

**REGULAR PUBLIC MEETING  
DECEMBER 12, 2018**

**I. Salute to the Flag**

**II. Presiding Officer's Meeting Notice Statement**

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, December 12, 2018, in the Cheryl Miller-Porter 3rd Floor Student Center at Teaneck High School at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk of the Township of Teaneck, posted to the district website and posted inside the Teaneck Board of Education, One Merrison Street, on February 21, 2018."

**III. Roll Call**

<b><i>Board Member</i></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Ms. Arjumand (Shahanaz)		
Ms. Fisher (Victoria)		
Mr. Ramirez (Martin)		
Mrs. Rappoport (Sarah)		
Mr. Rodriguez (Sebastian)		
Mr. Rose (Howard)		
Ms. Sanders (Denise)		
Dr. Walser (Ardie)		
Mrs. Williams (Clara)		

<b><i>Student Board Liaison</i></b>	<b><i>Present</i></b>	<b><i>Absent</i></b>
Saima Jamal		
Vernon Johnson		
William McIntosh		
Stephanie Menendez		

**IV. Reaffirmation of 2018/19 District Goals**

**V. Superintendent's Report**

- Board Presentations

**VI. Board Committee Reports**

**VII. Public Comment (agenda ONLY)**

- A. Board Operations
- B. School Operations and Curriculum
- C. Finance and Budget
- D. Personnel

**VIII. Public Comment (non-Agenda)**

**IX. Executive Session (required)**

**X. Adjournment**

## **Teaneck Public Schools**

### **Goals for 2018-2019**

**GOAL 1: Students attending the Teaneck Public Schools will acquire the critical thinking skills, knowledge, and understanding to be successful global citizens in the twenty-first century.**

**GOAL 2: Teachers and administrators in the Teaneck Public Schools will continue the development of the skills, knowledge, and understanding necessary to support students.**

**GOAL 3: The Teaneck Public Schools will be proactive in creating safe and inclusive school environments for students and adults by utilizing support services available in the community.**

**GOAL 4: The Teaneck Public Schools will communicate effectively with parents and with the greater community.**

**GOAL 5: The Teaneck Public Schools will explore additional revenue sources to support goals 1-4 beyond local and state aid to further its educational mission.**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations:

1. that the Board waive the provisions of Board Policy #7510 Use of Facilities, during the 2018-2019 school year at no cost to Tomorrow's Stars Foundation, DBA: Playaz Basketball Club for the use of Teaneck High School large Gymnasium for custodian and building use fees. The event date is January 30, 2019 from 4:00pm - 9:30pm.

EXPLANATION: The Board must approve to waive any provisions of Board Policy by resolution.

2. that the Board waive the provisions of Board Policy #7510 Use of Facilities, during the 2018-2019 school year at no cost to Teaneck Jr. Football for the use of Benjamin Franklin Middle School Gymnasium for custodian and building use fees. The training dates are as follows: Sundays- 1/6/19, 1/13/19, 1/20/19, 1/27/19, 2/3/19, 2/10/19, 2/17/19, 2/24/19, 3/3/19, 3/10/19, 3/17/19 3/24/19, 3/31/19, 4/7/19, 4/14/19, 4/21/19, 4/28/19 from 10:00 am - 12:00 pm.

EXPLANATION: The Board must approve to waive any provisions of Board Policy by resolution.

3. that the Board waive the provisions of Board Policy #7510 Use of School Facilities, during the 2018-2019 school year, at no cost to the Thomas Jefferson Middle School PTO for the use of the Thomas Jefferson Middle School Cafeteria for holding the Dance for 7th and 8th graders on Thursday, December 13, 2018 from 6:00 pm - 8:00 pm for custodian and building use fees.

EXPLANATION: The Board must approve to waive any provisions of Board Policy by resolution.

**Board Operations 01 thru 03**

<b>Motion:</b>	<b>Second:</b>			
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Ms. Arjumand (Shahanaz)				
Ms. Fisher (Victoria)				
Mr. Ramirez (Martin)				
Mrs. Rappoport (Sarah)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

Any Board member who takes exception to any of the following listed actions under the category of School Operations and Curriculum may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **School Operations and Curriculum** resolutions:

1. that the Board approve the following volunteers for the 2018-2019 school year:

Nathalie Adams  
Abigail Glave  
Loshaje Lewis, Jr.  
Shandon Pereira  
Tiffany Sills

EXPLANATION: The Board approves volunteers pending criminal history review.

2. that the Board accept with grateful appreciation the donation of supplies and materials from the Bergen County Chapter of The Links, Inc., to create a National Society of Black Engineers, Jr. Chapter for Hawthorne Elementary School. The supplies and materials have an estimated value of \$1,000.

EXPLANATION: The National Society of Black Engineers, Jr. is the Pre-College Initiative (PCI) program designed to stimulate interest in science, technology, engineering, and mathematics fields, or STEM. The goal of the National Society of Black Engineers, Jr. Program is to encourage students in grades K-12 to attend college and pursue technical degrees. The PCI program provides activities to help students discover firsthand how engineering and technology relate to the world around them and discover the excitement of academic excellence, leadership, technical development and teamwork. Lisa Brown, Hawthorne School teacher, will implement the program.

**School Operations 01 thru 02**

<b>Motion:</b>	<b>Second:</b>			
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Ms. Arjumand (Shahanaz)				
Ms. Fisher (Victoria)				
Mr. Ramirez (Martin)				
Mrs. Rappoport (Sarah)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

## FINANCE AND BUDGET

DECEMBER 12, 2018

Any Board member who takes exception to any of the following listed actions under the category of Finance and Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Finance and Budget** resolutions:

1. that the Board approve payment of the following 2018-2019 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

### **OCTOBER 1, 2018 through OCTOBER 31, 2018**

General	Fund 10	\$10,127,557.96
Special Revenue	Fund 20	\$163,463.04
Enterprise	Fund 60	\$57,846.82
Enterprise	Fund 61	\$22.60

Total of Approved Payments	\$10,348,890.42
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**EXPLANATION:** These bills have been examined by a member of the Finance Committee and were found to be in order for Board approval.

2. that the Board approve 2018-2019 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.



3. **WHEREAS**, the Board of Education has received the Report of the Board Secretary and the Report of the Treasurer of School Monies for the month of October 2018 and determined that both reports are in agreement; and  
**WHEREAS**, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now  
**BE IT RESOLVED**, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting); and  
**BE IT FURTHER RESOLVED**, that pursuant to P.L. 2004 Ch. 73 (S-1701), the Board certifies that after a review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Executive County Superintendent.
4. that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded \$22,500) (District funded \$10,361.17) total cost \$32,861.17.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent, (Grant Funded \$0) and (District Funded \$5,807.94) (Parent Funded \$7,863.32) total cost \$13,671.26.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

6. that the Board approve the attached list of Student Fundraising activities by school.

EXPLANATION: Proposed fundraising activities are approved by the Board.

7. that the Board approve the contracts, for out-of-district tuition, for students who would require a special education program during the 2018-2019 school year, as per the attached list.

EXPLANATION: The schools listed would provide services to students in accordance with their respective IEPs.

8. that the Board approve the contracts with those clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2018-2019 school year.

EXPLANATION: These clinicians and agencies would provide services to students on an as-needed basis in accordance with their respective IEPs.

9. that the Board approve the amendments to the Chapter 192/193 Non-Public Services grant for an increase in funding provided to Teaneck, as reflected in the funding statements appended to and made a part of the Minutes. This funding is provided to the Teaneck School District by the New Jersey Department of Education to provide additional Chapter 192, Compensatory Education, and Chapter 193, Supplemental Instruction, Annual Reviews, Initial Evaluations to determine eligibility for Special Education and Speech Services.

EXPLANATION: The New Jersey Department of Education provides Chapter 192/193 additional funds on an as-needed basis for students who are parentally placed and attending non-public schools in the town of Teaneck. Increased funding as of November 16, 2018, was \$7,142 reflecting an increase of 10 students enrolled in the non-public schools in the town of Teaneck, New Jersey. This money passes through from the State to the non-public schools; no District funds are involved.

10. that the Board accept with grateful appreciation 246 dictionaries from the Teaneck Rotary Club donated to Hawthorne, Lowell and Whittier Elementary Schools for all third grade students.

EXPLANATION: The Board extends thanks and appreciation to the Teaneck Rotary Club for the donation to the elementary schools.

11. that the Board accept with grateful appreciation a donation of \$15,600 from the Puffin Foundation to purchase the digital projection and a screen equipment for the Benjamin Franklin Middle School.

EXPLANATION: The Board extends thanks and appreciation to the Puffin Foundation for the generous donation.

12. **Whereas**, the Board recognizes that the cost of Legal Services for the 2017-2018 school year exceeded the Statewide average per pupil amount as determined by the Annual Audit and as reported in the Taxpayer's Guide to Education Spending; and  
**Whereas**, the Board is committed to reducing these costs to no more than 130% of the Statewide average per pupil amount; now  
**Be It Resolved**, that the Board will monitor these expenditures in accordance with the requirement of N.J.A.C. 6A:23A-5.2(a)(3) and utilize the internal controls pursuant to Bylaw #0174 and Section VI-10.1 and VI-11.1 of the Standard Operating Procedures and Internal Controls Manual.

13. that the Board approve the Insurance Restoration Specialists, Inc. for emergency repairs for water damage caused by a broken unit ventilator in the chorus room at the Teaneck High School over the November 23rd through the 25th weekend in the amount of \$105,000.

EXPLANATION: The insurance company was called and recommended the restoration company for the damaged caused by the water leak. Additionally, the county business official was notified via email of the situation.

14. that the Board approve the opening of a petty cash account to assist homeless students in an amount not to exceed \$1,000.00. Title I funds would be used to reimburse the district. The Assistant Superintendent for Curriculum & Instruction and McKinney-Vento liaison would be designated as signatories.

EXPLANATION: The McKinney-Vento Act requires that Title I funds be allocated to provide assistance to homeless students in the district. Assistance may include purchases for physical education clothing, personal school supplies, eyeglasses and hearing aids. The district's McKinney-Vento liaison coordinates with the students and families to determine if assistance is needed. There are currently 52 homeless students in the district.

15. that the Board approve the 2018 ESEA Final Reports for the Teaneck School District with the following approved carryover funds: Title IA - \$103,461, Title IIA - \$36,787, Title III - \$35,449, Title III Immigrant - \$10,190, Title IV - \$9,066, Total - \$194,953.

EXPLANATION: Federal funds received by the district must be approved by the Board.

16. that the Board approve the purchase of a 2019 Ford F-450 4WD Reg Cab 145" WB vehicle at the price of \$52,191.00 with a quote dated November 14, 2018 from Beyer Ford of Morristown located at 170 Ridgedale Ave., Morristown, NJ 07936. NJ State contract# A88214.

EXPLANATION: The purpose of this vehicle is for snow removal as the old truck is beyond repair.

17. that the Board approve the Settlement Agreement between the parents of Student #100376 and the Teaneck Board of Education, for tuition payment of \$50,000 within 60 days, for the 2017-2018 school year. For the 2018-2019 school year, tuition of \$50,000 will be paid in a lump sum for September 2018 through the date of the Settlement Agreement and monthly thereafter. For the 2019-2020 school year, tuition of \$50,000 will be paid in ten equal monthly installments from September through June. The Board also agrees to pay attorney's fees and costs (inclusive of evaluations) in the amount of \$5,000.

EXPLANATION: This Settlement Agreement represents the entirety of the parties understanding and agreement through school year 2020. In the event that the student is no longer domiciled in the District, the Board's financial responsibility under the Agreement shall immediately cease and a refund will be issued to the Board for any sums paid after the student ceased to be domiciled within the District.

18. that the Board approve a contract between Bergen County Special Services School District (BCSS), Educational Enterprise Division and Teaneck Public School District, to provide ten (10) hours of training services during the 2018-2019 school year, at \$155 per hour, total not to exceed \$1,550.

EXPLANATION: BCSS would provide training, support and review to special education teachers in the District.

19. that the Board approve the lease of the Christ Episcopal Church located on 479 Maitland Avenue, Teaneck to run the Pre-School Education Expansion Program for two full day classrooms starting January 2019 – June 2019 in the amount of \$40,000 per year prorated at an amount of \$3,333 per month.

EXPLANATION: The Pre-School Education Expansion Program.

20. that the Board approve submission of the **Carryover** application to the New Jersey Department of Education for the use of funds from the **2017-2018 IDEA Basic** funds in the amount of \$83,320 and \$16,760 **Non-Public** funds, to be implemented during the period September 1, 2018 and ending June 30, 2019.

EXPLANATION: Funds remaining for the Teaneck Public Schools would be used for tuition. Funds remaining for the Non-public schools will be utilized for Educational Consulting, Related Services, and Instructional Supplies.

21. On November 12, 2018, the request for competitive contract proposals for custodial services was advertised. On December 4, 2018, three proposals were received. Upon review of the committee and based on the scoring of 6 areas that were evaluated for each proposal, it is the committee's recommendation that the Aramark Company be awarded the Custodial Contract from January 1, 2019, to December 31, 2021, with a possible 2-year extension.

EXPLANATION: The custodial services presented in the proposal will yield savings over the current contract of \$103,274. Additionally, if staff were hired in-district for these services we would need an additional \$217,038.

22. that the Board accepts with grateful appreciation a donation of \$500 from Mr. & Mrs. Gary and Megan Tankard to be used to clear the lunch balances for the families in need.

EXPLANATION: The Board extends thanks and appreciation to Tankard family for their generous donation.

**Finance and Budget 01 thru 22**

<b>Motion:</b>	<b>Second:</b>			
<b>Board Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Ms. Arjumand (Shahanaz)				
Ms. Fisher (Victoria)				
Mr. Ramirez (Martin)				
Mrs. Rappoport (Sarah)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				

## PERSONNEL

DECEMBER 12, 2018

1. that the Board approve the following certificated staff appointment for the 2018-2019 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:
  - a. Sharlene Goulbourne, Grade 2 teacher, at an annual salary of \$60,000 (TTEA Guide MA/step 1) assigned to Lowell Elementary School, effective January 02, 2019 through June 30, 2019, replacing Trecia Mohan-Soares, resigned (PC#: 10-07-63/asn).
  - b. Christina DeLeon, Mathematics Teacher, at an annual salary of \$62,400 (TTEA Guide MA/step 3), assigned to Teaneck High School, effective January 02, 2019 through June 30, 2019, replacing Susan Soss, retired (PC#: 10-12-11/adu).
  - c. Lisa Zucker, Supervisor of Early Childhood, at an annual salary of \$120,575 (TAAS Guide F/step 1), assigned to Eugene Field School, Effective January 02, 2019 through June 30, 2019, new position.
  - d. Samantha Elie, Middle School Math Teacher, at an annual salary of \$76,800 (TTEA Guide MA/ step 9), assigned to Benjamin Franklin Middle School, effective November 13, 2018, through June 30, 2019, replacing Diana Spain, reassigned (PC#:10-10-11/akf).
  - e. Christelle Monawar, World Language Teacher, at an annual salary of \$70,500 (TTEA Guide MA/ step 7) assigned to Teaneck High School, effective January 02, 2019, through June 30, 2019, replacing Benimapi Coulibaly, resigned (PC#: 10-12-06/cdy).
  - f. Diana Spain, Math Interventionist, at an annual salary of \$111,000 (TTEA Guide Ma+32/Step 16), assigned to Benjamin Franklin Middle School, effective November 13, 2018 through June 30, 2019, new position.

EXPLANATION: The Board approves the appointment of certificated staff members.

Item c.- Previously approved on the November 14, 2018, Board agenda.  
Updated to reflect correct start date.

Item d.- Previously approved on the September 12, 2018, Board agenda.  
Updated to reflect correct start date.

Item f.- Previously approved on the September 12, 2018, Board agenda.  
Updated to reflect correct start date.

2. that the Board approve the following non-certificated staff appointment for the 2018-2019 school year, following a 90-day probationary period, effective date as indicated, pending criminal history review:
  - a. Michael Plager, Groundsman, at an annual salary of \$46,671 (Operation Guide/ step 5) assigned to Operation and Maintenance, effective on a date to be determined, replacing Robert Walker, retired (PC#: 50-07-89/bcb).
  - b. Marc Trama, Groundsman, at an annual salary of \$37,518 (Operation Guide/ step 4) assigned to Operation and Maintenance, effective on a date to be determined, new position.
  - c. Kimberly Edge, Bus Driver, at an annual salary of \$33,000 (off-guide), assigned to Eugene Field School, effective December 03, 2018 through June 30,2019, new position.

EXPLANATION: The Board approves the appointment of non-certificated staff.

Item c. - Updated to reflect actual start date.

3. that the Board approve the following long-term substitute teacher at \$260 per diem, after twenty-one days of employment, assigned to a non-tenure track position effective date as indicated, pending criminal history review:
  - a. Elizabeth Vanacore, effective January 08, 2019 through June 30, 2019, with no benefits, assigned to Benjamin Franklin Middle School, replacing Paula Fischkelta.
  - b. James McNeil, effective September 18, 2018 through December 14, 2018, with no benefits, assigned to Benjamin Franklin Middle School, replacing Rochelle Yaros.
  - c. Samantha Blanco-Galvin, effective September 04, 2018 through January 28, 2019 with no benefits, assigned to Benjamin Franklin Middle School, replacing Colleen Pagan.

EXPLANATION: Long-term substitute teachers holding the appropriate New Jersey Department of Education certification are approved by the Board to non-tenure track position for the continuity of instruction.

Item b. - Mr. McNeil was previously approved as a leave replacement for another teacher. This item is added to update the teacher he is filling in for and to reflect the dates of the new assignment.

Item c. - Ms. Blanco-Galvin was previously approved as a leave replacement for another teacher. This item is added to update the teacher she is filling in for and to reflect the dates of the new assignment.

4. that the Board accept the resignation of the following staff members:
  - a. Shenijah Curtis, Student Support Counselor, Teaneck High School, effective January 26, 2019.
  - b. Daniel Sullivan, Instrumental Music Teacher, Thomas Jefferson Middle School, effective February 04, 2019.
  - c. Trecia Mohan-Soares, Elementary Teacher, Lowell Elementary School, effective December 04, 2018.

EXPLANATION: The Board accepts the resignation of district staff members.

Item c. - Previously approved. Updated to reflect an earlier resignation date.

5. that the Board approve the retirement of the following staff members:
  - a. Ronald De Blasio, Mathematics Teacher, Teaneck High School, retirement June 30, 2019.
  - b. Randi Allshouse, Secretary B, Teaneck High School, effective December 01, 2018.
  - c. Alan Greene, Vocal Music Teacher, Lowell Elementary School, effective June 30, 2019.

EXPLANATION: The Board approves the separation of staff members from the district.

6. that the Board approve longevity payment for Marie Rosegren, Library Paraprofessional, at Hawthorne Elementary School, effective September 01, 2018, in the amount of \$440.

EXPLANATION: The Board approves longevity payment for district employees who meet the service criteria.

7. that the Board approve payment to Leana Barbosa, Speech Language Specialist, to provide 10 hours of speech therapy services, after regular school hours, during the 2018-2019 school year, at \$50 per hour, not to exceed \$500.

EXPLANATION: The clinician would provide services to students, as need, in accordance with IEPs.



8. that the Board approve the following Extra Pay for Extra Work assignments, at Benjamin Franklin Middle School, for the 2018-2019 school year, stipends in accordance with TTEA contract:

<b><u>Staff Member</u></b>	<b><u>Activity</u></b>	<b><u>Stipend Amount</u></b>
a. Hina Mehta	Stem Club	\$1,194
b. Tanya Rivera	Stem Club	\$1,194
c. Emily Fisher	Gay Straight Alliance	\$731
d. Dominique Chiu	Gay Straight Alliance	\$731
e. Javalda Powell	I-Team	\$1,092

**EXPLANATION:** The Board approves payment to staff members for clubs and activities throughout the school year.

Item c. - New Item.

Item d. - New Item.

Item e. - New Item.

9. that the Board approve payments to the following teachers (pending student enrollment) for conducting a Before-School Reading & Mathematics Support Program (Grade 5 through 8) at Thomas Jefferson Middle School January 3, 2019, through May 23, 2019, for 1.25 hours each Tuesday and Thursday. Mathematics and language arts teachers would receive up to (3) hours of professional development training at the rate of \$50 per hour and conduct the program for 48.75 hours at a rate of \$50 per hour. One lead teacher would receive up to 110 hours for administrative duties and professional development at the rate of \$50 per hour. Title I funds this program.

<b><u>Name</u></b>	<b><u>Hours</u></b>	<b><u>Maximum Remuneration</u></b>
Paulette Szalay - Lead	110	\$5,500
Mark Martinez	51.75	\$2,587.50
Federica Ogletree	27.50	\$1,375
Valerie Johnson	27.50	\$1,375
Rena San George	51.75	\$2,587.50
Shellian Mirander	27.50	\$1,375
Kimberly Cecchini	27.50	\$1,375
Samantha Laliker	51.75	\$2,587.50
Ramon Ortiz Jr.	51.75	\$2,587.50
Kelly Walsh	51.75	\$2,587.50
Glen Mezzatesta	51.75	<u>\$2,587.50</u>
<b>Total:</b>		<b>\$26,525.00</b>

**EXPLANATION:** The Board approves payment to employees who participate in after-school instructional programs.

10. that the Board approve the following Kean University student as an intern for the 2018-2019 school year:

a. Taylor Holmes, Guidance Department, Teaneck High School.

EXPLANATION: The Board approves college interns satisfying college graduation requirements.

11. that the Board approve payment to Michael Moldovan, at the contractual stipend of \$498 each, for participating in the Teaneck High School Annual Peer Leadership Winter Retreat on January 04, 2019 and January 05, 2019, held at the Glenpointe Marriott, Teaneck, New Jersey.

EXPLANATION: The Board approves payment to individuals who participate in the Teaneck High School Annual Peer Leadership Winter Retreat.

12. that the Board approves 2 hours of compensation at a rate of \$50 per hour to plan and present a workshop for families of English language Learners titled: Supporting Reading at Home for ELLs. The presentation will take place on Tuesday, February 05, 2019. Families will be invited to read dual-language books and receive information pertaining to biliteracy. The end of the presentation will be followed by a survey asking families to provide feedback regarding the district's ESL program. Title III funds will be used to fund this program. The following teachers will plan and lead the parent presentation:

- a. Faith Mootoo
- b. Jennifer Cortez
- c. Hilary Almeida
- d. Diana Sanchez
- e. Teri Wilcox

EXPLANATION: Families of English language learners will learn strategies for strengthening literacy skills by integrating home language reading with reading in the target language of English.

13. that the Board approve 2 hours of compensation at a rate of \$50 per hour to plan and present a workshop for families of English language learners titled: A Celebration of Our Learning. Teachers will showcase different projects students have completed over the course of the 2018-2019 school year. This workshop will take place on Wednesday, May 22, 2019. Title III funds will be used to fund this program. The following teachers will plan and lead the parent presentation:

- a. Faith Mootoo
- b. Jennifer Cortez
- c. Hilary Almeida
- d. Teri Wilcox
- e. Diana Sanchez

EXPLANATION: In an effort to showcase and celebrate the work of our English language learners, every year the department hosts a family event which displays the work that has been completed by our students. This meeting is open to all parents and community members as a celebration of our students' achievements.

14. that the Board approve the appointment of Andres Munoz as Tutoring Site Supervisor of the Strive Academic Support Program at Teaneck High School, from December 18, 2018, through May 30, 2019, at \$50 per hour, not to exceed 65 total hours, total cost not to exceed \$3,250.

**EXPLANATION:** The Strive Academic Support program will provide after-school tutoring, homework help, and executive skills development free of charge to students at Teaneck High School. Mr. Munoz will provide supervision and additional support in Mathematics to students enrolled in the program.

15. that the Board approve the following staff members as volunteer advisors, for the 2018-2019 school year, at Teaneck High School:

<b><u>Staff Member</u></b>	<b><u>Activity</u></b>
a. Samantha Ross	Producers Club
b. Damien Campbell	Christian Club

**EXPLANATION:** The Board approves staff members services as volunteers advisors.

16. that the Board approve the following middle school basketball coach for the 2018-2019 school year:

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Stipend Amount</u></b>
a. Brandon Howell	Thomas Jefferson (Girls)	\$3,000

**EXPLANATION:** The Board approves payment to coaches for extracurricular activities.

17. that the Board approve the following staff members for services during the 2018-2019 school year, at the following high school athletics event:

- a. Ronald DeBlasio
- b. Jason McDonald
- c. Susie Cipriano
- d. Amedeo Folcarelli
- e. Eileen Hillman
- f. Kris DeBlasio
- g. John Paladino
- h. Katierose Augustine
- i. Lourdes Melendez
- j. Jennifer Murray
- k. Derik Zoppi
- l. Lance Parham
- m. Owen Barnes
- n. Kendall Daniels
- o. Michael Malone
- p. Mary Joyce Laqui
- q. Gregory Cooper
- r. Mickell Taylor
- s. Ted Orlowski
- t. Alexandra Cavallo
- u. Shantelle Grateneau
- v. Jared Meli
- w. Breanna Millett
- x. Carol Friedel
- y. Candice Brown
- z. Alfred Shultz
- aa. Payne Vasquez
- bb. Edward Klimek
- cc. Ahmed Khan
- dd. Lisa Azria
- ee. Michael Freemantle
- ff. Dan Oleander
- gg. Patrick O'Connor

<b><u>Security</u></b>		<b><u>Ticket taker/Sales</u></b>	
Fall/Winter/Sport Sports	\$60.00	Football	\$60.00
Basketball/Girls'/2 Games	\$85.00	Basketball	\$70.00
Basketball/Boys'/3 Games	\$100.00	Wrestling	\$60.00
<b><u>Announcer</u></b>		<b><u>Non-Carded Official</u></b>	
Football	\$70.00	Outdoor Track and Field	\$70.00
Basketball	\$40.00	Clock Operator/Timer	
Wrestling	\$70.00	Basketball	\$40.00

**EXPLANATION:** The Board approves payment to staff for providing services during athletic events.

18. that the Board approve payment to the following teacher for teaching during the Literacy & Mathematics Program at Lowell Elementary School from December 13, 2018, through May 07, 2019, from 3:45 pm to 4:45 pm. Title I funds this program.

<u>Staff Member</u>	<u>Hour</u>	<u>Max Payment</u>
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a. Sharmaine Joseph	37	\$1,850
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EXPLANATION: This program would expand instruction for students who are failing to make adequate progress with the classroom lessons and strategies and also advance students on grade level or above in Math. The additional instruction is personalized to the students and will improve and extend the classroom lessons.

19. that the Board rescind the appointment of the following certificated staff member for the 2018-2019 school year, effective immediately:

a. Jacqueline Saraf, Special Education Teacher, at an annual salary of \$55,250 (TTEA Guide BA/Step 2), assigned to Thomas Jefferson Middle School, effective December 03, 2018 through June 30, 2019, replacing Erica Cohen, resigned (PC#:10-11-33/bnr).

EXPLANATION: The Board approves the rescission of appointments based upon the superintendent's recommendation.

20. that the Board approve the certificated staff transfer of Carole Petit-Bielen, French Teacher at Thomas Jefferson Middle School (PC#: 10-11-06/cdr) to French Teacher at Teaneck High School (PC#: 10-12-06/cdy), effective January 07, 2019.

EXPLANATION: The Board approves the transfer of teaching staff members based upon the Superintendent's recommendation.

Ms. Petit-Bielen is replacing Mr. Benimapi Coulibaly (resigned). Ms. Petit-Bielen will not be transferred until a suitable replacement is found for her position at Thomas Jefferson.

This motion was previously approved. It is added to reflect the actual start date.

21. That the board approve the following Extra Pay for Extra Work assignment, at Thomas Jefferson Middle School, for the 2018-2019 school year, stipend in accordance with TTEA contract:

<u>Staff Member</u>	<u>Activity</u>	<u>Stipend Amount</u>
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a. Allison Spadaro	Dance/Gymnastics	\$731
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The Board approves payment to staff members for clubs and activities throughout the school year.

22. that the Board approve the following salaries of the Teaneck Association of Administrators and Supervisors for the 2018-2019 school year, pursuant to the ratification of agreement between the Teaneck Board of Education and the Teaneck Association of Administrators and Supervisors, effective December 01, 2018 through June 30, 2019:

<b>Staff Member</b>	<b>Title</b>	<b>Salary</b>
Piero LoGuidice	Interim Principal	\$156,262
Natasha Pitt	Principal	\$145,333
Angela Davis	Principal	\$163,013
Pedro Valdes	Principal	\$156,340
Leslie Abrew	Principal	\$159,531
Antoine Green	Principal	\$159,531
Margot Todman-Mack	Assistant Principal	\$132,107
Kurt Ceresnak	Assistant Principal	\$141,780
Enoch Nyamekye	Assistant Principal	\$121,632
Marina Williams	Assistant Principal	\$122,861
Nina Odatalla	Assistant Principal	\$126,913
David Deubel	Assistant Principal	\$133,821
Tony Thomas	Dept. Chair Science	\$121,691
Lynne Crawford	Supervisor	\$124,072
Aaron Kleinman	Supervisor	\$125,322
David Murphy	Supervisor	\$130,962
Sandra Beckford	Supervisor	\$136,432
Patricia Dent	Supervisor	\$136,432
Trina Moschella	Supervisor	\$136,432
Marisa King	Supervisor	\$149,479
Sandy Muro	Coordinator	\$100,456

**EXPLANATION:** The Board approves salary increases agreed upon through collective bargaining.

23. that the Board approve the following leaves of absence for the dates and reasons indicated:
- a. Anitha Giannikos, Remedial Teacher, Lowell Elementary School, paid maternity leave with benefits under FMLA, from February 06, 2019 through March 15, 2019, using 27 sick days, and unpaid with benefits from March 18, 2019 to April 30, 2019 under FMLA/NJFLA.
  - b. Brittany Nagy, School Nurse, Whittier Elementary School, paid maternity leave with benefits from January 14, 2019 through February 04, 2019 using 16 sick days, under FMLA, and unpaid with benefits from February 05, 2018 through April 05, 2019, under FMLA. Unpaid with benefits from January 28, 2019 through April 19, 2018, under NJFLA. Unpaid with no benefits from April 22, 2019 through May 31, 2019 under child rearing leave.
  - c. Elizabeth Rieder, Special Education Teacher, Hawthorne Elementary School, paid sick leave with benefits from December 06, 2018 through December 14, 2018, using 6.5 sick days. Unpaid with no benefits from December 14, 2018 through a date to be determined.

**EXPLANATION:** The Board approves leaves based upon the Superintendent's recommendation. This motion is being walked on because the team overseeing leaves of absence had not met prior to the posting of the original December 12, 2018 Board Agenda.

24. that the Board approve the following job description (attachment) for the 2018-2019 school year:
- a. Early Childhood Master Teacher/Preschool Intervention and Referral Specialist

**EXPLANATION:** The Board approves job descriptions of newly created positions. This job description was previously approved on the October 10, 2018 Board Agenda. It is updated to reflect the title change and additional duties to the original job description.

***Personnel 01 thru 24***

<b><i>Motion:</i></b>	<b><i>Second:</i></b>			
<b><i>Board Member</i></b>	<b><i>Yes</i></b>	<b><i>No</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
Ms. Arjumand (Shahanaz)				
Ms. Fisher (Victoria)				
Mr. Ramirez (Martin)				
Mrs. Rappoport (Sarah)				
Mr. Rodriguez (Sebastian)				
Mr. Rose (Howard)				
Ms. Sanders (Denise)				
Dr. Walser (Ardie)				
Mrs. Williams (Clara)				





**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 2.

that the Board approve 2018-2019 budget transfers, previously approved by a member of the Finance Committee, which are attached and a part of the official record.

Explanation:

**ATTACHMENTS:**

Description	Type
Transfers Oct.19 & Nov. 16-Nov.27, 2018	Cover Memo

			AMOUNT TRANSFERRED	
ACCOUNT		DESCRIPTION	From	To
T28	11-000-217-320-46-56-H-0 11-120-100-101-71-15-5-G 11-190-100-610-71-40-5-G	PURCH SVC/1:1,INCLUSION PARA TCHR STIPEND/HAWTHORNE GOALS INST'L SUPPL/HAWTHORNE GOALS	(10,000.00)	6,200.00 <u>3,800.00</u> 10,000.00
EXPLANATION: GOALS HAWTHORNE				
T29	20-018-100-100-73-10-G-H 20-018-270-512-73-52-G-H 20-018-100-300-73-50-G-H	JUV JUSTICE/TCHR STIPENDS JUV JUSTICE/FIELD TRIPS JUV JUSTICE/PURCH ED SRV	(5,196.10)	2,396.10 <u>2,800.00</u> 5,196.10
EXPLANATION: FUNDS FOR STUDENT ACTIVITIES				
T30	11-190-100-610-63-49-7-7 11-000-223-580-71-50-7-7	INST'L SUPPLIES LOWELL TRANVE-CONF/LOWELL	(1,960.00)	1,960.00
EXPLANATION: PROFESSIONAL DEVELOPMENT MATH WORKSHOP				
T31	11-120-100-101-18-10-0-E 11-130-100-101-25-10-0-F 11-130-100-101-25-10-0-J	CONTR SAL/UNASSIGNED CONTR SAL/TCH/PER.ARTS-B CONTR SAL/TCH/PER.ARTS-T	(106,520.00)	53,260.00 <u>53,260.00</u> 106,520.00
EXPLANATION: SALARY ACCOUNT ADJUSTMENT				
T32	20-231-200-580-19-50-I-5 20-231-200-320-22-58-I-5  20-230-100-610-22-40-I-5	TITLE I/TRAVEL CONF TITLE I/EDUC'L CONSULT  TITLE I/INSTR SUPP	(250.00) <u>(525.00)</u> <u>(775.00)</u>	775.00
EXPLANATION: SUPPLIES AND SNACKS FOR AFTERSCHOOL PROGRAM				
T33	11-000-230-890-84-50-H-0 11-000-251-610-84-49-H-0	OTHER EXP/MEMBERSHIP & DUES/HRM SUPPLIES & MATERIALS/HRM	(1,500.00)	1,500.00
EXPLANATION: FUNDS NEEDED TO PURCHASE SUPPLIES FOR HRM DEPT.				

\_\_\_\_\_  
FINANCE COMMITTEE SIGNATURE\_\_\_\_\_  
DATE

**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 4.

that the Board approve the attached list of Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent, (Grant funded \$22,500) (District funded \$10,361.17) total cost \$32,861.17.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

**ATTACHMENTS:**

Description	Type
Special Services - PD - December	Cover Memo
C&I Professional Development Dec 2018	Cover Memo
Additional PD- C&I Dec 2018	Cover Memo
Additional PD - Special Services	Cover Memo
Additional PD - C.Williams	Cover Memo

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**Professional Development**

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Name: Sean Aumack

School or Department: Teaneck High School, Transition Program

Conference/Seminar/Workshop: Utilizing NJ Can and Person Centered Approaches to Transition Planning

Location: Paramus, NJ

Date(s): December 20, 2018

Estimated Cost(s): \$90 – Substitute Required - (District Funded)

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**Professional Development**

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Name: Aaron Kleinman  
School or Department: Teaneck High School  
Conference/Seminar/Workshop: College Board Regional Forum  
Location: Boston, Massachusetts  
Dates: January 29 & 30, 2019  
Estimated Cost: \$940.56 – Substitute Not Required (District Funded)

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Name: Lottie Watson  
School or Department: Teaneck High School  
Conference/Seminar/Workshop: Fourth Annual Conference on Youth Development and Juvenile Justice  
Location: Newark, New Jersey  
Dates: June 6, 2019  
Estimated Cost: \$0 – Substitute Not Required (No Funding Required)

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Name: Tonya Rivera  
School or Department: Benjamin Franklin Middle School  
Conference/Seminar/Workshop: Connected Math Project 3  
Location: Fairfield, New Jersey  
Dates: January 8, February 22 and March 18, 2019  
Estimated Cost: \$503.70 – Substitute Required (District Funded)

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Name: Samantha Elie  
School or Department: Benjamin Franklin Middle School  
Conference/Seminar/Workshop: Connected Math Project 3  
Location: Fairfield, New Jersey  
Dates: January 16, February 27 and March 20, 2019  
Estimated Cost: \$503.70 – Substitute Required (District Funded)

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Name: Samantha Messmer, Amanda Maikisch, Natasha Thomas, Carrie Williams, Jennifer Ahearn  
School or Department: Lowell School  
Conference/Seminar/Workshop: Conquer Mathematics – Special Education, Year 1 Fractions, Part 1  
Location: Pompton Plains, New Jersey  
Dates: December 6, 2018  
Estimated Cost: \$620 – Substitute Required (District Funded)

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Name: Samantha Messmer, Amanda Maikisch, Natasha Thomas, Carrie Williams, Jennifer Ahearn  
School or Department: Lowell School  
Conference/Seminar/Workshop: Conquer Mathematics – Special Education, Year 1 Fractions, Part 2  
Location: Pompton Plains, New Jersey  
Dates: January 8, 2019  
Estimated Cost: \$620 – Substitute Required (District Funded)

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**Professional Development**

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Name: Samantha Messmer, Amanda Maikisch, Natasha Thomas, Carrie Williams, Jennifer Ahearn

School or Department: Lowell School

Conference/Seminar/Workshop: Conquer Mathematics – Special Education, Year 1 Measurement and Data

Location: Pompton Plains, New Jersey

Dates: February 6, 2019

Estimated Cost: \$620 – Substitute Required (District Funded)

---

Name: Vincent McHale

School or Department: Assistant Superintendent for Curriculum and Instruction

Conference/Seminar/Workshop: New Jersey Association of School Administrators TECHSPO 2019

Location: Atlantic City, New Jersey

Dates: January 31 and February 1, 2019

Estimated Cost: \$572.95 – Substitute Not Required (District Funded)

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**AMENDED**

Name: Lara Barrett, Yuna Kim, Dana Orner, Brittany Butler, Amy Morales, Mika Kozuma, Leslie Abrew, Jenna Banker, Jasmine White, Deborah Shenkin, Elaine Dennis Walker, Kristen Panagiotou, 4 Paraprofessionals

School or Department: Bryant School

Conference/Seminar/Workshop: Tools of the Mind

Location: Mercerville, New Jersey

Dates: December 12, 2018

Estimated Cost: \$22,500 - Substitute Required (Grant Funded)

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**ADDITIONAL Professional Development**

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Name: Dr. Christopher Irving  
School or Department: Superintendent  
Conference/Seminar/Workshop: National Conference on Education  
Department: Sponsored by AASA (American Association of School Administrators)  
Location: Los Angeles, CA  
Date(s): February 14 – 16, 2019  
Estimated Cost(s): \$2,823.66 - Substitute Not Required (District Funded)

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Name: Diana Sanchez  
School or Department: Lowell and Whittier Schools  
Conference/Seminar/Workshop: Strategies, Strategies, Strategies Increase and Accelerate Your ELL Students Learning and Success in School  
Location: West Orange, New Jersey  
Dates: January 15, 2019  
Estimated Cost: \$278.66 – Substitute Required (District Funded)

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Name: Jennifer Cortez  
School or Department: Hawthorne and Lowell Schools  
Conference/Seminar/Workshop: Strategies, Strategies, Strategies Increase and Accelerate Your ELL Students Learning and Success in School  
Location: West Orange, New Jersey  
Dates: January 15, 2019  
Estimated Cost: \$278.43 – Substitute Required (District Funded)

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Name: Matthew Lynsky  
School or Department: Teaneck High School  
Conference/Seminar/Workshop: 3<sup>rd</sup> Annual Advance Placement English Language Arts Workshop  
Location: Oradell, New Jersey  
Dates: February 27, 2019  
Estimated Cost: \$0 – Substitute Required (No Funding Required)

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Name: Amber Halpern, Nina Lionetti, Aretha Blake Arroyo  
School or Department: Hawthorne and Lowell School  
Conference/Seminar/Workshop: iSTEAM Conference: Full STEAM Ahead  
Location: Mahwah, New Jersey  
Dates: January 11, 2019  
Estimated Cost: \$561.43 – Substitute Required (District Funded)

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**ADDITIONAL Professional Development**

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Name: Robert Sherbine, Emily Ferreira

School or Department: Teaneck High School

Conference/Seminar/Workshop: Practical Ideas for Making Best Use of Google Classroom to Enhance Education

Location: West Orange, New Jersey

Dates: February 1, 2019

Estimated Cost: \$0 – Substitute Required (No Funding Required)

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**Additional Professional Development**

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Name: Angelina Cusack, Merin Matarazzo, William Mazerolle, Kimberly Rossy, Lynne Crawford, Iris Hernandez, Meghan McBryde, Samantha Laliker, Ramon Ortiz, Elzbieta Biernacka

School or Department: Special Services

Conference/Seminar/Workshop: Dynamic Learning Maps

Location: Paramus, NJ

Date(s): January 7, 2019 (PM)

Estimated Cost(s): \$0 – Substitutes Required - (District Funded)

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Name: Nancy Cochrane

School or Department: Special Services/Teaneck High School/Transition Program

Conference/Seminar/Workshop: Child Study Team Open House: Wings Academy

Location: New Milford, NJ

Date(s): December 13, 2019

Estimated Cost(s): \$0 – Substitute Required - (District Funded)

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**Professional Development**

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Name: Clara Williams

School or Department: Board of Education

Conference/Seminar/Workshop: NSBA Annual Advocacy Institute and Equity Symposium

Department: Sponsored by National School Boards Association

Location: Washington, DC

Date(s): January 25 – 29, 2019

Estimated Cost(s): \$1,948.08

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**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 5.

that the Board approve the attached list of Student Field Trips, as approved by the Superintendent, (Grant Funded \$0) and (District Funded \$5,807.94) (Parent Funded \$7,863.32) total cost \$13,671.26.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

**ATTACHMENTS:**

Description	Type
C&I Field Trips December 2018	Cover Memo

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**Field Trips**

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Name: Allison Norris, Shena Thomas, Elizabeth Rieder, Kristin Nunez, Maryann Doris, 12 parent chaperones

School or Department: Hawthorne School

Trip Planned: Norwalk Maritime Aquarium

Location: Norwalk, Connecticut

75 Students

Date(s): April 9, 2019

Depart: 8:45 AM

Return: 2:30 PM

Estimated Cost: \$2041 – Substitute Not Required (Parent Funded)

EXPLANATION: Students would learn about life cycle, adaptations and other Next Generation Science Standards.

---

Name: Betty Garcia, Marie Rosegren, 3 parent chaperones

School or Department: Hawthorne School

Trip Planned: Farmstead Estates

Location: Ringwood, New Jersey

18 Students

Date(s): May 15, 2019

Depart: 9:00 AM

Return: 2:00 PM

Estimated Cost: \$493.32 – Substitute Not Required (Parent Funded)

EXPLANATION: Students would be walking through the farm observing and feeding the animals and interacting with baby animals in their own environment.

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Name: Tawana Smith, Jemara Blount, Lisa Brown, Maryann Doris, Felix Meija, Sandra Warren-Givens, Emilio Jeannette, 3 paraprofessionals

School or Department: Hawthorne School

Trip Planned: Thomas Jefferson Middle School

Location: Teaneck, New Jersey

87 Students

Date(s): June 14, 2019

Depart: 8:45 AM

Return: 11:15 AM

Estimated Cost: \$151.97 – Substitute Not Required (District Funded)

EXPLANATION: This is the annual Moving Up Ceremony rehearsal.

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Name: Tawana Smith, Jemara Blount, Lisa Brown, Maryann Doris, Felix Meija, Sandra Warren-Givens, Emilio Jeannette, 3 paraprofessionals

School or Department: Hawthorne School

Trip Planned: Thomas Jefferson Middle School

Location: Teaneck, New Jersey

87 Students

Date(s): June 17, 2019

Estimated Cost: \$151.97 – Substitute Not Required (District Funded)

EXPLANATION: This is the annual Moving Up Ceremony.

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**Field Trips**

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Name: Justine Lopez, Natalia Drelich, Dennis Hiel, Carrie Williams, Samantha Messmer, 9 parent chaperones

School or Department: Lowell School

Trip Planned: Teaneck Municipal Court and Police Department

Location: Teaneck, New Jersey 79 Students

Date(s): December 18, 2018 Depart: 9:15 AM Return: 12:30 PM

Estimated Cost: \$329 – Substitute Required (Parent Funded)

EXPLANATION: Students would learn firsthand the role of government through interviewing the municipal judge and police officers.

---

Name: Katherine Crimmins, Walter Hickey, Barbara Preziosi, Dominique Chiu, Mickell Taylor, Mariam Muheisen, Stephanie Paz, Diana Spain, Margaret Tewey, Marina Williams, Shanice Jackson

School or Department: Benjamin Franklin Middle School

Trip Planned: Camelback Aquatopia Indoor Waterpark

Location: Tannersville, Pennsylvania 100 Students

Date(s): June 14, 2019 Depart: 8:00 AM Return: 6:30 PM

Estimated Cost: \$5000 – Substitute Required (Parent Funded)

EXPLANATION: This is the annual eighth grade end of the year trip.

---

Name: Charles Clark, James Belluzzi, Jerome Smart, Jason McDonald

School or Department: Teaneck High School

Trip Planned: Benjamin Franklin and Thomas Jefferson Middle Schools

Location: Teaneck, New Jersey 46 Students

Date(s): December 14, 2018 Depart: 8:15 AM Return: 11:15 AM

Estimated Cost: \$287 – Substitute Required (District Funded)

EXPLANATION: Teaneck High School students would serve as mentors to students at the two middle schools.

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**OVERNIGHT TRIP**

Name: Katierose Augustine, Daniel Olender, Michael Moldovan

School or Department: Teaneck High School

Trip Planned: Glenpointe Marriott

Location: Teaneck, New Jersey 38 Students

Date(s): January 4 & 5, 2019 Depart: January 4 @ 12:30 PM

Return: January 5 @ 3:00 PM

Estimated Cost: \$5217 – Substitute Required (District Funded)

EXPLANATION: Students in the Peer Leadership program would learn the techniques and tools to impact the freshman class during outreach activities.

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**Field Trips**

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**WALKING TRIP**

Name: Steven Bell, Bettina Peets

School or Department: Teaneck High School

Trip Planned: Teaneck Nursing Home

Location: Teaneck, New Jersey

28 Students

Date(s): December 18, 2018

Depart: 1:30 PM

Return: 3:00 PM

Estimated Cost: \$0 - Substitute Required (No Funding Required)

EXPLANATION: Students from Teaneck High School would perform for the residents of the Teaneck Nursing Home.

**Teaneck Public Schools**  
Regular Public Meeting  
December 12, 2018  
Finance and Budget - 6.

that the Board approve the attached list of Student Fundraising activities by school.

Explanation:

Proposed fundraising activities are approved by the Board.

**ATTACHMENTS:**

Description	Type
Student Fundraising	Cover Memo

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**Fundraising Activities by School**

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School or Department: Thomas Jefferson and Benjamin Franklin Middle Schools

Fundraising Activity: Zumba Dance Class for a suggested donation of \$5.00

Sponsoring Organization: Middle School Dance Program

Name of sponsors: Allison Spadaro (dance teacher)

Participants: Faculty and students

Location: TJMS & BFMS after school

Date(s): December 13, 2018 - January, 2019

TIME: 3:30 - 4:15 PM

Estimated funds to be raised by this activity: \$5.00 per person

Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used towards the purchase of dance costumes.

---

School or Department: Benjamin Franklin Middle School

Fundraising Activity: Movie Night and Sale of popcorn, hot chocolate & candy

Sponsoring Organization: Student Council

Name of sponsors: Hina Mehta & Belkis Petrus (staff members)

Participants: Student Council Members would sell to BFMS students

Location: BFMS Main Lobby and auditorium

Date(s): January 17, 2019

Estimated funds to be raised by this activity: \$100

Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used for Student Council activities.

---

School or Department: Teaneck High School

Fundraising Activity: Bake Sale

Sponsoring Organization: THS Girls Fencing Club

Name of sponsors: Sarah Duffy-Lawrence (Coach)

Participants: Fencers would sell to students and staff

Location: THS Lobby after school as determined by the principal's office

Date(s): December 13, 2018; January 8 - 23, 2019

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to off-set cost of warm-ups, t-shirts, senior scholarships and team dinner.

---

School or Department: Teaneck High School

Fundraising Activity: Sale of T-Shirts and Sweatshirts

Sponsoring Organization: Senior Class Cabinet

Name of sponsors: Alexandra Cavallo, Jared Meli (staff members)

Participants: Class Cabinet Members would sell to THS seniors

Location: At various fundraising events to be determined

Date(s): December 15, 2019 through June 2019 (potentially if items don't sell out)

Estimated funds to be raised by this activity: \$400 - \$500

Funds to sponsoring organization: 100%

EXPLANATION: The funds would be used to towards the cost of the Prom.

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**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 7.

that the Board approve the contracts, for out-of-district tuition, for students who would require a special education program during the 2018-2019 school year, as per the attached list.

Explanation:

The schools listed would provide services to students in accordance with their respective IEPs.

**ATTACHMENTS:**

Description	Type
Tuition 2018-19	Cover Memo

**OUT-OF-DISTRICT TUITION CONTRACTS 2018-2019**

<b>STUDENT ID#</b>	<b>SCHOOL</b>	<b>TUITION</b>	<b>START DATE</b>
99673	Windsor Preparatory High School	\$41,288.80	11/4/2018
92015	BCSS – Educational Enterprise	\$15,136.00	9/1/2018
99975	Black Horse Pike Regional District of Education	\$1,174.94	9/6/2018 – 9/24/2018
101952	Windsor Bergen Academy	\$42,323.40	11/5/2018
TOTAL		\$99,923.14	

**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 8.

that the Board approve the contracts with those clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2018-2019 school year.

Explanation:

These clinicians and agencies would provide services to students on an as-needed basis in accordance with their respective IEPs.

**ATTACHMENTS:**

Description	Type
Clinicians 2018-2019	Cover Memo

**CLINICIANS 2018-2019**

CLINICIAN	RATES	NOT TO EXCEED
Silvergate Prep	Home Instruction \$50 /hr. (10 hrs. per week / 10 week maximum)	\$500
<b>TOTAL</b>		\$500

**Teaneck Public Schools**

Regular Public Meeting

December 12, 2018

Finance and Budget - 9.

that the Board approve the amendments to the Chapter 192/193 Non-Public Services grant for an increase in funding provided to Teaneck, as reflected in the funding statements appended to and made a part of the Minutes. This funding is provided to the Teaneck School District by the New Jersey Department of Education to provide additional Chapter 192, Compensatory Education, and Chapter 193, Supplemental Instruction, Annual Reviews, Initial Evaluations to determine eligibility for Special Education and Speech Services.

Explanation:

The New Jersey Department of Education provides Chapter 192/193 additional funds on an as-needed basis for students who are parentally placed and attending non-public schools in the town of Teaneck. Increased funding as of November 16, 2018, was \$7,142 reflecting an increase of 10 students enrolled in the non-public schools in the town of Teaneck, New Jersey. This money passes through from the State to the non-public schools; no District funds are involved.

**ATTACHMENTS:**

Description

Type

192-193 STATEMENT NOV. 16, 2018

Cover Memo

CH192/193 Funding Statement and Additional Funding Request

11/16/2018

*UNOFFICIAL Funding Statement \**

County: 03-BERGEN

District: 5150-TEANECK TWP

**2018-19 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193 LAWS OF 1977 AS AMENDED**

**STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192**

<u>Program</u>	<u>2018-19 Rate/Pupil</u>	<u>Pupils</u>	<u>Alloc. for each Service 2018-19</u>	<u>Add'l Pupils</u>	<u>Additional 2018-19 Funding</u>	<u>Total 2018-19 Funding to Date</u>
Compensatory Education*	\$995.33 X	85 =	\$71,913.00	0	\$0.00	\$71,913.00
E.S.L.*	\$1,015.00 X	28 =	\$24,157.00	0	\$0.00	\$24,157.00
Transportation*			\$15,810.00		\$0.00	\$15,810.00
Total Alloc. for CH.192 Services - 2018-19			\$111,880.00		\$0.00	\$111,880.00 (A)

\* Prorated at 85%

**STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193**

<u>Program</u>	<u>2018-19 Rate/Pupil</u>	<u>Pupils</u>	<u>Alloc. for each Service 2018-19</u>	<u>Add'l Pupils</u>	<u>Additional 2018-19 Funding</u>	<u>Total 2018-19 Funding to Date</u>
Initial Exam & Class.*	\$1,326.17 X	71 =	\$90,392.00	0	\$0.00	\$90,392.00
Annual Exam & Class.*	\$380.00 X	95 =	\$34,656.00	0	\$0.00	\$34,656.00
Corrective Speech*	\$930.00 X	47 =	\$41,962.00	25	\$20,088.00	\$62,050.00
Supplemental Instr.*	\$826.00 X	89 =	\$70,573.00	70	\$54,715.00	\$125,288.00
Total Alloc. for CH.193 Services - 2018-19			\$237,583.00		\$74,803.00	\$312,386.00 (B)

\* Prorated at 96%

Total CH. 192/193 Allocation Payable (A + B): \$424,266.00

Calculated Monthly Payments:

SEP	\$34,946.00	NOV	\$43,512.00	JAN	\$43,512.00	MAR	\$43,512.00	MAY	\$43,512.00
OCT	\$41,225.00	DEC	\$43,512.00	FEB	\$43,512.00	APR	\$43,512.00	JUN	\$43,511.00

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*\*Official monthly Funding Statements are available through [School Aid - School Aid Payments and Notices](#) website on the homeroom after requests have been certified and the payment is processed each month.*

**THE TEANECK PUBLIC SCHOOL DISTRICT**  
**Human Resource Management**

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**POSITION DESCRIPTION**

**POSITION TITLE:** EARLY CHILDHOOD MASTER TEACHER/ PRESCHOOL INTERVENTION AND REFERRAL SPECIALIST (PIRS)

**ADMINISTRATIVE RELATIONSHIP:** Reports to the Principal

**ESSENTIAL QUALIFICATIONS:**

1. Hold a bachelor's degree and teacher certification from an accredited college or university. Master's Degree preferred;
2. Have a minimum of five years of experience teaching in preschool programs or related to early childhood education;
3. Have experience providing professional development to classroom teachers and/or mentoring teachers;
4. Have knowledge and experience with developmentally appropriate assessments for young children as well as performance-based assessments;
5. Have experience in implementing developmentally appropriate and state approved preschool curriculum;
6. Demonstrate knowledge and understanding of early childhood education, child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to early childhood education;
7. Have extensive knowledge regarding early childhood interventions and strategies that meet the needs of preschool students who are exhibiting academic and behavioral difficulties in the classroom;
8. Have experience screening and assessing preschool students in order to identify student strengths and needs;
9. Have experience monitoring identified students to ensure that recommendations and strategies are implemented with validity and in a timely manner;
10. Have experience writing and implementing a Preschool Intervention and Referral Team (PIRT) plan;
11. Have ability to work with early childhood stakeholders (e.g., classroom teachers, administrators, families, community member, family workers and social workers) for the purpose of supporting preschool students;
12. Have experience modeling Preschool Intervention and Referral Team (PIRT) strategies and recommendations;
13. Have experience developing and implementing behavioral support plans for students who demonstrate persistent behavior-related difficulties;
14. Have experience establishing a Preschool Intervention and Referral Team (PIRT) protocol including a Request for Assistance (RFA) form.
15. Have a valid driver's license with no serious violation;
16. Have excellent written and communication skills;
17. Hold one or more of the following certifications:
  - Preschool through grade three standard instructional certificate; or
  - Standard elementary school instructional certificate and the equivalent of two academic years of full-time experience teaching three- and four-year olds under the certificate in a position that would require the preschool through grade three endorsement; or
  - Standard New Jersey nursery school instructional certificate; or
  - Preschool through grade three endorsement in addition to other standard instructional certificate, except as indicated at N.J.A.C. 6A:9-11.2 and 11.7.

**ESSENTIAL FUNCTIONS OF POSITION:**

***Curriculum & Professional Development***

1. Visit classrooms on a regular basis to coach and provide feedback to teachers in order to improve teaching practices through a reflective cycle.
2. Coach teachers on the use of Performance-Based Assessments, including supporting quality assessments, interpretation of data and use of assessment data in planning.
3. Administer structured program evaluation instruments (in assigned classrooms) in the fall-winter to measure quality practices in preschool classrooms (e.g., ECERS-3, Tools of the Mind).
4. Use performance-based assessment data to determine and support a high level of curriculum implementation.

Position Description: EARLY CHILDHOOD MASTER TEACHER/ PRESCHOOL INTERVENTION AND REFERRAL SPECIALIST (PIRS)

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5. Plan specific goals and training opportunities, in consultation with the early childhood supervisor, for the purpose of training all early childhood staff members.
6. Reflect on own professional development needs, attend workshops, read research articles and consult with others for the purpose of growing as an instructional practitioner.

***Intervention and Referral Services***

1. Create and implement a Preschool Intervention and Referral Team (PIRT) plan for which a Request for Assistance form (RFA) is received.
2. Provide support to classroom staff members who are working with children who are exhibiting difficulties as indicated through the screening process.
3. Provide feedback regarding the implementation of a child's Preschool Intervention and Referral Team (PIRT) Plan or Positive Behavior Support (PBS) Plan.
4. Conduct classroom visits in order to monitor intervention plans.
5. Evaluate the progress of referred students and if necessary facilitate a written referral to the school district's Child Study Team as set forth in N.J.A.C. 6A:14.
6. Develop and implement a Positive Behavior Support Plan (PBS) for children with persistent behavior-related difficulties.
7. Establish a Preschool Intervention and Referral Team (PIRT) assistance protocol including a Request for Assistance (RFA) form.
8. Establish, manage and maintain a case file for each child for whom a Request for Assistance form (RFA) is received. Files must include a Preschool Intervention and Referral Team (PIRT) Plan and may also include a Positive Behavior Support Plan (PBS), as needed.
9. Provide professional development and consultation to classroom staff, parents and necessary professionals as applicable (i.e., classroom teacher, master teacher, administrators, social workers, family workers and parents).

***Support***

1. Confer regularly with the Community Parent Involvement Specialist to plan for smooth transitions for children entering preschool or who are going to kindergarten, and assist in planning parent involvement activities.
2. Assist in providing and effectively organizing a variety of materials, equipment, media, and community resources to support the instructional program, using school-approved procedures.
3. Organize and supervise approved field trips to enhance classroom learning.
4. Exhibit a personality that demonstrates enthusiasm for early childhood education as well as interpersonal skills that relate well with students, teachers, staff, administration, parents, and the community.
5. Support teachers who are instructing identified English learners and/or students who have IEPs.
6. Perform additional duties as assigned that are directly related to early childhood classroom improvement.

Position descriptions are established by the Human Resource Management Office and adopted by the Board of Education and are intended only to summarize the essential duties, responsibilities, qualifications, and requirements for the purpose of clarifying the general nature and scope of a position's role as part of the overall organization. Position descriptions are not designed to contain or be interpreted as a comprehensive inventory of all tasks an employee might be expected to perform, and they do not limit the right of the employer/supervisor to assign additional tasks or otherwise to modify duties to be performed.

Individuals shall perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload. Every employee has a duty to perform all assigned tasks. The order, of essential functions and duties of the position as listed in the position description, is not designed or intended to rank the duties in any order of importance relative to each other.

**TERMS OF EMPLOYMENT:**

Part-Time. Six-month position. Salary determined by approved grant.

**EVALUATION:** The annual performance evaluation will be based on this position description, and any applicable Board of Education Policies.

*Board Approved: December 12, 2018*