

**REORGANIZATION MEETING
JANUARY 2, 2019**

I. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Reorganization Meeting of the Teaneck Board of Education, held on Wednesday, January 2, 2019, in the Eugene Field Administration Building, Margaret Angeli Staff Development Room, Margaret Angeli Staff Development Room, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, and posted inside the Teaneck Board of Education, One Merrison Street, on February 21, 2018."

II. Salute to the Flag

III. School Board Elections

1. **Be It Resolved**, that the Teaneck Board of Education certifies the results of the Annual School Board Election held on November 6, 2018, for membership to the Board of Education (results provided by the County Clerk):

Sarah Rappoport (Three Year Term)	5971
Victoria Fisher (Three Year Term)	5935
Gerald Reiner (Three Year Term)	5333
Shahanaz Arjumand	5003
Lisa Dash-Grimes	3968
Personal Choice	82

IV. Administer Oath of Office to newly elected Board Members

1. 1.) Sarah Rappoport; 2.) Victoria Fisher; 3.) Gerald Reiner

Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c.178, P.L. 2001)

V. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Fisher (Victoria)		
Mr. Ramirez (Martin)		
Mrs. Rappoport (Sarah)		
Mr. Reiner (Gerald)		
Mr. Rodriguez (Sebastian)		
Mr. Rose (Howard)		
Ms. Sanders (Denise)		
Dr. Walser (Ardie)		
Mrs. Williams (Clara)		

VI. Nominations/Elections of Board President

1. The Board Secretary entertains nominations for the Office of President of the Teaneck Board of Education for the 2019 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of President of the Board of Education for the 2019 calendar year.

VII. Nominations/Elections of Board Vice President

1. The Board Secretary entertains nominations for the Office of Vice President of the Teaneck Board of Education for the 2019 calendar year.

In the absence of further nominations, the Board Secretary closes nominations and calls the role for the election of Vice President of the Teaneck Board of Education for the 2019 calendar year.

VIII. Reaffirmation of 2018/19 District Goals

IX. Superintendent's Report

A. Reorganization Resolutions for Vote

X. Public Comment (agenda ONLY)

XI. Executive Session (required)

XII. Adjournment

Teaneck Public Schools

Goals for 2018-2019

GOAL 1: Students attending the Teaneck Public Schools will acquire the critical thinking skills, knowledge, and understanding to be successful global citizens in the twenty-first century.

GOAL 2: Teachers and administrators in the Teaneck Public Schools will continue the development of the skills, knowledge, and understanding necessary to support students.

GOAL 3: The Teaneck Public Schools will be proactive in creating safe and inclusive school environments for students and adults by utilizing support services available in the community.

GOAL 4: The Teaneck Public Schools will communicate effectively with parents and with the greater community.

GOAL 5: The Teaneck Public Schools will explore additional revenue sources to support goals 1-4 beyond local and state aid to further its educational mission.

REORGANIZATION RESOLUTIONS

JANUARY 2, 2019

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Reorganization Resolutions:

- A. 01. Approve 2019 Calendar of Board Meetings
- 02. Approve 2019 Work Sessions/Regular Meeting Agenda Formats
- 03. Approve 2019 Standing Committees
- 04. Reaffirm and re-adopt NJSBA Code of Ethics
- 05. Appoint Qualified Purchasing Agent
- 06. Appoint Business Administrator to approve claims
- 07. Appoint Melissa Simmons as the Board Secretary
- 08. Appoint ADA/504 Coordinator
- 09. Appoint Title IX Coordinator
- 10. Appoint Affirmative Action Officer
- 11. Appoint Homeless Youth Program Coordinator for 2019 calendar year
- 12. Appoint Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer, Blood Borne Pathogens Coordinator
- 13. Designate 2019 Official Newspapers
- 14. Appoint RFP General Counsel, Sp. Ed., Negotiations/Labor & Bond
- 15. Appoint Engineering
- 16. Appoint Architect of Record
- 17. Appoint School Physicians
- 18. Appoint Treasurer of School monies
- 19. Appoint Substance Awareness Coordinator
- 20. Designate 2019 Bank Depositories
- 21. Appoint OMNI 403b & 457 plans
- 22. Designate Bank Signatories
- 23. Authorize investment of funds
- 24. Re-adopt all Curriculum and Textbooks for 2019 calendar year
- 25. Approve 2019 maximum travel expenses for 2019 calendar year
- 26. Appoint Fairview Insurance as a health insurance Broker
- 27. Re-adopt all TBOE ByLaws, Policies & Regulations for 2019 calendar year

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Fisher (Victoria)				
Mr. Ramirez (Martin)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

1. **Be It Resolved**, that the Teaneck Board of Education designates the following meeting dates for the **Workshop** and **Regular Public Meetings**, for calendar year 2019; all Workshop Meetings to be held at Eugene Field School Administration Building, Margaret Angeli Staff Development Room, at 8:00 pm; all Regular Public Meetings to be held at Teaneck High School, Cheryl Miller-Porter Student Center, 3rd Floor, at 8:00 pm; all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting:

<i>Meeting Date</i>	<i>Meeting Type</i>	<i>Location</i>
January 9, 2019	Workshop Meeting	Eugene Field School
January 16, 2019	Regular Public Meeting	Teaneck High School
February 6, 2019	Workshop Meeting	Eugene Field School
February 12, 2019	Special Budget Meeting	Eugene Field School
February 13, 2019	Regular Public Meeting	Teaneck High School
February 26, 2019	Special Budget Meeting	Eugene Field School
March 6, 2019	Workshop Meeting	Eugene Field School
March 13, 2019	Regular Public Meeting	Teaneck High School
April 10, 2019	Workshop Meeting	Eugene Field School
April 24, 2019	Regular Public Meeting	Teaneck High School
April 24, 2019	Budget Hearing	Teaneck High School
May 8, 2019	Workshop Meeting	Eugene Field School
May 15, 2019	Regular Public Meeting	Teaneck High School
June 12, 2019	Workshop Meeting	Eugene Field School
June 26, 2019	Regular Public Meeting	Teaneck High School
August 21, 2019	Special Public Meeting	Eugene Field School
September 11, 2019	Workshop Meeting	Eugene Field School
September 18, 2019	Regular Public Meeting	Teaneck High School
October 16, 2019	Workshop Meeting	Eugene Field School
October 23, 2019	Regular Public Meeting	Teaneck High School
November 6, 2019	Workshop Meeting	Eugene Field School
November 13, 2019	Regular Public Meeting	Teaneck High School
December 4, 2019	Workshop Meeting	Eugene Field School
December 11, 2019	Regular Public Meeting	Teaneck High School
January 2, 2020	Reorganization Meeting	Eugene Field School

2. **Be It Resolved**, that the Teaneck Board of Education establishes the following Agenda Format to be observed and the order of business conducted at the Workshop, Regular and Special Public Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

WORK SESSION AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Public Comment (Agenda ONLY)
- VI. Board Review of Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
- VII. Public Comment (non-Agenda)
- VIII. Executive Session (as required)
- IX. Adjournment

REGULAR MEETING AGENDA

- I. Salute to the Flag
- II. Presiding Officer's Meeting Statement Notice
- III. Roll Call
- IV. Reaffirmation of District Goals
- V. Superintendent's Report
 - Board Presentations
- VI. Board Committee Reports
- VII. Public Comment (Agenda ONLY)
- VIII. Board Review of Agenda
 - A. Policy
 - B. Board Operations
 - C. School Operations and Curriculum
 - D. Finance and Budget
 - E. Personnel
- IX. Public Comment (non-Agenda)
- X. Executive Session (as required)
- XI. Adjournment

3. **Be It Resolved**, that the Teaneck Board of Education approves the following Standing Committees, for the 2019 calendar year:
 1. Community Relations
 2. Curriculum
 3. Finance/Facilities
 4. Negotiations
 5. Personnel
 6. Policy

4. **Be It Resolved**, that the Teaneck Board of Education, individually and as a group, reaffirms and re-adopts the School Board Member Code of Ethics contained in Board of Education Bylaw 0142, as follows:

NJSBA Code of Ethics

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member Code of Ethics promulgated by the New Jersey School Boards Association on May 10, 1975 and reproduced below:

1. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my Board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

5. Be It Resolved, that the Teaneck Board of Education appoint Melissa Simmons as Qualified Purchasing Agent of the Teaneck Board of Education, for the period January 1, 2019 to the next Reorganization meeting, in accordance with N.J.S.A. 18A:18A-2(b) and per 18A:18A-7.

Melissa Simmons, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

Be It Further Resolved, that the Teaneck Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the Board of Education, and further authorizes Melissa Simmons, SBA/BS to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.(Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A. 18A:18A et. seq. and applicable Board policies and regulations. The Board authorizes the Business Administrator/Board Secretary to take all reasonable actions necessary, including, but not limited to legal advertisements and execution of contracts deemed necessary to implement the purchasing statute, N.J.S.A. 18A:18A et. seq.

6. **Be It Resolved**, that the Board authorize the Business Administrator to audit all claims and demands to be paid, provide for approval, and make payment of audited claims and demands prior to the Board meeting. Any such approvals shall be presented to the Board at the next meeting for ratification, pursuant to N.J.S.A. 18A:19-4 and 18A:19-4.1.
7. **Be It Resolved**, that the Teaneck Board of Education appoints Ms. Melissa Simmons as the Business Administrator/Board Secretary and Karla Starks as the Assistant Board Secretary for the period January 1, 2019 to the next Reorganization Meeting.
8. **Be It Resolved**, that the Teaneck Board of Education appoints Vincent McHale, ADA/ 504 Coordinator, for the Teaneck Public School District, for the period January 1, 2019 to the next Reorganization Meeting.
9. **Be It Resolved**, that the Teaneck Board of Education appoints Tunde Adedoyin, Title IX Coordinator, for the Teaneck Public School District, for the period January 1, 2019 to the next Reorganization Meeting.
10. **Be It Resolved**, that the Teaneck Board of Education appoints Tunde Adedoyin, Affirmative Action Officer, for the Teaneck Public School District, for the period January 1, 2019 to the next Reorganization Meeting.

11. **Be It Resolved**, that the Teaneck Board of Education appoints Danny Gareri, Coordinator of McKinney-Vento Education of Homeless and Youth Program, for the Teaneck Public School District, for the period January 1, 2019 to the next Reorganization Meeting.

12. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony D'Angelo, Integrated Pest Management Officer, Asbestos Hazardous Emergency Response Act (AHERA) Officer, Indoor Air Quality Coordinator, Right to Know Officer, Chemical Hygiene Officer and Blood Borne Pathogens Coordinator, for the period January 1, 2019 to the next Reorganization Meeting.

13. **Be It Resolved**, that the Teaneck Board of Education designates The Record, The Suburbanite, as Official Newspapers, for the Teaneck Public School District, for the 2019 calendar year.

14. On Monday, December 3, 2018, the posting for proposals for legal services for the 2019 school year was advertised in the Record and on the District website. Specifications were sent to multiple legal firms.
On Thursday, December 27, 2018 proposals from 17 firms were received (12 General counsel, 11 Special Education, 11 Negotiations/Labor, and 3 Bond).
Based on the review of the proposals and the criteria, the committee with the Superintendent of Schools recommends the following for each category of legal service at the accompanying rate for the 2019 calendar year:

General Counsel

- Inglesino, Webster, Wyciskala, Taylor, LLC - \$160 per hr
- Busch Law Group, LLC - \$150 per hr

Special Education

- Machado Law Group - \$150 per hr
- Scarinci Hollenbeck, LLC - \$150 per hr
- Buglione, Hutton & DeYoe, LLC - \$150/\$135 per hr

Negotiations/Labor

- DiFrancesco Bateman (Phil Stern) - \$160 per hr
- Hunt, Hamlin & Ridley - \$150/\$125 per hr

Bond Counsel

- McManimon, Scotland, Baumann - \$215 per hr (partner rate)
\$135 per hr (manager rate)

15. On Monday, December 3, 2018, the posting for proposals for Engineering-ESIP and Engineering services for the 2019 school year was advertised in the Record and on the District website. Specifications were sent to multiple firms.
On Thursday, December 27, 2018 proposals from 2 proposals were received for Engineering-ESIP and one proposal for Engineering.
After the review of the proposals based on set criteria the committee recommends the following for each category of engineering services for the 2019 calendar year:

Engineering-ESIP

-CHA Design/Construction Solutions

-DBL Associates (3rd party measurement and verification)

Not to exceed 110% of \$190,000

Engineering of Record

CHA Design/Construction Solutions at a rate of \$55 to \$225 (avg. rate of an engineer is \$155).

16. **Be It Resolved**, that the Teaneck Board of Education appoints DiCara/Rubino, Architect of Record at \$170 per hour and Parette Somjen Architects, LLC at \$164 per hour for all projects for which they are currently engaged; and that the Superintendent, Business Administrator/Board Secretary and Director of Facilities, be authorized to engage this firm for Architectural services.
17. **Be It Resolved**, that the Teaneck Board of Education appoints Dr. Barry Weissman and Dr. Joseph Fruchter, of All Bergen Pediatrics, as Medical Inspectors, pursuant to N.J.S.A. 18, 4:40-1, for the period January 1, 2019 to the next Reorganization Meeting, total annual fee not to exceed \$83,500.
18. **Be It Resolved**, that the Teaneck Board of Education appoints Anthony Bianchi, Treasurer of School Moneys, pursuant to N.J. S.A. 18A: 17-31, for the period January 1 , 2019 to the next Reorganization Meeting, at annual salary of \$10,800.
19. **Be It Resolved**, that the Teaneck Board of Education appoints Adrienne Williams, Substance Awareness Coordinator, for the period January 1, 2019 to the next Reorganization Meeting.
20. **Be It Resolved**, that the Teaneck Board of Education designates the following banks as depositories for Teaneck Board of Education funds; and
Be It Further Resolved, that the Business Administrator/ Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations:
1. TD Bank
 2. NJ Cash Management Fund
 3. Teaneck Federal Credit Union
 4. Capital One

21. **Be It Resolved**, that OMNI provides administration services for 403B and 457 plans as specified in the schedule Plan and that the parties agree for OMNI to act as third-party administrator for the Plan in accordance with the contract provisions
22. **Be It Resolved**, that the Teaneck Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to:
- A. Pay the same to the debit of any accounts of this Board then maintained with them;
 - B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
 - C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and

Be It Further Resolved, that the Business Administrator/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

<i>TD BANK</i>	<i>REQUIRED SIGNATORIES</i>
Warrant Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary
Payroll Account	Treasurer
Food Services Account	Board President and Treasurer Business Administrator/Board Secretary Or Assistant Board Secretary
Payroll Agency Account	Treasurer
Workers' Comp Claim Account c/o Inservo, Inc.	Michael Pierson and Debra Stout As Agents of the Board
<i>Capital One</i>	<i>Required Signatories</i>
General Account	Board President Business Administrator/Board Secretary Or Assistant Board Secretary

<i>New Jersey Cash Management</i>	<i>Required Signatories</i>
General Account	Business Administrator/Board Secretary Or Assistant Board Secretary
<i>Teaneck Federal Credit Union</i>	<i>Required Signatories</i>
Teaneck Board of Education Music Fund	Supervisor of Fine & Performing Arts Or Assistant Board Secretary
Teaneck High School	High School Principal and Treasurer

Student Activity Fund	Or Principal's Secretary
Teaneck High School Athletic Fund	Athletic Director
Ben Franklin Middle School Student Activity Fund	BF Middle School Principal and Assistant Principal
Hawthorne School Student Activity Fund	Hawthorne Principal and Principal's Secretary
Lowell School Student Activity Fund	Lowell Principal and Principal's Secretary
Bryant School Student Activity Fund	Bryant Principal and Principal's Secretary
Tolerance Scholarship Account	High School Principal and Assistant Principal
Agnes Halajian Scholarship Account	Hawthorne School Principal and Principal's Secretary
African American Studies Scholarship Account	High School Principal or Assistant Principal
Bergen County Director of Guidance Award	High School Principal or Assistant Principal
Donyale Morton Scholarship Account	High School Principal and Assistant Principal
Edna Marx Scholarship Account	High School Principal and Assistant Principal
Floyd Schmid Scholarship Account	High School Principal and Assistant Principal
Marion Shelby Scholarship Account	High School Principal and Assistant Principal or Principal's Secretary
Muriel Rosemarin Scholarship Account	High School Principal and Assistant Principal
Paul Nonas Scholarship Account	High School Principal and Assistant Principal
Stephan J. Kingslow Scholarship Account	High School Principal and Assistant Principal
Stuart Sharenow Scholarship Account	High School Principal and Assistant Principal
Susan Gardner Scholarship Account	High School Principal and Assistant Principal or Athletic Director
Wells Jenny Scholarship Account	High School Principal and Assistant Principal
Milton & Rose Gold Rosenbloom Prize	High School Principal and Assistant Principal
Director of Guidance Account	High School Principal and Assistant Principal
Thomas Jefferson Middle School Account	Thomas Jefferson Middle School Principal and Principal's Secretary
Teaneck Community Education Center Refund/Petty Cash Account	Director and Board Secretary or Assistant Board Secretary
Petty Cash Account- Business Office	BA/Asst. BA/ Asst.Superintendent

23. **Be It Resolved**, that the Teaneck Board of Education approves that, when cash flow permits, the Business Administrator/Board Secretary and/or the Assistant Board Secretary be authorized to Invest Board Funds in United States Government Bills, and such other investments as may be permitted by law; and
Be It Further Resolved, that Investment of Idle Funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the account, provided these persons receive prior approval from the Business Administrator/ Board Secretary and/or the Assistant Board Secretary and that all investments are legally authorized for investment of Board funds, and that the Business Administrator/ Board Secretary and/or the Assistant Board Secretary are hereby authorized to execute this Agreement on behalf of the Board.
24. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Curriculum and Textbooks Lists, for the 2019 calendar year.
25. **Be It Resolved**, that the Teaneck Board of Education, in accordance with N.J.A.C. 6A:23A-7.3, establishes the maximum travel expenditure for the 2019 calendar year of \$70,000 for all staff and Board of Education Members.
26. **Be it Resolved**, that the Teaneck Board of Education appoint the Fairview Insurance Agency Associates Inc. as the Health Insurance Broker of record at the amount not to exceed \$36,000 for the 2019 calendar year.
27. **Be It Resolved**, that the Teaneck Board of Education re-adopts existing Board of Education Bylaws, Policies and Regulationsm for the 2019 calendar year.
28. **Be It Resolved**, that the Teaneck Board of Education appoint Melissa Simmons and Karla Starks as the Custodians of Records, for the period January 1, 2019 to the next Reorganization Meeting.
29. **Be it Resolved**, that the Teaneck Board of Education adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians, for the period January 1, 2019 to the next Reorganization Meeting.