Teaneck Public Schools Strategic Planning Process

Dr. Christopher C. Irving, Superintendent of Schools
November 7, 2018

Why a Strategic Plan?

Strategic planning is the process of developing short-term, mid-range and long-term goals for the Teaneck Public School District.

What is the Proposed Strategic Planning Process?

Values

Vision

Mission

Direction

Goals

Action Plan

Strategic Planning Committee

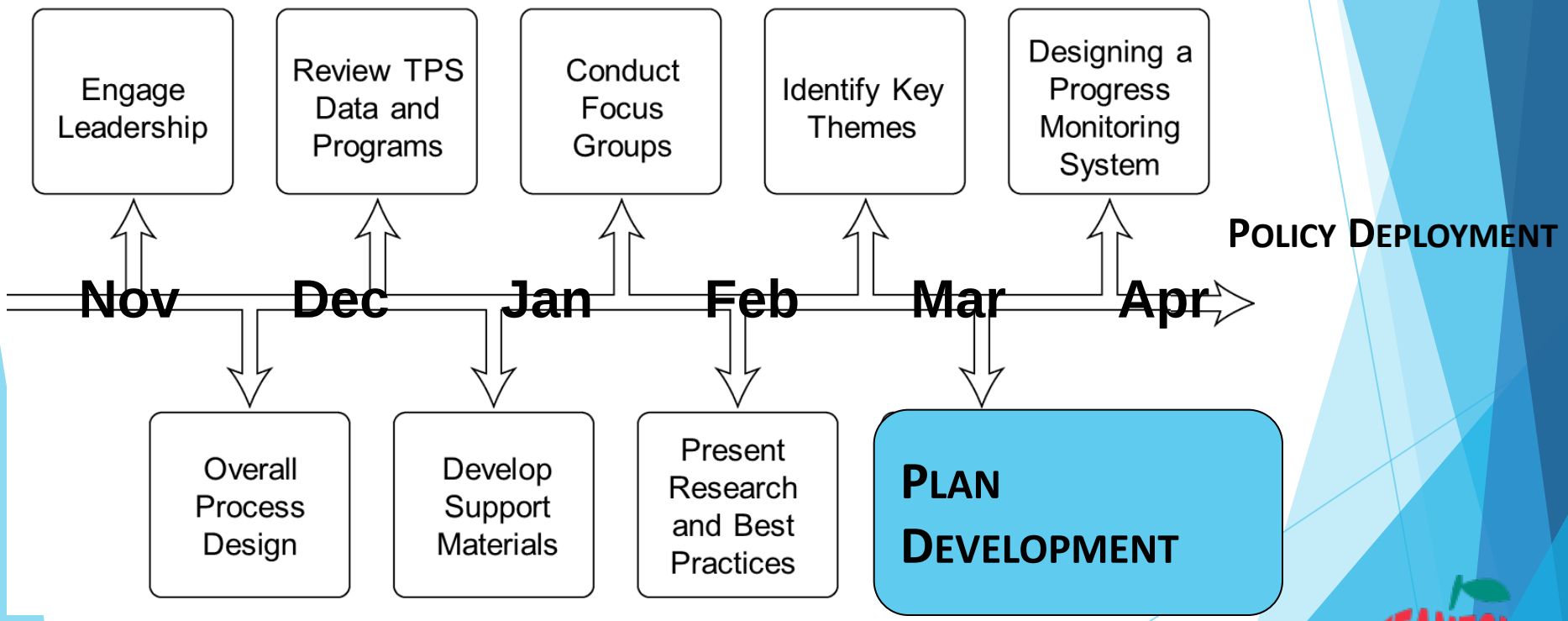
Dr. Christopher C. Irving, Chair
Patricia Dent, Co-Chair

Vincent McHale, Assistant Superintendent
Terry Corallo, Supervisor of Comm. Relations
Melissa Simmons, School Business Administrator
Teaneck BOE Member
2 Members of Faith Based Community
James Dunleavy, City Council Member
Kairo Jackson, Student Teaneck High
Amina Benser, TJMS PTO President
TTEA Representative
TAAS Representative
Business Representative

Planning and Deployment Process

& the Teaneck Public Schools Scope of Work

PRE-PLANNING



Project Timeline

	TIMELINE	ACTIVITY	INVOLVEMENT	KEY OUTCOMES
PRE-PLANNING	**Oct - Nov**	***Engage Leadership***	District Leadership and PEG (approximately 4 meetings) 11/28/18	Consensus on planning hierarchy and terminology, outline, process, objectives, goals and agenda; defined roles & responsibilities, and a communications plan
		Overall Process Design		
	Dec	Compile & reveal factual information and data that provide context to the planning process	TPS Steering Committee 12/10/18	A district summary inclusive of organizational alignment & economic conditions; educational programs & practices; and student achievement;
		Review TPS Data and Programs	TPS Steering Committee & PEG (2 meetings)	Identification of critical issues, norms and practices that will influence the development of vision, values and goals
	Jan	***Develop Support Material***	PEG & TPS Designated Support (3 meetings)	Tools & technology that help to capture stakeholder feedback, build consensus and foster collaboration.
	Jan - Feb	***Conduct Focus Groups*** (Internal & external)	District Leadership and PEG (approximately 4-5 meetings)	Key Strategies & Programs; TPS Strengths & OFIs; volunteers for the At Large & District Planning Committees
	Feb	***Present Research and Best Practices***	Planning Committee at Large & PEG (2 meetings)	Benchmarks and models of excellence that can impact critical thinking

"Activities" in bold italics are RFP Statement of Work actions

Project Timeline

	TIMELINE	ACTIVITY	INVOLVEMENT	KEY OUTCOMES
Plan Development	**Mar**	Welcome/Introductions Workshop Objectives, Mission, Vision, & Values	District Leadership and PEG (approximately 4 meetings)	reasons to be proud, things that will make TPS even better
		Identify Key Themes		Honoring the input of all stakeholders
		S.W.O.T. (Assess Key Themes)		Identification of key threat and opportunities for improvement
		Mission, Vision, Values & SMART Goal statements		Behaviors to be embraced that will enable TPS to realize its vision
		Deployment and Action Plans		Identification of key milestones for communicating progress in measurable terms for each step of the implementation process

District Leadership - The Superintendent and his direct reports
Steering Committee - Leaders dedicated to the development and implementation of the plan
Designated Support - Person or persons with expertise to help (e.g., web master)
Planning Committee At Large - Focus group participants that volunteer to be stakeholders participating in the planning development process with the District Planning Committee
District Planning Committee - Staff dedicated (may be the Steering C.) to finalize the plan

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Policy Deploy	**Apr**	Develop a working and final draft of the five-year plan to be presented to the Superintendent of Schools	PEG (2 meetings)	A Board of Education approved actionable plan and documents suitable for communicating with students, staff, the Board of Education, stakeholders & partners
		Designing a Progress Monitoring System	TPS Steering Committee & PEG (1 meeting)	A customized approach aligned with the TPS existing leadership structure, this monitoring tool will allow sufficient time to collect data and & adjust strategy to meet targets as needed

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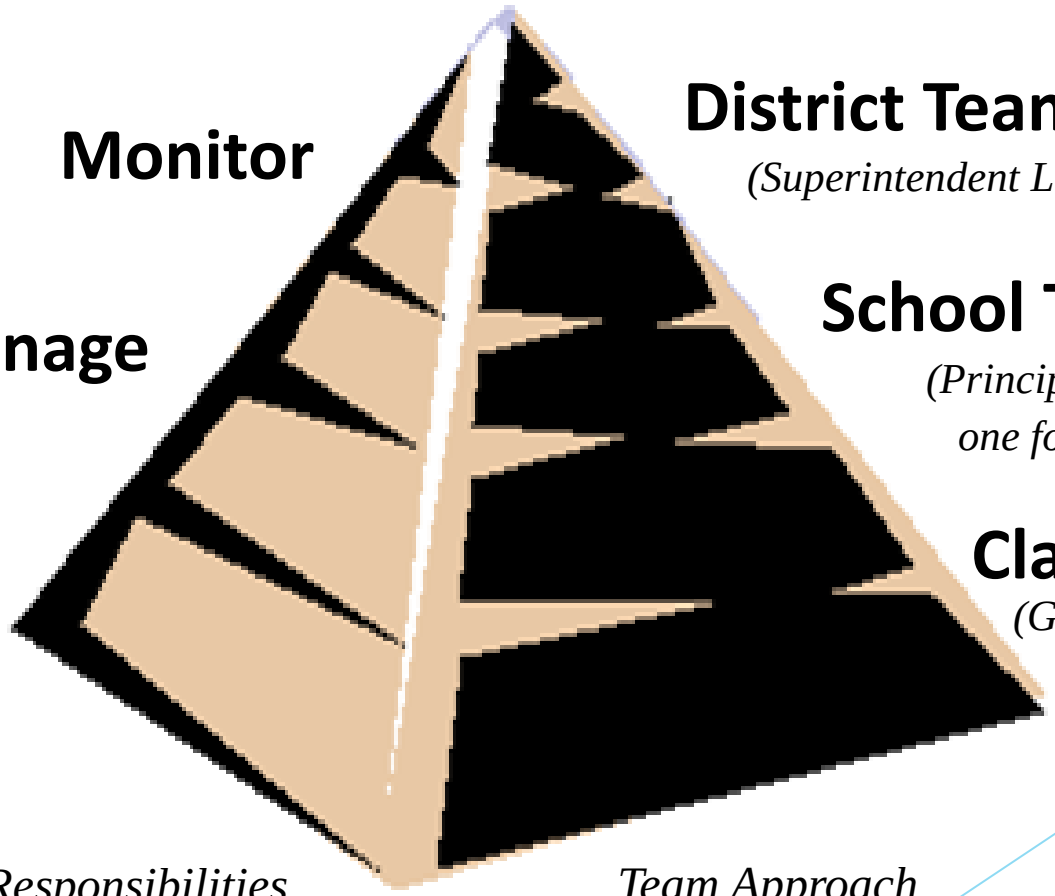
Strategic Plan Implementation Model



Monitor

District Team
(Superintendent Led)

Manage

School Teams
(Principal Led - one for each school)

Measure

Classrooms
(Grade level, department or curriculum teaming to represent all school constituents)

Responsibilities

Team Approach