philanthropy** for Teaneck Women Train and Work (TW2) for the period January 1, 2013 through December 31, 2013, in the amount of \$100,000.
3. the Board approved a contract with **Leadership Institute at Seton Hall University** to provide consulting services for the **360 Cognitive Coaching Model** for four elementary school principals, in an amount not to exceed \$16,000.  
Acct. # 11-000-223-590-19-58-S-D

Roll call on School Operations & Curriculum Motion #1-3; Motion approved 8-0.

Motion made by Dr. Diuguid seconded Mr. Rodriguez;

1. the Board accepted **tuition** for the **non-resident students** attending Teaneck Schools for the 2011-2012 school year as listed below:

<u>Student ID#</u>	<u>School/Program</u>	<u>Tuition Fee</u>	<u>Sending District</u>
100586	Teaneck H.S./GR 10	\$3,331.68 Pro-Rated	State Dept. of Ed.

2. the Board acknowledged the receipt and opening of bids for the **Media Center Air Conditioning Project at Thomas Jefferson Middle School** on Tuesday, July 17, 2012. Furthermore, that the Board reject the bids received as the lowest responsible bid exceeds the estimated cost of the project and the funds available.

The Tabulation of Bids is appended to and made a part of the minutes. A total of four (4) vendors submitted bids.

3. the Board acknowledged the receipt and opening of bids for the **Asbestos Abatement Project at Benjamin Franklin Middle School** on Tuesday, July 17, 2012. Furthermore, that the Board award a contract to the lowest responsible bidder for Alternates #1 and #2 based on the bids received as follows:

Lilich Corp.	\$102,500
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The Tabulation of Bids is appended to and made a part of the minutes. A total of nine (9) vendors submitted bids.

4. the Board approved Construction **Change Order #2** to Sunnyfield Corp. for the Energy Savings Improvement Plan (ESIP) project and that the contract is modified with an increase to total cost in the amount of **\$6,298.34** to replace concrete boiler pads at Thomas Jefferson Middle School.
5. the Board approved Construction **Change Order #3** to Sunnyfield Corp. for the Energy Savings Improvement Plan (ESIP) project and that the contract is modified with an increase to total cost in the amount of **\$6,408.34** to replace concrete boiler pads at Hawthorne School.
6. the Board approved Construction **Change Order #4** to Sunnyfield Corp. for the Energy Savings Improvement Plan (ESIP) project and that the contract is modified with an increase to total cost in the amount of **\$20,430.20** to replace concrete boiler pads and floor drains at Benjamin Franklin Middle School.

7. the Board accepted Fiscal Year 2013 funding for the period September 1, 2012 through August 31, 2013 of the **Individuals with Disabilities Education Act (IDEA)** as follows:

	<u>Public</u>	<u>Non-Public</u>	<u>Total</u>
Basic	\$877,482	\$140,803	\$1,018,285
Preschool	<u>\$ 27,372</u>	<u>\$ 0</u>	<u>\$ 27,372</u>
Total	\$904,854	\$140,803	\$1,045,657

8. the Board awarded **quoted transportation contracts** for the 2012-2013 school year and submit the contracts to the Executive Bergen County Superintendent of Schools for approval as per the list appended to and made a part of the minutes.
9. the Board accepted the **Race To The Top grant** award for 2012-2015 in the amount of \$43,256.

Roll call on Finance & Budget Motion #1-9; Motion approved 8-0.

**PUBLIC PARTICIPATION ON OTHER THAN MEETING AGENDA**

The public hearing on matters other than those appearing on this meeting’s business agenda commenced at 8:45pm. No one wished to address the Board, and the hearing was declared closed.

Mrs. Fisher spoke about the Fair Trade program.

Motion made by Dr. Diuguid seconded Mr. Rose;

**BE IT RESOLVED** by the Teaneck Board of Education that:

1. It does hereby determine that it is necessary to meet in Executive Session on July 18, 2012, and immediately following to discuss matters of personnel, involving specific individuals and/or anticipated litigation.
2. These matters will be made public when the need for confidentiality no longer exists.
3. The time that the Board anticipates to come out of Executive Session is 30 minutes.

Entered into Executive Session at 9:00 p.m.  
Reconvened 10:50 p.m.

**BOARD OPERATIONS**

**JULY 18, 2012**

Motion made by Dr. Diuguid seconded by Mr. Rose;

1. the Board appointed Sarah Rappoport to the vacant seat previously held by Dr. Henry J. Pruitt, beginning July 18, 2012 and ending with the Reorganization Meeting scheduled for January 3, 2013.

Roll call on Board Operations Motion #1; Motion approved 7-0.

**FINANCE & BUDGET**

**JULY 8, 2012**

Motion made by Dr. Diuguid seconded Mr. Rose;

10. the Board accepted and **approved settlement** of the case before the New Jersey Office of Administrative Law, Agency **Reference #2012-17767** discussed in Executive Session during the July 18, 2012 Board meeting and recommended by the attorney for the district's insurance provider and the Board's Special Education Attorney.

Roll call on Finance & Budget Motion #10; Motion approved 7-0.

**LEGAL COUNSEL REPORT**

None

**REPORTS FROM BOARD COMMITTEES AND APPOINTED REPRESENTATIVES**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**JULY 18, 2012**

**ADJOURNMENT**

On a motion made by Dr. Diuguid and seconded by Mr. Rose, the meeting adjourned at 10:54 p.m.

Respectfully submitted,

Robert S. Finger, CFE, CGFM  
Business Administrator/Board Secretary



9210 PARENT ORGANIZATIONS

The Board of Education will encourage and support organizations of parent(s) or legal guardian(s) whose objectives are to promote the educational interests of district pupils.

No parent organization may organize pupils or sponsor school activities or solicit moneys in the name of this school district or of any school in the district without the prior approval of the Board. Such approval must be sought by written application to the Superintendent.

The Board relies upon parent organizations to operate in a manner consistent with public expectations for the schools and reserves the right to withdraw recognition from any parent organization whose actions are inimical to the interests of the pupils of this district.

The Superintendent shall develop regulations to govern the financial operations of board-approved parent organizations.

Adopted: March 14, 2012  
Revised: July 18, 2012

R9210 PARENT ORGANIZATIONS  
FINANCIAL REGULATIONS

The following regulations shall apply to all board-approved parent organizations including but not limited to PTA's, PTO's, PTSA's and Working Parent Associations (WPA's).

A. Accounting System

A separate accounting system shall be established for each board-approved parent organization using Quicken or an equivalent readily available software program approved by the School Business Administrator.

B. Reporting Revenues

Revenues must be reported by category, type and purpose on the accounting system. All deposits must be evidenced by an itemized deposit slip and copies of checks must be maintained. Cash receipts must be evidenced by a signed receipt and maintained in a bound receipt book.

C. Reporting Expenses

Expenses must be reported by category, type and purpose on the accounting system. All expenditures must be evidenced by an invoice or statement. All checks written must be copied and maintained on file.

D. Annual Budget

A copy of the organization's annual budget shall be submitted to the Superintendent of Schools no later than August 31<sup>st</sup>.

E. Bank Reconciliations

Bank reconciliations shall be prepared monthly and shall be submitted to the Superintendent of School no later than 30 calendar days after the end of the preceding month.

F. Meeting Agendas/Minutes

Meeting agendas shall be submitted to the Superintendent of Schools at least five calendar days prior to the date of the meeting. Minutes shall be submitted to the Superintendent of Schools no later than fifteen calendar days after the date of the meeting.

G. By-Laws

A copy of the organization's by-laws shall be submitted to the Superintendent of Schools no later than August 31<sup>st</sup> of each year. Any revisions to the By-Laws approved by the organization after August 31<sup>st</sup> must be forwarded to the Superintendent of Schools within 15 calendar days after adoption.

H. Insurance Coverage

A certificate of insurance naming the Teaneck Board of Education as an additional insured shall be obtained annually and submitted to the Superintendent of Schools no later than July 1<sup>st</sup> each year. Minimum coverage limits of \$100,000/\$300,000 for liability and \$25,000 for property damage must be maintained. The certificate of insurance must contain the following statement:

The (insert name of parent organization) covenants and agrees to save and hold harmless the Teaneck Board of Education, its agents and administrators from any and all liability or damage arising out of the activities of said organization.

Adopted: July 18, 2012

<b>Name: Thomas Jefferson MS - Media Center Air Conditioning Project</b>				<b>F&amp;B MOTION #2</b>
<b>Bid Opening: Tuesday, July 17, 2012</b>				
<b>Time: 11:30 AM</b>				
	<b>ACP CONTRACTING</b>	<b>WHL ENTERPRISES</b>	<b>SUNNYFIELD CORP.</b>	<b>CENTRALPACK ENGINEERING</b>
Base Bid	\$ 114,700.00	\$ 123,000.00	\$ 93,000.00	\$ 87,108.00
Budgeted Funds	\$ 68,000.00			
Recommendation to reject the bids as the lowest responsible bid exceeds the amount of Budgeted Funds.				

Name: Benjamin Franklin Middle School - Asbestos Abatement Project									F&B MOTION #3
Bid Opening: Tuesday, July 17, 2012									
Time: 10:00 AM									
	<b>MTM METRO</b>	<b>EAST COAST HAZMAT</b>	<b>PYRAMID CONSTRUCTION</b>	<b>LILICH CORP.</b>	<b>SLAVCO CONSTRUCTION</b>	<b>PLYMOUTH ENVIRONMENTAL</b>	<b>ABATETECH INC.</b>	<b>TWO BROTHERS CONTRACTING</b>	<b>VMC CORP.</b>
Primary Bid - Pipe Tunnels, Crawlspace and First Floor Storage Room (Lump Sum)	\$ 168,000.00	\$ 158,000.00	\$ 117,600.00	\$ 124,500.00	\$ 178,000.00	\$ 276,000.00	\$ 245,000.00	\$ 237,100.00	\$ 188,000.00
Alternate #1: Full Containment with Variations - No Poly (Lump Sum)	\$ 139,500.00	\$ 130,000.00	\$ 98,000.00	\$ 94,500.00	\$ 156,000.00	\$ 230,000.00	\$ 227,000.00	\$ 197,100.00	\$ 138,000.00
Alternate #2 - Smaller Pipe Tunnels - Limited Containment (Lump Sum)	\$ 9,000.00	\$ 9,000.00	\$ 8,500.00	\$ 8,000.00	\$ 13,000.00	\$ 18,800.00	\$ 24,700.00	\$ 31,800.00	\$ 9,200.00
Alternate #3 - Removal of Out of Service Piping (Allowance/Lump Sum)	\$ 17,900.00	\$ 24,375.00	\$ 12,500.00	\$ 18,000.00	\$ 8,000.00	\$ 27,000.00	\$ 28,500.00	\$ 42,800.00	\$ 9,750.00
Unit Rate to Remove Out of Service Piping (Per Linear Foot)	\$ 9.00	\$ 25.00	\$ 15.00	\$ 18.00	\$ 8.21	\$ 28.00	\$ 29.00	\$ 40.00	\$ 10.00
<b>Bid Award for Alternate #1 and #2</b>	\$ 148,500	\$ 139,000	\$ 106,500	<b>\$ 102,500</b>	\$ 169,000	\$ 248,800	\$ 251,700	\$ 228,900	\$ 147,200

Route	Provider	School	New or Renewal Number	% of Increase 2012-2013	Per Diem Vehicle	Per Diem Aide	Operating Days	Estimated Cost	Estimated Pupils
SO	First Student	Extended School Year	New	N/A	\$ 117.81	\$ 40.00	24	\$ 3,787.44	14
SP	D&M Tours	Extended School Year	New	N/A	\$ 95.00	\$ 28.00	24	\$ 2,952.00	14
TS	First Student	Extended School Year	New	N/A	\$ 117.81	\$ 40.00	24	\$ 3,787.44	13
TOTAL								\$ 10,526.88	