

Minutes of the proceedings of the REORGANIZATION MEETING held on JANUARY 6, 2016, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room, at 8:00pm. *Dr. Dennis R. Frohnapfel, Board Secretary, presided.*

Presiding Officer's Meeting Notice Statement

"I hereby call to order the Reorganization Meeting of the Teaneck Board of Education, held on Wednesday, January 6, 2016, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room. Adequate notice of this meeting has been sent to The Record, The Suburbanite, filed with the Municipal Clerk of the Township of Teaneck and posted inside the Teaneck Board of Education, One Merrison Street, on Wednesday, December 23, 2015.

Flag Salute

Administer the Oath of Office to newly elected Board Members

The Board Secretary administered the required oath of office for School Board Members to: 1) David Gruber; 2) Victoria Fisher; and 3) Sarah Rappoport

Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P. L. 2001)

The Board Secretary distributed the Code of Ethics to all Board Members. Following discussion Board Members acknowledged receipt of the Code of Ethics.

Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Dr. Diuguid (David)	X	
Ms. Fisher (Victoria)	X	
Dr. Gruber (David)	X	
Mrs. Rappoport (Sarah)	X	
Mr. Rodriguez (Sebastian)	X	
Mr. Rose (Howard)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)	X	
Ms. Worrell (Shelley)	X	

Nominations/Election of Board President

The Board Secretary entertained nominations for the Office of President of the Teaneck Board of Education for the 2016 calendar year. *Mr. Rose* nominated *Dr. Ardie Walser* to serve as President of the Board of Education for the 2016 calendar year. Said nomination was seconded by *Dr. Diuguid*.

In the absence of further nominations, the Board Secretary closed nominations and called the role for the election of *Dr. Ardie Walser* to serve as President of the Board of Education for the 2016 calendar year. *Dr. Diuguid, Ms. Fisher, Dr. Gruber, Mrs. Rappoport, Mr. Rodriguez, Mr. Rose, Dr. Walser, Mrs. Williams and Ms. Worrell* voting YES. Dr. Frohnapfel congratulated Dr. Walser on his election as President of the Board.

Nominations/Election of Board Vice President

The Board Secretary entertained nominations for the Office of Vice President of the Teaneck Board of Education for the 2016 calendar year. *Dr. Gruber* nominated *Dr. David Diuguid* to serve as Vice President of the Teaneck Board of Education for the 2016 calendar year. Said nomination was seconded by *Mrs. Rappoport*. *Mr. Rodriguez* nominated *Mrs. Williams* to serve as Vice President of the Teaneck Board of Education for the 2016 calendar year. Said nomination was seconded by *Ms. Worrell*.

In the absence of further nominations, the Board Secretary closed nominations and invited each nominee to make a statement as to their qualifications to serve as Board Vice President.

Dr. Diuguid commented on his qualifications to serve as Board Vice President citing his longest tenure as a Member of the Board and his intimate knowledge of the challenges facing the Board.

Mrs. Williams commented on her qualifications to serve as Board Vice President citing her certification as a Master Board Member from the NJSBA and her record of service to the community.

The Board Secretary called the role for the election of Board Vice President:

<i>Board Member</i>	<i>David Diuguid</i>	<i>Clara Williams</i>
Dr. Diuguid (David)	X	
Ms. Fisher (Victoria)		X
Dr. Gruber (David)	X	
Mrs. Rappoport (Sarah)	X	
Mr. Rodriguez (Sebastian)		X
Mr. Rose (Howard)	X	
Dr. Walser (Ardie)	X	
Mrs. Williams (Clara)		X
Ms. Worrell (Shelley)		X

Public Comment (Agenda ONLY)

Reorganization Resolutions

01. Certification of Election Results
02. Approve 2016 Calendar of Board Meetings
03. Approve 2016 Work Session/Regular Meeting Agenda Formats
04. Approve 2016 Standing Committees
05. Reaffirm and re-adopt NJSBA Code of Ethics
06. Appoint Board Counsel for 2016 calendar year
07. Appoint Special Education Counsel for 2016 calendar year
08. Appoint External Auditor for FY End June 30, 2016
09. Appoint Architect of Record for 2016 calendar year
10. Appoint Medical Inspectors for 2016 calendar year
11. Appoint Treasurer of School Moneys for 2016 calendar year

12. Appoint Board Secretary for 2016 calendar year
13. Appoint Assistant Board Secretary for 2016 calendar year
14. Appoint Custodian of Records for 2016 calendar year
15. Appoint Assistant Custodian of Records for 2016 calendar year
16. Appoint Qualified Purchasing Agent for 2016 calendar year
17. Appoint Public Agency Compliance Officer
18. Appoint ADA/504 Coordinator
19. Appoint Homeless Youth Program Coordinator for 2016 calendar year
20. Appoint Substance Awareness Coordinator for 2016 calendar year
21. Annual Appointments for 2016 calendar year:
Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer, Blood Borne Pathogens Coordinator
22. Designate 2016 Official Newspapers
23. Designate 2016 Bank Depositories
24. Designate 2016 Authorized Signatories for District Accounts
25. Authorize investment of funds
26. Re-adopt Board Bylaws, Policies and Regulations for 2016 calendar year
27. Re-adopt all Curriculum and Textbooks for 2016 calendar year
28. Approve Tax Shelter Annuity Companies for 2016 calendar year
29. Authorize Use of State Contracts, Establish Bid Threshold/Quote Threshold
30. Authorize SBA to pay bills between Board Meetings
31. Approve 2016 maximum Travel Expenses for 2016 calendar year

The Board Secretary turned over the conduct of the meeting to the newly elected Board President. Dr. Walser thanked the Board for their confidence in him to serve as Board President.

Public Comment (non-Agenda)

New Business

The Board adopted a **School Operations and Curriculum** resolution authorizing the submission of a grant application to the New Jersey Department of Education for Building Capacity for Career Pathways: A Pilot Program for Comprehensive High Schools Grant, from April 2016 thru June 2012, said grant application submission deadline is January 12, 2016.

Adjournment

Mr. Rodrigues motioned to adjourn at 9:25pm. Said motion was seconded by Mr. Rose, and carried by unanimous vote.

Respectfully submitted,

Dennis R. Frohnafel, Ed.D.
Interim SBA/Board Secretary

01. **Be It Resolved**, that the Teaneck Board of Education certifies the results of the Annual School Board Election held on November 3, 2015, for membership to the Board of Education (results provided by the County Clerk):

David Gruber (Three-Year Term)	-	2,689
Victoria Fisher (Three-Year Term)	-	2,439
Sarah W. Rappoport (Three-Year Term)	-	2,322
Gervonn C. Rommey-Rice (Three-Year Term)	-	2,191
Kathleen Muse (Three-Year Term)	-	1,139

02. **Be It Resolved**, that the Teaneck Board of Education designates the following meeting dates for the **Workshop** and **Regular Public Meetings**, for calendar year 2016; all Workshop Meetings to be held at Eugene Field School Administration Building, Margaret Angeli Staff Development Room, at 8:00pm; all Regular Public Meetings to be held at Teaneck High School, Cheryl Miller-Porter Student Center, 3rd Floor, at 8:00pm; all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting:

<i>Meeting Date</i>	<i>Meeting Type</i>	<i>Location</i>
January 13, 2016	Workshop Meeting	Eugene Field School
January 20, 2016	Regular Public Meeting	Teaneck High School
February 3, 2016	Workshop Meeting	Eugene Field School
February 10, 2016	Regular Public Meeting	Teaneck High School
March 2, 2016	Workshop Meeting	Eugene Field School
March 16, 2016	Regular Public Meeting	Teaneck High School
April 6, 2016	Workshop Meeting	Eugene Field School
April 20, 2016	Regular Public Meeting	Teaneck High School
May 4, 2016	Public Budget Hearing	Teaneck High School
May 11, 2016	Regular Public Meeting	Teaneck High School
June 8, 2016	Workshop Meeting	Eugene Field School
June 22, 2016	Regular Public Meeting	Teaneck High School
August 17, 2016	Special Public Meeting	Eugene Field School
September 14, 2016	Workshop Meeting	Eugene Field School
September 21, 2016	Regular Public Meeting	Teaneck High School
October 5, 2016	Workshop Meeting	Eugene Field School
October 19, 2016	Regular Public Meeting	Teaneck High School
November 2, 2016	Workshop Meeting	Eugene Field School
November 9, 2016	Regular Public Meeting	Teaneck High School
December 7, 2016	Workshop Meeting	Eugene Field School
December 14, 2016	Regular Public Meeting	Teaneck High School
January 4, 2017	Reorganization Meeting	Teaneck High School

03. **Be It Resolved**, that the Teaneck Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Workshop, Regular and Special Public Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

WORK SESSION AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Public Comment (Agenda ONLY)
- VI. Board Review of Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
 - F. Addendums
- VII. Public Comment (non-Agenda)
- VIII. Executive Session (as required)
- IX. Adjournment

REGULAR MEETING AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report
- VI. Public Comment (Agenda ONLY)
- VII. Board Discussion and Formal Business Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
 - F. Addendums
- VIII. Public Comment (non-Agenda)
- IX. Executive Session (as required)
- X. Reports
- XI. Adjournment

04. **Be It Resolved**, that the Teaneck Board of Education approves the following Standing Committees, for the 2016 calendar year:

1. Community Relations
2. Curriculum
3. Finance/Facilities
4. Negotiations
5. Personnel
6. Policy

05. **Be It Resolved**, that the Teaneck Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

NJSBA Code of Ethics

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
 8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
 9. I will support and protect school personnel in proper performance of their duties.
 10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
06. **Be It Resolved**, that the Teaneck Board of Education appoints Isabel Machado, Esq., of Machado Law Group, as Board Counsel, for the period January 1, 2016 to the next Reorganization Meeting, at rate of \$150 per hour.
 07. **Be It Resolved**, that the Teaneck Board of Education appoints Isabel Machado, Esq., of Machado Law Group, as Special Education Counsel, for the period January 1, 2016 to the next Reorganization Meeting, at rate of \$150 per hour.
 08. **Be It Resolved**, that the Teaneck Board of Education appoints Lerch, Vinci & Higgins, LLP, as the Public School Auditor for the period January 1, 2016 to the next organization Meeting, at a fee not to exceed \$44,166.
 09. **Be It Resolved**, that the Teaneck Board of Education appoints the firm of DiCara/Rubino, Architect of Record, for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary and Director of Facilities, be authorized to engage this firm for architectural services, as needed, at a fee not to exceed \$170 per hour.
 10. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Barry Weissman and Dr. Joseph Fruchter, of All Bergen Pediatrics, as Medical Inspectors, pursuant to N.J.S.A. 18A:40-1, for the period January 1, 2016 to the next Reorganization Meeting, total annual fee not to exceed \$83,500.
 11. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony Bianchi, Treasurer of School Moneys, pursuant to N.J.S.A. 18A:17-31, for the period January 1, 2016 to the next Reorganization Meeting, at annual salary of \$8,400.
 12. **Be It Resolved**, that the Teaneck Board of Education appoints Dennis R. Frohnapfel, Ed.D., Board Secretary, for the period January 1, 2016 to the next Reorganization Meeting.
 13. **Be It Resolved**, that the Teaneck Board of Education appoints Karla Starks, Assistant Board Secretary, for the period January 1, 2016 to the next Reorganization Meeting.

14. **Be It Resolved**, that the Teaneck Board of Education appoints Dennis R. Frohnapfel, Ed.D., Custodian of Records, for the period January 1, 2016 to the next Reorganization Meeting.
15. **Be It Resolved**, that the Teaneck Board of Education appoints Karla Starks, Assistant Custodian of Records, for the period January 1, 2016 to the next Reorganization Meeting.
16. **Be It Resolved**, that the Teaneck Board of Education appoints Dennis R. Frohnapfel, Ed.D., Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 1, 2016 to the next Reorganization Meeting, in accordance with N.J.S.A. 18A:18A-2(b).
17. **Be It Resolved**, that the Teaneck Board of Education appoints Dennis R. Frohnapfel, Ed.D., Public Agency Compliance Officer, for the period January 1, 2016 to the next Reorganization Meeting.
18. **Be It Resolved**, that the Teaneck Board of Education appoints Barbara Pinsak, ADA/504 Coordinator, for the Teaneck Public School District, for the period January 1, 2016 to the next Reorganization Meeting; and
Be It Further Resolved, that the Board and authorizes the full implementation of a Comprehensive Equity Plan (Affirmative Action Plan) in the areas of staff development, curriculum and employment.
19. **Be It Resolved**, that the Teaneck Board of Education appoints Genieve A. Holder, Coordinator of McKinney-Vento Education of Homeless and Youth Program, for the Teaneck Public School District, for the period January 1, 2016 to the next Reorganization Meeting.
20. **Be It Resolved**, that the Teaneck Board of Education appoints Adrienne Williams, Substance Awareness Coordinator, for the period January 1, 2016 to the next Reorganization Meeting.
21. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony D'Angelo, Officer, Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer and Blood Borne Pathogens Coordinator, for the period January 1, 2016 to the next Reorganization Meeting.
22. **Be It Resolved**, that the Teaneck Board of Education designates the Record, the Suburbanite, and the Star Ledger, as Official Newspapers, for the Teaneck Public School District, for the 2016 calendar year.
23. **Be It Resolved**, that the Teaneck Board of Education designates the following banks as depositories for Teaneck Board of Education funds; and
Be It Further Resolved, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations:

1. Capital One Bank
2. TD Bank
3. NJ Cash Management Fund
4. Teaneck Federal Credit Union

24. **Be It Resolved**, that the Teaneck Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to:

- A. Pay the same to the debit of any accounts of this Board then maintained with them;
- B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
- C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and

Be It Further Resolved, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

<i>Capital One Bank</i>	<i>Required Signatories</i>
Warrant Account	Board President and Treasurer Business Administrator/Board Secretary or Assistant Board Secretary
Payroll Account	Treasurer
Food Services Account	Board President and Treasurer Business Administrator/Board Secretary or Assistant Board Secretary
Payroll Agency Account	Treasurer
Workers' Comp Claim Account c/o Inservco, Inc.	Michael Pierson and Debra Stout as Agents of the Board
<i>TD Bank</i>	<i>Required Signatories</i>
General Account	Board President Business Administrator/Board Secretary or Assistant Board Secretary
<i>New Jersey Cash Management</i>	<i>Required Signatories</i>
General Account	Business Administrator/Board Secretary or Assistant Board Secretary

<i>Teaneck Federal Credit Union</i>	<i>Required Signatories</i>
Teaneck Board of Education Music Fund	Supervisor of Fine & Performing Arts or Assistant Board Secretary
Teaneck High School Student Activity Fund	High School Principal and Treasurer or Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director and Treasurer
Ben Franklin Middle School Student Activity Fund	BF Middle School Principal and Assistant Principal
Hawthorne School Student Activity Fund	Hawthorne Principal and Principal's Secretary
Lowell School Student Activity Fund	Lowell Principal and Principal's Secretary
Tolerance Scholarship Account	High School Principal and Assistant Principal
Agnes Halajian Scholarship Account	Hawthorne School Principal and Principal's Secretary
African American Studies Scholarship Account	High School Principal or Assistant Principal
Bergen County Director of Guidance Award	High School Principal or Assistant Principal
Donyale Morton Scholarship Account	High School Principal and Assistant Principal
Edna Marx Scholarship Account	High School Principal and Assistant Principal
Floyd Schmid Scholarship Account	High School Principal and Assistant Principal
Marion Shelby Scholarship Account	High School Principal and Assistant Principal or Principal's Secretary
Muriel Rosemarin Scholarship Account	High School Principal and Assistant Principal
Paul Nonas Scholarship Account	High School Principal and Assistant Principal
Stephan J. Kingslow Scholarship Account	High School Principal and Assistant Principal
Stuart Sharenow Scholarship Account	High School Principal and Assistant Principal
Susan Gardner Scholarship Account	High School Principal and Assistant Principal or Athletic Director
Wells Jenny Scholarship Account	High School Principal and Assistant Principal
Milton & Rose Gold Rosenbloom Prize	High School Principal and Assistant Principal
Director of Guidance Account	High School Principal and Assistant Principal

Thomas Jefferson Middle School Account	Thomas Jefferson Middle School Principal and Principal's Secretary
Teaneck Community Education Center Refund/Petty Cash Account	Director and Board Secretary or Assistant Board Secretary

25. **Be It Resolved**, that the Teaneck Board of Education approves that, when cash flow permits, the Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to Invest Board Funds in United States Government Bills, and such other investments as may be permitted by law; and

Be It Further Resolved, that Investment of Idle Funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/Board Secretary and/or the Assistant Board Secretary and that all investments are legally authorized for investment of Board funds, and that the Business Administrator/ Board Secretary and/or the Assistant Board Secretary are hereby authorized to execute this Agreement on behalf of the Board.

26. **Be It Resolved**, that the Teaneck Board of Education approves the following Tax Shelter Annuity Companies, for the 2016 calendar year:

1. AXA Equitable
2. Faculty Service Group
3. Lincoln Investment Planning
4. VALIC Financial Advisors

27. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Bylaws, Policies and Regulations, for the 2016 calendar year.

28. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Curriculum and Textbooks Lists, for the 2016 calendar year.

29. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to use State Contracts, where applicable, for the purchase of goods and services, for the 2016 calendar year; and

Be It Further Resolved, that the Board of Education establishes the *Bid* Threshold at \$40,000 and Quotation Threshold at \$6,000 (QPA).

30. **Be It Resolved**, that the Teaneck Board of Education authorizes the Business Administrator/Board Secretary to pay bills and claims, as needed, between Board Meetings.

31. **Be It Resolved**, that the Teaneck Board of Education, in accordance with N.J.A.C. 6A:23A-7.12, establishes the maximum travel expenditure for the 2016 calendar year of \$70,000 for all staff and Board of Education Members.

Reorganization resolutions 01 thru 31				
<i>Motion:</i> Dr. Diuguid		<i>Second:</i> Mr. Rose		
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	X			
Dr. Gruber (David)	X			
Mrs. Rappoport (Sarah)	X			
Mr. Rodriguez (Sebastian)	X			
Mr. Rose (Howard)	X			
Mrs. Williams (Clara)	X			
Ms. Worrell (Shelley)	X			
Dr. Diuguid (David)	X			
Dr. Walser (Ardie)	X			

SCHOOL OPERATIONS and CURRICULUM

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following School Operations and Curriculum resolution #40:

- 40. that the Board authorizes the submission of a grant application to the New Jersey Department of Education for Building Capacity for Career Pathways: A Pilot Program for Comprehensive High Schools Grant, from April 2016 thru June 2012.

School Operations and Curriculum resolution #40				
<i>Motion:</i> Ms. Worrell		<i>Second:</i> Mr. Rose		
<i>Board Member</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Ms. Fisher (Victoria)	X			
Dr. Gruber (David)	X			
Mrs. Rappoport (Sarah)	X			
Mr. Rodriguez (Sebastian)	X			
Mr. Rose (Howard)	X			
Mrs. Williams (Clara)	X			
Ms. Worrell (Shelley)	X			
Dr. Diuguid (David)	X			
Dr. Walser (Ardie)	X			