

MAY 4, 2011

A Special Public Meeting of the Board of Education of the Township of Teaneck, County of Bergen, New Jersey, was held in the Eugene Field, Administration Offices Staff Development Room, Teaneck, New Jersey, on Wednesday, May 4, 2011, at 7:36 p.m. Mr. Robert S. Finger, Board Secretary, presided.

FLAG SALUTE

PRESIDING OFFICER'S MEETING NOTICE STATEMENT

"I hereby call to order the Special Public Meeting of the Teaneck Board of Education, held on Wednesday, May 4, 2011, in the Eugene Field, Administration Offices Staff Development Room, Teaneck, New Jersey. Adequate notice of this meeting has been sent to The Record, filed with the Municipal Clerk of the Township of Teaneck and posted inside the Teaneck Board of Education, One Merrison Street, on Friday, April 29, 2011."

ROLL CALL

Board Members Present: Dr. David Diuguid
Mrs. Margot Fisher
Dr. Henry Pruitt
Mrs. Gervonn Rice
Mr. Sebastian Rodriguez
Mr. Howard Rose
Dr. Ardie Walser
Mrs. Clara Williams

Absent: Mr. Herbert Burack

Others Present: Ms. Barbara Pinsak, Interim Superintendent of Schools
Mr. Robert S. Finger, Business Administrator/Board Secretary
Mr. Douglas Kovats, Board Labor Attorney
Ms. Isabel Machado, Special Education Attorney
Mr. Philip Stern, Board Attorney

REPORT OF RESULTS OF THE ANNUAL SCHOOL BOARD ELECTION

The Board Secretary announced the following results of the Annual School Election held on Wednesday, April 27, 2011:

The results of the election for three members of the Board of Education, each for a three-year term are:

Ardie D. Walser	2,745 votes
Clara Williams	2,548 votes
Howard Rose	1,877 votes
Patricia King-Butler	1,648 votes
Alan Sohn	1,604 votes
Margaret Angeli	831 votes

The results of the election for the local tax levy to support the 2011-2012 budget are:

In favor	2,903
Opposed	1,423

Votes are not official until certified by the Board of Elections.

The Oath of Office was administered by the Board Secretary to Mr. Rose, Dr. Walser, and Mrs. Williams.

FORMAL BUSINESS AGENDA

The Board of Education took the following actions on the business agenda items for this meeting.

33. Election of Board President

Motion made by Dr. Pruitt to nominate Dr. Ardie D. Walser for the position of Board President.

Motion made by Dr. Pruitt seconded by Dr. Diuguid that the nominations for Board President be closed.

Roll call on Election of Board President: Motion approved 8-0 .

34. Election of Board Vice-President

Motion made by Dr. Pruitt to nominate Mrs. Gervonn Rice for the position of Board Vice-President.

Motion made by Dr. Pruitt seconded by Dr. Diuguid that the nominations for the position of Board Vice-President be closed.

Roll call on Election of Board Vice-President: Motion approved 8-0 .

35. the existing Board of Education Bylaws and Policies (embodied in the district's Policy Manual) be adopted.

36. that for the purpose of legal advertisements and meeting notices by the Board of Education, the "official newspaper(s)" (N.J.S.A. 18A:18A-2(w)) shall be The Record, published in Hackensack, New Jersey and circulating in Teaneck on a daily basis, and the Suburbanite, published in Cresskill, New Jersey and circulating in Teaneck on a weekly basis.

37. the Board, individually and as a group, reaffirm and adopt the School Board Member Code of Ethics contained in Board of Education Policy 0142, as follows:

38. the Board retained the services of Adams, Stern, Gutierrez & Lattiboudere as Board Attorney for the 2011-2012 school year in accordance with Scope of Activities and Responsibilities of the Board Attorney (on file in the Board Office) and based on proposals received and opened on 2/25/11. Fee for service shall be at the rate of \$150 per hour. The firm has submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.

39. the Board retained the services of Kenney, Gross, Kovats, & Parton as Board Labor Attorney for the 2011-2012 school year in accordance with Scope of Activities and Responsibilities for the Labor Attorney (on file in the Board Office) and based on proposals received and opened on 2/25/11. Fee for service shall be at the rate of \$150 per hour. The firm has submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.
40. the Board retained the services of Jasinki Law Firm as Board Special Education Attorney for the 2011-2012 school year based on proposals received and opened on 2/25/11. Fee for service shall be at the rate of \$150 per hour. The firm has submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.
41. the Board retained the services of Lerch, Vinci and Higgins as Auditor for the period July 1, 2011 through June 30, 2012, at a fee not to exceed \$45,000. The firm has submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.
42. the Board approved Anthony Bianchi be employed as Treasurer of School Monies, pursuant to N.J.S.A. 8A:7-31, for the period July 1, 2011 to June 30, 2012, at a salary of \$7,500 per annum.
43. the Board appointed Robert S. Finger as Secretary of the Teaneck Board of Education for the period July 1, 2011 through June 30, 2012.
44. the Board appointed Sandra Wilkes as the ADA/504 Coordinator for the Teaneck Public Schools through June 30, 2012; and adopt and authorize the full implementation of a Comprehensive Equity Plan (Affirmative Action Plan) in the areas of staff development, curriculum and employment.
45. the Board appointed Robert S. Finger as the Public Agency Compliance Officer for the 2011-2012 school year.
46. the Board appointed Robert S. Finger as the Custodian of Records for the 2011-12 school year.
47. the Board appointed Adrienne Williams as the Substance Awareness Coordinator for the 2011-2012 school year.
48. the Board appointed Anthony D'Angelo as *Integrated Pest Management Officer* for the 2011-2012 school year.
49. the Board appointed Anthony D'Angelo as the *Asbestos Hazardous Emergency Response Act (AHERA) Officer* for the 2011-2012 school year.
50. the Board appointed Anthony D'Angelo as *the Indoor Air Quality Coordinator* for the 2011-2012 school year.

51. the Board appointed Anthony D'Angelo as the *Right to Know Officer* for the 2011-2012 school year.
52. the Board appointed Anthony D'Angelo as the *Chemical Hygiene Officer* for the 2011-2012 school year.
53. the Board appointed Anthony D'Angelo as the *Blood Borne Pathogens Coordinator* for the 2011-2012 school year.

- 54. that the Board approve the Annual Schedule of Public Meetings for the 2011-2012 school year and that the Board Secretary post this schedule as required by law, and make copies available to all interested persons; and that the fee to be charged individuals who request a copy of all notices of Board of Education meetings be set at \$10.00 per annum.

SCHEDULE OF WORKSHOP AND REGULAR PUBLIC MEETING DATES

BOARD OF EDUCATION

2011-2012

WORKSHOP MEETING

SPECIAL PUBLIC MEETING

August 24, 2011

September 14, 2011

REGULAR MEETING

September 21, 2011

October 5, 2011

October 12, 2011

November 2, 2011

November 9, 2011

December 7, 2011

December 14, 2011

January 11, 2012

January 18, 2012

February 1, 2012

February 8, 2012

March 7, 2012

March 14, 2012

April 4, 2012

April 11, 2012

SPECIAL PUBLIC MEETING

*May 2, 2012 *Reorganization of the Board

May 2, 2012

May 9, 2012

June 6, 2012

June 13, 2012

SPECIAL PUBLIC MEETING

June 27, 2012

The Board reserves the right to take action on the monthly calendar or such other business as permitted by Board Policy at the workshop meetings noted in this schedule of meetings.

Regular Public Meetings of the Teaneck Board of Education are held on the second Wednesday of each month unless otherwise noted above.

Robert S. Finger, CFE, CGFM
Business Administrator/Board Secretary

55. the Board appointed Robert S. Finger, Business Administrator/Board Secretary, Qualified Purchasing Agent of the Teaneck Board of Education for the period July 1, 2011 through June 30, 2012 in accordance with N.J.S.A. 18A:18A-2(b), as revised, and duly assigned the authority, responsibility and accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A. 18A:18A-3a(Bid Threshold) at a bid threshold up to \$36,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A. 18A:18A et. seq. and applicable Board policies and regulations. The Board authorizes the Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited, to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A. 18A:18A et. seq., and further authorizes the Business Administrator to audit all claims and demands to be paid, provide for approval, and make payment of audited claims and demands prior to the Board meeting. Any such approvals shall be presented to the Board at the next meeting for ratification, pursuant to N.J.S.A. 18A:19-4 and 18A:14-4.1.

56. the Board authorized the Qualified Purchasing Agent to purchase certain goods and services from any approved New Jersey Contract Vendor for the 2011-2012 school year pursuant to all conditions of the individual state contracts and in accordance with N.J.S.A. 18A:18A-10a; This would include contracts for school supplies and equipment, office supplies, furniture and equipment, computer hardware, software and supplies, custodial maintenance supplies and equipment, audio visual supplies and equipment, and such other routine purchases as may be deemed appropriate by the purchasing agent during the course of the year. The Business Administrator/Board Secretary shall certify the availability of sufficient funds prior to the expenditure of funds for such goods or services.

Roll call on Board Operations Motion #35 - 56; Motion approved 8-0.

Motion made by Dr. Diuguid seconded by Mr. Rodriguez:

62. the Board re-adopted and ratified all previously approved and *new Teaneck Public School curricula for the 2011-2012 school year. Curriculum Guides are on file in the Office of Curriculum & Instruction.

K-12

Family Life
 Study Skills
 Physical Education
 Adaptive Physical Education
 Wellness/Health/Driver Education
 Career Infusion
 English as a Second Language (ESL) Bi-Lingual
 Academically Gifted: Humanities/Mathematics
 Substance Awareness

Grade Pre-K - 4

Pre-Kindergarten
 Full-Day Kindergarten
 Language Arts
 Literacy Intervention
 Social Studies
 Science
 Mathematics
 General Music
 Instrumental Music (Grade 4)
 Dance within Physical Education
 Art K-4
 World Language(s) (Grades 1-4)

Middle Schools

Grades 5 - 6 (Elementary Classrooms - no departmental)

Language Arts
 Literacy Intervention
 READ 180
 Social Studies
 Mathematics
 Advanced Mathematics Seminar 5 and 6
 World Languages
 Science
 General Music 5/6
 Band 5/6
 Art
 Instrumental Music Lessons

Grade 7

Language Arts 7
READ 180
Social Studies 7
Science 7
Math 7
Advanced Math Seminar 7
Art 7
French 7
Spanish 7
Instrumental Music/Chorus/Band 7/8/Strings Ensemble 7/8
Dance 7/8
Theater 7/8
Study Skills
Creative Writing
Music Through Technology
NJASK 7/Language Arts Literacy Preparation
Humanities
Hands-on Introduction to Business
Classroom, Inc.
*Computer Applications
*Literature & Cinema

Grade 8

Language Arts 8
READ 180
Social Studies 8
Advanced Math Seminar 8
*Math 8
Science 8
Art 8
French 8
Spanish 8
Instrumental Music/Chorus/Band 7/8/Strings Ensemble 7/8
Dance 7/8
Theater 7/ 8
Forensic Science
Public Speaking/Practical Law
Multimedia Production
Study Skills
Music Through Technology
NJASK 8/Language Arts Literacy Preparation
Humanities
Creative Writing
Classroom, Inc
*Literature & Cinema

Teaneck High School

All courses are listed in the 2011-12 Course Selection Guide and High School Course Registration Form.

Roll call on School Operations and Curriculum Motion #62; Motion approved 8-0.

Motion made by Dr. Diuguid seconded by Mr. Rodriguez;

191. the Board authorized the district's continued participation in Educational Data Services, Inc., a purchasing cooperative for the 2011-2012 school year, in an amount not to exceed \$15,200, and that the Board Secretary be hereby authorized to sign a contract entering into such agreement and, further, authorize participation in the Time and Materials and related bids not to exceed \$1,650, and Maintenance of the Electronic Ordering System not to exceed \$4,500. The company has submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.
192. the Board approved the district's continued participation in the Bergen County Cooperative Pricing System for the 2011-2012 calendar year, and that the Board President and Board Secretary be directed to sign the Resolution for Cooperative Pricing System with the County of Bergen.
193. the Board approved participation in the Rutgers Green Purchasing Cooperative Program. The program is designed to purchase products and services that minimize the impact on the environment. There is no agreement to be signed or any fees for participation.
194. the Board approved TD Bank, Chase Bank, Bank of America, Beneficial Bank, MBIA Class, New Jersey Cash Management Group and the Teaneck Federal Credit Union be designated as depositories of this Board of Education and that funds of this Board and/or individual Teaneck Township Public Schools, deposited in said banks, be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money as may be permitted by law, and when signed on behalf of this Board of Education by the following persons who are, or hereafter may be elected, appointed or employed by action of this Board. Withdrawals shall include authorization for the Business Administrator/Board Secretary and the Assistant Board Secretary to wire transfer Board funds between the depositories designated herein only, and those transfers shall be confirmed in writing.

TD Bank, Chase Bank, Bank of America, MBIA Class, New Jersey Cash Management Group and the Teaneck Federal Credit Union be hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or disposition of the proceeds.

The foregoing powers and authority will continue until written notice of revocation has been delivered to TD Bank, Chase Bank, Bank of America, MBIA Class, New Jersey Cash Management Group and the Teaneck Federal Credit Union.

The signature of the President of the Board of Education and the Treasurer of School Monies shall be facsimile signatures affixed directly to any withdrawal instrument they shall jointly or individually be authorized to sign as hereinafter indicated.

The following are the accounts authorized in each of the designated depositories. Accounts may be opened or closed as approved by the Board of Education and upon written notification to the depository of the Board's action.

TD BANK

<u>Designated As</u> Warrant Account	Required Signatures on <u>Each Account for Withdrawals</u> Board President <u>AND</u> Treasurer of School Monies <u>AND</u> Business Administrator/Bd. Secy., <u>OR</u> the Asst. Board Secretary
Payroll Account	Treasurer of School Monies
Food Services Account	Board President <u>AND</u> Treasurer of School Monies <u>AND</u> Business Administrator/Bd. Secy., <u>OR</u> the Asst. Board Secretary
Payroll Agency Account	Treasurer of School Monies
Workers' Compensation Claim Account c/o Inservco , Inc.	Agent of the Board, Michael Pierson <u>AND</u> Agent of the Board, Debra Stout

TEANECK FEDERAL CREDIT UNION

<u>Designated As</u> Teaneck Board of Ed. Music Fund	Required Signatures on <u>Each Account for Withdrawals</u> Dir. of Student Achievement/Staff Dev., <u>OR</u> the Asst. Board Secretary
Teaneck High School Student Activity Fund	Principal, High School <u>AND</u> Treasurer <u>OR</u> Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director <u>AND</u> Treasurer
Benjamin Franklin Middle School Student Activity Fund	Principal, Benjamin Franklin <u>AND</u> Assistant Principal
Hawthorne School Student Activity Fund	Principal, Hawthorne <u>AND</u> Principal's Secretary
Lowell School Student Activity Fund	Principal, Lowell <u>AND</u> Principal's Secretary
Agnes Halajian Scholarship Account	Principal, Hawthorne <u>AND</u> Principal's Secretary
African American Studies Scholarship Account	Principal, High School <u>OR</u> Assistant Principal through June 30, 2012

TEANECK FEDERAL CREDIT UNION (con't.)

Bergen County Directors of Guidance Award	Principal, High School <u>OR</u> Assistant Principal June 30, 2012
<u>Designated As</u> Donyale Morton Scholarship Account	Required Signatures on <u>Each Account for Withdrawals</u> Principal, Principal <u>AND</u> Assistant Principal through June 30, 2012
Edna Marx Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Floyd Schmid Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Marion Shelby Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Muriel Rosemarin Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012 <u>OR</u> Principal's Secretary
Paul Nonas Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Stephen J. Kingslow Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Stuart Sharenow Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Susan Gardner Scholarship Account	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012 <u>OR</u> Athletic Director
Director of Guidance Award	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Tolerance Scholarship	Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
<u>Designated As</u> Wells Jenny Scholarship Account	Required Signatures on <u>Each Account for Withdrawals</u> Principal, High School <u>AND</u> Assistant Principal through June 30, 2012
Milton & Rose Gold Rosenbloom Prize	Principal, High School <u>AND</u> Assistant Principal

TEANECK FEDERAL CREDIT UNION (con't.)

Designated As

Teaneck Community Education
Center Refund/Petty Cash
Account

Required Signatures on

Each Account for Withdrawals

Director OR Financial Coordinator
AND Bd. Secy., OR the Asst. Board Secretary

CHASE BANK

Designated As

Thomas Jefferson Middle

Required Signatures on

Each Account for Withdrawals

Principal, Thomas Jefferson AND School Secretary

MBIA CLASS

Designated As

General Account

Required Signatures on

Each Account for Withdrawals

Business Administrator/ Bd. Secy., OR the Asst.
Board Secretary

NEW JERSEY CASH MANAGEMENT GROUP

Designated As

General Account

Required Signatures on

Each Account for Withdrawals

Business Administrator/ Bd. Secy., OR the Asst.
Board Secretary

195. the Board approved that, when cash flow permits, the Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to invest Board funds in United States Government Bills, and such other investments as may be permitted by law, and that the following Agreements with Board depositories be approved.

“Verbal arrangements for investments of Board funds may be made by the Business Administrator/Board Secretary and/or the Assistant Board Secretary. All such arrangements shall be confirmed in writing to the designated depository, over the manual signature of the Business Administrator/Board Secretary and/or the Assistant Board Secretary.

“Investment of idle funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/Board Secretary and/or the Assistant Board Secretary and aid investments are legally authorized for investment of Board funds,” and that the Business Administrator/Board Secretary and/or the Assistant Board Secretary be hereby authorized to execute this Agreement on behalf of the Board.

- 196. the Board approved the contract with Dr. Barry Weissman, Designated Chief School Physician, and Dr. Joseph Fruchter, both of whom are members of F.E.S.P.A., Inc., as physicians and medical inspectors for the Teaneck Public Schools for the period July 1, 2010 through June 30, 2011, at a total annual fee of \$83,500. The physicians have submitted the Financial Disclosure in accordance with New Jersey Pay-to-Play law.
- 197. the Board appointed the firm of DiCara/Rubino Architects of Wayne, NJ as the architect of record for all projects for which they are currently engaged; and, that the Superintendent, Business Administrator/Board Secretary and Maintenance and Custodial Services Manager be authorized to engage this firm for architectural services on an as-needed basis; at the hourly rate not to exceed \$170 based on proposals received and opened on 2/25/11.
- 198. the Board approved LDP Consulting Group, Inc. to continue as the district's Broker of Record for its Benefit Programs.
- 199. the Board approved the following resolution:

BE IT RESOLVED, that the Board approve the district's continued participation in the Bergen County Banking Consortium (BCBANC) from July 1, 2011 through June 30, 2012 and authorize the School Business Administrator/Board Secretary to serve as a trustee; and

BE IT FURTHER RESOLVED, that the Board designate TD Bank as the bank for deposits and withdrawals for the following accounts: Warrant Account, Food Service Account, Payroll Account, Payroll Agency Account, Unemployment Account, and the Workers' Compensation Claim Account c/o Inservco, Inc.

Roll call on Finance & Budget Motion #191 - 199; Motion approved 8-0.

PUBLIC HEARING ON MEETING AGENDA

The public hearing on matters appearing on this meeting's business agenda commenced at 8:00 p.m. No one wished to address the Board, and the hearing was declared closed.

PUBLIC HEARING ON OTHER THAN MEETING AGENDA

The public hearing on matters other than those appearing on this meeting's business agenda commenced at 8:03 pm. The following persons were recognized and addressed the Board on the indicated matter.

Scott Legend – Congratulations to Ardie, Howard and Clara please keep focus on the children don't let politics get in the way. The goal is to make sure that our children get the best possible education that we can give them. Congratulations to the whole Board.

Lizette Porter – Congratulations to Ardie, Howard and Clara she looks forward to working with them.

On a motion made by Dr. Diuguid and seconded by Mr. Rodriguez all in favor, the meeting recessed at 8:06 p.m. to enter into an Executive Session for Personnel & Legal matters.

The meeting reconvened at 9:08 pm.

ADJOURNMENT

On a motion made by Dr. Diuguid and seconded by Mr. Rodriguez, the meeting adjourned at 9:10 p.m.

Respectfully submitted,

Mr. Robert S. Finger, CFE, CGFM
Business Administrator/Board Secretary